

**MINUTES OF THE PARISH COUNCIL MEETING HELD
6th JULY 2015
AT THE BEECHES**

Those Present; - Cllr Beckett (DB); Cllr Mitchell (BM); Mrs P Wilkes (PW); Mrs G Preece (GP); Cllr Radcliffe (RR); Cllr Mrs Malkin (JM) Cllr Mrs Harrison (LH); Cllr Wightman (LW) Cllr Mrs V Bruyneel-Smith (VBS) arrived at 7.27pm

Members 11

Quorum 4

2 Parishioners

C Cllr Palmer (JP)

The meeting opened at 7.15pm

- | | P | Action |
|---|---|---------|
| 15-16/51 APOLOGIES FOR ABSENCE
Cllr Chaplin (PC); Cllr Patterson (CP); C Cllr Schumann | | 1 |
| 15-16/52 COUNCILLORS DECLARATION OF INTEREST for items on agenda
Louise Harrison – 15-16/70c) Tree Work Approval at 8 West Street.
Cllr D Beckett will not comment on any Planning Applications as he is a member of the ECDC Planning Committee. | | |
| 15-16/53 OPEN FORUM FOR PUBLIC PARTICIPATION (15mins)
Mr Flatt informed the Council that the recreation ground needs spraying.
PW reported that a parishioner had complained that the Thursday bus to Ely is fully booked every week no matter when she tries to book a place on it. JP suggested contacting ECDC to find out who the contact is at EFACT.
The Chairman requested that items 15-16/59b/60b/62b are deferred until after the financial matters. | | |
| 15-16/54 MINUTES OF LAST MEETING HELD 1st JUNE 2015
It was proposed by RR and seconded by GP that the minutes of the meeting held on 1 st June 2015 are approved and signed. | | 3 |
| | | CARRIED |
| 15-16/55 MINUTES OF MEETING HELD 15th JUNE 2015
It was proposed by RR and seconded by JM that the minutes of the meeting held on 15 th June 2015 are approved and signed. | | |
| | | CARRIED |
| LH abstained from the vote as she was not in attendance at the meeting. | | |
| 15-16/56 MATTERS ARISING/CLERKS REPORT (<i>for information only</i>)
None.
The clerk attended a CIL workshop hosted by East Cambridgeshire District Council which outlined the procedure for applying to be included on the CIL 123 list. This is different from the 15% CIL Levy paid to Parish Councils for community infrastructure projects. In order to be included on the list a project must meet the criteria set out and be approved by ECDC. The funds may only be spent on 'infrastructure necessary to support growth' and can only be spent on capital projects, although associated revenue spending to maintain those capital items is also permissible. It is possible that an application could be made for a cycle way to Fordham, however the Council would have to show evidence of need and provide match funding – either from parish funds or from third party grant funding. | | |
| 15-16/57 TO REVIEW AND APPOINT CHARITY TRUSTEES | | |

Cllr VBS arrived at 7.27pm

It was proposed by DB and seconded by LW that Louise Harrison is appointed as a trustee to the Deborah Fletcher Charity.

CARRIED

15-16/58 POLICE MATTERS

- a) An email has been received from Ruth Sheehan asking for information from the clerk about contact with the local police. The following answers were given to her numbered questions:
1. None
 2. No contact
 3. Never
 4. No
 5. No
 6. Social Media/Isleham Informer/Website
 7. Yes
 8. Monthly – dates
 9. No – Yes we would like them to attend bi-monthly
 10. Break ins; scams; any crimes reported in Isleham
 11. It has been in the Informer
- . Who is the PCSO? Can we have a contact number to speak to someone directly who knows Isleham?

15-16/59 COUNTY & DISTRICT COUNCILLORS REPORT & BUSINESS

- a)
- The agreement with Fordham School has gone forward so that the children who couldn't get in now have places. There is a plan for a new school which will be built in Fordham in 2020 which will also take some of the children from the new development in Soham. It may also take pupils from Chippenham which would free up places at Isleham School. The reality of a new school in Isleham is that it will only happen if there is sufficient growth in the village. Isleham School should be at or below capacity over the next five years.
 - The County Council is badly run and JP expects changes over the next five years to make it more suitable for the people of Cambridgeshire.
 - A large amount of money is wasted every year and this could be utilised to provide schools which are badly needed across the County.
 - JP asked if the parish clerk could send the town clerk at Soham some information about the situation with regard to replacing the heritage lighting as part of the upgrade of street lights with Balfour Beatty.
 - GP asked whether the road markings and cat's eyes will be replaced following the re-surfacing of the A142. (Yes)
- b)
- The District Council is under constant pressure from the government to promote growth.
 - The Local Plan which was approved in April is going to have to be re-done as a second planning inspector raised an issue about Witchford; this unfortunately leaves the Council open to rogue planning applications which may not be able to be refused.
 - The Ely Leisure Centre is going out to tender soon. It is hoped that a local company will be successful in winning the contract.

15-16/60 RECREATION GROUND MATTERS

- a)
- The recreation ground working group will inspect the recreation ground and arrange for it to be sprayed.
 - The tree on the top right hand corner of the recreation ground looking stressed. Mr Wilding has been watering it again for the last three weeks.
 - The planning application for the cricket fencing has been accepted by ECDC and a final response should be received by 20th August.

Rec
W/G

ISLEHAM PARISH COUNCIL
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 Chairman: Mr Derrick Beckett

b) This item will be dealt with after monthly financial matters.

15-16/61 PLAY AREA/SKATEPARK/MUGA MATTERS

- a)
- The quad rider has been re-installed with a new base plate.
 - A new shackle has been put on the zip-wire.
 - There have been a couple of accidents on the donkey rider.

b) This item will be dealt with after monthly financial matters.

15-16/62 CEMETERY MATTERS

a) Nothing to Report.

Clerk

15-16/63 ICA REPORT

a) GP reported that there are a few queries related to the snagging list outstanding including the fact that the cricket scoreboard does not work.

b) This item will be dealt with after monthly financial matters.

Clerk

15-16/64 MONTHLY FINANCIAL MATTERS

a) It was proposed by RR and seconded by BM that the June bank reconciliation and the June Petty Cash reconciliation are approved.

Noted

b) It was proposed by PW and seconded by RR that the July Accounts are approved and paid.

CARRIED
CARRIED
Clerk

Cheque No;	Payee	Item	Net	VAT	Total	Power
Payments made since the last meeting						
522889	Business at CAS Ltd	Insurance Premium	£2,754.60	£0.00	£2,754.60	
522890						LGA 1972 s112
522891						Open Spaces Act 1906 ss9 & 10 LGA 1972 s214
522892	Staff	June Salaries	£2,808.75	£0.00	£2,808.75	Local Authorities Cemetery Orders 1977 and 1986
522893	Clarkes of Walsham	Gate	£142.00	£28.40	£170.40	Open Spaces Act 1906 ss9 & 10 LGA 1972 s214
					£0.00	
<u>Payments for Tonight's meeting:</u>						
522894	HMRC	Tax & NI	£541.77	£0.00	£541.77	LGA 1972 s112
522895	Mrs D Bayliss	Travel May Mar/Apr	£33.30	0	£33.30	LGA 1972 ss174
522896	Mr T Wilding	Travel May Mar/Apr	£13.50	0	£13.50	LGA 1972 ss174
522897	C J Murfitt	Final Build Cost	£65,565.44	£13,113.09	£78,678.53	LG Misc Provisions Act 1976 s 19 (d)
522898	Tillyard	QS Fees; Final Account	£2,620.00	£524.00	£3,144.00	LG Misc Provisions Act 1976 s 19 (d)
522899	Veolia	Hire Easi Bin	£177.63	£35.53	£213.16	Local Authorities Cemetery Orders 1977 and 1986
522900	S P Landscapes	Grass Cutting	£625.00	£125.00	£750.00	Open Spaces Act 1906 ss9 & 10 LGA 1972 s214
522901	JCS Bookkeeping	Payroll	£38.67	£7.73	£46.40	LGA 1972 s112

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522902	East Cambs District Council	Uncontested Election Fee	£100.00	£0.00	£100.00	LG Finance Act 1992 s50
522903	Cash	Petty Cash	£51.68	£0.00	£51.68	LG Finance Act 1992 s50
DDR	BT	Internet	£59.00	£11.80	£70.80	LGA 1972 s111
DDR	PWLB	Loan Repayment	£15,995.34	£0.00	£15,995.34	LGA 1972 s111
Grand Total>>>			£91,526.68	£13,845.55	£102,617.63	

c) **Parish Council Reserves Report**

DB outlined the current reserve situation to the council.

d) 15-16/59 b Recreation Ground Report.

No further quotations have been received from the sports clubs for the tractor/equipment store. A letter has been received from the Isleham Sports Clubs Association offering to help the parish council by building the tractor store (paid for by the PC) at an approximate cost of £15,000. They have also asked that the Parish Council notify them of the rent for the various clubs for the next five years.

The situation currently is that there are not sufficient reserves to consider building the tractor equipment store at this time.

A letter will be sent to the Sports Clubs Association from the parish council outlining the situation with the tractor store and confirming that the rents are reviewed annually at the budget meeting and so it is not possible to confirm figures for the next five years.

e) 15-16/60b) CCTV for the Skate Park; this item will be deferred indefinitely.

15-16/60b) CCTV for the back of the Centre; It was proposed by RR and seconded by GP that this item will be re-considered after the budget meeting.

JM abstained from the vote

CARRIED

15-16/62b) CCTV for outside the bar area; this item will be re-considered after the budget meeting in October.

15-16/65 HIGHWAYS/FOOTPATH MATTERS

a)

- BM – notify the county council that the give way sign on Hall Barn Road has been knocked down.

- VBS – zebra crossing lines need re-doing

- VBS - The light opposite High Street Church is not working

- LH – West Street; Parking/Speeding – the Council will report this to the police.

b) There is no rule of thumb with regard to particular widths for footpaths or where they should be measured from. Footpaths across ploughed fields should be 1m; along a boundary the path should be 1.5m wide including the flat area for walking. Bridleways should be 2m wide and should never be ploughed or cropped.

Karen Champion is happy to liaise with any parish councillor who has a particular interest in footpaths to discuss issues as they arise. JM

15-16/66 CORRESPONDENCE/MATTERS FOR INFORMATION ONLY

a) Weekly Highlights sent to Councillors by email.

Clerk

Noted

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- b) A letter has been received from Lucy Frazer introducing herself as the new MP for Cambridgeshire and offering to meet with parish councillors and residents. A letter will be sent inviting her to the cafe at The Beeches from 10-12pm on Wednesday 29th July.
- 15-16/67 ALLOTMENT MATTERS**
- a) A note of thanks was received for the incinerator which was replaced for Mr Maltpress.
- b) It was agreed that Mr & Mrs Rattle may erect a shed no larger than 8' x 6' and keep a maximum of 15 chickens on their allotment. Clerk
- 15-16/68 ORCHARD MATTERS**
- JM reported that the orchard has needed watering because it has been so dry.
- A leaflet has been produced by the friends of Isleham Nature Reserve showing the circular walk up to Soham Meadows. The Parish Council had said they might make a contribution to the cost of printing the map. JM will bring back a proposal to the next meeting for consideration. JM
- 15-16/69 WASH MATTERS**
- a) Nothing to Report.
- b) A letter has been received from JM & MA Thompson regarding their business tenancy on the wash and the Higher Level Stewardship Scheme which is due for renewal in 2016. In order for the Thompsons to continue in the new scheme an expression of interest has to be made before 15th July 2015 and a full application by August 2015.
- It was proposed by LW and seconded by RR that the parish council work towards renewing the tenancy with JM & MA Thompson for 10 years subject to a satisfactory rent review.
- CARRIED
- 15-16/70 PLANNING MATTERS**
- a) **Planning Applications**
- 15/00617/LBC Installation of a suspended ceiling below the existing ceiling in the room at the rear of the chapel. Installation of a name board on the front external face of the chapel. Installation of a an address face of the chapel at Pound Lane Free Church, 28 Pound Lane, Isleham for Mr David Hall – no objection Clerk
- 15/00600/FUL Erection of 4 detached dwellings with ancillary carports and associated access at Land Rear of 32 and 34 Church Lane, Isleham for K and J Carpenter & Son – It was proposed by RR and seconded by GP that the council object on the grounds that the access to the site is not wide enough. They also consider that the road at Church Lane is in poor condition and is not adequate. As there is no separation of pedestrians and traffic the council would like a condition on any planning approval that Church Lane roadway is improved and that a footpath is installed.
- CARRIED
- DB abstained from the vote.
- b) **Planning Approvals** Noted
- 15/00583/CLE Convert part of existing garage to additional ancillary domestic accommodation at 4 Priory Gardens for Mr David Fitchett
- 15/00214/FUL Minor alterations to the application approved under 14/01344/FUL at 10 Little London, Isleham for Mr & Mrs Flynn
- 15/00215/LBC Enlarge approved extension under reference 14/01345/LBC at 10 Little London, Isleham for Mr & Mrs Flynn
- 15/00403/FUL Removal of existing single storey rear extension, reconstruction of existing unstable wall (retrospective) and construction of single storey rear extension at 14 Pound Lane for Mr J Stevens
- 15/00463/FUL Ground floor extension to existing single storey extension with first floor extension above to provide living space, additional bedroom and en-suite at 16 Pound Lane for Mr & Mrs Rust
- c) **Other Planning Matters**

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15/00559/OUM Erection of 11 Dwellings at Land South of 5a Fordham Road, Isleham has been withdrawn

15/00658/TRE & Trees/Isleham/CA Tree Work Approval at 8 West Street, Isleham.

15-16/71 DATE OF NEXT MEETING

August 3rd 7.15pm

The Clerk will be on holiday from 20-24th July.

DB reminded Councillors to notify the Clerk of any business and payments at least 7 days before the next meeting.

There being no further business the meeting closed at 9.45pm

1. LGA 1972 s85
2. Dec of Interest Parish Councils (Model Code of Conduct) Order 2012
3. Minutes LGA 1972 Sch 12, para 41(2)

Signed:

Chairman

Date: