

**MINUTES OF THE PARISH COUNCIL MEETING HELD
1st JUNE 2015
AT THE BEECHES**

Those Present; - Cllr Beckett (DB); Cllr Mitchell (BM); Mrs P Wilkes (PW); Mrs G Preece (GP); Cllr Radcliffe (RR); Cllr Patterson (CP) Cllr Mrs Malkin (JM) Cllr Mrs V Bruyneel-Smith (VBS) arrived at 7.20pm; Cllr Chaplin (PC) arrived at 7.43pm;

Members 11

Quorum 4

2 Parishioners

C Cllr Schumann

The meeting opened at 7.15pm

- | | P | Action |
|--|------------------------|--------|
| 15-16/25 APOLOGIES FOR ABSENCE
C Cllr James Palmer; | | 1 |
| 15-16/26 CO-OPTION OF PARISH COUNCILLORS
It was proposed by GP and seconded by PW that Les Wightman is co-opted to Isleham Parish Council.

It was proposed by RR and seconded by CP that Louise Harrison is co-opted to Isleham Parish Council. | CARRIED

CARRIED | |
| 15-16/27 COUNCILLORS DECLARATION OF INTEREST for items on agenda
Cllr VBS arrived at 7.20pm
Cllr D Beckett will not comment on any Planning Applications as he is a member of the ECDC Planning Committee.
A joint application for Dispensation has been received from all members of Isleham Parish Council regarding discussion/voting and setting of the Precept for 2015/16 and future periods. The dispensation was granted by the Clerk to the Council. | | |
| 15-16/28 OPEN FORUM FOR PUBLIC PARTICIPATION (15mins)
Mr Dunbavin thanked the council for the signs at the skate park but was concerned that it does not mention using BMX bikes. Just for clarity the chairman stated that there is no restriction on the use of BMX bikes on the park. | | |
| 15-16/29 MINUTES OF LAST MEETING HELD 11TH MAY 2015
It was proposed by CP and seconded by PW that the minutes of the meeting held on 11 th May 2015 are approved and signed. | | 3 |
| | CARRIED | |
| 15-16/30 MATTERS ARISING/CLERKS REPORT (<i>for information only</i>) <ul style="list-style-type: none">• GP reported that a lady has come forward to take over the advertising for the Isleham Informer therefore Ed Mayall will continue to edit it until a suitable editor can be found.• No tree report has been received yet for the tree in the play area or the cemetery. Greenwood Tree Surgery has cut out the dead wood from the tree in the play area. | | |
| 15-16/31 TO REVIEW AND APPOINT ADDITIONAL WORKING PARTY MEMBERS
<u>FINANCE</u>
<u>LEADER</u> Cllr Beckett,
Cllr Chaplin, Cllr Mrs Bruyneel-Smith, Cllr Patterson, Cllr Radcliffe, | | |

All councillors who wish to attend the budget meeting are welcome to do so.

POLICY REVIEW

LEADER Cllr Patterson

Cllr Chaplin, Cllr Radcliffe, Cllr Preece,

HR & EMPLOYMENT

Glenda Preece; Louise Harrison; Vanessa Bruyneel Smith;

CEMETERY

LEADER Cllr Malkin,

Cllr Mrs Bruyneel-Smith, Cllr Mrs Wilkes, Cllr Mitchell,

ALLOTMENTS

LEADER, Cllr Chaplin,

Cllr Mrs Malkin, Cllr Mrs Wilkes, Cllr Les Wightman;

WASH

LEADER Cllr Beckett

Cllr Mrs Malkin; Cllr Mitchell; Cllr Chaplin;

RECREATION GROUND

LEADER Cllr Beckett

Cllr Mrs Malkin; Cllr Chaplin; Cllr Mitchell; Cllr Patterson;

ICA

Cllr Beckett; Cllr Patterson; Cllr Chaplin; Cllr Preece; (secretary)

HIGHWAYS

Cllr Les Wightman; Cllr Louise Harrison; Cllr Richard Radcliffe;

ENVIRONMENT/FOOTPATHS

LEADER Cllr Malkin,

Cllr Mrs Wilkes, Cllr Radcliffe, Cllr Wightman;

FIRST AIDER

Cllr Mrs Bruyneel Smith

CHILD PROTECTION OFFICER

Cllr Mrs Bruyneel-Smith

HEALTH & SAFETY GUIDANCE

Cllr Mrs Wilkes; Louise Harrison;

SCHOOL GOVERNOR

Cllr Mrs Preece

15-16/32 POLICE MATTERS

a) Nothing to Report

15-16/33 COUNTY & DISTRICT COUNCILLORS REPORT & BUSINESS

- a)
- C Cllr Josh Schumann apologised for not being able to attend every meeting however Isleham PC clashes with Fordham and Soham every month.
 - Ely Southern By-pass is being taken on by the government as there are some concerns about how quickly this will progress at County level.
 - County Archives are looking to re-locate to Ely.
 - PW asked whether funding could be made available for a footpath/cycleway from Isleham to the Nature Reserve and then on to Fordham; and if the County Council knows where Sutton & Witchford are getting their funding from.
 - There is money available for cycle/footways but the money is restricted to the city of Cambridge. JS suggested bringing an officer in from the County Council to inform the Council how the funding system works.
 - The Parish Council could make a CIL bid to the District Council – there is training available to show councils how to make a successful bid.

- DB reported that letters had to be sent to the CEO of the County Council in order to get a response from the Highways team and he requested that C Cllr Schumann take back the parish council's concerns to the next full council meeting.

- b) D Cllr Beckett was elected as the only Independent Councillor on ECDC. After some discussion it was proposed at the Full Council Meeting last week and a vote was taken that he should be awarded a seat on two committees.

Cllr Chaplin arrived at 7.43pm

15-16/34 RECREATION GOUND MATTERS

- a) The cricket netting has been delivered but the council have not yet received planning permission from ECDC to erect it. Noted

- b) It was proposed by JM and seconded by LW that a five bar wooden diamond gate is ordered for the end of the roadway at the rear of the centre. Clerk/
DB

CARRIED

- c) The Recreation Ground Working Group will be meeting with representative from the Football and Cricket Clubs on Thursday 4th June at 5.30pm. The meeting is primarily to discuss the tractor/equipment store.

15-16/35 PLAY AREA/SKATEPARK/MUGA MATTERS

- a) A letter has been received from Mrs Dunbavin expressing concern that some of the dirt is falling away from the side of the skate park. TW reported that some of the supporting aggregate has been dug out on one side (vandalism) and that he will fill it in with concrete. As the summer goes on he will monitor the area and grass seed when the conditions are suitable. TW

- b) The MUGA repairs have been completed and Mr Simon Gale from Cambridge Courts has stated that the repair was as good as it was possible to make it. The payment is on this evening's agenda for approval.

A quotation has not yet been received for the repair to the magnet on the gate. Clerk

15-16/36 CEMETERY MATTERS

- a) Nothing to Report Clerk

15-16/37 ICA REPORT

- a) Nothing to Report

- b) The Football Festival was a great success however the matter of parking in The Beeches Car Park was raised. The manager of the Beeches has asked whether the Council can work with the centre next year to make sure that cars for the festival do not park in the car park. The Council agreed that the ICA should work together with the football club to make arrangements that work for both groups. Clerk

15-16/38 MONTHLY FINANCIAL MATTERS

- a) Parish Council Reserves Report.

It was proposed by PW and seconded by RR that a £1000 virement is made from Dial-a-Ride to the cover the additional Insurance premium.

CARRIED

- b) There is a possibility that the clubs might be willing to pay for the tractor/equipment store. It was proposed by PW and seconded by LH that the recreation ground working group meet with the clubs to discuss the possibility of building a tractor/equipment store and bring the matter back to the next meeting for approval.

5 in favour

6 against

Fallen

ISLEHAM PARISH COUNCIL
Clerk: Mrs Diane Bayliss
Chairman: Mr Derrick Beckett

It was proposed by RR and seconded by LW that following the meeting on Thursday a special parish council meeting is called to discuss the matter further if the sports clubs come with a suitable proposal to build a tractor/equipment store.

9 in favour

2 against

CARRIED

c) It was proposed by RR and seconded by PW that the May bank reconciliation and the May Petty Cash reconciliation are approved. Noted

CARRIED

d) It was proposed by PW and seconded by GP that the Council move their bank accounts to the Unity Trust Bank. Clerk

CARRIED

e) To Note Renewal of Insurance Premium of £2754.60. A cheque will be issued at this meeting. Noted

f) To Pay June Accounts Clerk

Payments made since last meeting

522871						LGA 1972 s112 Open Spaces Act 1906 ss9 & 10 LGA 1972 s214
522872						Local Authorities Cemetery Orders 1977 and 1986
522873	Staff	May Salaries	£2,808.75	£0.00	£2,808.75	Open Spaces Act 1906 ss9 & 10 LGA 1972 s214
522874	Tim Wilding	Fence Posts	£38.00	£0.00	£38.00	

Payments for Tonight's meeting:

522875	HMRC	Tax & NI	£693.49	£0.00	£693.49	LGA 1972 s112
522876	Mrs D Bayliss	Travel May Mar/Apr	£5.85	£0.00	£5.85	LGA 1972 ss174
522877	Mr T Wilding	Travel May Mar/Apr	£11.25	£0.00	£11.25	LGA 1972 ss174
522878	Cambridge Courts	MUGA Repair St Andrews Church	£6,736.00	£1,347.20	£8,083.20	LG Misc Provisions Act 1976 s 19 (d)
522879	Barnwell Electrical	Floodlighting	£222.90	£44.58	£267.48	LGA 1972 s137
522880	Veolia	Hire Easi-Bin	£171.90	£34.38	£206.28	Local Authorities Cemetery Orders 1977 and 1986
522881	SJD Sports International	Cricket Fencing Clamping Plate	£3,006.75	£601.35	£3,608.10	LG Misc Provisions Act 1976 s 19 (d)
522882	Wicksteed	and Fixings	£45.41	£9.08	£54.49	LG Misc Provisions Act 1976 s 19 (d)
522883	Bussens & Parkin	Post Mix	£12.60	£2.52	£15.12	Open Spaces Act 1906 ss9 & 10 LGA 1972 s214
522884	R Palmer & Sons	Tractor Repairs	£22.35	£4.47	£26.82	Open Spaces Act 1906 ss9 & 10 LGA 1972 s214
522885	Urban Design & Print	Print Isleham Informer	£875.00	£7.00	£882.00	LGA 1972 ss142

ISLEHAM PARISH COUNCIL
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522886	DMH Solutions	Risk Assessment Package	£100.34	£20.07	£120.41	Open Spaces Act 1906 ss9 & 10 LGA 1972 s214
522887	CAPALC	Membership Fees	£436.56	£0.00	£436.56	LG Finance Act 1992 s50
522888	Cash	Petty Cash	£77.41	£0.00	£77.41	LG Finance Act 1992 s50
Grand Total>>>			£15,264.56	£2,070.65	£17,335.21	

It was proposed by RR and seconded by PW that the June Accounts are approved and paid.

Clerk

CARRIED

15-16/39 HIGHWAYS/FOOTPATH MATTERS

- a)
 - RR requested that the parish council ask the county council whether there are recorded widths for footpaths and where the footpath should be measured from; and whether Little London Drove should be a specific width?
 - JM reported that Footpath 6 has become overgrown again and that Footpath 5 across the field is only a foot wide. Also since TW cut the footpath back the farmer has ploughed into the path.
 - Mr Challis has emailed with concerns about illegally parked vehicles on Sun Street which cause people with pushchairs to have to step out into the road. The matter will be reported again to the police.
 - The footpath on Festival Road is badly damaged and needs to be reported to the Highways Department.
 - There is a hedge encroaching onto the footpath at the front of 43 Beck Road.
- b) JM is making enquiries about the possibility of installing a defibrillator in one of the telephone boxes from Martin Render chairman of community heart beat who helped Fornsett St Peter, Jonathon Needle from East of England ambulance service who helped Mendlesham and County Councillor Schumann suggested contacting the British Heart Foundation who helped Chippenham.

Clerk

15-16/40 CORRESPONDENCE/MATTERS FOR INFORMATION ONLY

- a) Weekly Highlights sent to Councillors by email.
 Cllr Michael Allen is the new chairman of ECDC.

Noted

15-16/41 ALLOTMENT MATTERS

- a) Nothing to report.
- b) UK Power Networks have cut some trees back around the electricity pylons on the Three Tree allotment site.

Noted

15-16/42 ORCHARD MATTERS

There is now a beehive in the orchard.

15-16/43 WASH MATTERS

Nothing to Report.

15-16/44 PLANNING MATTERS

- a) **Planning Applications**
 15/00403/FUL Removal of existing single storey rear extension, reconstruction of existing unstable wall (retrospective) and construction of single storey rear extension at 14 Pound Lane for Mr J Stevens – no objections

Clerk

15/00463/FUL Ground floor extension to existing single storey extension with first floor extension above to provide living space, additional bedroom and en-suite at 16 Pound Lane for Mr & Mrs Rust – no objections

15/00559/OUM 11 dwellings, Fordham Road, Isleham for Mr Chris Harvey – withdrawn.

b) **Planning Approvals**

Noted

15/00156/FUL Single storey extension to rear and demolition of existing timber garage and replacement with double timber garage at Wigors Cottage, 4 Church Lane, Isleham for Mr William Thompson

15/00260/FUL Construction of despatch building for root vegetables at White Hall Farm, Temple Road, Isleham for Tompsett Holdings Ltd.

15/00325/FUL New garage adjacent to dwelling at land to rear of 18 Little London, Isleham for Mr & Mrs Drayton

15/00208/CLP 15/00477/TRE & Trees/Isleham/CA Tree Work Approval at The Co-operative Food, 2 West Street

c) **Other Planning Matters**

Electoral Review of Cambridgeshire Consultation – boundary commission are looking at reducing the number of County Councillors. The main effect for us would be that Fordham/Chippenham/Snailwell/Isleham would be included with half of Soham.

15/00121/FUL Conversion of domestic garage first floor and ground floor store, to self-contained annex (Retrospective) at 4 Priory Gardens. This application has been withdrawn.

The East Cambridgeshire Local Plan was adopted by the District Council on 21st April 2015. The planning application ‘river moorings at 26 Prickwillow Road’ has been called into the planning committee for consideration.

15-16/45 AGENDA ITEMS FOR NEXT MEETING

July 6th 7.15pm

PC gave apologies for 6th July.

DB reminded Councillors to notify the Clerk of any business and payments at least 7 days before the next meeting.

There being no further business the meeting closed at 9.16pm

1. LGA 1972 s85
2. Dec of Interest Parish Councils (Model Code of Conduct) Order 2012
3. Minutes LGA 1972 Sch 12, para 41(2)

Signed:

Chairman

Date: