

**ISLEHAM PARISH COUNCIL**

**Clerk: Mrs Diane Bayliss**

**Chairman: Mr Derrick Beckett**

**MINUTES OF THE PARISH COUNCIL MEETING HELD**

**MONDAY 1<sup>st</sup> JULY 2013**

**IN LIMESTONE COMMUNITY CENTRE**

**Those Present;-** Cllr Radcliffe (RR); Cllr Patterson; (CP) Cllr Mrs H Thompson (HT); Cllr Mitchell (BM); Cllr Neal (LN); Cllr Mrs Wilkes (PW); Cllr Chaplin (PC) Cllr Mrs V Bruyneel-Smith arrived at  
Clerk: Mrs D Bayliss  
County Councillor James Palmer;  
Members 11  
Quorum 4  
4 Parishioners

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Action

**13-14/51 APOLOGIES FOR ABSENCE**

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C Cllr Josh Schumann; Cllr Beckett; Cllr Mrs Malkin;

**13-14/52 COUNCILLORS DECLARATION OF INTEREST** for items on agenda

None

**13-14/53 OPEN FORUM FOR PUBLIC PARTICIPATION (15mins)**

Terry Kent and Andrew Brown representing Isleham Football Club thanked the Council for levelling the football pitch and asked about provision of changing facilities between the demolishing of the pavilion and the opening of the community centre.

**13-14/54 MINUTES OF LAST MEETING HELD 3<sup>rd</sup> JUNE 2013**

It was proposed by PC and seconded by PW that the minutes of the meeting held on 3<sup>rd</sup> June are approved and signed.

CARRIED

**13-14/55 MATTERS ARISING/CLERKS REPORT (*for information only*)**

- There is still a vacancy on the Parish Council
- There is no money available to put yellow lines on Malting Lane although this could now be funded by a third party (i.e. residents or the Parish Council) (See Highways Matters)
- Youth Football – a letter has yet to be sent
- Garden Fires – ECDC confirmed that there are no regulations about these

**13-14/56 POLICE MATTERS**

- a)
- PW attended the latest Neighbourhood Panel and reported that presentations were made on the CIL Levy (Shirley Blake); Waste Collection and Management (Dave White) and the Ely Food bank which will soon be extended to include Soham.
  - The main issues reported for Isleham were dog fouling and parking on Mill Street
  - There were no offenses reported during Feb or March.

**13-14/57 RECREATION GROUND MATTERS**

- a)
- The football pitch has been levelled
  - The mower has been delivered but has a problem; if it can't be put right The Grass Group will let us have the new demonstration model. The cheque payment will not be issued until it is certain that the mower is in full working order.
  - The gang mower is to be sold – an email will be sent to the youth football club to see if they have any contacts who wish to purchase it.
- b)
- It was proposed by PW and seconded by PC that the Council place an order for two Copper Beech trees for the recreation ground; these will be delivered and planted in the autumn.
- c)
- It was proposed by PC and seconded by CP that the quotation for a new play area by Monster Play is approved. A consultation will be carried out in the school ASAP and Grant Seeking will begin in earnest once this has taken place.

Clerk

Clerk

CARRIED

CARRIED

**13-14/58 ICA REPORT**

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- a)
- Last meeting 18<sup>th</sup> June – 41% progress - 136 days until we get the keys!
  - The Village Hall has been demolished
  - Another meeting will be held this week to finalise cafe/bar/kitchen/stage lighting/colour schemes
  - At the ICA meeting last month advertising for a manager, hire rates and bar provider were discussed in some detail

**13-14/59 CEMETERY & CHURCHYARD MATTERS**

- a) Mr Wilding reported that there were no problems at the cemetery.
- b) It was proposed by PW and seconded by HT that the purchase of exclusive right of burial is approved for Marjorie French. Clerk

CARRIED

**13-14/60 COUNTY & DISTRICT COUNCILLORS REPORT & BUSINESS**

- a) None
- b) County Councillor Palmer reported that he had just today received a letter from Eric Pickles giving the government's position on County Council Finance; they are allowed to increase Council Tax by a maximum of 2%. The knock on effect of this will be that parish councils will be asked to do more.  
HT reported that the tarmac is breaking up on Temple Road; C Cllr Palmer will look at this on his way home.  
RR reported that we have been successful with the JFMHI bid.

**13-14/61 MONTHLY FINANCIAL MATTERS**

- a) It was proposed by PW and seconded by HT that the June Bank Reconciliation is approved. Noted

CARRIED

The business reserve reconciliation was noted by the Council.

- b) It was proposed by LN and seconded by BM that the July Accounts are approved and paid. Clerk
- Salaries £2,253.67  
Tax & NI £519.61  
Other Expenditure £16,890.21  
Petty Cash £69.58  
Total: £19,733.07  
Building Project £161,739.88

CARRIED

- c) The cheques were signed by Cllr Patterson, Cllr Chaplin and the Clerk  
It was proposed by CP and seconded by PW that the changes to the budget as outlined by the Chairman are approved. Noted

CARRIED

- d) The Public Works Loan has been drawn down and is in the Abbey Business Reserve Account. Noted

- e) It was proposed by BM and seconded by HT that the Clerk has a pay as you go mobile phone for work. RR suggested that this is kept under review. Clerk

CARRIED

**13-14/62 POLICY REVIEW**

- a) It was proposed by LN and seconded by CP that the changes to policy documents as outlined by Cllr Chaplin are approved.

CARRIED

**13-14/63 HIGHWAYS/FOOTPATH MATTERS**

- a) It was proposed by PC and seconded by CP that the Council accept the proposals for the Zebra Crossing outside the Recreation Ground. Clerk

CARRIED

It was proposed by PC and seconded by VBS that the Council obtain a cost for the yellow lines in Malting Lane and notify the resident of the situation regarding payment/provision of the scheme.

CARRIED

- b) A11 Five-ways roundabout improvements. Noted

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c) A complaint has been received about the hedge on the Causeway – PC will cut some of the shrub back around the telephone kiosk and a letter will be sent to Mr Clarke asking him to cut the hedge back after 31<sup>st</sup> July. Clerk/PC

d) The Council agreed to the road closure requested by the church for Remembrance Sunday. Clerk

e) It was proposed by PC and seconded by CP that the 3 Turkish Hazels are removed from the side of the Chinese restaurant and are replaced by 2 new trees of a similar type in the autumn. The front tree will be cut down as soon as permission is received from ECDC.

CARRIED

f) The Clerk will write to Dave White at ECDC to ask why the public waste bins are not being emptied on a weekly basis. Clerk

**13-14/64 ALLOTMENT MATTERS**

a) A request has been made for 4 plots on the Three Tree Allotment which would mean ploughing a new area. It was agreed that the potential tenants would be offered the opportunity to create new plots at the back of their houses themselves and that they should be given the first year rent free. Clerk

b) A letter will be sent to Mr Doggett asking him to cut back the hedge on the station road side of his allotment and reminding him to make sure it is cut back before the bird nesting season in future years. Clerk

**13-14/65 CORRESPONDENCE/MATTERS FOR INFORMATION ONLY**

a) Weekly Highlights sent to Councillors by email. Noted

b) CAB Newsletter Noted

c) CAPALC Newsletter – New councillor training to be arranged for VBS; BM; CP and RR; Clerk

**13-14/66 PLANNING MATTERS**

a) The meeting was adjourned at – 9.03 and reconvened at 9.05pm  
13/00390/FUL Replacement of existing garage roof with attic trussed roof to form first floor extension to existing dwelling at 51 Hall Barn Road for Mr Simon Smith – no objection  
13/00454/OUT Construct 1 no new dwelling at Land Adjacent 15 The Pits, Isleham for Mr J Bendall – the council have reservations about the proposal because of parking/access/traffic issues in The Pits and would require more information before making a decision.

13/00452/FUL Demolition of existing double garage and single storey lean too and construction of rear single story extension at 106 Beck Road for Mr C Jennings – no objection  
b) A letter has been received Andy Smith from ECDC re siting of Kick-wall stating that the kick wall does not need to be moved as we could move it wherever we want to once the development is complete.

Withdrawal of Planning Application 13/00336/FUL at 47 Beck Road, Isleham

Withdrawal of Planning Application 13/00386/FUL at 39 Mill Street Isleham

**13-14/67 DATE OF NEXT MEETING**

a) 5<sup>th</sup> August 2013 Apologies RR & PW

**13-14/68 AGENDA ITEMS FOR NEXT MEETING**

*No matters were raised for inclusion in the agenda for the next meeting. DB reminded Councillors to notify the Clerk of any business and payments at least 7 days before the next meeting.*

a) There being no further business the meeting closed at 9.12pm

1. LGA 1972 s85
2. Dec of Interest Parish Councils (Model Code of Conduct) Order 2012
3. Minutes LGA 1972 Sch 12, para 41(2)

**Signed:** .....

**Chairman**

**Date:** .....