

**ISLEHAM PARISH COUNCIL**  
**Clerk: Mrs Diane Bayliss**  
**Chairman: Mr Derrick Beckett**  
**MINUTES OF THE PARISH COUNCIL MEETING HELD**  
**MONDAY 6<sup>th</sup> SEPTEMBER**  
**IN THE VILLAGE HALL**

<b>Those Present;-</b>	Cllr Neal (LN), Cllr Mrs H Thompson (HT), Cllr Carter (TC), Cllr Mrs Wilkes (PW) Cllr Mrs R Thompson (RT); Cllr Earl (ME); Cllr Baines (SB); Cllr Beckett (DB) (D Cllr), Cllr Mrs Malkin (JM); Clerk: Mrs D Bayliss Members 11                      Quorum 4 Parishioners: 3	P o w e r	Action
<b>10-11/111</b>	<b>APOLOGIES FOR ABSENCE</b> Apologies were received and approved from Cllr Garbett (P); Cllr Mrs Hobbs (P); C Cllr Powley; C Cllr Palmer;	1	
<b>10-11/112</b>	<b>COUNCILLORS DECLARATION OF INTEREST</b> for items on agenda 10-11/117 ICA Matters TC (Prejudicial) 10-11/120 High Street Church ME & JM (Prejudicial) 10-11/125e ME & RT (Personal) Cllr Beckett requested that it be recorded that he is also a member of the planning committee at ECDC and although he will take part in the discussions any comments made may be subject to change when he is presented with all the facts at District level and do not constitute a pre-determination of any matter.	2	
<b>10-11/113</b>	<b>OPEN FORUM FOR PUBLIC PARTICIPATION</b> <ul style="list-style-type: none"> <li>• It was again reported that cars are blocking both exits to the recreation ground on a Saturday while football is being played on the recreation ground.</li> <li>• Concerns were raised about health &amp; safety matters on the recreation ground whilst the works are being carried out to replace the MUGA. DB will contact Cambridge Courts to make sure they have a health and safety policy in place.</li> </ul>	DB	
<b>10-11/114</b>	<b>MINUTES OF LAST MEETING HELD 2<sup>nd</sup> AUGUST 2010</b> It was proposed by SB and seconded by PW that the minutes of the meeting held on 2 <sup>nd</sup> August are approved as a true record of the business transacted.	3	CARRIED
<b>10-11/115</b>	<b>MATTERS ARISING (<i>for information only</i>)/CLERKS REPORT</b> <ul style="list-style-type: none"> <li>• The work to reduce the trees in the cemetery will begin on 15<sup>th</sup> September and will take approximately 3 days to complete.</li> </ul>	noted	
<b>10-11/116</b>	<b>POLICE MATTERS</b> a) <ul style="list-style-type: none"> <li>• The police report for August was read and noted by the Councillors.</li> <li>• The Neighbourhood Panel Newsletter was distributed to the Councillors.</li> </ul>	noted	
<b>10-11/117</b>	<b>ICA</b> a) Work has begun on the new MUGA. An issue has arisen regarding electricity and DB is in dialogue with EDF regarding having a transformer fitted to the electricity pole near the new court in order that this may also be used for the New Community Centre. b) The Council will write to Mrs Dunbavin to inform her that although in principle there would be room for a skate park on the recreation ground the PC don't have any funds available to put towards this therefore the group would need to secure their own grants/funding in order to go ahead with the project.	DB Clerk  Clerk	
<b>10-11/118</b>	<b>VILLAGE HALL MATTERS</b> a) The Village Hall Committee meeting will be held on Wednesday 22 <sup>nd</sup> June at 7pm in the village hall. b) It was proposed by PW and seconded by SB that the Premises Licence is transferred to Isleham Parish Council at a cost of £23.	JM, HT, PW, ME, EH Clerk	CARRIED
<b>10-11/119</b>	<b>RECREATION GROUND MATTERS</b>		

**ISLEHAM PARISH COUNCIL**

**Clerk: Mrs Diane Bayliss**

**Chairman: Mr Derrick Beckett**

It has become necessary to carry out some minor tree works on the recreation ground in order that lorries can get round to the MUGA site. It was proposed by LN and seconded by TC that the work is carried out as soon as a suitable quote is received to a maximum cost of £350.

Clerk

CARRIED

It was proposed by TC and seconded by PW that the quotation for removing and replacing the bins in the play area from Mr R Sheldrick is accepted.

Clerk

CARRIED

The play area will be closed while the work is carried out for health & safety reasons. The Clerk is currently waiting for a meeting with a rep from Wicksteed to discuss the wet-pour under the slide.

Clerk

It was proposed by ME and seconded by SB that a price is requested from Palmers to make the necessary repairs to the run out supports on the slide.

Clerk

CARRIED

New trees for the Recreation Ground need to be ordered and planted ASAP. Varieties and costs will be brought back to the next meeting for consideration.

DB JM

**10-11/120**

**HIGH STREET CHURCH**

LN and the Clerk met with representatives from 'MUSE' who are working with High Street Church on their fundraising efforts. If necessary they would like the Council to provide a letter saying that they are in favour of the proposals and that they support the community aspect of the project.

Clerk

It was proposed by SB and seconded by RT that more information should be requested before a decision can be made.

CARRIED

**10-11/121**

**CEMETERY & CHURCHYARD MATTERS**

a) It was proposed by RT and seconded by ME that a picus scan is carried out on the Copper Beech Tree at the Cemetery by Acacia Tree Surgery. If it seems necessary then a scan will be carried out on the second Beech at the same time.

CARRIED

b) It was proposed by TC and seconded by HT that a seat in memorial to Roy and Shirley Brown is placed on the corner of Beck Road by the Cemetery.

CARRIED

**10-11/122**

**MATTERS FOR INFORMATION ONLY**

a) ECDC Agendas & Decision Lists

noted

b) Cambridgeshire Acre AGM 28<sup>th</sup> September

noted

**10-11/123**

**CORRESPONDENCE**

a) It was **agreed** that the Council still do not wish to adopt either of the telephone boxes from BT.

b) ECDC Felling of a Maple at 1 Robins Close for Mr Edwards.

noted

c) Citizens Advice Bureau AGM Friday 17<sup>th</sup> September

noted

d) A letter has been received from Lorraine King the new Conservation Officer at ECDC regarding no2 Church Lane. She will keep the PC informed of any progress made on this matter.

noted

**10-11/124**

**COUNTY & DISTRICT COUNCILLORS REPORT & BUSINESS**

a) There was no report from the County Council.

b) There was nothing to report from the District Council.

**10-11/125**

**MONTHLY FINANCIAL MATTERS**

a) It was proposed by SB and seconded by TC that the August Bank Reconciliation is approved.

CARRIED

b) It was proposed by SB and seconded by PW that the September Accounts are approved and paid.

Salaries £ 1625.07

Tax & NI £368.55

**ISLEHAM PARISH COUNCIL**

**Clerk: Mrs Diane Bayliss**

**Chairman: Mr Derrick Beckett**

Other Expenditure £3553.52

Petty Cash £36.69

Total Expenditure £ 5583.83

CARRIED

The cheques were signed by Cllr Carter, Cllr Baines and the Clerk.

- c) It was proposed by JM and seconded by ME that the computer package from RBS is upgraded from Alpha to Omega in order to take into account the increase in income/expenditure and to include a sales ledger for invoicing.

CARRIED

- d) The Budget meeting will be held on Wednesday 15<sup>th</sup> September at 7pm; any specific requests for expenditure to be considered should be submitted to the Clerk before the meeting if possible.

- e) It was proposed by JM and seconded by PW that the petrol pump site rent should be increased to £250 for the forthcoming year.

An amendment was proposed by SB and seconded by TC that the increase is reduced to £235.

The original proposal had 2 votes in favour, 5 against and 2 abstentions.

The amendment was CARRIED with 7 votes in favour and 2 abstentions.

CARRIED

- f) It was proposed by PW and seconded by TC that subject to a satisfactory discussion on Monday 20<sup>th</sup> September the Parish Council should become VAT registered in order that it may make a full claim for the VAT paid on the new MUGA.

CARRIED

- g) It was proposed by DB and seconded by TC that this item is moved under the exclusion order later in the meeting.

CARRIED

- h) The cemetery land has been assigned by Bellway to Bloor Homes resulting in an extra £14,293 for the Parish Council as a result of a saving in Stamp Duty.

A meeting with the new developer is to be held on Friday afternoon and will be attended by the clerk, DB, LN, PW and ME if he is able to make it.

Clerk  
DB, LN  
PW,  
ME

**10-11/126 CONCLUSION OF AUDIT**

5

The Annual Return has been approved and signed by the external auditor and the notice will be displayed on the notice board along with a copy of the receipts and payments for the year end March 31<sup>st</sup> 2010.

Congratulations were offered to the Clerk for all her hard work.

Clerk

**10-11/127 HIGHWAYS/FOOTPATH MATTERS**

- a) There were no Highways matters to report. TC asked about the plan for lay-bys on Temple Road near the new SP Landscapes site; DB reported that SP have not moved onto the site as yet.

- b) CCC Winter Gritting Arrangements – There are to be no changes to the routes that will be gritted in Isleham.

noted

- c) CCC Proposed Restricted Byway – The mapping error has been corrected and the CC are still in the process of gathering information about the history of the route before a decision is made about registering this on the definitive map.

noted

- d) A full report has been provided by TC about the condition of the footpaths; home/landowners will be contacted and quotations will be obtained for the required works on parish property.

noted

The County Council will be contacted re the missing footpath signs.

**10-11/128 ALLOTMENT MATTERS**

- a) The Allotment Society is up and running. Seed catalogues are available and a table of events has been arranged up to Christmas. The group will meet in the back room of the village hall on the 3<sup>rd</sup> Tuesday of each month.

Clerk

The Allotment rents will be collected on Monday 18<sup>th</sup> October between 6.30 and 8.30pm

**ISLEHAM PARISH COUNCIL**

**Clerk: Mrs Diane Bayliss**

**Chairman: Mr Derrick Beckett**

- 
- b) and a WP meeting will be held on the same evening.  
It was proposed by RT and seconded by SB that in principle a borehole could be drilled on the Dunstall Allotment and the Allotment Association are given the go ahead to seek funding in order to have the work carried out.  
CARRIED
- c) The request from Mr Willoughby to have a pony on the Dunstall Allotment was deferred to the next meeting in order that more information can be obtained before a decision is made.
- d) It was proposed by RT and seconded by SB that the allotment rents remain the same for the ensuing year.  
CARRIED
- 10-11/129 WASH MATTERS**  
It was proposed by SB and seconded by ME that the Angling fees remain the same for the ensuing year.  
CARRIED
- 10-11/130 PLANNING MATTERS**
- a) **Planning Applications**  
10/00678/LBC 10 Sun Street, Isleham for Mr G Thomas – no objection. Clerk
- b) **Planning Refusals**  
10/00445/FUL Proposed 4 bedroom detached 2 storey dwelling – to replace existing derelict 2 bedroom semi-detached dwellings, also conversion of existing clunch outbuilding to new garage at 44 East Fen Road, Isleham for Mr Mayes
- c) A Contractor Licence for the use of ordnance survey data will be provided by ECDC to enable the Council to print and copy maps for Parish Council use.  
Cllr Neal left the meeting at 9.34pm
- 10-11/131 NATURE RESERVE REPORT**
- a) JM reported that there is a considerable progress at the nature reserve with work set to continue improving the site with a sign on the Fordham Road, an entrance sign on the gate and a litter bin. A family day was held recently attended by 12 families from the village. Andrew Garbett is doing a good job as volunteer warden of the site.
- 10-11/132 MOTION TO EXCLUDE THE PUBLIC AND PRESS** 6
- a) That the public (including representatives of the press) be excluded during the consideration of the remaining item No 10-11/133 & 134 because it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the item(s) there would be disclosure to them of exempt information of Category 1 & 2 Part 1 Schedule 12A to the Local Government Act 1972 (as amended)  
It was proposed by RT and seconded by HT that the meeting be closed at 9.37pm  
**Item 10-11/125g) was also discussed under the exclusion order.**
- 10-11/133 NEW MUGA**
- 10-11/134 TO APPROVE MINUTES OF EXCLUSION**  
It was proposed by SB and seconded by ME that the minutes of exclusion are approved.  
CARRIED  
The meeting reopened to the public and press at 10.34pm.
- 10-11/135 DATE OF NEXT MEETING**  
October 4th 2010. (An interim planning meeting will be arranged if necessary)
- 10-11/136 AGENDA ITEMS FOR NEXT MEETING**  
There being no further business the meeting closed at 10.35pm

- 1) LGA 1972 s85
- 2) Dec of Interest Parish Councils (Model Code of Conduct) Order 2007 Part 2
- 3) Minutes LGA 1972 Sch 12, para 41(2)
- 4) Local Authorities Cemeteries Order 1977 s 10
- 5) Accounts and Audit Regulations 2003 SI 2003/533 reg 18

**ISLEHAM PARISH COUNCIL**

**Clerk: Mrs Diane Bayliss**

**Chairman: Mr Derrick Beckett**

6) Public Bodies (Admission to Meetings) Act 1960 s 1(2)

**Signed:** .....

**Chairman**

**Date:** .....