

ISLEHAM PARISH COUNCIL
Clerk: Mrs Diane Bayliss
Chairman: Mr Derrick Beckett

MINUTES OF THE PARISH COUNCIL MEETING HELD
MONDAY 4th MARCH 2013
IN THE VILLAGE HALL

Those Present;- Cllr Beckett (DB); Cllr Mrs Wilkes (PW); Cllr Patterson; (CP) Cllr Mrs Malkin (JM); Cllr Mrs H Thompson (HT); Cllr Mitchell (BM); Cllr Neal (LN); Cllr Radcliffe (RR); Cllr Mrs R Thompson
Clerk: Mrs D Bayliss
Members 11 Quorum 4
4 Parishioners
C Cllr Powley

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12-13/243 APOLOGIES FOR ABSENCE

Cllr Paul Chaplin has given apologies for the next 2 months; Cllr Mrs V Bruyneel-Smith;

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12-13/244 COUNCILLORS DECLARATION OF INTEREST for items on agenda

12-13/258 LN Dial-a-Ride

12-13/245 OPEN FORUM FOR PUBLIC PARTICIPATION (15mins)

Mr Alberry-King expressed his dismay at the response from ECDC regarding matters he had raised re Isleham Vision.

Mr Ellwood reported that the double yellow lines in Pound Lane have been covered over when the road was resurfaced.

Mr Flatt expressed concern about the parking opposite the Chapel back up to Beck Road and along the Causeway.

Mr Sheldrick reported that a car is parking every day opposite Priory Gardens causing an obstruction.

Mr Flatt asked the Council if they could contact Sanctuary about the bungalow on The Pound which has a large amount of rubbish in the garden.

Mr Alberry-King informed the Council that lorries coming from the garage turning down Pound Lane have to go onto the wrong side of the road and onto the footpath in order to get round.

12-13/246 MINUTES OF LAST MEETING HELD 4th FEBRUARY 2013

It was proposed by JM and seconded by PW that the minutes of the meeting held on 4th February are approved and signed.

CARRIED

12-13/247 MATTERS ARISING/CLERKS REPORT (*for information only*)

All items covered on the agenda.

12-13/248 POLICE MATTERS

a) There will be a Neighbourhood Panel meeting on Tuesday 19th March at the Performing Arts Centre in Soham. There are two agenda items which are specifically relevant to Parish Councils – Affordable Housing and the Community Right to Challenge.

There are a number of issues which will be raised at the Panel meeting including parking on Malting Lane/Croft Road/Beck Road/Pound Lane/Beck Road/The Causeway/Sun Street/West Street/Little London and opposite Priory Gardens. The Clerk will write to the police and ask them to look at these areas.

Concerns were again raised about the state of the garden of the bungalow on the Pound and a letter will be sent to Sanctuary about this.

Clerk
PW/DB

12-13/249 RECREATION GROUND MATTERS

a) The fence from the back of the recreation ground up to the MUGA has been completed

i. The youth shelter is in place and is level in the ground

ii. The kick-wall has not been put up yet until the surfacing has been found and quoted for.

It was proposed by CP and seconded by RR that the council look into stripping the grass on the football pitch and level with topsoil and then replacing the turf.

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CARRIED

The recreation ground working party met to discuss where to put the Tractor Store, stakes were put in to see what it would like 16ft from the MUGA fence and 12 feet from the fence at the back 30ftsq and 12ft high. Planning permission is required – a simple drawing can be submitted – no need for an architect.

It was proposed by JM and seconded by RR that the council apply for planning permission

Two new trees have been ordered to be placed on the top two corners of the recreation ground.

b) ROSPA report – carpet ok; goals to be secured

c) It was agreed that the Council would write to Fields in Trust to explain about the work that is being carried out on the recreation ground at the moment and about proposals for the skate park and play area to find out whether this poses any problems or whether we are better to wait to dedicate the recreation ground until these works are finished.

12-13/250 ICA REPORT

a) A site meeting was held on 19th February and Cllr CP informed the council that the build is on schedule and the anticipated completion date is 15th November 2013. A full report is attached to these minutes.

RT expressed her concern that no one had been in contact with Mr Shooter and Mrs Cooke about the landscaping design for the New Community Centre. The clerk explained that the design had already been done by Lesley Dickinson and approved by the planners. What the ICA are looking for is someone to sponsor the planting. A letter of apology and explanation will be sent.

12-13/251 CEMETERY & CHURCHYARD MATTERS

A staff appraisal was carried out with Mr Wilding. All parties were happy with how things are progressing and that the cemetery is in good order.

The Cemetery keeper has expressed some concern about the wall along the causeway and repairing this will need to be considered in future budgets.

Mildenhall Monumentals have looked at the Robins Memorial and don't consider it to be dangerous. The Clerk will ask for this in writing.

PW asked if the wreaths could be removed from the War Memorial – Mr Wilding will be asked to do this.

Clerk

12-13/252 COUNTY & DISTRICT COUNCILLORS REPORT & BUSINESS

a) The County Council has agreed its budget for 2013-14. There will be some redundancies and continuing joint services with Northampton/Norwich City. Savings of £35m will be made during the next financial year.

The case for the Ely southern bypass is overwhelming although there is some opposition from the Cathedral.

Mr Powley is happy to take part in any discussions relating to the road from Waterside to the Marina although he is not sure that SCC would be willing to spend money on this.

b) i. Recycling Changes – the new scheme which will provide two wheelie bins per household will be implemented between September and November this year. (10 week programme)

ii. Community Transport Fund – the Parish Council would be happy to support High Street church if they were to pursue this fund for a new mini-bus with a view to it being used for the wider community – possibly as a replacement for the Staploe Bus Service which is no longer in operation.

12-13/253 MONTHLY FINANCIAL MATTERS

a) It was proposed by RR and seconded by CP that the February Bank Reconciliation is approved.

Noted

CARRIED

The Clerk informed the council that there will be two bank reconciliations from next month as the building work on the new community centre has begun and the payments will be made from the Santander Account.

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- b) It was proposed by RR and seconded by CP that the March Accounts are approved and paid. Clerk
Salaries £2141.66
Tax & NI £569.42
Other Expenditure £9,236.41
Petty Cash £45.67
Total: £11993.16
C J Murfitt Building Works £73,413.72 (inc VAT)

CARRIED

The cheques were signed by Cllr R Thompson & Cllr R Radcliffe

- c) An extension on the Borrowing Approval has been received as the deadline for applying for the loan is approaching and the funds are not needed immediately.
- d) It was proposed by RR and seconded by PW that a new book case is purchased for the clerk's office.

CARRIED

12-13/254 HIGHWAYS/FOOTPATH MATTERS

- a) i. Sun Street to Coates Drove – It was agreed that the council would ask the County Council if there is money in their budget for grass crete. There is nothing to be done about the verge opposite the allotment. Clerk
A meeting will be arranged to discuss the possibility of improving the Waterside road; RR & RT and the Clerk will represent the Council and C Cllr's Powley and Palmer will be invited to attend along with members of Cambridgeshire & Suffolk County Councils. A survey of the local residents will be carried out prior to the meeting.
- ii. Footpath 19 has been done however CP is of the opinion that the sides of the steps need finishing off. The Clerk will look into this.
- Mr Wilding will be asked to cut back the brambles on Footpaths 8 and 18.

- b) It was proposed by BM and seconded by CP that the Grass Cutting Contract is awarded to SP Landscapes for the next three years. Clerk
5 in favour
3 against
1 abstained

CARRIED

12-13/255 ALLOTMENT MATTERS

- a) It was agreed that SP Landscapes will be asked to flail the hedge on the corner of the Dunstall Allotments. Clerk

12-13/256 CORRESPONDENCE/MATTERS FOR INFORMATION ONLY

- a) Weekly Highlights sent to Councillors by email.
- b) Email from Mr C Sheldrick; the clerk will contact Geoff Cox of C J Murfitt to see if anything can be done about the levelling the route out of the back of the pavilion. Clerk
- c) Dial-a-Ride has sent a reply addressing the concerns expressed at the last meeting. Clerk

12-13/257 PLANNING MATTERS

- a) Planning Applications Clerk
13/00001/FUL Construction of first floor extension and reroofing of front porch at 36 Pound Lane Isleham for Mr & Mrs D Monkhouse – as no plans were provided the council were unable to comment.
13/00010/FUL Single storey rear extension at 18 Robins Close Isleham for Mr J Kitchen – no objection
- b) Planning Approvals
12/00299/FUL Conversion of barn to residential dwelling; Barn south of 43 Pound Lane, Isleham for Mrs W Davies Noted
- c) Other Planning Matters
i. Tree Work Approval 5 Limestone Close, Isleham Noted

12-13/258 TO DISCUSS THE AGENDA FOR THE ANNUAL PARISH MEETING

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Dial-a-Ride

Time banking

New Community Centre Presentation

Community Orchard

The Clerk will contact the various village groups to see if they will give an update on what's been happening.

12-13/259 MOTION TO EXCLUDE PUBLIC & PRESS

That the public (including representatives of the press) be excluded during the consideration of the remaining item No 260 & 261 because it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the item(s) there would be disclosure to them of exempt information of Category 1 & 2 Part 1 Schedule 12A to the Local Government Act 1972 (as amended).

The meeting was closed to the public and press at 9.30

12-13/260 TO APPROVE MINUTES OF EXCLUSION

It was proposed by PW and seconded by RT that the minutes of exclusion are approved and signed by the chairman.

CARRIED

12-13/261 EMPLOYMENT MATTERS

The recreation ground maintenance contract has been awarded to Mr Sheldrick for the forthcoming year.

THE MEETING WAS RE-OPENED TO THE PUBLIC AND PRESS at 9.36

12-13/262 DATE OF NEXT MEETING

- a) 8th April 2013
- 29TH April 2013

12-13/263 AGENDA ITEMS FOR NEXT MEETING

No matters were raised for inclusion in the agenda for the next meeting. DB reminded Councillors to notify the Clerk of any business and payments at least 7 days before the next meeting.

- a) There being no further business the meeting closed at 9.38pm

- 1) LGA 1972 s85
- 2) Dec of Interest Parish Councils (Model Code of Conduct) Order 2012
- 3) Minutes LGA 1972 Sch 12, para 41(2)

Signed:

Chairman

Date: