

ISLEHAM PARISH COUNCIL

Clerk: Mrs Diane Bayliss

Chairman: Mr Derrick Beckett

fMINUTES OF THE PARISH COUNCIL MEETING HELD

MONDAY 1st October 2012

IN THE VILLAGE HALL

Those Present;- Cllr Paul Chaplin (PC); Cllr Beckett (DB); Cllr Mrs Wilkes (PW); Cllr Patterson; (CP) Cllr Mrs Malkin (JM); Cllr Mrs H Thompson (HT); Cllr Mitchell (BM); Cllr Neal (LN); Cllr Radcliffe (RR); Cllr Bruyneel-Smith (VBS);

Clerk: Mrs D Bayliss

Members 11

Quorum 4

9 Parishioners

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12-13/134 APOLOGIES FOR ABSENCE

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Cllr Mrs R Thompson; C Cllr Powley; C Cllr Palmer;

12-13/135 COUNCILLORS DECLARATION OF INTEREST for items on agenda

None

12-13/136 OPEN FORUM FOR PUBLIC PARTICIPATION (15mins)

Mr Ray Sheldrick last cut the recreation ground on September 7th and was told by the PC Chairman after that that he should not cut the grass again and he would like to know when he will be able to cut it again. The Chairman confirmed that Willimots have recommended the grass should not be cut shorter than 1". This matter will be addressed under recreation ground matters.

RS asked whether Isleham Warriors/Isleham Wanderers (2 teams) pay rent to play on Isleham recreation ground?

JF – last month I asked the council what the balance of the accounts were which was not minuted - the Clerk apologised for the oversight.

This month's figure was asked for and is minuted here as requested.£689,024.82

CS – Having problems on a Saturday morning with the youth football removing flags etc; he also confirmed that the pitch is below the maximum size recommended by the FA. He expressed his concern about the amount of money that needs to be raised to keep the adult football club running and is concerned that the club is being pushed of the recreation ground.

RS – Youth football have marked out a pitch right up to the edge of the cricket pitch which is encouraging balls to go onto the cricket square.

12-13/137 MINUTES OF LAST MEETING HELD 3rd SEPTEMBER 2012

It was proposed by JM and seconded by CP that the minutes of the meeting held on 3rd September are approved and signed with the addition of the figure requested by Mr Fleet at the last meeting - £696,715.20

CARRIED

12-13/138 MATTERS ARISING/CLERKS REPORT (*for information only*)

None

12-13/139 POLICE MATTERS

a) A questionnaire has been received from the Neighbourhood Panel which will be forwarded to the councillors who represent the Council at the meetings.

JM/PW

12-13/140 RECREATION GROUND MATTERS

a) Willimots have recommended that the grass not be cut shorter than 1". It was proposed by JM and seconded by RR that the grounds-man will be asked to keep the grass cut at that length.

CARRIED

Willimots also said that the posts that are currently around the cricket square are illegal and need to be 2m high. It was suggested that 1m stakes with caps on should be used. RR suggested that the YFC should look at their risk assessments with regard to Saturday

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morning football as there are so many children involved.

2 panels are broken on either end of the MUGA; a quote had been received from Cambridge Courts for two panels which was £841 which seems excessive. R Palmer will be asked to quote to repair these.

RS contacted the chairman to say that the cess pit cover had been damaged. DB asked T Wilding to place a temporary cover on it. It was proposed by PC and seconded by CP that the temporary cover is left in place until work begins on the new community centre.

4 in favour/5 against

It was proposed by RR and seconded by PW that the clerk should obtain advice on the safety of the temporary cover and take action in accordance with that advice.

9 in favour 1 abstention

CARRIED

- b) The kick wall has to be re-positioned and provision for a tractor store needs to be made. The chairman asked councillors to have a look on the recreation ground and bring back suggestions to the next meeting. All
- c) Cathy White from ECDC recommended that a survey is done on the age and condition of trees on the recreation ground in order that the council can create a plan for future planting. It was proposed by RR and seconded by BM that the council get some quotations to get this work carried out.
- d) Horse Chestnut – this will be considered when the survey is carried out on all the trees. JM will meet with Cathy White next week to discuss this further. JM
- e) The Ash is in a poor state and needs to be removed. Clerk
It was proposed by RR and seconded by PW that quotations to remove the Ash are obtained as well as quotations to replace it with 2 copper beeches.

CARRIED

- f) Isleham United had sent payment for the outstanding season which had not arrived. The club treasurer has been in contact with the clerk and arrangements made to issue a new cheque.

12-13/141 VILLAGE HALL REPORT

- a) PW reported that the fans had been left on by the junior church group last Sunday. A letter will be sent to the Church asking them to make sure lights and fans are off and that doors are properly closed when they leave the building.
- b) It was proposed by CP and seconded by PW that 5 new light fittings are purchased for the village hall in order that the hall remains usable for the time being. Clerk
Care/
taker

CARRIED

12-13/142 ICA REPORT

- a)
 - A price has been received from C J Murfitts; the council are not in a position to accept or reject the quotation at the moment as there are still some adjustments to be made.
 - Responses are awaited for two outstanding grant applications.
- b) It was proposed by RR and seconded by PC that Clause 4.19 is amended to read: Clerk
'with the following exceptions, not to permit any person to be on the Premises for any purpose between the hours of one o'clock in the morning and six o'clock in the morning. The exceptions are:
4.19.1 any number of persons celebrating a New Year between one o'clock and two o'clock in the morning or the first day of January
4.19.2 ten or fewer individuals actively and quietly clearing up during the sixty minutes following the end of any event on the Premises
4.19.3 any necessary security personnel patrolling the Premises
5 in favour 5 against
The chairman exercised his casting vote and voted in favour of clause 2

CARRIED

12-13/143 CEMETERY & CHURCHYARD MATTERS

- a)
- Work outlined following the last meeting is continuing.
 - A number of Urns have been removed from the old cemetery – the cemetery keeper thinks there may be 6 missing including one which was reported missing by a parishioner.
 - War Memorial – Mr Earl is unable to carry out the work on the coping stones therefore it was proposed by PW and seconded by CP that Mr Wilding is asked to carry out the repairs in addition to painting the railings and cleaning the memorial.

CARRIED

- b) PW has ordered a wreath on behalf of the council for the Remembrance Day
It was proposed by PC and seconded by LN that the burial fees are increased by 5%.

CARRIED

- c) It was proposed by RR and seconded by BM that the council retain the current policy with regard to cremated remains plaques.

CARRIED

12-13/144 COUNTY & DISTRICT COUNCILLORS REPORT & BUSINESS

- a) None
b) None

12-13/145 MONTHLY FINANCIAL MATTERS

- a) It was proposed by PW and seconded LN by that the September Bank Reconciliation is approved. Noted

CARRIED

- b) It was proposed by PC and seconded by LN that the October Accounts are approved and paid. Clerk

Salaries £1,971.97
Tax & NI £480.60
Other Expenditure £5,411.64
Petty Cash £51.05
Total: £7,915.26

CARRIED

- c) The cheques were signed by PC and RR.
It was proposed by PW and seconded by HT that the Clerk attends the SLCC regional conference in November. Noted

CARRIED

- d) The quarterly budget report was received by the Council.
e) Confirmation that the external auditor from 2013 will be Littlejohn has been received.
f) The staff appraisals will be carried out during October. The chairman apologised that they had not been carried out during September and any agreed salary increases will be back dated to 1st October. Noted

12-13/146 HIGHWAYS/FOOTPATH MATTERS

- a)
- A survey will be carried out this week to see what response there has been to the letters that have been sent. Clerk
 - After some uncertainty it appears from the grass cutting maps that the hedge on Waterside is the responsibility of the council. It was therefore proposed by RR and seconded by PW that Mr Wilding is asked to cut the hedge back and clear the footpath so that it is accessible.

CARRIED

- b) PW on behalf of RT reported that the drain at the Priory is full of mud. This will be reported to the County Council. Clerk

12-13/147 ALLOTMENT MATTERS

- a)
- The date for collecting allotment rents will be Monday 15th October 2012 6.30-8.30pm Clerk
 - The new allotment rules have been drawn up and will be sent out with the invoices

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12-13/148 CORRESPONDENCE/MATTERS FOR INFORMATION ONLY

- a) Weekly highlights have been forwarded to councillors by email there will be no more of these until after the police commissioner elections in November. Noted
- b) The CAPALC AGM is to be held on Monday 19th November at the Rowley Mile Racecourse (it is recommended that at least one councillor attend) PC will get back to the clerk.
- c) A funding fair is to be held on Monday 19th November at Newmarket Racecourse JM/PC may attend with the Clerk. Clerk

12-13/149 PLANNING MATTERS

- a) Planning Applications
12/00825/FUL Demolition of existing house and construction of two bedroom chalet with double garage at 34 Prickwillow Road, Isleham for Mr D Butler
No objection
09/00475/NMAB Isleham Community Centre (Information Only)
12/00831/FUM Application to replace extant planning permission 09/00475/FUM for demolition of existing village and pavilion to provide new single storey community centre with play area, vehicular drop off point and associated parking. Relocation of all-weather football pitch and column lighting, kick wall and cricket nets for Isleham Parish Council.
No comments made by the council
DB has spoken to ECDC about the fact that parish council objections are not considered on planning applications - ask the District Councillor to call it in – if it is a reasonable request
- b) Other Planning Matters
The Gypsy and Traveller site will not go ahead; letters from Stewart Patience and James Paice have been received confirming this.
RR had considered the planning documents from FHDC in particular looking at West Row where all the development within the village. Therefore there is no potential impact on Isleham.

12-13/150 ISLEHAM VISION

- a) Breakdown of development:
 - Need to query the number of houses for the Lady Peyton site
 - Pound Lane – English Heritage are opposed to the development because of the setting of the Priory and possible archaeology on the site. It was agreed that the council would pursue this matter with ECDC balancing the needs of English Heritage with the housing needs in the village.
- b) Coates Drove – The council were made aware that Mr Ellwood will be submitting plans for seven houses to ECDC; however they maintained their view from the previous meeting.

12-13/151 DATE OF NEXT MEETING

- a) A further meeting will be arranged to discuss the new community centre if necessary.
5th November 2012
Time of meeting: Everyone agreed that the meeting should remain at 7.15pm.

12-13/152 AGENDA ITEMS FOR NEXT MEETING

- No matters were raised for inclusion in the agenda for the next meeting. DB reminded Councillors to notify the Clerk of any business and payments at least 7 days before the next meeting.*
- a) There being no further business the meeting closed at 9.28pm

- 1) LGA 1972 s85
- 2) Dec of Interest Parish Councils (Model Code of Conduct) Order 2012
- 3) Minutes LGA 1972 Sch 12, para 41(2)

Signed:

Chairman: **Date:**