

ISLEHAM PARISH COUNCIL
Clerk: Mrs Diane Bayliss
Chairman: Mr Derrick Beckett
MINUTES OF THE PARISH COUNCIL MEETING HELD
MONDAY 10th MAY 2010
IN THE VILLAGE HALL

Those Present;- Cllr Neal (LN), Cllr Mrs E Hobbs (EH), Cllr Mrs Malkin (JM), Cllr Beckett (DB)(D Cllr), Cllr Mrs R Thompson (RT), Cllr Mrs H Thompson (HT), Cllr Carter (TC) Cllr Garbett (GG), Cllr Mrs Wilkes (PW) arrived at 7.40pm
Clerk: Mrs D Bayliss
Members 11 Quorum 4
Parishioners: 2
Inspector Andy Bartlett

P Action
O
W
E
r

- | | | |
|----------------|--|---|
| 10-11/1 | ELECTION OF CHAIRMAN
It was proposed by GG and seconded by RT that Cllr Beckett is elected as Chairman of the Council for the forthcoming year. | 1 |
| | CARRIED | |
| 10-11/2 | CHAIRMAN TO SIGN DECLARATION OF ACCEPTANCE OF OFFICE
The Chairman signed the Declaration of Acceptance of Office as witnessed by the Clerk. | 2 |
| 10-11/3 | ELECTION OF VICE-CHAIRMAN
It was proposed by GG and seconded by EH that Cllr Carter is elected Vice-Chairman of the Council for the forthcoming year. | 3 |
| | CARRIED | |
| 10-11/4 | APOLOGIES FOR ABSENCE
Apologies were received and approved from Cllr Baines (W); Cllr Earl (P); County Councillor Powley; County Councillor Palmer; Cllr Mrs Wilkes will be late as she is attending a governors meeting at the school on behalf of the Council. | 4 |
| 10-11/5 | COUNCILLORS DECLARATION OF INTEREST for items on agenda
Cllr Mrs Malkin 10-11/15 Personal
Cllr Carter 10-11/16 Prejudicial
Cllr Garbett 10-11/16 Prejudicial
Cllr Beckett 10-11/09 Personal | 5 |
| 10-11/6 | OPEN FORUM FOR PUBLIC PARTICIPATION
Mr Sheldrick commented that the mat used on the recreation ground is in need of repair; this will be discussed under recreation ground matters. | |
| 10-11/7 | COUNCILLORS REGISTER OF INTERESTS
New Councillors register of interests have been given to Councillors following the Code of Conduct training and these need to be returned to the Clerk if they have not already done so. | |
| 10-11/8 | TO APPROVE WORKING PARTY APPOINTMENTS
It was resolved that the working parties remain as follows for the forthcoming year with the addition of Cllr Mrs R Thompson, Cllr Mrs Malkin and Mrs Glenda Preece to the Parish Plan Working Party:
<u>Village Hall Committee</u>
Chairman: Cllr Mrs Malkin
Cllr Mrs Wilkes, Cllr Mrs Hobbs, Cllr Mrs H Thompson, Cllr Earl, Sid Cox, Glenda Preece
<u>Planning Committee</u>
It was agreed that the whole council would remain on the planning committee which will meet on the third Monday of the month subject to plans having been submitted to the Clerk.
<u>New Community Centre Committee Representatives</u>
Cllr Garbett, Cllr Neal, Cllr Mrs R Thompson, Cllr Beckett, Cllr Carter
<u>Recreation Ground Working Party</u>
Leader: Cllr Beckett, | |

ISLEHAM PARISH COUNCIL

Clerk: Mrs Diane Bayliss

Chairman: Mr Derrick Beckett

Cllr Earl, Cllr Mrs Malkin,
Cemetery Working Party

Leader: Cllr Carter,

Cllr Neal, Cllr Mrs Wilkes, Cllr Mrs Hobbs, Cllr Mrs Malkin,
Wash Working Party

Leader: Cllr Beckett,

Cllr Neal, Cllr Mrs Malkin, Cllr Carter, Cllr Mrs H Thompson

Finance Working Party

Leader: Cllr Beckett,

Cllr Carter, Cllr Baines, Cllr Garbett, Cllr Mrs Hobbs.

All members of the Parish Council are welcome to attend the finance committee meetings if they so wish.

Allotment Working Party

Leader: Cllr Mrs R Thompson

Cllr Carter, Cllr Mrs Malkin, Cllr Earl,

Parish Plan Working Party

Cllr Mrs Wilkes, Cllr Mrs H Thompson, Cllr Malkin, Cllr Mrs R Thompson & Mrs G Preece

Policy Review Working Party

Leader: Cllr Baines,

Cllr Garbett, Cllr Neal, Cllr Mrs Hobbs, Cllr Mrs R Thompson.

First Aider

Cllr Mrs Hobbs

Child Protection Officer

Cllr Baines

Neighbourhood Panel Representative

Cllr Garbett

10-11/9

CHARITY APPOINTMENTS

It was proposed by GG and seconded by TC that Cllr Beckett is appointed to the Lady Maynard's & Others Charity for the next four years.

CARRIED

Cllr Mrs Wilkes arrived at 7.40pm.

10-11/10

MINUTES OF LAST MEETING HELD 12th APRIL 2010

It was proposed by LN and seconded by TC that the minutes of the meeting held on 12th April are approved as a true record of the business transacted.

CARRIED

10-11/11

MINUTES OF THE MEETING HELD 26th APRIL 2010

It was proposed by TC and seconded by EH that the minutes of the meeting held on 26th April are approved as a true record of the business transacted.

CARRIED

10-11/12

MATTERS ARISING (*for information only*)

There were no matters arising from the previous meeting.

10-11/13

POLICE MATTERS

a)

Inspector Andy Bartlett addressed the meeting about the recent incident on the recreation ground and also gave a very full and interesting report on various initiatives which are taking place in the East Cambridgeshire.

noted

The police report for April was read and noted by the Councillors.

b)

The Council were informed of the proposed dates for the Neighbourhood Panel Meetings 2011.

noted

10-11/14

ISLEHAM PRE-SCHOOL

a)

It would be possible to consider giving the pre-school a donation under section 137 taking into account how many parishioners the Council consider would benefit from their doing so. S137 is capped at £6.15 per elector). So for instance you could say that ¼ of the residents would benefit which would be 425 electors x £6.15 = £2613.75.

7

Clerk

ISLEHAM PARISH COUNCIL

Clerk: Mrs Diane Bayliss

Chairman: Mr Derrick Beckett

It was proposed by GG and seconded by TC that the Council consider this matter at the budget meeting to be held in September for 2011-12.

CARRIED

10-11/15 ISLEHAM PRIMARY SCHOOL

a) A number of schools have been opting out of the SATS testing however Isleham School will be continuing for the current year.

The Governors have all attended the 'Every Child Matters' training run by CCC to ensure that all children and young people will be healthy, stay safe, enjoy and achieve, make a positive contribution and achieving economic wellbeing.

10-11/16 ICA

a) New quotations will be sought for the remainder of the community centre project when the DWG drawings are received from the Johns Practice.

A meeting of the ICA steering group is to meet before the next PC meeting. The Chairman will meet with the Clerk to discuss the budget figures for the ICA.

DB
Clerk

10-11/17 VILLAGE HALL MATTERS

a) The Art Group is no longer running due to lack of support.

b) It is uncertain whether the keep fit group held on a Thursday evening will be continuing.

10-11/18 RECREATION GROUND MATTERS

a) It was proposed by PW and seconded by GG that the quote from Mumby Landscapes for reseeding and fertilising the top recreation ground is approved.

CARRIED

An email has been received from the Cricket Club informing the Council that the cricket scoreboard has been interfered with and the fuses have been removed. The Council will look into this.

Clerk

b) It was **resolved** that the memorial bench for Mr Humphries is placed on the recreation ground on the concrete slab by Mill Street. The Clerk will contact Mrs Pooley asking her to make the necessary arrangements.

Clerk

10-11/19 CEMETERY & CHURCHYARD MATTERS

a) It was proposed by GG and seconded by PW that the Council purchase a 16 litre weed sprayer; an account will need to be opened in order to trade with Ben Burgess.

CARRIED

b) Further complaints have been received about the number of vases allowed on each headstone and the removal of items from the graves. Following a discussion amongst the Councillors it was **resolved** that a limit will not be set on the number of vases however they must be limited to the marble/concrete plinth at the head of the gravestone. The Cemetery Rules will be amended to include this information. Replies will be sent to all the families involved.

Clerk

c) It was proposed by GG and seconded by EH that the memorial request from Mrs Muldoon is approved as it will not interfere with the mowing of the grass along this row.

CARRIED

10-11/20 TO APPROVE PURCHASE OF EXCLUSIVE RIGHT OF BURIAL

It was proposed by PW and seconded by GG that the purchase of exclusive right of burial is approved for Mr Simon Bendall.

8

Clerk

CARRIED

10-11/21 PARISH PLAN

a) The Parish Plan was present to the Local Strategic Partnership meeting this evening by PW and the Clerk, the presentation was well received and positive feedback was given on a number of the points raised including the news that the Fenland Flier has earned another reprieve until September 2011.

Clerk

b) It was proposed by GG and seconded by PW that the quotation for a notice board is accepted from Arien signs.

Clerk

CARRIED

The Councillors will visit the Pound and notify the Clerk of how they think the board will be

ISLEHAM PARISH COUNCIL

Clerk: Mrs Diane Bayliss

Chairman: Mr Derrick Beckett

- best positioned. Quotes will be sought from local builders for erecting the notice board.
- c) The purchase of more dog bins for the village will be considered at the next meeting following consideration of the budget and reserves by the Clerk & the Chairman. Clerk DB
- 10-11/22 MATTERS FOR INFORMATION ONLY** noted
- a) ECDC Agendas noted
- b) Letter of thanks from Three Rivers Car Scheme noted
- c) Cope News noted
- d) CCC Newt Surveying is being carried out at Isleham Pond.
- e) Notification has been received from ECDC of tree works to be carried out at 5 Robins Close. noted
- f) Notification of works to be carried out on the runway at RAF Lakenheath mid May-mid June 2010 which may result in increased air traffic over Isleham.
- 10-11/23 CORRESPONDENCE**
- a) CCC Grazing Land available at Fordham. noted
- 10-11/24 APPLICATION FOR DUNSTALL APPRENTICE GRANT**
- a) PW left the meeting at 9.03pm Clerk
- It was proposed by GG and seconded by RT that the application for the Dunstall Apprentice Grant by Aaron Drayton is approved.
- CARRIED
- PW returned to the meeting at 9.07pm
The cheque was signed by Cllr Carter, Cllr Beckett and the Clerk.
- 10-11/25 COUNTY & DISTRICT COUNCILLORS REPORT & BUSINESS**
- a) There was no report from the County Council
- b) A consultation paper has been received from the District Council regarding possible changes to the current committee system. Responses must be made by 2nd August 2010. Responses from Councillors should be brought to the next meeting.
Cllr Garbett left the meeting at 9.19pm
- 10-11/26 TO RENEW PARISH COUNCIL INSURANCE POLICY**
- It was proposed by TC and seconded by EH that the Parish Council continues their insurance policy with Zurich for the forthcoming year however some changes need to be made to the policy and these will be brought back to the next meeting for consideration.
- CARRIED
- Cllr Neal left the meeting at 9.20pm
- 10-11/27 MONTHLY FINANCIAL MATTERS**
- a) It was proposed by EH and seconded by TC that the April Bank Reconciliation is approved. CARRIED
- b) It was proposed by PW and seconded by JM that the May Accounts are approved and paid. Clerk
- Salaries £1592.51
Tax & NI £368.55
Other Expenditure £3934.49
Petty Cash £ 24.38
Total Expenditure £ 5919.93
- CARRIED
- The cheques were signed by Cllr Carter, Cllr Beckett and the Clerk.
- c) It was proposed by EH and seconded by TC that the accounts outstanding from the financial year 2008-09 are written off. CARRIED
- d) The gas & electric for the village hall are now both being provided by British Gas. The contract for electricity for the pavilion cannot be renewed until June 2012 and so will remain with Eon.
- e) The Internal Audit Report has been received by the Council; there were no items for attention. 9
- f) Notification of a price increase by Shell Gas has been received. noted
- 10-11/28 CIVIL EMERGENCY PLAN**

ISLEHAM PARISH COUNCIL

Clerk: Mrs Diane Bayliss

Chairman: Mr Derrick Beckett

The Council talked through the plan and will bring details to the next meeting of contacts for the various roles in order that the Clerk may create a document specific to our Council.

10-11/29 HIGHWAYS/FOOTPATH MATTERS

- a) A complaint was made about the grass cutting on Waterside. This will be passed on to the contractor who has recently been appointed to make sure it is included in the next cut.
- b) A request has been made by Mr Grant Brown for a memorial bench for Mr & Mrs Brown; The request was approved and it was suggested that the bench is placed either on the recreation ground or on the grass verge opposite the school.
- c) Information about changes to the public rights of way contact details have been received from the County Council. Karen Whymark is the officer for East Cambs.

10-11/30 ALLOTMENT MATTERS

- a) A meeting of the allotment working party and the allotment holders was held on Wednesday 28th April.
It was agreed that an allotment society will be formed in the village open to allotment holders from all sites. The fee for the first year is £5 per member and there are a number of advantages including a free magazine, cheaper insurance for tenants and 40% off the price of seeds. An inaugural meeting of the new committee will be held on Tuesday 18th May.
A complaint was made by a tenant on the Lady Maynard’s allotment about dog walkers allowing their dogs to foul on the site. The problem of rabbits on the Lady Maynard’s site is the responsibility of the tenants not the landowner.
It was proposed by RT and seconded by HT that a shed maximum size 6’ x 8’ and a maximum of 15 chickens are approved for Mr Kitchen.

1
0

CARRIED

10-11/31 WASH MATTERS

- a) The Deed of Easement for The Wash has been completed by all parties and has been sealed by ECDC.

10-11/32 PLANNING MATTERS

- a) 10/00168/FUL Two storey side extension and single storey front garage to existing dwelling at 46 East Fen Road, Isleham for Mr Mayes has been approved.

10-11/33 DATE OF NEXT MEETING

- a) Monday June 7th 2010
There being no further business the meeting closed at 10.20pm

- 1) Election of Chairman LGA 1972, ss 15 (1 & 2)
- 2) To Sign Declaration of Acceptance of Office LGA 1972, s 83(4)
- 3) Election of Vice-chairman LGA 1972, ss15(6)
- 4) LGA 1972 s85
- 5) Dec of Interest Parish Councils (Model Code of Conduct) Order 2007 Part 2
- 6) Minutes LGA 1972 Sch 12, para 41(2)
- 7) LGA 1972 s137
- 8) Local Authorities Cemeteries Order 1977 s 10
- 9) Accounts and Audit Regulations 2003, SI 2003/533, s 6
- 10) Small Holdings and Allotment Act 1908 Schedule 2 Part II

Signed:

Chairman

Date: