

**MINUTES OF THE PARISH COUNCIL MEETING HELD  
MONDAY 12<sup>th</sup> MAY 2014  
AT THE BEECHES**

**Those Present;** - Cllr Beckett (DB); Cllr Patterson; (CP) Cllr Mrs H Thompson (HT); Cllr Mitchell (BM); Cllr Mrs Malkin (JM) Cllr Mrs P Wilkes (PW); Mrs Glenda Preece (GP); Cllr Chaplin; Cllr Radcliffe (RR); Cllr Neal (LN); Cllr Mrs V Bruyneel-Smith (VBS) arrived at 7.20pm;  
Members 11  
Quorum 4  
C Cllr Schumann  
5 Parishioners

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**14-15/1 ELECTION OF CHAIRMAN**

It was proposed by PC and seconded by GP Derrick Beckett is elected as Chairman of Isleham Parish Council for the forthcoming year.

CARRIED

**14-15/2 CHAIRMAN TO SIGN DECLARATION OF ACCEPTANCE OF OFFICE**

The Chairman signed the Declaration of Acceptance of Office in the presence of the Clerk.

**14-15/3 ELECTION OF VICE CHAIRMAN**

It was proposed by JM and seconded by BM that Richard Radcliffe is elected as Vice - Chairman of Isleham Parish Council for the forthcoming year.

CARRIED

**14-15/4 APOLOGIES FOR ABSENCE**

C Cllr Schumann will be late.

**14-15/5 COUNCILLORS DECLARATION OF INTEREST for items on agenda**

RR 14-15/21 14/0038/FUL Planning Application at 2 Pound Lane (Sister)  
CP 14-15/17 April Bank Reconciliation (Un-cleared Cheque)

**14-15/6 OPEN FORUM FOR PUBLIC PARTICIPATION (15mins)**

None

**14-15/7 MINUTES OF LAST MEETING HELD 7<sup>th</sup> APRIL 2014**

It was proposed by PW and seconded by RR that the minutes of the last meeting held on 7<sup>th</sup> April 2014 are approved and signed.

CARRIED

Cllr VBS arrived at 7.20pm

**14-15/8 MINUTES OF MEETING HELD 15<sup>th</sup> APRIL 2014**

It was proposed by PC and seconded by BM that the minutes of the last meeting held on 15<sup>th</sup> April 2014 are approved and signed.

CARRIED

PW abstained as she was not at the meeting

**14-15/9 MATTERS ARISING/CLERKS REPORT (*for information only*)**

- Barcham Trees recommend watering at least twice per week – more in July/August if it is very dry. (7<sup>th</sup> April)

**14-15/10 TO REVIEW AND APPOINT WORKING PARTY MEMBERS**

- PW wishes to stand down as School Governor at the end of the school year and GP has agreed to take over. The Chairman thanked Cllr Wilkes for the

considerable amount of time and effort that she has put into this role over the last seven years.

- Working Party is no longer required for the Village Hall and representatives no longer needed for the Neighbourhood Panel as this has ceased.
- PW was added onto the allotment working group.
- LN was removed from the ICA representatives and VBS was included
- The Parish Plan working group was disbanded and will be reconsidered after the next election.
- RR to join the Policy Review working group.

**14-15/11 TO APPROVE RECOMMENDATION FROM ANNUAL PARISH MEETING**

It was proposed by PC and seconded by RR that the Council do not plant additional trees in the new cemetery as there are likely to be problems with tree roots.

10 in favour

1 abstained

Clerk

CARRIED

A verbal request was made to place a new bench on the recreation ground. This will be considered when the request is made in writing.

It was agreed that a letter will be sent to Manchetts at Burwell asking them if they can address the parking situation at the Priory. The letter should reiterate that a path should be left across the front of the Priory Garage allowing access to the Priory Field. The recommendation from the Parish Meeting was that the Dunstall Apprentice Grant stay at the same rate and this was ratified by the Parish Council.

It was agreed that the Council would write to the Environment Agency about the bollard blocking access at the footpath on the weir.

It was agreed that a letter should be sent to the Highways Department asking for a cul-de-sac sign to be placed at the top of Limestone Close.

It was agreed that a letter should be sent to the Highways Department asking if a sign can be placed on the Fordham side of the access to the Nature Reserve

**14-15/12 POLICE MATTERS**

- a) None

**14-15/13 COUNTY & DISTRICT COUNCILLORS REPORT & BUSINESS**

- a)
- The next planning meeting for the Ely By-pass will be held in June after which it will be called into the Secretary of State (Eric Pickles) for a decision.
  - There is a full annual meeting of the Council to be held on Tuesday 13<sup>th</sup> May which will herald the move to a committee structure.
  - DB asked if Cllr Schumann would support the council in their application to the Highways Department for signs at the Nature Reserve and at the top of Limestone Close.
- b)
- Changes at ECDC mean there will now only be 3 committees + planning and licensing. The Council are looking to become more cost effective/user friendly. On Thursday 15<sup>th</sup> May there will be a full council meeting where these changes will be approved. The committees may have a very heavy workload
  - The Cambridgeshire Local Plan is out for consultation. There are a few changes made by the planning inspector however the amendment for Isleham is minimal – just re-numbering. The plan goes back for determination in June and the final response should be received in July. It will then become the local plan.

**14-15/14 RECREATION GROUND MATTERS**

- a)
  - The grass seed will be sown as soon as circumstances permit.
  - Anti-climb paint has been used on the MUGA. Notices have been put up stating that this is the case.
- b) Only 2 companies have shown an interest in quoting for the skate park therefore a decision was deferred to the next meeting (3<sup>rd</sup> June). A third quote will be continue to be sought. Clerk
- c) It was agreed that a marquee (for a hog roast) and a bouncy castle can be sited on the recreation ground 31<sup>st</sup> July 2015 as long as the providers involved have their own public liability insurance. Clerk
- d) A meeting was held with the cricket club last week to discuss the Cricket Fencing Risk Assessment; the original recommendation was for 6m high fencing around the play area and 4m high fencing along the boundary of the recreation ground. A compromise was reached at the meeting which was that a permanent 4m high fence should be erected along the front of the play area and around the corner at the end furthest from the Centre, and a permanent 3m high fence along the boundary of the recreation ground.  
It was proposed by DB and seconded by PW that in principle the Council go ahead with the cricket fencing as proposed at the meeting with the cricket club, subject to a written statement by Gary Cowling who prepared the risk assessment being provided.  
10 in favour  
1 against

CARRIED

**14-15/15 CEMETERY MATTERS**

Mr Wilding requested that 2 signs might be ordered and placed in the new cemetery and in the old cemetery stating that headstones are not to be removed without notifying either the clerk or the cemetery keeper. Clerk

It was proposed by LN and seconded by that the memorial for Brian Pears can be used as long as the word 'farty' is removed from the plaque.

CARRIED

The Chairman asked that this was recorded as a unanimous decision of the council.

**14-15/16 ICA REPORT**

- a)
  - Applications are being made for grants for curtains and blinds
  - Bookings are continuing to increase
  - Because there are so many members of the management committee a number of smaller working groups have been set up to cover the various matters
  - Notices are too small
  - A meeting is to be held to discuss opening of the centre on 22<sup>nd</sup> May at 7.30pm
  - Car Park – council have contacted the QS re the spec for the roadway – was it designed and built to the right standard.
  - There are a number of issues need to be addressed in the main car park which was taken out of the tender and paid for as a separate item. It was done on a very small budget and some of the issues on the left looking out of the centre are down to the tree conservation area and the materials that were used. It

was agreed that the recreation ground working group will meet to discuss the issues and bring back a recommendation to a future meeting.

A detailed reply has been received from the architect addressing all the issues raised by the Parish Council at the meeting in January. A response is still awaited from the contractor regarding the stage floor.

- b) The meeting was adjourned at 8.28pm and reconvened at 8.45pm while the Councillors went out to look at the potential siting of the bin store.

Clerk

It was proposed by PW and seconded by PC that the bin store is moved. A concrete slab will be laid at the side of the roadway leading to the back of the centre, and the fencing from the bin store at the back will be taken down and re-erected.

9 in favour

2 abstained

CARRIED

- c) A meeting will be set up with the ICA committee in July to discuss progress at 'The Beeches'.

**14-15/17 MONTHLY FINANCIAL MATTERS**

- a) It was proposed by PW and seconded by PC that the April bank reconciliation is approved.

Noted

CARRIED`

- b) It was proposed by GP and seconded by RR that the May Accounts with the exception of the cheque to the Grass Group are approved and paid.

Clerk

Salaries £2132.24

Tax & NI £409.17

Other Expenditure £1518.65

Petty Cash £62.40

Total: £4,122.46

CARRIED

The cheques were signed by Cllr Radcliffe and Cllr Chaplin.

- c) The internal audit has been carried out by Mr Trevor Bowd. He has made no recommendations to the Council's accounting procedures. He has also carried out an audit on the building project and is happy that everything has been carried out properly.

Clerk

The Chairman thanked the Clerk for all her hard work.

**14-15/18 HIGHWAYS/FOOTPATH MATTERS**

- a)
- An email has been received from Michael Anker at the Highways Department notifying us that he is still trying to get a date for completing the Zebra crossing from Balfour Beatty.
  - Mr Wilding will be asked to cut back the ivy overhanging footpath 5.
  - A letter will be sent to Mr Clarke asking him to reinstate footpath 6.
  - A reminder will be sent to 79 The Causeway asking them to cut back the overhanging hedge at the end of the bird nesting season.

Clerk

- There are still bricks in the ditch by the last house on the left as you go out of Pound Lane. The matter will be brought to the attention of the Highways Department again.

It was proposed by HT and seconded by PW that Mr Wilding paints black and white stripes on the 'crossings' where the roadway crosses the block pavia pathway outside The Beeches.

Clerk

CARRIED

**14-15/19 CORRESPONDENCE/MATTERS FOR INFORMATION ONLY**

- a) Weekly Highlights sent to Councillors by email.
- b) CAPALC Bulletin

Noted

Noted

**14-15/20 ALLOTMENT MATTERS**

- a) There were no allotment matters to report.
- b) It was agreed that a letter will be sent to all allotment holders reminding them that only organic matter is to be burned on the allotments.

Clerk

**14-15/21 PLANNING MATTERS**

- a) DB Declared an interest because of his position on ECDC planning committee

Clerk

**Planning Applications**

14/00391/VAR To vary condition 10 (no amplified music after midnight) of previously approved 12/00831/FUM for application to replace extant planning permission 09/00475/FUM for demolition of existing village hall and pavilion to provided new single storey community centre with play area, vehicular drop-off point and associated parking. Relocation of all-weather football pitch and column lighting, kick wall and cricket nets at Isleham Recreation Ground, Mill Street, for Isleham Parish Council.

14/00191/FUL Alterations and Extensions to Outbuilding to create two en-suite letting bedrooms at The Rising Sun at 11 Sun Street for Mr & Mrs Pearce – no objection

14/00487/FUL Proposed Chimney at 7 Robins Close, Isleham for Mr & Mrs S Ainge – no objection

14/00309/FUL Construction of 1no four bedroom and 1no five bedroom one and a half storey detached dwellings with garages at Land adj 56 West Street, Isleham for Messrs Clarke & Clarke – the Council object to the following proposal on the grounds that the development is outside of the building line, and that the land in question is the old bull paddock which has historic significance for the village. Concerns were also raised about access as there are a number of vehicles already using the roadway and this will obviously increase with two new properties being built. It was also felt that the 1 1/2 storey buildings would overshadow the bungalows at the front of the site.

14/00308/FUL Construction of 1.5 metre wall between property and adjacent garden on north side of property at 2 Pound Lane, Isleham for Mr John Jones – no objection

- b) **Planning Approvals**

Noted

14/00203/FUL Erection of a storage building at Mill Street, Isleham for Isleham Parish Council

14/00177/FUL Front Porch Extension 16 Malting Lane, Isleham for Mrs Rattle

14/00267/FUL Construct single storey extension to rear of property at 41 Beck Road, Isleham for Miss V McLeod

c) **Other Planning Matters**

Schedule of Proposed Modifications to the East Cambridgeshire Local Plan  
Schedule of Certification of Street Numbering 32 Mill Street, Isleham 'The Beeches'  
14/00467/TRE & Trees/Isleham/CA Approval to Fell T1 Lawson Cypress at 1 West Street, Isleham

Clerk

**14-15/22 DATE OF NEXT MEETING**

- a) 2<sup>nd</sup> June 2014  
30<sup>th</sup> June 2014 (July Meeting)

**14-15/23 AGENDA ITEMS FOR NEXT MEETING**

*DB reminded Councillors to notify the Clerk of any business and payments at least 7 days before the next meeting.*

Position of Play Area

Trees in front of the Priory

There being no further business the meeting closed at 9.30pm

1. LGA 1972 s85
2. Dec of Interest Parish Councils (Model Code of Conduct) Order 2012
3. Minutes LGA 1972 Sch 12, para 41(2)

Signed: .....

Chairman

Date: .....