

ISLEHAM PARISH COUNCIL
 Clerk: Mrs Diane Bayliss
 Chairman: Mr Derrick Beckett
MINUTES OF THE PARISH COUNCIL MEETING HELD
MONDAY 3rd OCTOBER 2011
IN THE VILLAGE HALL

Those Present;- Cllr Beckett (DB); Cllr Baines (SB); Cllr Mrs H Thompson (HT); Cllr Mrs Wilkes (PW); Cllr Mrs R Thompson (RT); Cllr Chaplin (PC); Cllr Patterson; (CP) Cllr Mrs Malkin (JM); Cllr Mrs V Bruyneel-Smith arrived at 7.19pm
 Clerk: Mrs D Bayliss
 Members 11 Quorum 4
 8 Parishioners
 County Councillor Powley

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- 11-12/95 APOLOGIES FOR ABSENCE** 1
- Apologies were received and approved from Cllr Neal; Cllr Earl; C Cllr Palmer
- 11-12/96 COUNCILLORS DECLARATION OF INTEREST** for items on agenda 2
- Steven Baines 11-12/101 Primary School
 Steven Baines 11-12/113 Planning Application
 Cllr Beckett requested that it be recorded that he is also a member of the planning committee at ECDC and although he will take part in the discussions any comments made may be subject to change when he is presented with all the facts at District level and do not constitute a pre-determination of any matter.
- 11-12/97 OPEN FORUM FOR PUBLIC PARTICIPATION** 3
- Peter Clarke raised the matter of parking on West Street at the top of Little London, the Council will ask the police to monitor the situation
 Neighbourhood Panel 7pm Beechurst
 Mr Fleet: Can the council please explain the difference in the amount of money recorded for the sale of the cemetery land and the amount recorded in the annual report?
The total income received was £764,929 which included a deposit of £20,000 paid in the previous financial year and £36,000 in section 106 monies which has been paid to ECDC and can be reclaimed by the council for specific Isleham project leaving a balance of £708,930 as shown on the annual report.
 How do the council expect the village to subsidise the new community centre when the village hall lost £24,420 according to the figures recorded in the annual report.
 Are the costs for the new community centre being kept separate from the village running costs?
 The chairman explained to Mr Fleet that all the figures were not available at the meeting. In future he would like to put the questions in writing a week before the meeting then the answers would be available.
 A reply will be given in due course with the necessary figures.
 Mr Flatt: - The figures should not be included in the annual report if they are not accurate.
Community centre figures have been included in village hall nominal code.
Different nominal codes can be set up to show the community centre as a separate entity.
 Mrs Clarke: Can the council explain why we paying for a loan which we haven't got yet?
The council has had to put up the precept to cover the cost of the loan because the first repayment is likely to be in this financial year.
 Will the money be ring-fenced to pay off the loan?
If no repayment is made the money will be put into ear-marked reserves at the end of the year. This cannot necessarily go to paying off the loan in the first instance as charges are incurred if early repayments are made.
 What will happen to the Centre if the management committee can't make a go of it?
In the event of this being the case the Centre will come back to the Parish Council.
 Mrs Clarke made it clear she is not happy that the Centre has been put out to a group other than the PC to manage.
 Colin Ellwood: Why have plans continued without a village meeting?

Clerk

The public meeting is to be held once the tenders have been received.

- 11-12/98 MINUTES OF LAST MEETING HELD 5th SEPTEMBER 2011** 4
It was proposed by CP and seconded by PC that the minutes of the meeting held on 5th September are approved as a true record of the business transacted.
CARRIED
- 11-12/99 MATTERS ARISING/CLERKS REPORT (for information only)**
 - The bench on the Priory Green has been repaired
 - The tree on waterside needs to be removed because it is in very poor condition
- 11-12/100 QUALITY STATUS MEETING**
a) The working party will meet on Tuesday 11th to start putting together the portfolio for Quality Status.
- 11-12/101 ISLEHAM PRIMARY SCHOOL**
 - A letter needs to be sent to the Primary School appointing PW as the school governor for the Parish Council.
 - Awaiting a new foundation governor
 - New community governor
 - Expecting OFSTED inspection soon
 - Security is still an issue
- 11-12/102 POLICE MATTERS**
The police report for September was read to the Council. noted
The Neighbourhood Panel annual review meeting was attended by JM and PW and DB. It was a very good evening with questions through the evening about what went well in our panel area. Littleport commented that critical partners were missing – namely highways. It was agreed that there is a need for more promotion of the meetings, possibly using village notice-boards, magazines and secondary schools? How could we engage more effectively with services? Young people? Be more local about meetings?
DB - Neighbourhood panels are becoming a more important forum for local authorities; various organisations are looking to the panel for input. The more people who attend the better. Any councillor's attending are encouraged to take a friend.
The next meeting will be held on Tuesday 4th October Beechurst Hall 7pm.
A volunteer from Isleham is needed for the Speed-watch team – notice board, informer
- 11-12/103 VILLAGE HALL MATTERS** Clerk
a)
 - The line dancing group has ceased meeting
 - Tea and Toast have responded regarding the stair gate saying they may have to move venues to comply with OFSTED
 - PW and JM still to meet with David to discuss remedial works to the hall
- 11-12/104 RECREATION GROUND MATTERS** Clerk
a)
 - Some tree works have been carried out on the recreation ground owing to the high winds;
 - The deadwood has been removed from the trees in the play area by SP Landscapes
b) Youth Football Festival -
It was proposed by PW and seconded by PC that until the cricket club can confirm their fixtures the council cannot approve the date for the youth football festival. Once the council have obtained the cricket fixtures their request will be considered.
CARRIED
- 11-12/105 ICA REPORT**
a) It was proposed by SB and seconded by PC that Benchmark contractors from Isleham not be admitted to the tender process at this stage.
CARRIED
b) A meeting was held last Thursday with Rebecca Parsons from Peters Elworthy and Moore to discuss the council's position on reclaiming the VAT on the new centre. We can reclaim all the VAT on the new community centre as long as the council take an option to tax which means that any income received from the new centre will be subject to VAT (peppercorn Clerk

rent).

It was proposed by PC and seconded by CP that the Council take the option to tax for the new community centre subject to having the details as discussed at the meeting confirmed in writing from Rebecca Parsons.

CARRIED

11-12/106 CEMETERY & CHURCHYARD MATTERS

- a) The clerk will contact ECDC regarding the ivy hedge at the back of the cemetery as it does not look to have been cut back as requested. Clerk
- b) It was proposed by SB and seconded by RT that the purchase of exclusive right of burial is approved for Mrs V Garner and Mr D Pope. Clerk

CARRIED

11-12/107 COUNTY & DISTRICT COUNCILLORS REPORT & BUSINESS

- a) County Councillor Powley asked the councillors if there were any questions related to CC matters.
- Do the county council run a programme called 'dig dat'? - No
 - JM asked if the council can opt not to have brighter lights –the answer is no; there are strict regulations as to where the lights are placed and the specification will be the same for all of them.
- b) Quite a lot of changes came in at the end of the last Council which are currently being reviewed.

11-12/108 MONTHLY FINANCIAL MATTERS

- a) It was proposed by SB and seconded by PW that the September Bank Reconciliation is approved.

CARRIED

- b) It was proposed by SB and seconded by PW that the October Accounts are approved and paid.

Salaries £1762.02
Tax & NI £397.46
Other Expenditure £26331.10
Petty Cash £50.03
Total Expenditure £ 28540.61

CARRIED

- c) The cheques were signed by Cllr Baines, Cllr Chaplin and the Clerk
Additional funding request from ESDAR – HT personal interest
It was proposed by RT and seconded by CP that the Council do not give any more money to support the Dial-a-Ride service at this time.

Clerk

6 in favour
1 against
1 abstention

CARRIED

11-12/109 ANNUAL RETURN

- a) The annual return has been approved and signed by the external auditor and a notice announcing the closure of the audit will be displayed on the notice board with a copy of the receipts and payments for the year end March 31st 2011.

11-12/110 HIGHWAYS/FOOTPATH MATTERS

- a) The dog bins will be moved and the new bin will be put in at hall barn road industrial estate
- b) A letter has been received from Mrs French regarding yellow lines on Malting Lane. It was agreed that the matter should be raised at the neighbourhood panel meeting on 4th October; the Clerk will contact Mrs French and ask her to attend the meeting tomorrow evening. The result of any discussion at the NP will be brought back to the next meeting for discussion.
- c) JM recommended that Council should comment on the need for a subsidised bus service in the village; a letter could be sent to the County Council asking them to consider Isleham

Clerk/P
W/VBS

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favourably in the need for bus service, at the very least there should be a link bus to Fordham in order for 6th form students to be able to access transport to the colleges in Cambridge and Ely.

Mr Powley was asked if the County Council run any feeder buses anywhere in the county; he was unable to think of any and pointed out that money is very tight at Shire Hall and that they are not in the position they would like to be, and any service subsidised must be very carefully considered. A VBS and PW will meet with the Clerk to discuss the possibilities and prepare a proposal to send to the County Council.

- d) Last year the council briefly employed Mr Wilding to grit the footpath by the school. It was felt that arrangements should be in place again this year should the weather deem it necessary. There are other areas in the village that are dangerous when it is icy and it is hoped that volunteers will come forward to see that the areas are gritted.

Clerk

It was proposed by PC and seconded by SB that the Council make similar arrangements for this year in line with the guidelines provided by the County Council.

CARRIED

It was proposed by PC and seconded by PW that the council purchase a grit bin for Malting Lane.

CARRIED

- e) A letter has been received from Pauline Dunbavin writing on behalf of the community skate park group with a request to use the Priory Green once a month for a fundraising car-wash. It was proposed by PC and seconded by CP that the group are allowed to use the Priory green on the first Sunday of each month for a car wash as requested.

Clerk

CARRIED

11-12/111 ALLOTMENT MATTERS

- a) The allotment rents for the Dunstall and Lady Maynard Charities will be collected on Monday 17th October between 6.30 and 8.30pm. RT asked the Allotment WP meet at 7.30 to discuss any issues. (Village Hall)

- b) It was proposed by JM and seconded by PW that the Parish Council allow the community orchard to occupy the allotted piece of land for a minimum of 10 years

Clerk/
RT

CARRIED

CP pointed out that the triangle of allotment land on Station Road is not being used as an allotment and that there is a car parked permanently on the site. The Clerk and RT will compose a letter to be sent to the tenant.

- c) A meeting was held with Stephen Conrad from CCC on the Three Tree allotment site, it was an interesting meeting, where different possibilities were discussed for the future of the site. The question was raised as to whether the parish council would consider a trade off if houses were built there e.g. An exchange of land for allotments and even the possibility of a new school. The CC wish to realise their asset for housing; if the council could secure a new school would this be a good option for us?

Clerk

A full market scheme would necessitate a 30% affordable housing allocation. Questions were also raised about the possibilities of bus services in the village.

11-12/112 CORRESPONDENCE/MATTERS FOR INFORMATION ONLY

- a) Weekly highlights have been forwarded to councillors by email.
b) A new publication on how to respond to planning applications has been received; any councillor interested in having a copy please let the clerk know.
c) A meeting will be held with the environment agency on Thursday 6th October at 4.30pm to discuss improvements to the slip way on the Wash.

11-12/113 PLANNING MATTERS

- a) 11/00739/FUL Garage extension & carport at 27 East Road, Isleham for Mr D Madgwick – no objection
11/00740/FUL Change of use to equestrian at Blainville 23 Prickwillow Road, Isleham for Mr M Fordham - objection
11/00798/PDR Construction of conservatory at 8 Orchard Close Isleham, for Mr A Hills – no objection

Clerk

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- b) Planning Approvals
11/00531/FUL Two storey side extension at 23A Little London, Isleham for Mr P Clarke (amendment – reduction in size and minor changes to design
11/00660/FUL Installation of cess-pit to collect waste from a Caravan Club CL site at 18 Prickwillow Road Isleham for Mitchell & Mayell.
11/00702/LBC Internal restoration and replacing three rear elevation windows at 6 Mill Street, Isleham for Mr P Raynes.
Other Planning Matters
Boundary change proposal – parliamentary boundary – East Cambs would include Newmarket, Exning and Landwade.
Boundary commission – write to enquire whether the change is being considered at the Marina

Clerk

11-12/114 ISLEHAM INFORMER

- a) It was proposed by CP and seconded by PC that the Clerk will submit a written report for the Isleham Informer.

CARRIED

11-12/115 TO APPROVE THE MOTION TO EXCLUDE THE PUBLIC AND PRESS

- a) That the public (including representatives of the press) be excluded during the consideration of the remaining item No 116 & 117 because it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the item(s) there would be disclosure to them of exempt information of Category 1 & 2 Part 1 Schedule 12A to the Local Government Act 1972 (as amended).
The meeting was closed to the public and press at 9.35pm to discuss the clerk's appraisal and the appointment of a cemetery keeper.
The meeting was re-opened at 9.59pm and the following decisions were recorded.

11-12/116 CLERKS APPRAISAL

- a) The clerk left the meeting at 9.36pm and the minute was taken by VBS.
The clerk's appraisal was carried out by DB, SB and JM.
The Clerk is happy with her job, (which is currently 25 hours per week), duties and has no complaints. DB reported that he is very pleased and satisfied with the Clerks work.
It was proposed by DB and seconded by PC that the clerk's salary should be increased by one spinal point.

CARRIED

11-12/117 CEMETERY KEEPER

- a) Following interviews with three prospective candidates it was proposed by PC and seconded by JM that Mr Tim Wilding is offered the job of Cemetery Keeper to Isleham Parish Council.

CARRIED

It was proposed by SB and seconded by CP that the wages are set at £8.50 per hour an amendment was proposed by PW for £8 per hour, the amendment was lost and the original proposal was passed.

CARRIED

11-12/118 BUDGET MEETING REPORT

- a) DB went through the budget figures for 2012-13
It was proposed by SB and seconded by PC that the precept is increased by £1500 for the financial year 2012-13 setting a precept of £91,400.

CARRIED

11-12/119 DATE OF NEXT MEETING

- a) Monday November 7th
Monday November 14th will possibly be a public meeting to discuss tenders and then a PC meeting to approve the tender subject to funds being available.
Monday December 5th

11-12/120 AGENDA ITEMS FOR NEXT MEETING

Any business and payments, to be considered at Parish Council meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.

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- a) Dirt bike ramps
There being no further business the meeting closed at 10.30pm

- 1) LGA 1972 s85
- 2) Dec of Interest Parish Councils (Model Code of Conduct) Order 2007 Part 2
- 3) Model Code of Conduct s 12 (2)
- 4) Minutes LGA 1972 Sch 12, para 41(2)

Signed:

Chairman

Date: