

**ISLEHAM PARISH COUNCIL**  
**Clerk: Mrs Diane Bayliss**  
**Chairman: Mr Derrick Beckett**

**MINUTES OF THE PARISH COUNCIL MEETING HELD**  
**MONDAY 3<sup>rd</sup> JUNE 2013**  
**IN LIMESTONE COMMUNITY CENTRE**

**Those Present;-** Cllr Patterson; (CP) Cllr Mrs Malkin (JM); Cllr Mrs H Thompson (HT); Cllr Mitchell (BM); Cllr Neal (LN); Cllr Radcliffe (RR); Cllr Mrs Wilkes (PW); Cllr Chaplin (PC) Cllr Mrs V Bruyneel-Smith arrived at 7.22pm  
Clerk: Mrs D Bayliss  
Members 11  
Inspector Paul Ormerod                      Quorum 4  
2 Parishioners

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Action

**13-14/29      APOLOGIES FOR ABSENCE**

C Cllr James Palmer; Cllr Beckett;

1

**13-14/30      COUNCILLORS DECLARATION OF INTEREST for items on agenda**

None

**13-14/31      OPEN FORUM FOR PUBLIC PARTICIPATION (15mins)**

Mr Sheldrick would like to report that there is a big heap of rubbish at the recreation ground gate and a pile of plastic dumped at the end of Church Lane – the Clerk will contact ECDC to get it collected.

Clerk

Mr Sheldrick has picked up a number of stakes left on the recreation ground; can we write to Youth Football and ask them to make sure that they clear these up when they have finished playing football?

Mrs Howe asked if there are any rules about garden fires – the Clerk will contact ECDC Environmental Health and if details are found out they will be put in the Informer.

Mrs Howe asked if a letter could be sent to the youth football club congratulating them on the success of the Football Festival

**13-14/32      MINUTES OF LAST MEETING HELD 13<sup>th</sup> MAY 2013**

It was proposed by PW and seconded by PC that the minutes of the meeting held on 13<sup>th</sup> May are approved and signed.

CARRIED

**13-14/33      MATTERS ARISING/CLERKS REPORT (*for information only*)**

None

**13-14/34      POLICE MATTERS**

a) Inspector Paul Ormerod gave the Council an update on crime in Isleham over the last year reporting that it was a good year in crime reduction for Isleham and East Cambs as a whole. There were 69 offences reported in Isleham last year.

b) PW and JM will attend the next Neighbourhood Panel meeting.

**13-14/35      RECREATION GROUND MATTERS**

a) The matter was raised that extra matches should not be played on the recreation ground without notification to the Clerk.

A letter will be sent to the Youth Football Club congratulating them on the success of the Football Festival and asking them for some feedback on the event.

Clerk

Cllr Thompson requested that a letter is sent to the Cricket Club asking them to remind away visitors that no dogs are allowed on the recreation ground.

- It was proposed by PW and seconded by JM that the quotation from Bury Turfcare to level the football pitch is accepted with the amount for moving the soil taken off the total cost. (This will be carried out by volunteers)

Clerk/  
DB

CARRIED

b) It was proposed by CP and seconded by PC that the decision on surfacing the area under the kick-wall is deferred until after the finance meeting and when it is clear from the wear on the grass what area needs to be covered.

CARRIED

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- RR & CP have both received complaints from Dr & Mrs Taylor regarding the siting of the kick-wall. A letter will be sent to them explaining that the site was approved by the recreation ground committee in consultation with the young people and that there were no specific planning conditions attached to this. Clerk
- c) It was proposed by PC and seconded by CP that the Council purchase the ex demo roller mower from The Grass Group for £3950. Clerk/  
DB
- CARRIED
- d) It was proposed by PC and seconded by HT that the Football Club should provide their own facilities for the period when the pavilion is knocked down. If the Club want to bring some temporary accommodation onto the recreation ground then the council will consider this favourably. Clerk
- CARRIED
- e) A request has been received from Kieran Brook asking if his team can use one of the football pitches on a Sunday morning. The Clerk has contacted the football clubs and at the moment all the pitches are fully occupied on a Sunday morning. Clerk
- 13-14/36 ICA REPORT**
- a)
  - Work is progressing well on the new Centre.
  - The play ground is being removed this week.
- b) A letter has been received from Cathy White confirming that the aeration works have been carried out satisfactorily. Noted
- 13-14/37 CEMETERY & CHURCHYARD MATTERS**
- a)
  - JM reported that the hedge has been tended and is doing well.
  - BM reported that another lot of flowers had been taken from a family grave in the new cemetery.
  - PW requested that a cemetery working party meeting is held to look at the cemetery. Burial  
W/P
- b) It was proposed by JM and seconded by PW that the Cemetery Keeper will be sent on the spraying course at Milton Farm College in August. Clerk
- CARRIED
- 13-14/38 COUNTY & DISTRICT COUNCILLORS REPORT & BUSINESS**
- a) None
- b) None
- 13-14/39 MONTHLY FINANCIAL MATTERS**
- a) It was proposed by PW and seconded by HT that the May Bank Reconciliation is approved. Noted
- CARRIED
- b) It was proposed by PW and seconded by BM that the June Accounts are approved and paid. Clerk
- Salaries £2,482.59  
Tax & NI £596.52  
Other Expenditure £10,905.20  
Petty Cash £42.82  
Total: £14,027.13
- CARRIED
- The cheques were signed by Cllr Patterson, Cllr Radcliffe and the Clerk
- c) The Internal Audit Report has been received from Mr Trevor Bowd. Only two points were raised and these were to do with the Financial Regulations and Standing Orders which need to be updated. Noted
- d) It was proposed by PW and seconded by BM that Trevor Bowd is appointed as Internal Auditor for next year and that he also carries out an interim audit to cover all work done on the new community centre. Clerk
- CARRIED
- e) No comments were made on the budget figures presented at the last meeting.
- f) A Finance Working Party meeting will be held on Monday 24<sup>th</sup> June. Any councillor not part of the working party who would like to attend may do so. Finance  
W/P

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- g) LN declared an interest  
The council discussed the Dial-a-Ride bus and agreed they would like to continue to support it and will refer the matter to the finance working party meeting so that the budget can be amended to reflect the actual cost of this. Finance W/P
- 13-14/40 TO RENEW PARISH COUNCIL INSURANCE POLICY**
- a) It was proposed by PW and seconded by PC that the Parish Council Insurance policy is renewed with Zurich via Suffolk Acre. Clerk  
The policy will be reviewed as needed throughout the year in line with the changes to the pavilion and the completion of the new centre.  
CARRIED
- 13-14/41 POLICY REVIEW**
- a) A Policy review meeting will be held on Monday 17<sup>th</sup> June at Lionel Neal's house at 7pm.
- 13-14/42 HIGHWAYS/FOOTPATH MATTERS**
- a) i. It was agreed that the Clerk will pass on Mr Wilding's details to Kate Day in order that she can contact him to carry out the work on Footpath 19. Clerk  
ii. A request has been received about cutting back the trees at the side of the Chinese Restaurant by the Priory Green. A decision will be deferred to the next meeting in order that all Councillors can look at them and advice can be sought from ECDC.
- b) It was proposed by PC and seconded by BM that the council write back to the Priory Garage and say thank you very much for their offer but that they would not accept a donation from the garage in lieu of parking on the forecourt and that they would like you to ensure that the footpath along the front of the garage is kept free at all times please.  
VBS proposed an amendment that the council accept the donation and ask that the footpath be kept free at all times, this was seconded by LN.  
2 in favour of the amendment  
5 against  
1 abstained  
The original proposal was then voted on  
6 in favour  
1 against  
1 abstained  
The original proposal was
- c) Footpath 5 – footpath is only a foot wide/footpath 6 is marked with stakes at the moment – contact Kate day the footpath officer
- d) CPRE – Transport Toolkit (Information) Noted
- 13-14/43 ALLOTMENT MATTERS**
- a) A request has been made for 4 plots on the Three Tree Allotment which would mean ploughing a new area. The allotment working party will look at this and bring back a recommendation to the next meeting. Noted
- b) A complaint has been received about a dog on the Dunstall Allotment; however without further information the Council are unable to take it further. The allotment working party will look at changing the rules in the near future and bring their recommendation back to the Council for approval.
- c) A persistent problem with dogs on Waterside 3 small dogs attacked another dog on a lead; ask the dog warden to send them a letter to keep their dogs within their property.
- 13-14/44 CORRESPONDENCE/MATTERS FOR INFORMATION ONLY**
- a) Weekly Highlights sent to Councillors by email.
- b) A letter has been received from Cambridgeshire Acre giving an update on service provision. Noted
- 13-14/45 PLANNING MATTERS**
- a) 13/00386/FUL Conversion of existing attached outbuildings to form annexe at 39 Mill Street, Isleham for Mrs K Schiel – The Council object on the basis of concerns about vehicular access and parking and consider it inappropriate dwelling for that site.  
13/00336/FUL Proposed two storey rear extension, forming a 5 bed house at 47 Beck Road

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for Mr & Mrs R Carroll – the Council had no objection to the proposal.

- b) Planning Approvals  
13/00207/FUL Part single, part two storey rear extension at 14 East Road, Isleham for Mr & Mrs Cammann.

Noted

**13-14/46 POST OFFICE**

DB, CP and the Clerk met with Post Office Limited to discuss the possibilities for the future of the Post Office in Isleham. They are keen that both the Post Office and the Sorting Office are relocated within the village. The Council have agreed to help in any way they can.

**13-14/47 MOTION TO EXCLUDE PUBLIC & PRESS**

That the public (including representatives of the press) be excluded during the consideration of the remaining item No 48 because it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the item(s) there would be disclosure to them of exempt information of Category 1 & 2 Part 1 Schedule 12A to the Local Government Act 1972 (as amended).

The meeting was closed to the public and press at 22.10pm

**13-14/48 TO APPROVE MINUTES OF EXCLUSION**

It was proposed by PW and seconded by PC that the minutes of exclusion are approved and signed by the chairman.

CARRIED

THE MEETING WAS RE-OPENED TO THE PUBLIC AND PRESS at 22.12pm

**13-14/49 DATE OF NEXT MEETING**

- a) 1<sup>st</sup> July 2013

The Chairman asked the clerk to write to Sanctuary to thank them for the use of the community room.

**13-14/50 AGENDA ITEMS FOR NEXT MEETING**

*No matters were raised for inclusion in the agenda for the next meeting. DB reminded Councillors to notify the Clerk of any business and payments at least 7 days before the next meeting.*

- a) There being no further business the meeting closed at 10.14pm

- 1) LGA 1972 s85
- 2) Dec of Interest Parish Councils (Model Code of Conduct) Order 2012
- 3) Minutes LGA 1972 Sch 12, para 41(2)

**Signed:** .....

**Chairman**

**Date:** .....