

**MINUTES OF THE PARISH COUNCIL MEETING HELD
7th SEPTEMBER 2015
AT THE BEECHES**

Those Present; - Cllr Mitchell (BM); Cllr Beckett (DB); Mrs P Wilkes (PW); Mrs G Preece (GP); (JM) Cllr Wightman (LW) Cllr Chaplin (PC); Cllr Patterson (CP); Cllr Radcliffe (RR);

Members 11

Quorum 4

3 Parishioners

The meeting opened at 7.15pm

P Action

15-16/85 APOLOGIES FOR ABSENCE

1

Cllr Mrs V Bruyneel-Smith; Cllr Mrs Harrison; Cllr Mrs Malkin; C Cllr J Schumann

15-16/86 COUNCILLORS DECLARATION OF INTEREST for items on agenda

None

15-16/87 OPEN FORUM FOR PUBLIC PARTICIPATION (15mins)

- Mrs Winters expressed her concern that the Staploe Medical Centre are no longer able to carry out minor procedures and that people are having to travel as far Sawston.
- PW commented that since Staploe Centre has taken over the surgery in Ely they are not able to meet the needs of the patients.
- Mrs Winters asked the Council if they could contact Sanctuary Housing with regards to the repair of the fence at the front of no's 18-22 Limestone Close as it has been 8 months since the damage was reported.
- GP informed the Councillors that the school had received information about a defibrillator; and had asked if it could be discussed at IPC. JM has contacted councils in the area that had already installed a defibrillator in their village. It was agreed that GP would put a piece in the Informer asking if anyone was interested in joining a group to take this forward.
- GP reported that Mrs E Staines who has recently taken over the advertising for the Isleham Informer has received a new quote from a different printer. (this will be included on the next agenda)
- Cllr Chaplin arrived at 7.26pm
- An email has been received from Mrs Witchard of Pound Lane complaining about cars for sale which have been illegally parked on Pound Lane. Unfortunately the Parish Council have no influence over cars for sale on private land.
- Mr Wilding reported that a parishioner was unable to get past The Griffin because of people sitting on the chairs and tables on the footpath outside the pub.
- Mr Wilding asked about the purchase of the boot scraper.
- A number of stakes have been found on the recreation ground this week. (Recreation Ground Report)
- Mr Wilding asked if a solution had been found for storing the leaf vacuum; purchase of which was agreed last year. (Recreation Ground Report)

15-16/88 MINUTES OF LAST MEETING HELD 3rd AUGUST 2015

3

It was proposed by PW and seconded by LW that the minutes of the meeting held on 3rd August 2015 are approved and signed.

CARRIED

15-16/89 MATTERS ARISING/CLERKS REPORT (for information only)

- The bus shelter removal is in progress; it has been hit by a vehicle and is not reusable.

TW

15-16/90 TO REVIEW AND APPOINT CHARITY TRUSTEES

a) Fen or Fifty

It was proposed by PW and seconded by PC that Mrs R Thompson, Mr P Clarke, Mr P Flatt and Mr D Beckett are re-elected, and Mrs G Preece and Mr L Wightman are elected to the Fen or Fifty Charity.

CARRIED

b) Lady Maynard and Others

It was proposed by PW and seconded by GP that Mr D Beckett is re-elected, and Mr L Wightman is elected to the Lady Maynard Charity as secretary and treasurer.

CARRIED

A letter of thanks will be sent to Mr M Earl for his work on the charity.

c) Deborah Fletcher

It was proposed by PW and seconded by CP that Mr D Beckett is re-elected to the Deborah Fletcher Charity.

CARRIED

15-16/91 POLICE MATTERS

The Clerk has had an initial contact with the PCSO for Isleham but has not met with her yet.

15-16/92 COUNTY & DISTRICT COUNCILLORS REPORT & BUSINESS

a) There was no report from the County Council.

A letter has been received from the County Council stating that the County Council owned street lights will not be switched off at peak times or dimmed any further at the present time.

Noted

b) Sally Bonnett is the new Infrastructure and Strategy Manager.

It was proposed by RR seconded by PW that the parish council respond to the consultation on public conveniences to object to the charge for using them.

3 in favour

3 against

2 abstained

DB had the casting vote and voted in favour of the proposal

CARRIED

Cllr Beckett will contact Sanctuary on behalf of the residents of Limestone Close. He will also contact the owners of The Griffin about the chairs and tables on the footpath outside the pub.

15-16/93 RECREATION GROUND MATTERS

a) PW raised the matter of dogs on the recreation ground. Another letter will be sent to the Youth Football Club asking them to notify visiting teams that dogs are not allowed on the recreation ground.

Clerk

A letter will be sent to the Youth Football Club to ask that the last team to play football on any given day should remove the stakes from the recreation ground.

A recreation ground meeting will be arranged to discuss some of these matters further.

It was proposed by DB and seconded by RR that the Council investigate the building of a tractor shed and bring back costs to the next meeting for consideration.

CARRIED

A leaf vacuum will be purchased and stored at Cllr Beckett's until the tractor equipment store is built.

15-16/94 PLAY AREA/SKATE PARK/MUGA

The MUGA gate still not working properly owing to a problem with the computer system.

15-16/95 CEMETERY AND CHUCHYARD MATTERS

a) There was nothing to report on the cemetery.

ISLEHAM PARISH COUNCIL
Clerk: Mrs Diane Bayliss
Chairman: Mr Derrick Beckett

b) It was proposed by PW and seconded by RR that the Purchase of Exclusive Right of Burial is approved for Mrs Jennifer Hole. Clerk

CARRIED

c) The Councillors were informed of the new process of transferring grave rights. Noted

d) It was proposed by RR and seconded by BM that the Burial Fees are increased by 5% from 1st October 2015. Clerk

CARRIED

It was proposed by RR and seconded by PC that a fee of £25 is set for the paperwork necessary in the Transfer of Burial Rights.

CARRIED

15-16/96 ICA REPORT/THE BEECHES

- a)
- Mark Goldsack and Craig Boneham will be standing down from the Management Committee in April 2016 (DB stated that the Parish Council have a duty to encourage anyone they think would be suitable for the committee)
 - The stage curtain track is up and the backing curtains are up. The other curtains will be up by 22nd September.
 - Members of the Panto Committee are meeting tomorrow evening.

There was a children's event in the summer holidays but it was not well attended. PW suggested that events need to be promoted better.

b) It was proposed by PW and seconded by CP that a grit bin is purchased for The Beeches car park. Clerk

CARRIED

15-16/97 MONTHLY FINANCIAL MATTERS

a) A meeting is to be held on September 21st to discuss Financial Forward Planning for the Parish Council. The Annual Budget Meeting will be held on Monday October 19th. All members of the Parish Council are welcome to attend these meetings. Clerk/
Counc

b) It was proposed by PW and seconded by RR that Cllr Wightman attends Councillor training sessions at Burwell in September. Clerk

CARRIED

c) It was proposed by BM and seconded by RR that the Council renew the contract with Balfour Beatty for the next 3 years.

CARRIED

It was proposed by RR and seconded by GP that payments to Balfour Beatty will be paid by BACS in future.

CARRIED

d) It was proposed by RR and seconded by CP that the August bank reconciliations and the August Petty Cash reconciliation are approved. Noted

CARRIED

e) It was proposed by PW and seconded by BM that the September Accounts are approved and paid. Clerk

CARRIED

f) It was proposed by RR and seconded by LW that the two additional accounts for GMS £19.80 (300014) and SP Landscapes for £750 (300015) are approved and paid. Clerk

CARRIED

The cheques were signed by Cllr Wightman and Cllr Chaplin.

Cheque No;	Payee	Item	Net	VAT	Total	Power
<u>Payments made since the last meeting</u>						
300001	Staff	August Salaries				LGA 1972 s112

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300002						Open Spaces Act 1906 ss9 & 10 LGA 1972 s214
300003		Recreation Ground	£2,361.02	£0.00	£2,361.02	Local Authorities Cemetery Orders 1977 and 1986
300004	Anglian Water	Water	24.66	£0.00	£24.66	LG Misc Provisions Act 1976 s 19 (d)
<u>Payments for Tonight's meeting:</u>						
300005	HMRC	Tax & NI	£475.62	£0.00	£475.62	LGA 1972 s112
300006	Mrs D Bayliss	Travel August Mar/Apr	£5.85	£0.00	£5.85	LGA 1972 ss174
300007	Mr T Wilding	Travel August Mar/Apr	£12.60	£0.00	£12.60	LGA 1972 ss174
300008	S P Landscapes	Grass Cutting	£100.00	£20.00	£120.00	Open Spaces Act 1906 ss9 & 10 LGA 1972 s214
300009	Veolia	Hire Easi-bin	£177.63	£35.53	£213.16	Local Authorities Cemetery Orders 1977 and 1986
300010	Viking Direct	Office Supplies/Equipment	£108.69	£21.74	£130.43	Open Spaces Act 1906 ss9 & 10 LGA 1972 s214
300011	Ben Burgess	Mower Supplies	£10.70	£2.15	£12.85	Local Authorities Cemetery Orders 1977 and 1986
300012	Adrian Sheldrick	Postage (cricket scoreboard repair)	£12.98	£0.00	£12.98	LG Misc Provisions Act 1976 s 19 (d)
	Cash	Petty Cash		£0.00	£0.00	LG Finance Act 1992 s50
DDR	BT	Telephone Bill	£116.38	£23.27	£139.65	LGA 1972 ss50
Grand Total>>>			£3,406.13	£102.69	£3,508.82	

15-16/98 HIGHWAYS/FOOTPATH MATTERS

a)

- 16 Trees on Common Gate Drove are to be removed by the County Council as they are in various stages of decay/damage and are growing into the power lines.
- There is a large amount of ivy growing over the railings at the top of The Pits preventing residents walking past on the footpath. PW will check where the ivy is growing from. If it is growing over from the property the Council will write to the owner and ask them to cut it back.
- The hedge at 43 Beck Road has only been cut back a very small amount and it still encroaches onto the road.
- There is a hole opposite 21 West Street which will be reported on line.
- There is a large amount of rubbish in the garden of 32 Festival Road (Sanctuary).
- The garden of the bungalow on The Pound has become overgrown again (Sanctuary).
- PW asked the Council to enquire whether the priority on The Causeway be changed so that the traffic stops there instead of at the top of Sun Street. Visibility from the post office is extremely limited. Advice will be sought from the County Council with regard to what measures might be taken to indicate that there is a concealed entrance at the Post Office/St Andrews Social Centre on Church Street, when approaching from The Causeway.

PW
Clerk

Clerk

ISLEHAM PARISH COUNCIL
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- PW reported that there are still problems with cars parking at the top of Limestone Close and asked whether speed bumps could be put on Mill Street either side of the Close. DB suggested that this is a police matter and that the police need to constantly be informed of the problems. PW/
LW
 - b) Clearance of the foot-paths along Waterside and Coates Drove are a work in progress. TW
 - c) The Parish Council will write to the County Council to report the condition of Temple Road enclosing a copy of Mrs Clarke's letter. RR requested that details of how the public should report faults to the Highways Department should be published. Clerk
 - d) A price for a bigger dog waste bin will be sought for the next meeting. The Council will also contact ECDC to see if they are able to exchange the current bin for a bigger one or whether they can empty it more than once per week. Clerk
 - e) Following the meeting with MP Lucy Frazer a reply has been received from the Highways Department notifying the Council that the matters raised have been considered. Clerk
 - The length of vehicles cannot be controlled by a Traffic Regulation Order. There are currently no funds available to progress a potential solution.
 - A footpath/cycleway from Isleham to Fordham would have to be prioritised in the Transport Delivery Plan. There are currently no funds available for such a project, however the community can take action to fund the change independently. The County Council would then work with the Parish to make the changes. The Council will enquire how they go about getting a scheme included in the Transport Delivery Plan.
 - A meeting will be arranged between PW/RR/JM/LW and the Local Highways Officer to address the issues highlighted surrounding existing footpaths.
 - The issue of signage on the A142 for Produce World was not addressed. The Council will contact the Highways Department again about this and also write to Produce World to see if they can offer a solution to the problem of lorry's driving through the centre of Isleham instead of coming in from the bypass.
 - f) Historic England has submitted the Parish Council's application to have the Priory Wall repaired to the Facilities Manager for Buildings in the East. The works will take place as soon as the required consent has been received.
- 15-16/99 CORRESPONDENCE/MATTERS FOR INFORMATION ONLY**
- a) Weekly Highlights sent to Councillors by email. Noted
 - b) The Council will write to the Staploe Medical Centre to point out that since they extended their services to Ely there has been a detrimental effect for villagers as they now have diminished services. Clerk

The Council will write to Sanctuary Housing about the unfinished repair to the fence at the front of 18-22 Limestone Close.
- 15-16/100 ALLOTMENT MATTERS**
- a) Nothing to Report
 - b) It was proposed by BM and seconded by PW that the allotment rents remain the same for the forthcoming year. CARRIED
- 15-16/101 ORCHARD MATTERS**
- a) Nothing to Report
- 15-16/102 WASH MATTERS**
- a) Nothing to Report
- 15-16/103 PLANNING MATTERS**
- a) **Planning Applications**

15/00874/FUL Construction of detached bungalow and garage at 83 The Causeway for Mr M Earl – No Objections
Cllr Beckett did not comment on this proposal

Clerk
 - b) **Planning Approvals** Noted

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15/00562/FUL Nine 8 metre posts to be erected alongside the recreation ground to hold ball stop cricket netting

15/00649/FUL Remove existing 6' x 8' wooden shed and replace with new 6' x 18' shed at 2 Waterside, Isleham for Mr & Mrs Marc Bowers

c) **Other Planning Matters**

Noted

15/00894/TCON& Trees/Isleham/Gen To comply with condition 5 (Tree Topping, lopping and Felling) of Decision Notice 93/00521/FUL at 10 Malting Lane, Isleham

15/00758/TPO Tree Work Approval at Isleham Bowls Club, Jubilee Close, Isleham

Schedule of Certification of Street Numbering Mobile Home, Willow Farm, Spooners Drove

15-16/104 QUALITY STATUS

It was proposed by RR and seconded by PW that the Council renew its Quality Status under the new Quality Award Scheme as outlined by NALC.

5 in favour

1 abstained

2 against.

CARRIED

15-16/105 MOTION TO EXCLUDE THE PUBLIC AND PRESS

The meeting closed to the public and press at 9.41pm

15-16/106 CLERK'S APPRAISAL

GP reported that the Clerk's appraisal was carried out on Tuesday 1st September by Cllr. D. Beckett, Cllr. Mrs J. Malkin, Cllr Mrs G. Preece following the format provided by CAPALC which reviewed the last year and set targets for the forthcoming year.

It was proposed by RR and seconded by LW that the Clerk's Salary is increased to LC2 SCP29 backdated to May 2015.

CARRIED

15-16/107 STAFF TIME SHEETS

a) It was proposed by RR and seconded by GP that Mr T Wilding and Mr E Mayall will be asked to keep time sheets from October 1st 2015.

Clerk

CARRIED

The meeting re-opened to the public and press at 22. 09pm

15-16/108 DATE OF NEXT MEETING

September 21st (Finance Working Group)

October 5th 2015

October 19th 2015 (Budget – Finance Working Group)

LW will be away from 21st October to 4th November 2015

DB reminded Councillors to notify the Clerk of any business and payments at least 7 days before the next meeting.

There being no further business the meeting closed at 10.10pm

1. LGA 1972 s85
2. Dec of Interest Parish Councils (Model Code of Conduct) Order 2012
3. Minutes LGA 1972 Sch 12, para 41(2)

Signed:

Chairman

Date: