

ISLEHAM PARISH COUNCIL
Clerk: Mrs Diane Bayliss
Chairman: Mr Derrick Beckett

MINUTES OF THE PARISH COUNCIL MEETING HELD
4th July 2016
AT THE BEECHES

Those Present; - Cllr Radcliffe (RR); Cllr Mrs J Malkin (JM); Cllr Mitchell (BM); Cllr Patterson (CP); Cllr Mrs G Preece (GP); Cllr Wightman (LW); Cllr P Wilkes (PW); Cllr Mrs Bowker (MB); Cllr Mrs V Bruyneel-Smith (VBS);
Members 11
Quorum 4
Clerk Mrs Diane Bayliss
Parishioners 7
The meeting opened at 7.15pm

P Action

16-17/48 APOLOGIES FOR ABSENCE

a) Cllr Beckett; Cllr P Chaplin; C Cllr Palmer;

16-17/49 CO-OPTION OF PARISH COUNCILLOR

It was proposed by PW and seconded by LW that Mrs Marie Bowker is co-opted to Isleham Parish Council.

CARRIED

Mrs Bowker signed the declaration of acceptance of office in the presence of the Clerk.

16-17/50 COUNCILLORS DECLARATION OF INTEREST FOR ITEMS ON THE AGENDA

a) None

16-17/51 OPEN FORUM FOR PUBLIC PARTICIPATION (15mins)

- Mrs Palmer asked if the hedges along Coates Drove and Cherry Tree Drove could be cut back as they are very overgrown.
- Mrs Palmer also reported that vehicles parking badly on Sun Street and Pound Lane had meant that she had had to walk out in the road with a pushchair.
- Mr Wilding reported that there had been further damage to the panels at the back of the building – most probably caused by a football being kicked against them.
- Cllr Mrs Malkin proposed a vote of thanks to all those who made the Gala such a success. A letter will be sent to the Gala committee thanking them for all their hard work.
- Cllr Mrs Wilkes reported that the tree that appeared dead at the back of 41 Mill Street is in fact alive. Also the tree that is tilted is not on this property. A letter will be sent to Sanctuary Housing requesting that they carry out the necessary remedial works to the tree.
- Mr Caffarelli asked the parish council for permission to investigate the possibility of providing a 3G pitch on the recreation ground. It would be a full sized synthetic pitch the equivalent of 3 grass pitches. It is likely the proposal would take 2-3 years to come to fruition, grant funding will be sought and it should not cost the Parish Council anything. A full business plan will be produced which should answer questions about funding, hire charges and ongoing maintenance costs.

Clerk

16-17/52 APPROVE MINUTES OF LAST MEETING HELD 6th June 2016

It was proposed by CP and seconded by BM that the minutes of the meeting held on 6th June 2016 are approved and signed by the Chairman.

Carried

16-17/53 MATTERS ARISING/CLERKS REPORT (*for information only*)

- a)
- The house on East Road looks as if it is built in the wrong place – the council will contact ECDC to ask for this to be looked into.
 - Section 137 Expenditure is set at £7.42 per elector for 2016/17.

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- CAPALC Catch Up Day – The Clerk and Cllr Mrs GP will attend.

| | | |
|-----------------|--|---------------------|
| 16-17/54 | POLICE MATTERS | |
| a) | The Council will report the parking situation as mentioned in PQT to the police. | Clerk |
| 16-17/55 | COUNTY & DISTRICT COUNCILLORS REPORT & BUSINESS | |
| a) | There was no County Councillor present. | |
| b) | There was no District Councillor present. | |
| 16-17/56 | RECREATION GROUND MATTERS | |
| a) | Nothing to report. Cllr Mrs VBS arrived at 7.30pm | |
| b) | It was proposed by LW and seconded by CP that Mr Caffarelli investigates the possibility of providing a 3G pitch including providing a business plan. Cllr Radcliffe will assist with the process. 1 abstention | RR/MC |
| | CARRIED | |
| c) | The matter of moving the tractor/equipment store from along the front of the MUGA to along the fence parallel with the back of Aves Close. Concerns were raised about the size of the proposed store and how the parish council can meet the needs of the various user groups. The meeting was adjourned at 7.48pm so that the councillors could look at the proposed site. The meeting reconvened at 8pm. It was proposed by GP and seconded by BM that a recreation working group meeting is held to discuss altering the site of the tractor/equipment store. The recommendation will be brought back to the next meeting for a final decision. | Rec W/G Clerk |
| | CARRIED | |
| d) | It was proposed by PW and seconded by JM that the Parish Council take up the offer of the Centenary fields programme for the recreation ground. | |
| | CARRIED | |
| e) | It was agreed to defer the decision to consider purchasing a table tennis table until a later date. | Clerk |
| f) | It was agreed that the Youth Football Club may use the recreation ground on Thursday 25 th August. | Clerk |
| 16-17/57 | PLAY AREA/SKATE PARK/MUGA | |
| a) | The shrubs planted in the garden at the back of the centre are not flourishing. The Council will look into the possibility of a maintenance agreement with the Isleham Gardeners or alternatively the cost of paying for the work to be carried out by a contractor or member of staff. | Clerk |
| 16-17/58 | CEMETERY AND CHURCHYARD MATTERS | |
| a) | None. | |
| 16-17/59 | ICA REPORT/THE BEECHES | |
| a) | None. | |
| b) | It was proposed by PW and seconded by LW that Cllr Mrs Bowker is made a trustee on the ICA. | |
| | CARRIED | |
| 16-17/60 | MONTHLY FINANCIAL MATTERS | |
| a) | It was proposed by PW and seconded by VBS that the bank reconciliation for April 2016 is approved. | |
| | CARRIED | |
| b) | The Council noted the pay award to the clerk of 13p per hour according to the NALC/SLCC agreement. The Council noted that the National minimum wage has increased by 20p per hour. | Noted |

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Staff salaries have been adjusted accordingly and backdated to 1st April 2016.

c) To Pay June Accounts

It was proposed by PW and seconded by BM that the July accounts are approved and paid.

Clerk

| CARRIED | | | | | | |
|---|-------------------------|------------------------------|------------------|----------------|------------------|--|
| Cheque No; | Payee | Item | Net | VAT | Total | Power |
| <u>Payments made since the last meeting</u> | | | | | | |
| BACS | Staff | June Salaries | £2,363.61 | £0.00 | £2,363.61 | LGA 1972 s112 |
| <u>Payments for Tonight's meeting:</u> | | | | | | |
| | | | | | | 0 |
| 300164 | HMRC | Tax & NI | £478.07 | £0.00 | £478.07 | LGA 1972 s112 |
| 300165 | Mr T Wilding | Travel Expenses | £41.40 | £0.00 | £41.40 | LG Finance Act 1992 s174 Local Authorities Cemeteries Orders 1977 & 1986 Open Spaces Act 1906ss9 & 10 |
| 300166 | Veolia | Hire Easi-bin | £184.76 | £36.95 | £221.71 | Open Spaces Act 1906 ss9 & 10 LGA 1972 s214 |
| 300167 | Truelink Ltd | Grass Cutting | £406.00 | £81.20 | £487.20 | Local Authorities Cemeteries Orders 1977 & 1986 |
| 300168 | JCS Bookkeeping | Payroll | £38.67 | £7.73 | £46.40 | Open Spaces Act 1906ss9 & 10 |
| 300169 | R Palmer & Sons | Tractor Repairs | £38.81 | £7.77 | £46.58 | |
| 300170 | Gipping Press | Print Isleham Informer | £525.79 | £0.00 | £525.79 | LGA 1972 ss142 |
| 300171 | ICE | MUGA Lighting | £67.30 | £3.37 | £70.67 | LG misc provisions act 1976s 19(d) |
| 300172 | Green Wood Tree Surgery | Recreation Ground Tree Works | £200.00 | £40.00 | £240.00 | Open Spaces Act 1906 ss9 & 10 LGA 1972 s214 |
| 300173 | Trevor Bowd | Internal Audit | £92.00 | £0.00 | £92.00 | LGA 1972 s 50 |
| 300174 | Cash | Petty Cash | £100.00 | £0.00 | £100.00 | LGA 1972 s 50 |
| Grand Total>>> | | | £4,536.41 | £177.02 | £4,713.43 | |

16-17/61 INTERNAL AUDIT REPORT

It was proposed by PW and seconded by BM that The Internal Audit Report is received.

CARRIED

16-17/62 HIGHWAYS/FOOTPATH MATTERS

a)

- Vegetation on the footpath 'Ship o Clare' needs to be cut back.
- A letter will be sent to ECDC about the yew tree overhanging the car park at the front of the Co-op.
- A complaint has been received stating that the Priory Field is overgrown.

Clerk

TW

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- The hedge along Waterside needs cutting back.
 - The hedges on Coates Drove and the roadway from Cherry Drove to Waterside will be cut back.
- b) • Footpath 6 is still not accessible as a right of way; this will be reported on the website according to the latest information from the Highways department. Clerk
- c) • A letter has been received from Mr J Lewis relating to overgrown hedges and trees. A request to parishioners to cut back overhanging shrubs will be put in the next edition of the Informer. Clerk
- 16-17/63 CORRESPONDENCE/MATTERS FOR INFORMATION ONLY**
- a) A letter has been received from Terry Carter stating that the Isleham Twinning Society has ceased. Noted
- 16-17/64 ALLOTMENT MATTERS**
- a) None
- b) It was proposed by PW and seconded by VBS that permission to sell the allotment land at the rear of 17 The Pits from the charity commission is sought. The land will also need to be valued and costs taken into consideration. The Council would require a covenant on the land to state it should be use for garden only with no development and no access to the Dunstall Allotment site.
- CARRIED
- 16-17/65 ORCHARD MATTERS**
- a) None
- 16-17/66 WASH MATTERS**
- a) None
- 16-17/67 PLANNING MATTERS**
- PARISH COUNCIL COMMENTS ON PROPOSED SITES FOR THE NEW LOCAL PLAN**
To Complete Comments Forms on Behalf of the Parish Council
- ISL1 – No** Clerk
- Concerns about increased traffic through Malting Lane passed the school and through the centre of the village.
- ISL2 - Yes**
- Plans already submitted.
- ISL3 – No**
- Overdevelopment
Impact on the recreation ground
Road safety – concerns about increased traffic onto Fordham Road
- ISL4 - No**
- Concerns about increased traffic through Malting Lane past the school and through the centre of the village.
- ISL5 – Yes**
- Continuing development – Natural extension of the village
Not intruding on roadways
No additional traffic through the village
- ISL6 – No**
- Impact on the environment
Increased traffic on Sun Street and through the centre of the village
- ISL7 – Yes**
- Plans already submitted.
- Planning Applications** Clerk

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16/00616/OUT Construction of 4 bedroom detached residence in garden of existing 4 bedroom residence at Field Farmhouse, 1 Temple Road, Isleham for Mr CS Connor

—
It was proposed by GP and seconded by LW that the council do not object to the proposal.

5 in favour

4 against

CARRIED

Planning Approvals

Noted

16/00443/FUL 1) Removal of concrete render on exterior elevations and replace concrete render with traditional lime render. Paint exterior elevations with traditional lime-wash paint. Install mat black flue for log burner on side elevation of property (not facing a highway) to extend no further than one metre above the highest part of the roof at 23 Mill Street, Isleham for Mr Ben Le Coq

16/00479/FUL Removal of conservatory and replace with kitchen extension (Retrospective). 3 Sun Street, Isleham, Ely. Les Wightman.

16/00606/FUL Single Storey side extension 63 West Street, Isleham, Ely. Mr Tony Rutterford.

15/01069/FUL Demolish existing dwelling & erect new detached dwelling and associated works at River View 26 Prickwillow Road, Isleham for Mr Andrew Dilly

Other Planning Matters

Noted

TPO/E/03/71 Isleham 16/00657/TPO Tree Work Approval for 52 West Street, Isleham

RR has received an invitation to the Parish Council to visit the Priory Garage to hear about plans for its redevelopment. A visit will be arranged for either Thursday or Friday 3pm.

16-17/68 MOTION TO EXCLUDE THE PUBLIC AND PRESS

That the public (including representatives of the press) be excluded during the consideration of the remaining item No 69 because it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the item(s) there would be disclosure to them of exempt information of Category 1 & 2 Part 1 Schedule 12A to the Local Government Act 1972 (as amended).

It was proposed by CP and seconded by PW that the motion to exclude the public and press is approved.

The meeting closed to the public and press at 9.25pm.

16-17/69 INSURANCE CLAIM

This matter was reported under a separate minute.

The meeting re-opened to the public and press at 9.34pm

16-17/70 DATE OF NEXT MEETING

Monday 1st August 2016 (if Required)
(CP apologies?)

16-17/71 AGENDA ITEMS FOR NEXT MEETING

DB reminded Councillors to notify the Clerk of any business and payments at least 7 days before the next meeting.

There being no further business the meeting closed at 9.35pm

1. LGA 1972 s85
2. Dec of Interest Parish Councils (Model Code of Conduct) Order 2012
3. Minutes LGA 1972 Sch 12, para 41(2)