

ISLEHAM PARISH COUNCIL

Clerk: Mrs Diane Bayliss

Chairman: Mr Derrick Beckett

MINUTES OF THE PARISH COUNCIL MEETING HELD

MONDAY 4th NOVEMBER 2013

IN LIMESTONE COMMUNITY CENTRE

Those Present; - Cllr Beckett (DB); Cllr Patterson; (CP) Cllr Mrs H Thompson (HT); Cllr Mitchell (BM); Cllr Neal (LN) ;) Cllr Chaplin (PC); Cllr Mrs Malkin (JM) Cllr Radcliffe (RR); Cllr Mrs P Wilkes (PW); Mrs Glenda Preece (GP); Cllr Mrs V Bruyneel-Smith (VBS); arrived at 7.23pm

Clerk: Mrs D Bayliss

C Cllr Schumann

Members 11

Quorum 4

2 Parishioners

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13-14/130 APOLOGIES FOR ABSENCE

C Cllr James Palmer;

1

13-14/131 COUNCILLORS DECLARATION OF INTEREST for items on agenda

JM 13-14/142b) Payment of Accounts

CP 13-14/142b) Payment of Accounts

PC 13-14/150 Luggar Bank

13-14/132 OPEN FORUM FOR PUBLIC PARTICIPATION (15mins)

Mr Ellwood asked if the Parish Council think the Community Centre enhances the look of the village as you come down Fordham Road.

He also asked if there was enough money to complete the project. If so why are we asking for furnishings for the centre?

Tom Neat has recently purchased the Comrades Club and is interested in the view of the Parish Council as to what could be done with the building. A suggestion was made that there could be business premises downstairs with a flat upstairs. The only concern raised was about parking.

13-14/133 MINUTES OF LAST MEETING HELD 30th SEPTEMBER 2013

It was proposed by PW and seconded by HT that the minutes of the meeting held on 30th September are approved and signed.

CARRIED

13-14/134 MINUTES OF MEETING HELD 21ST OCTOBER 2013

It was proposed by PW and seconded by HT that the minutes of the meeting held on 21st October are approved and signed.

CARRIED

13-14/135 MATTERS ARISING/CLERKS REPORT (*for information only*)

- There has been no feedback on the memorial request.

13-14/136 POLICE MATTERS

a) None

b)

- PW/HT AND JM attended the last Neighbourhood Panel meeting at Soham Village College. The current priorities for the police in the local area are shed and garage burglaries; patrols are taking place over night focusing on Isleham, Fordham and Soham. Two offenders have been caught.

- There has been an increase in the number of alcohol related incidents in Soham in particular.

- Ely Food Bank has collected 15 tonnes of food in the first 9 months it has been running. A food bank has also been set up in Soham.

- The Shape Your Place Website is a useful resource for anyone with queries about anything related to their local area.

- A review of Neighbourhood Panels has been carried out and they are likely to cease in the New Year.

c) Responses to the Neighbourhood Panel Review Questionnaire.

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Q1 – The council value face to face contact with various organisations and would want to be represented.

Q2 – Any Parish Conference should be workshop orientated with keynote speakers giving short locally relevant subjects.

Q3 – Parish Conferences should be held no more than three times per year.

Q4 – The council agreed that 4-5 hours is too long for a meeting; they should be 3 hours maximum and held in the evening for maximum attendance.

Q5 – The Council would not be prepared to pay a small fee for the conference.

Q6 – For issues related to Isleham it would be helpful if representatives from the various organisations came to a Council meeting to discuss them with Isleham Parish Council.

d) A request has been received for Speedwatch Volunteers from Isleham. –Paul Chaplin is willing to take part and co-ordinate any volunteers. An advert will be placed in the Isleham Informer.

The best time for a Speedwatch survey to be carried out on Waterside Road is 8.45-9.30am.

e) The Parish Council will sign up to the Neighbourhood Alert scheme in order to be more aware of police and crime activity in the local area.

13-14/137 COUNTY & DISTRICT COUNCILLORS REPORT & BUSINESS

- a)
- The County Council are proceeding with the A14 upgrade and the Ely Southern Bypass
 - School parking cameras may be introduced across the county. Parish Council's who wish to install these will apply to the County Council and there should be no cost to the Parish.
 - The County Council will be carrying out a review of educational facilities. Soham has been identified as having a need which obviously has an impact on Isleham. The Parish Council commented that even with better facilities in Soham it would be difficult for some Isleham Parishioners to get there as there is no public transport. CC Schumann will pass this message on.
 - The Tour de France is coming to Cambridge and the County Council will be considering how to celebrate this and what funding may be available.
- b)
- Still waiting for the report back on services – should be within the next month.

13-14/138 RECREATION GROUND MATTERS

- a) The Recreation Ground should not need cutting again this season.
- b) There is a big dip in the MUGA carpet; Three quotes will be sought for the remedial works necessary. Clerk
- c) It was proposed by PC and seconded by CP that the Council withdraw the application for the tractor store until new plans are received.
- CARRIED
- d) DB raised the matter of cutting the grass around 'The Beeches' Garden/Play Area/Old Play Area. The Council will check out the insurance situation with current ride on mower to see what the implications of transporting it to the recreation ground are. Clerk
- e) It was proposed by GP and seconded by PC that the grass seed is purchased by the Clerk in consultation with the chairman and vice chairman up to a maximum of £1000.
- CARRIED
- f) An offer has been made to help with planting the landscaped areas of the community centre from Beech House. The residents will be risk assessed and supervised. It may be possible for them to liaise with the garden club when the time comes.

13-14/139 ICA REPORT

- a) The centre was 88% complete at the last site meeting and is still on schedule to be completed by 29th November.
A new website is being set up – 'thebeechesisleham.co.uk'
14th-15th December will be open days for people to look around
- b) The lease is currently being updated for signing.
It was proposed by DB and seconded by RR that the ICA make their first rent payment in

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June 2014 then April 2015 each year thereafter.

CARRIED

- c) It was proposed by CP and seconded by PC that authority is delegated to the clerk to accept a quote no higher than Aztek's for the CCTV cameras. Clerk

CARRIED

- d) It was proposed by GP and seconded by CP that the community centre gardens are named 'Comrades Centenary Gardens' in honour of those who gave their lives in the first and second world wars

CARRIED

- e) DB explained that the landscape plan can be revised and changed in consultation with Sue Finlayson at ECDC. A small working group will be set up comprising Cllr's PC/CP/RR/JM.

13-14/140 USE OF THE COMMUNITY CENTRE FOR PARISH COUNCIL MEETINGS

- a) It was proposed by DB and seconded by RR that the resolutions as laid out in these minutes is adopted by the Council.

'As 'The Beeches' is a licensed premises it was resolved by the Parish Council that the meeting room designated for Council meetings shall be alcohol free and that a notice will be placed on the door during meetings notifying Councillors, members of the public and the press that no alcohol or food are to be consumed in the room during the Parish Council meeting'.

CARRIED

13-14/141 CEMETERY & CHURCHYARD MATTERS

- a) The Cemetery working party had met to discuss the need for repairs to the cemetery wall and the possibility of creating a turning point behind the hedge on the right hand side of the cemetery. Clerk

The Council will contact Shane Smalley and ask him for an assessment of the condition of the wall and a quotation to carry out the necessary works.

Mr Wilding will be asked to provide a price for creating a turning point.

- b) It was proposed by DB and seconded by RR that in principle the council have no objection to a drainage channel being dug in the old cemetery as long as detailed plans are submitted before work is carried out and it is done at the expense of the property owner. Clerk

CARRIED

- c) It was proposed by PW and seconded by BM that the cemetery mowers are booked in for their annual service to be carried out before the end of February 2014 in order to take advantage of the 15% discount offered.

CARRIED

13-14/142 MONTHLY FINANCIAL MATTERS

- a) It was proposed by RR and seconded by BM that the October Bank Reconciliation is approved. Noted

CARRIED

It was proposed by RR and seconded by BM that the business reserve reconciliation is approved.

CARRIED

- b) It was proposed JM and seconded by RR that the account for Archial is approved and paid. Clerk
1 objection
10 in favour

CARRIED

It was proposed by PC and seconded by BM that the November Accounts are approved and paid. Clerk

Salaries £2165.14

Tax & NI £526.94

Other Expenditure £8,536.29

Petty Cash £37.42

Total: £11,265.79

CARRIED

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Building Project £176,000.95

The cheques were signed by Cllr Chaplin and Cllr Radcliffe.

It was proposed by PC and seconded by PW that the wages cheques will be signed by RR & DB for the next two months in time for pay by the last working day of the month while arrangements are considered for making future BACS payments.

CARRIED

c) A budget report by cost centre has been distributed to each councillor.

Noted

d) It was proposed by CP and seconded by PW that a working party is set up to sort out what is required for the new office comprising CP/RR/PW and the Clerk.

Noted

CARRIED

e) It was proposed by GP and seconded by HT that a donation of £30 is made for the poppy wreath. RR will lay it on behalf of the Council.

CARRIED

13-14/143 TO SET THE PRECEPT FOR 2014/15

a) It was proposed by DB and seconded by JM that the Council keep the precept at £91,400 for the financial year 2014/15 which is the same as last year.

CARRIED

13-14/144 HIGHWAYS/FOOTPATH MATTERS

a) With the agreement of the councillors this item was brought forward following the CC/DC Report.

Noted

In the light of the Neighbourhood Panel questionnaire, if we have the parish conferences would a representative of the highways department attend the event? Although Councillors can request that highways attend unfortunately they have no statutory requirement to attend this would only be possible if they were directed by full council to do so.

C Cllr Schumann will request that a highways representative attend a Parish Council meeting; it would be helpful if Councillors could come with proposals for road/footpath repairs.

b) Mr Collyer has sent in a letter and a photograph of the verge opposite the Lady Maynard's Allotment on Waterside. The Council will pass the photo and request on to the Highways Department and reply to Mr Collyer informing him of this and stating that the Council are sympathetic to his views.

Clerk

c) The JFMHI bid will be deferred to next meeting.

Clerk

d) Parish Council will sign up to the Fix My Street Website in order that repairs can be reported to one central location which can be viewed by anyone who has signed up to the service.

Clerk

e) A footpath sign will be erected on the verge along Waterside opposite where the footpath ends.

PC

f) The Clerk will write to 79 The Causeway and 8 Malting Lane asking them to cut back the hedges that are overhanging the footpaths.

Clerk

13-14/145 ALLOTMENT MATTERS

a) It was agreed that the council will report to the dog warden that there are unattended dogs on the Dunstall allotment site.

Clerk

13-14/146 CORRESPONDENCE/MATTERS FOR INFORMATION ONLY

a) Weekly Highlights sent to Councillors by email.

Noted

b) A reply will be sent to St Andrews to confirm that the Council will put up a Christmas Tree at the Festival of Light.

HT
Clerk

13-14/147 PLANNING MATTERS

a) **Planning Applications**

Clerk

13/00867/FUL Erection of a building over the existing oil tanks and bund – Retrospective Water Services Depot 143 Fordham Road Isleham, Cambridgeshire – the council will write to ECDC to comment that as a statutory authority they should have applied before the work was carried out.

b) **Other Planning Matters**

Noted

- Information on the CIL Levy has been received from ECDC and distributed to all

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Councillors.

- 13/00794/TRE/Isleham/CA Sycamore to be felled at the Primary School, Malting Lane, Isleham.

13-14/148 DATE OF NEXT MEETING

a) 2nd December 2013

Please note the January meeting will be on 13th January not 6th January owing to the bank holiday.

13-14/149 MOTION TO EXCLUDE THE PUBLIC AND PRESS

a) That the public (including representatives of the press) be excluded during the consideration of the remaining item No 150 because it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the item(s) there would be disclosure to them of exempt information of Category 1 & 2 Part 1 Schedule 12A to the Local Government Act 1972 (as amended).

13-14/150 LUGGER BANK

The meeting was closed to the public and press at 10.02pm and re-opened at 10.22pm.

13-14/151 AGENDA ITEMS FOR NEXT MEETING

DB reminded Councillors to notify the Clerk of any business and payments at least 7 days before the next meeting.

There being no further business the meeting closed at 10.25pm

1. LGA 1972 s85
2. Dec of Interest Parish Councils (Model Code of Conduct) Order 2012
3. Minutes LGA 1972 Sch 12, para 41(2)

Signed:

Chairman

Date: