

ISLEHAM PARISH COUNCIL

Clerk: Mrs Diane Bayliss

Chairman: Mr Derrick Beckett

MINUTES OF THE PARISH COUNCIL MEETING HELD

MONDAY 3rd September 2012

IN THE VILLAGE HALL

Those Present;- Cllr Beckett (DB); Cllr Mrs Wilkes (PW); Cllr Patterson; (CP) Cllr Mrs Malkin (JM); Cllr Mrs H Thompson (HT); Cllr P Chaplin (PC); Cllr Bruyneel-Smith (VBS); Cllr Mitchell (BM); Cllr Neal (LN); Cllr Radcliffe (RR); Cllr R Thompson (RT);

Clerk: Mrs D Bayliss

Members 11

Quorum 4

5 Parishioners

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APOLOGIES FOR ABSENCE

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C Cllr Powley;

12-13/114 COUNCILLORS DECLARATION OF INTEREST for items on agenda
RR, RT, PW 12-13/127 b) Highways (Personal)

12-13/115 OPEN FORUM FOR PUBLIC PARTICIPATION

No grass seed has been put on the new graves in the cemetery.

JF – What is the current financial state of the council? Total balances

LC – Can we have a copy of the lease agreement? Yes when it has been finalised.

LC – What have the PC done about the proposed traveller site since the last meeting? A letter has been drafted and will be sent following this meeting.

LC – Website says the meeting was at 7pm and no agenda was on there.

12-13/116 MINUTES OF LAST MEETING HELD 6th AUGUST 2012

It was proposed by PW and seconded by HT that the minutes of the meeting held on 6th August are approved and signed.

CARRIED

RT was not in attendance at the meeting and so abstained from the vote

12-13/117 MINUTES OF LAST MEETING HELD 20th AUGUST 2012

It was proposed by CP and seconded by RR that the minutes of the meeting held on 20th August are approved and signed.

CARRIED

12-13/118 MATTERS ARISING/CLERKS REPORT (*for information only*)

- What is happening with the football pitches? (Recreation Ground Report)
- There has been no response so far from the County Council as to who is responsible for the footpaths
- An investigation is being carried out into the increased water consumption at the village hall; if the leak is found to be on the 'meter' side then a full refund will be given; if it is not then a partial refund will be given.
- Part of the double glazed unit on one of the village hall windows was broken last week. A new piece of glass has been ordered and will be ready on Tuesday.

Mrs V Bruyneel-Smith arrived at 7.30pm

- Travellers site – Letter from the Council approved
- The Clerk will be on holiday from 17-24th September and 8-15th October.

12-13/119 POLICE MATTERS

- a)
 - There was no police report

12-13/120 RECREATION GROUND MATTERS

- a) Matters to be considered by the Recreation Ground Working Party.

- Quotations will be sought for flailing the hedge and grass at the top of the recreation ground.
- The fence around the hedge at the top of the recreation ground needs tying up - TW
- There is a small area in the middle of the new grass which has a lot of thin wispy grass in the middle – TW will be asked to cut this with the ride on mower.

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- Quotations will be sought for spraying the recreation ground
- Quotations will be sought to continue the palisade fencing to the MUGA
- A quotation has been provided by Mr T Wilding for removing the Suckers round the trees.
- Re-siting the lights on the telegraph poles
- Re-siting the kick-wall
- Position for tractor store
- Cutting hedge between the MUGA and the fence – TW
- Fence on the MUGA needs mending - Simon Gale coming out tomorrow
- The cricket club have requested that the PC pay £1200 Willimots for ‘closing down’ the cricket square for the end of the season – core and reseed

Willimots are ground care specialists and could possibly give the council a report on the condition and care of the recreation ground

VBS declared a personal interest in this matter

It was proposed by RT and seconded by JM that the Parish Council pay half and that the cricket club pays the other half of the £1200 for the works required on the cricket square.

CARRIED

It was proposed by CP and seconded by RR that the quotation for £80 from Mr T Wilding to remove the suckers from all the trees on the recreation ground.

CARRIED

A recreation ground working party meeting will be held on Wednesday 12th September at 3.30pm. Use of the recreation ground will be discussed at this meeting.

The Clerk is meeting Simon Gale from Cambridge Courts on Tuesday 4th September to discuss remedial works needed on the MUGA.

It was proposed by RR and seconded by CP that the Council accept the Partnership Agreement with Isleham United Youth FC for use of facilities on the recreation ground.

CARRIED

- b) JM and the Clerk will reply to the play provision questionnaire

JM/
Clerk

12-13/121 ICA REPORT

- a) Negotiations for the final tender price are still ongoing with C J Murfitt.

- b) It was proposed by PC and seconded by RR that the lease agreement as read out by the Chairman is approved subject to Clause 4.19 being changed to say that ICA and IPC will agree the opening/licensing hours when the licence is arranged.

Clerk

CARRIED

12-13/122 CEMETERY & CHURCHYARD MATTERS

- a) A Burial WP meeting was held on Wednesday 15th August at 3.30pm.

The remedial works required in the cemetery including trimming the holly trees and the yew and removing the tree against the wall in the old cemetery will be carried out by Mr Wilding. JM will seek three quotations for replacing the hedge in the new cemetery on the right hand side and also three quotations for remedial works to the clunch wall.

The Clerk will attempt to contact relatives of the deceased in graves with broken/damaged headstones and surrounds. If this is unsuccessful then the headstones will be laid flat and the surrounds will be removed, the area levelled and grass seeded.

12-13/123 COUNTY & DISTRICT COUNCILLORS REPORT & BUSINESS

- a) None

- b) Community Right to Challenge: DB will try to attend a seminar on this and report back to a future meeting.

12-13/124 MONTHLY FINANCIAL MATTERS

- a) It was proposed by RR and seconded by PW that the August Bank Reconciliation is approved.

CARRIED

Noted

- b) It was proposed by PW and seconded by RR that the September Accounts are approved and paid.

Clerk

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Salaries £1,859.97
Tax & NI £452.60
Other Expenditure £6,812.45
Petty Cash £46.70
Total: £9,171.72

CARRIED

The cheques were signed by R Thompson and R Radcliffe

- c) The Council agreed that it is acceptable to give out the Council bank details in order that electronic deposits may be made.

12-13/125 ANNUAL RETURN

- a) The annual return has been approved and signed by the external auditor and a notice announcing the closure of the audit will be displayed on the notice board with a copy of the receipts and payments for the year end March 31st 2012.
Congratulations to the Clerk for all her hard work.

12-13/126 HIGHWAYS/FOOTPATH MATTERS

- a)
 - PW requested that a letter of thanks be sent to Mr Evans for collecting litter on the outskirts of the village
 - A complaint has been received about the hedge on the corner of Malting Lane/Beck Road – check whether this has been done – if not write to Mrs Penny
 - The Council are currently in dialogue with the County Council about ownership of the hedge on Waterside
 - The occupier of 18 Hall Barn Road will be sent a letter asking if the trees overhanging the road can be cut back.
 - There is a street light broken in Sun Street with a wheel hanging off the lampshade
 - A letter has been received about the County Council responsibility for grass cutting; however this is not the information that is required regarding the footpaths.
- b) A request has been received from Mr W Taylor requesting a sign for his campsite. The Council have no objection however the matter needs to be referred to Highways. RT is willing to meet with someone from the Highways department to discuss this.
- c) It was proposed by PW and seconded by BM that the street lighting contract with Balfour Beatty is renewed for 3 years.

Clerk

RT/
Clerk

Clerk

CARRIED

12-13/127 ALLOTMENT MATTERS

- a) The date for collecting allotment rents will be Monday 15th October 2012 6.30-8.30pm. The Council resolved to keep the rents the same but find out how our rents compare with others in the area.
- b) The Council approved the request for a shed from Mrs Heksel.

Clerk

Clerk

12-13/128 CORRESPONDENCE/MATTERS FOR INFORMATION ONLY

- a) Weekly highlights have been forwarded to councillors by email.
- b) CAB Information/Request for volunteers
- c) The Clerk was asked to write to Staploe Transport Association to find out what is happening with the surgery bus service.

Noted

Noted

Clerk

12-13/129 PLANNING MATTERS

- a) Planning Approvals
12/00291/FUL demolition of one half of double garage and erection of 1no new four bed detached house at 14 Robins Close, Isleham for Mr J Hancock
12/00249/FUM Reservoir for storage of 175,000 metres of cubed water at land parcel south of Fifty Farm Prickwillow Road, Isleham for Mr P Leonard
12/00553/FUL Extension to form shower room and entrance hallway at 8 Limestone Close, Isleham for Mrs Pearce
It was agreed to send a letter to ECDC - it doesn't seem as though there is any arbitration when there is a difference of opinion between the PC and DC (going through under delegated powers) (Link this to the letter to the concerns about the traveller site)

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- b) Other Planning Matters
12/00663/TCON & Trees/Isleham/Gen Compliance with condition No 5 (Tree topping, lopping, felling) of 99/01005/FUL for Mr Chaney, 2 Cornwall Close, Isleham
- c) Planning Application: 6 councillors were in favour and 5 were against (JM, RT, HT, PW, VBS) a decision to look at this planning application and to find out for the next meeting what the legal position is regarding planning applications having to be on the agenda. The application notice will be placed on the notice board on Pound Lane.
12/00715/FUL Loft Conversion at 34 Sun Street, Isleham for Mr & Mrs G Hounsome
There were no objections from the 6 councillors who considered the plans.
- d) Isleham Vision: The Council wish to object to the comments made by English Heritage regarding the proposed development on Pound Lane.
Mr Ellwood is planning to put an application to ECDC (draft plan) for 2 houses at the top of Ellwoods Close and 5 houses along Coates Drove; however the Council are not in favour of this proposal as they wish to see Coates Drove remain as it is for the foreseeable future.
The Clerk will request a list of the 109 commitments and infill as stated on the proposal by ECDC as it is possible that many of these will not be put forward and it may turn out that there is insufficient proposed development for the next 20 years.
The matter will be referred back to the next meeting for further discussion it will then go to the East Cambs Development and Transport Committee on the 6th November. The consultation period will be during Nov/Dec 2012. Submission to Government will take place during March 2013 with a hearing during June/July 2013. Final adoption of the plan will take place in Autumn 2013.

12-13/130 TRAINING

- a) Bob Mitchell – 2nd two sessions
Richard Radcliffe – all
Vanessa - ?
Clive – all
- b) Members code of conduct training will take place at the Victoria Hall Fordham on Tuesday 25th September at 6.30pm

12-13/131 DATE OF NEXT MEETING

- a) 1ST October 2012

12-13/132 AGENDA ITEMS FOR NEXT MEETING

No matters were raised for inclusion in the agenda for the next meeting. DB reminded Councillors to notify the Clerk of any business and payments at least 7 days before the next meeting.

- a) There being no further business the meeting closed at 10.08pm

- 1) LGA 1972 s85
- 2) Dec of Interest Parish Councils (Model Code of Conduct) Order 2012
- 3) Minutes LGA 1972 Sch 12, para 41(2)

Signed:

Chairman

Date: