

**MINUTES OF THE PARISH COUNCIL MEETING HELD  
2<sup>nd</sup> NOVEMBER 2015  
AT THE BEECHES**

**Those Present;** - Cllr Mitchell (BM); Cllr Beckett (DB); Mrs P Wilkes (PW); Mrs G Preece (GP); (JM) Cllr Patterson (CP); Cllr Radcliffe (RR); Cllr Mrs Malkin; Cllr Mrs V Bruyneel-Smith;

Members 11

Quorum 4

2 Parishioners

The meeting opened at 7.15pm

- |   | P | Action  |
|---|---|---|
| <b>15-16/128 APOLOGIES FOR ABSENCE</b>  | 1 |   |
| Cllr Wightman; Cllr Chaplin; C Cllr J Palmer;<br>Louise Harrison has sent a letter of resignation to the chairman.  |   |   |
| <b>15-16/129 COUNCILLORS DECLARATION OF INTEREST</b> for items on agenda  |   |   |
| 15-16/147 Planning Application 15/01121/FUL   |   |   |
| <b>15-16/130 OPEN FORUM FOR PUBLIC PARTICIPATION (15mins)</b>   |   |   |
| <ul style="list-style-type: none"><li>• A cross has been removed from Edie Human's grave.</li><li>• Sanctuary housing has asked the Parish Council to report fly-tipping at the back of Limestone Close. The council agreed that Sanctuary should write to the District Council.</li><li>• TW found drug paraphernalia on the recreation ground which the Clerk had tried to report to the police unsuccessfully.</li></ul> |   |   |
| <b>15-16/131 MINUTES OF LAST MEETING HELD 5<sup>th</sup> OCTOBER 2015</b>   | 3 |   |
| It was proposed by CP and seconded by RR that the minutes of the meeting held on 5 <sup>th</sup> October 2015 are approved and signed.  |   |   |
|   |   | CARRIED   |
| <b>15-16/132 MATTERS ARISING/CLERKS REPORT (<i>for information only</i>)</b>  |   |   |
| 15-16/120 Problems with the transfer of funds at the bank were with Santander not Unity Trust.  |   |   |
| <b>15-16/133 POLICE MATTERS</b>   |   |   |
| DB suggested that the Council write to Rebecca Avery, Lucy Frazer, the Chief Constable and the Inspector at Ely voicing the council's concerns that there was no response to a 101 or a 999 call in the last week and that there has been no contact from the PCSO.   |   |   |
| <b>15-16/134 COUNTY &amp; DISTRICT COUNCILLORS REPORT &amp; BUSINESS</b>  |   |   |
| a)  |   | There was no report from the County Council.  |
| b)  |   | <ul style="list-style-type: none"><li>• At the Council meeting last week it was agreed that there would be a supplementary planning document to do with community planning.</li><li>• There will also be a second document relating to Community Land Trusts</li><li>• A working party has been set up to look at the local plan (officers and councillors)</li></ul> |
| c)  |   | The Parish Conference is to be held on 4 <sup>th</sup> November, JM will attend if she is able to.  |
| <b>15-16/135 RECREATION GROUND MATTERS</b>  |   |   |
| a)  |   | It was proposed by RR and seconded by JM that the Council inform the IUFC that they can use the top left hand football pitch (nearest Fordham Road) providing that they buy a boot scraper for The Beeches. IUFC have agreed with this solution. The Council are unable to give a specific cost for recreation ground hire for the next three years as requested.     |
|   |   | CARRIED   |
| <b>15-16/136 PLAY AREA/SKATE PARK/MUGA</b>  |   |   |

- Wicksteed have been out and drilled holes in the play tunnel enabling the water to drain away.
- A tree report has been provided on the sycamore in the play area; no work is required at the moment although it should continue to be monitored.
- Tree Report – no work at the present; continue to monitor it.
- Skate park – the surround continues to be seeded and some turf is being laid
- MUGA – V J Skerry will be attending the site to make repairs to the computer system for the coding.
- The Council will enquire at what height razor wire can be installed.

**15-16/137 CEMETERY AND CHUCHYARD MATTERS**

- a) A tree report from S P Landscapes shows some remedial works are required to the crown and limbs of the beech tree. Quotations will be sought for the work.
- b) CP will lay the wreath on behalf of the Parish Council. CP

**15-16/138 ICA REPORT/THE BEECHES**

- a) Nothing to Report
- b) It was proposed by GP and seconded by BM that a set of drainage rods up to a cost of £100 are purchased for The Beeches. Clerk

CARRIED

**15-16/139 MONTHLY FINANCIAL MATTERS**

- a) It was proposed by RR and seconded by CP that the quotation from Gipping Press to print the Isleham Informer is approved.

CARRIED

- b) It was proposed by RR and seconded by JM that the September bank reconciliations and the September Petty Cash reconciliation are approved. Noted

CARRIED

It was proposed by RR and seconded by BM that the October bank reconciliations and the September Petty Cash reconciliation are approved.

CARRIED

- c) It was proposed by RR and seconded by CP that the precept for 2016/17 is set at £94,345.

CARRIED

- d) It was proposed by RR and seconded by BM that £50 of vouchers from Scotsdales are purchased for the minute clerk for the October meeting.

CARRIED

- e) It was proposed by RR and seconded by GP that the September Accounts are approved and paid including the additional account for Communicorp (£132) and a petty cash cheque for £50. Clerk

CARRIED

- f) The cheques were signed by VBS and RR. Clerk

Cheque No;	Payee	Item	Net	VAT	Total	Power
<u>Payments made since the last meeting</u>						
BACS						LGA 1972 s112 Open Spaces Act 1906 ss9 & 10 LGA 1972 s214
BACS						Local Authorities Cemetery Orders 1977 and 1986
BACS	Staff	October Salaries	£2,252.33	£0.00	£2,252.33	
<u>Payments for Tonight's meeting:</u>						
300061	HMRC	Tax & NI	£407.22	£0.00	£407.22	LGA 1972 s112
300062	Mr T Wilding	Travel September/October	£36.00	£0.00	£36.00	LGA 1972 ss174

**ISLEHAM PARISH COUNCIL**  
**Clerk: Mrs Diane Bayliss**  
**Chairman: Mr Derrick Beckett**

300063	Mr R Sheldrick	Recreation Ground Maintenance	£986.00	£0.00	£986.00	Open Spaces Act 1906 ss9 & 10 LGA 1972 s214
300064	Mr C Winters	Allotment/Orchard Maintenance	£300.00	£0.00	£300.00	Open Spaces Act 1906 ss9 & 10 LGA 1972 s214
300065	R Palmer & Sons	Repair Grass Cutter	£18.00	£3.60	£21.60	Open Spaces Act 1906 ss9 & 10 LGA 1972 s214
300066	GMS	Billy Goat VAC	£775.00	£155.00	£930.00	Open Spaces Act 1906 ss9 & 10 LGA 1972 s214
300067	S P Landscapes	Grass Cutting	£200.00	£40.00	£240.00	Open Spaces Act 1906 ss9 & 10 LGA 1972 s214
300068	Pear Technology	Software Support	£80.00	£16.00	£96.00	LGA 1972 ss50
300069	S P Landscapes	Grass Cutting	£505.00	£101.00	£606.00	Open Spaces Act 1906 ss9 & 10 LGA 1972 s214
300070	Veolia	Hire Easi-bin & Duty of Care Annual Fee	£211.85	£42.37	£254.22	Local Authorities Cemetery Orders 1977 and 1986
300071	G & J Peck	Maintenance	£14.20	£2.84	£17.04	Open Spaces Act 1906 ss9 & 10 LGA 1972 s214
300072	Burwell Parish Council	Councillor Training	£105.00	£0.00	£105.00	LGA 1972 ss50
300073	PFK Littlejohn	External Audit Fees	£600.00	£120.00	£720.00	LGA 1972 ss50
300074	Cash	Petty Cash	£82.92	£0.00	£82.92	LGA 1972 ss50
DDR	PWLB	Loan Repayment	£3,040.20	£0.00	£3,040.20	LGA 1972 ss50
<b>Grand Total&gt;&gt;&gt;</b>			<b>£9,613.72</b>	<b>£480.81</b>	<b>£10,094.53</b>	

**15-16/140 NOTICE OF CONCLUSION OF AUDIT**

The notice of Conclusion of the Audit will be posted on the notice-board.

**15-16/141 HIGHWAYS/FOOTPATH MATTERS**

- a)
- A complaint has been made re the drop kerb at 9 Festival Road; the council will write to Highways and ask them to enforce this.
  - The Council will send a letter of thanks to Highways for the prompt response in carrying out the remedial works to the footpaths.
  - A letter will be sent to no 43 Beck Road re the overgrown hedge.

b) Rohan Wilson will be asked to attend a future parish council meeting to discuss cycle paths.

c) Cllr VBS left the meeting at 7.48pm and returned at 8.51pm.

It was proposed by JM and seconded by PW that a 50" dog bin is purchased for Little London Drove and the smaller bin from there will be moved to the top of Waterside.

Clerk

CARRIED

**15-16/142 CORRESPONDENCE/MATTERS FOR INFORMATION ONLY**

a) Weekly Highlights sent to Councillors by email.

Noted

b) An email has been received offering help with maintaining and repairing any defibrillator that may be purchased by the Council. A reply will be sent thanking Mr & Mrs Hoban for the offer. Further enquiries will be made as to the provision of a defibrillator and the council's liabilities should they provide one.

Clerk

VBS

c) With regard to the property in Festival Road the Council will contact Sanctuary Housing and express concern and ask for information on the outcome of the situation.

Clerk

**15-16/143 ALLOTMENT MATTERS**

ISLEHAM PARISH COUNCIL  
Clerk: Mrs Diane Bayliss  
Chairman: Mr Derrick Beckett

- a)
  - Allotment invoices have been sent out.
  - A large portion of the Dunstall Allotment Land has been given up this year.
- b) Allotment Working Party will meet in the New Year to discuss the land available in the village.

**15-16/144 ORCHARD MATTERS**

- a) Nothing to Report

**15-16/145 WASH MATTERS**

- a) A working group meeting will be held at the same time as the allotment working group.

**15-16/146 PLANNING MATTERS**

- a) **DB left the meeting at 9.08pm and RR took the chair for planning applications**  
**The Clerk and VBS left the meeting at 9.12pm**  
**CP left the meeting at 9.15pm and returned at 9.16pm. (The Beeches alarm went off and he was notified of this)**

Clerk

**VBS returned to the meeting at 9.17pm**

**The Clerk returned to the meeting at 9.18pm**

**Planning Applications**

15/01017/FUL Erection of two, 2 storey dwellings following the demolition of the barn at site to North east of 1 Ellwoods Close, Isleham for Mr Colin Ellwood (amendment) – no objection  
15/00874/FUL Construction of detached bungalow and garage at 83 The Causeway, Isleham for Mr M Earl (additional information – impact on trees) – no objection  
15/00874/FUL Construction of detached bungalow and garage at 83 The Causeway, Isleham for Mr Martin Earl (additional information – submission of design and access statement) – no objection  
15/01121/FUL Proposed four bedroom dwelling at Appleyard Farm, 1 Houghtons Lane, Isleham for Mr Derrick Beckett – The Council object to the proposal on the grounds that the proposed dwelling will be outside the planning envelope.  
15/01069/FUL Demolish existing dwelling & erect new detached dwelling and associated works at River View, 26 Prickwillow Road, Isleham for Mr Andrew Dilley- no objection

**DB returned to the meeting at 9.40pm**

- b) **Planning Approvals**

Noted

15/00600/FUL Erection of 4 detached dwellings with ancillary garages and associated access at Land rear of 32 and 34 Church Lane, Isleham for K and J Carpenter & Son  
15/00202/FUL River moorings (20 leisure) and ancillary works, car parking and landscaping (Part retrospective) River View 26 Prickwillow Road, Isleham for Mr Andrew Dilley

- c) **Other Planning Matters**

Noted

15/00874/FUL Construction of detached bungalow and garage at 83 The Causeway, Isleham for Mr Martin Earl – to be included in the Planning Committee Agenda for 6<sup>th</sup> November.

**15-16/147 DATE OF NEXT MEETING**

7<sup>th</sup> December 2015

11<sup>th</sup> January 2016

*DB reminded Councillors to notify the Clerk of any business and payments at least 7 days before the next meeting.*

There being no further business the meeting closed at 9.42pm

1. LGA 1972 s85
2. Dec of Interest Parish Councils (Model Code of Conduct) Order 2012
3. Minutes LGA 1972 Sch 12, para 41(2)

Signed: .....

Chairman

**Date:** .....

