

ISLEHAM PARISH COUNCIL

Clerk: Mrs Diane Bayliss

Chairman: Mr Derrick Beckett

MINUTES OF THE PARISH COUNCIL MEETING HELD

MONDAY 13th MAY 2013

IN THE VILLAGE HALL

Those Present;- Cllr Beckett (DB); Cllr Patterson; (CP) Cllr Mrs Malkin (JM); Cllr Mrs H Thompson (HT); Cllr Mitchell (BM); Cllr Neal (LN); Cllr Radcliffe (RR); Cllr Mrs Wilkes (PW); Cllr Chaplin (PC);

Clerk: Mrs D Bayliss; Cllr Mrs V Bruyneel-Smith arrived at 7.33pm

Members 11 Quorum 4

1 Parishioner

C Cllr Schumann

P Action
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W
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R

13-14/1 ELECTION OF CHAIRMAN

It was proposed by PC and seconded by LN that Cllr Beckett is elected as chairman of Isleham Parish Council for the forthcoming year.

CARRIED

13-14/2 CHAIRMAN TO SIGN DECLARATION OF ACCEPTANCE OF OFFICE

13-14/3 ELECTION OF VICE-CHAIRMAN

It was proposed by PW and seconded by HT that Cllr Radcliffe is elected as vice-chairman of Isleham Parish Council for the forthcoming year.

CARRIED

13-14/4 APOLOGIES FOR ABSENCE

C Cllr James Palmer;

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13-14/5 COUNCILLORS DECLARATION OF INTEREST for items on agenda

None

13-14/6 OPEN FORUM FOR PUBLIC PARTICIPATION (15mins)

PW asked if there is anything the parish council can do to guarantee the future of the post office in the village; the implications of losing it include the loss of all post office services including postage and pensions; loss of the paper round, loss of a collection point for prescriptions and if the sorting office goes the postal staff will have to go to Ely and come back out to work in Isleham.

PC asked whether the PO could be incorporated in the Community Centre

The matter will be put on the agenda for the next meeting.

13-14/7 MINUTES OF LAST MEETING HELD 8th APRIL 2013

It was proposed by PC and seconded by RR that the minutes of the meeting held on 8th April are approved and signed.

PW was not at the meeting so did not vote.

CARRIED

13-14/8 MINUTES OF LAST MEETING HELD 29th APRIL 2013

It was proposed by CP and seconded by RR that the minutes of the meeting held on 29th April are approved and signed.

CARRIED

13-14/9 MATTERS ARISING/CLERKS REPORT (*for information only*)

- It has been agreed that the Limestone Community Centre may be used for Parish Council meetings until the new centre opens.

13-14/10 TO APPOINT WORKING PARTY REPRESENTATIVES

a) The working party appointments were approved by the Council (see attached list)

13-14/11 TO APPOINT CHARITY TRUSTEES

a) There is no vacancy for Lady Maynard's Charity.

b) It was proposed by DB and seconded by PW that Cllr Radcliffe is made a trustee of the Lady Peyton Charity.

CARRIED

13-14/12 TO RECEIVE RECOMMENDATION FROM ANNUAL PARISH MEETING

a) It was proposed that the Dunstall Apprentice Grant stay the same.

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- b) A letter will be sent to the Priory Garage saying that the PC would like to meet with them to discuss car parking on the Priory. RR/DB
- c) Time banking – An article will be placed in the Informer
It was proposed by JM and seconded by RR that the Council accept the recommendations from the Parish Meeting.

CARRIED

13-14/13 RECREATION GROUND MATTERS

- a) DB has asked Ray not to cut the recreation ground until after the Football Festival.
It was proposed by PC and seconded by BM that Mr Sheldrick will be asked not to roll the cricket outfield.

CARRIED

The Clerk will write to the Youth Football Club and wish them every success with the football festival and ask them to make sure that dogs are not allowed on the recreation ground.

- i. It was proposed by RR and seconded by PC that the work is carried out
It was proposed VBS by and seconded by RR that in consultation with the recreation ground working party the Clerk is delegated the authority to approve the best value quotation for carrying out the work

CARRIED

- It was proposed by CP and seconded by PW that the kick- wall is put back up and quotations for surfacing will be brought back to the next meeting.

CARRIED

- It is intended that Trilio will be approached about giving a rotary mower demonstration after the Football Festival. All parish councillors will be contacted when the demo has been arranged.

- b) PW expressed her disappointment that the Queen Elizabeth Field challenge was voted against at the last meeting.

A reply will be sent to Fields in Trust stating that the council felt that the land already was protected in as far as permission from the secretary of state is required to sell it. Also because it is undergoing a redevelopment at the moment it does not seem the right time to enter into this agreement. The PC will send their apologies for the work that has been carried out.

Clerk

- c) The meeting was adjourned at 8.37pm while the councillors went out to consider the property at the side of the play area mentioned in Mr Mclay's letter. The meeting was reconvened at 8.43pm.

A letter will be sent saying the council are sorry for the damage that has been caused; and that the area will cease to be a play area when the village hall is demolished as it will become part of the building area and the situation would be re-assessed when the centre and car park is complete.

Clerk

- d) 3 quotations were sought for the concrete pad however only one was received.
It was proposed by PW and seconded by PC that the quotation for the concrete pad outside the MUGA from Mr Wilding is approved.

Clerk

CARRIED

- e) It was proposed by DB and seconded by PC that the Council approach Andrew Fleet at Soham to do the drawings for a tractor/equipment store.

Clerk/
DB

CARRIED

A donation has been made of 30 sheets of box profile steel towards the construction of the store.

One quotation has been received another is in progress and a third will be sought.

13-14/14 VILLAGE HALL MATTERS

- a) DB and PC will arrange a date to move the equipment from the village hall and will notify the councillors of the date.

DB/PC/
Clerk

The council were in agreement that anything left in the hall can be sold. There will be an open morning on Saturday 1st June at 10-2pm. Bids for saleable items will be placed in an envelope and opened after the close of the auction. Anything sold would need to be

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removed by 15th June.

13-14/15 ICA REPORT

- a) The next site meeting will be held on May 14th. Progress on the Centre is going well and the floor should be laid next Monday.
The damaged soil under the trees is being air-spaded tomorrow.

13-14/16 CEMETERY & CHURCHYARD MATTERS

- a) JM is concerned that the privet hedge is lying down a bit and may need a bit of attention
Jm and the Clerk will be having some training on the new Cemetery Mapping package on Wednesday 15th May. Clerk
- b) It was proposed by PW and seconded by HT that the Purchase of Exclusive Right of Burial is approved for Roy Beckett. Clerk

CARRIED

13-14/17 COUNTY & DISTRICT COUNCILLORS REPORT & BUSINESS

- a) The annual council meeting is to be held on Tuesday 14th May.
- b) Joshua Schumann introduced himself as the newly elected County Councillor along with James Palmer for the Soham and Fordham villages.
The Chairman addressed the county councillor about the matter of yellow lines on Malting Lane.

13-14/18 MONTHLY FINANCIAL MATTERS

- a) It was proposed by PW and seconded by RR that the April Bank Reconciliation is approved. Noted
CARRIED

It was proposed by PW and seconded by RR that the April Bank Reconciliation for the Business Reserve Account is approved.

CARRIED

- b) It was proposed by RR and seconded by PW that the May Accounts are approved and paid. Clerk
Salaries £2,009.74
Tax & NI £375.61
Other Expenditure £5,979.50
Petty Cash £53.05
Total: £8,417.90

CARRIED

The cheques were signed by Cllr Chaplin, Cllr Patterson and the Clerk.

- c) The budget report for the next financial year was issued to the Councillors; any comments may be brought back to the next meeting for discussion. Noted

- d) A letter has been received from Andy King of the Fenland Elite Youth Bus asking the Council about youth provision in the new community centre. Clerk

The Council agreed that they would cease supporting the bus at the end of the summer term and then reappraise what they are doing for youth in the village and what financial support they are able to offer. A reply will be sent saying thank you for the work that has been done and encouraging them to contact the ICA regarding running a youth club in the Centre.
LN left the meeting at 9.41pm.

13-14/19 HIGHWAYS/FOOTPATH MATTERS

- a) i. It was agreed that the Grass Cutting Grant from the County Council is accepted by the council. Clerk
- ii. A letter has been received from Mrs French of Malting Lane. It was proposed by PW and seconded by BM that the Council send a letter to the County Highways Department supporting the request from Mrs French for the double yellow lines on Malting Lane to be extended. Clerk

CARRIED

13-14/20 ALLOTMENT MATTERS

- a) It was proposed by PW and seconded by HT that Mr Cull may put a shed on his allotment – maximum size 6' x 8'. Noted

CARRIED

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ADAS have taken 14 plots on the Three Tree site.

13-14/21 WASH MATTERS

- a) It was proposed by PC and seconded by CP that Council agree to the request from the Angling Society to reduce the fishing rights by 120 pegs from the Lock to the Anchor Pub meaning the fees will be reduced to £120 per year.

CARRIED

13-14/22 CORRESPONDENCE/MATTERS FOR INFORMATION ONLY

- a) Weekly Highlights sent to Councillors by email.

13-14/23 PLANNING MATTERS

- a) Planning Approvals
12/00402/CAC Demolish Garage and part demolition of existing outbuildings at 27 Sun Street for the Executors of L Rutterford

Noted

- b) Other Planning Matters

- i. ECDC Tree Work Approval for 2a Malting Lane, Isleham for Mr Thompson
ii. ECDC TPO Information – Dawn Redwood 2a Malting Lane, Isleham

Noted

13-14/24 MOTION TO EXCLUDE PUBLIC & PRESS

That the public (including representatives of the press) be excluded during the consideration of the remaining item No 25 & 26 because it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the item(s) there would be disclosure to them of exempt information of Category 1 & 2 Part 1 Schedule 12A to the Local Government Act 1972 (as amended).

The meeting was closed to the public and press at 9.55pm

13-14/25 TO APPROVE MINUTES OF EXCLUSION

It was proposed by RR and seconded by BM that the minutes of exclusion are approved and signed by the chairman.

CARRIED

13-14/26 STAFF MATTERS

The Clerk left the meeting at 9.55pm

See separate minutes.

The Clerk returned to the meeting at 10.11pm

THE MEETING WAS RE-OPENED TO THE PUBLIC AND PRESS at 10.11pm

13-14/27 DATE OF NEXT MEETING

- a) 3rd June 2013 – Limestone Close Community Room
1st July 2013

13-14/28 AGENDA ITEMS FOR NEXT MEETING

No matters were raised for inclusion in the agenda for the next meeting. DB reminded Councillors to notify the Clerk of any business and payments at least 7 days before the next meeting.

- a) There being no further business the meeting closed at 10.14pm

- 1) LGA 1972 s85
2) Dec of Interest Parish Councils (Model Code of Conduct) Order 2012
3) Minutes LGA 1972 Sch 12, para 41(2)

Signed:

Chairman

Date: