

ISLEHAM PARISH COUNCIL  
**Clerk: Mrs Diane Bayliss**  
**Chairman: Mr Derrick Beckett**  
**MINUTES OF THE PARISH COUNCIL MEETING HELD**  
**MONDAY 11<sup>th</sup> JANUARY 2010**  
**IN THE VILLAGE HALL**

**Those Present;-** Cllr Mrs Wilkes, Cllr Mrs R Thompson, Cllr Mrs Hobbs, Cllr Earl, Cllr Beckett, Cllr Baines, Cllr Mrs Malkin, Cllr Carter arrived at 7.12pm  
 Members 11 Quorum 4  
 Parishioners 2

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**10/165 APOLOGIES FOR ABSENCE** 1

Apologies were received and approved from County Councillor Powley, County Councillor Palmer, Cllr Neal and Cllr Mrs H Thompson and Cllr Garbett

**10/166 MEMBERS DECLARATION OF INTEREST** for items on agenda 2

Cllr Earl 10/186 Planning Application at 83 The Causeway, Isleham. (Prejudicial)  
 Cllr Mrs R Thompson 10/185 Wash Matters (Prejudicial)

**10/167 OPEN FORUM FOR PUBLIC PARTICIPATION**

There were no questions from the public at this point although Mr Challis did comment that he appreciated all the hard work done by the Council.

**10/168 MINUTES OF LAST MEETING HELD 7<sup>th</sup> DECEMBER 2009** 3

It was proposed by Cllr Baines and seconded by Cllr Mrs Hobbs that the minutes of the meeting held on 7<sup>th</sup> December are approved as a true record of the business transacted.

CARRIED

**10/169 MATTERS ARISING (*for information only*)**

The Clerk is waiting for a response from County Highways about the path outside the Co-op.

**Item 10/172 was brought forward by the Chairman with permission from the Councillors in order that Mr Goldsack might address the Council regarding plans for fundraising for the new community centre\*(see10/172)**

**10/170 POLICE MATTERS**

a) The police reports for November and December were read and noted by the Council. noted

b) The suggestion for police surgeries to be held weekly for a trial period of 6 weeks was agreed by the Council. The surgeries will be held on a Wednesday one week outside the Co-op at 9-9.30am and one week in the village hall at 3.30pm. Posters will be put up and a note will also be placed in the Informer and on the website.

c) A Meeting of the Neighbourhood Panel was held on 6<sup>th</sup> January and there was a good response from the public. Several parishioners from Isleham were in attendance. Youth co-ordinators in Soham have begun a new project in Soham called 'Youth Safe' which is going to identify areas where young people can 'be' safely. The youngsters will make up the rules which they will police themselves – these will include no drugs or alcohol. There is a new youth shelter on Soham recreation ground and there is also to be a youth cafe in the Viva Centre one night per week. The Viva group have won a grant to redevelop the centre. There was a presentation on Parish Plans and Cllr Beckett was pleased to report that the Isleham Plan was being brought to the next PC meeting for adoption.

**10/171 ISLEHAM PRIMARY SCHOOL**

a) A reply has been received from the school outlining their proposals for a new access to the pre-school. It was proposed by Cllr Carter and seconded by Cllr Mrs Hobbs that a letter is sent back to the school stating that the Council cannot see any justification at the present time to support the proposal as they are uncertain as to what the school hope to achieve by them. It would seem that the proposal will make it more difficult for parents who are dropping children off at both the pre-school and the school and also it will not help children making the

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transition from pre-school to school which in the past was put forward as a reason for not including the pre-school in the new community centre. The Council will request further information including a site plan and proposals for the type of fencing to be erected.

5 in favour

3 abstentions

CARRIED

**10/172 ICA**

- a) The annual general meeting and a public meeting were held on Thursday 7<sup>th</sup> January. As of that meeting the ICA no longer has a chairman. There were 11 members of the public and 10 committee members in attendance. Four out of the five trustees wish to retain the position for the forthcoming year; a maximum of 9 trustees may be appointed and it is preferable that at least one more is selected as soon as possible. It was proposed by Cllr Baines and seconded by Cllr Mrs Hobbs that the Clerk is appointed as one of the trustees for the ICA and takes on the role of secretary provided there is no conflict of interest between that and her employment by the parish Council.

CARRIED

\*Mr Goldsack addressed the Council requesting that the ICA are granted permission from the Council to erect a marquee on the Recreation Ground on Thursday 1<sup>st</sup>, Friday 2<sup>nd</sup> and Saturday 3<sup>rd</sup> July so that they might hold a number of fundraising events around the Gala Day. The cost of £2800 includes insurance and security for the duration of the events.

It was proposed by Cllr Carter and seconded by Cllr Mrs Wilkes that the Council give the ICA permission to erect a marquee on the top end of the recreation ground as requested by Mr Goldsack.

CARRIED

It was proposed by Cllr Baines and seconded by Cllr Earl that the deposit for the marquee is paid by the Parish Council. A 'vire-ment' of £750 will be made from budget heading 4119 (minor highways contribution) to 5105 (new community centre expenses).

Clerk

CARRIED

**10/173 VILLAGE HALL MATTERS**

- a) A new teapot has been purchased and the fire extinguisher in the back room has been moved. A new sticker will be ordered.
- b) It was proposed by Cllr Mrs Malkin and seconded by Cllr Baines that the Council accepts the quotation from Aon for village hall insurance for the ensuing year.

Clerk

CARRIED

**10/174 RECREATION GROUND MATTERS**

- a) The manhole cover behind the pavilion has broken; a new one has been purchased and will be replaced as soon as the weather permits.
- b) Cllr Earl and Cllr Mrs Malkin will obtain quotes for new trees for the perimeter of the recreation ground and will bring them back to the next meeting for approval.

Malkin/Earl

**10/175 FENLAND ELITE YOUTH BUS**

The Youth bus will continue to be funded free of charge until Easter after which the Parish Council will need to provide the necessary funds. The Councillors agreed that more information is needed about the success of the bus before a decision is made. Information will be sought and brought back to the next meeting for discussion.

Clerk

**10/176 CEMETERY & CHURCHYARD MATTERS**

- a) It was proposed by Cllr Mrs Wilkes and seconded by Cllr Carter that 7<sup>th</sup> February is booked for the consecration ceremony at the cemetery.

Clerk

CARRIED

- b) The cemetery mowers have been booked in to be serviced by GMS on 18<sup>th</sup> January. The appointment was made in December to benefit from a 15% discount offered at that time.

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**10/177 PARISH PLAN**

- a) It was proposed by Cllr Carter and seconded by Cllr Mrs Malkin that the quote from Target Print for printing the finalised parish plan is accepted by the Council. Clerk

CARRIED

- b) It was proposed by Cllr Baines and seconded by Cllr Carter that the Isleham Parish Plan 2009-13 is adopted by the Council; a working party will monitor and maintain progress on the actions over the next five years. (Diane Bayliss, Cllr Mrs R Thompson, Cllr Mrs Wilkes, Cllr Mrs Malkin)(Cllr Mrs H Thompson – to be confirmed).

CARRIED

A note of thanks was offered by the Chairman to all those have worked hard to produce the document.

**10/178 CODE OF CONDUCT TRAINING**

All members present including the clerk will attend the code of conduct training on Thursday 11<sup>th</sup> February at the Victoria Hall in Fordham. The clerk will contact those members not present to see if they are able to attend. Clerk

**10/179 MATTERS FOR INFORMATION ONLY**

- a) Agendas/Decision Lists from ECDC noted

**10/180 CORRESPONDENCE**

- a) A reply has been received from BT stating that all mobile networks have been tested in the village and are working satisfactorily. If the Council does not adopt the telephone boxes they will remain as they are at the present time. noted

- b) A letter of thanks has been received from Dial-a-Ride for the donation sent last month. noted

- c) A request for funding has been received from the Suffolk Accident Rescue Service however the Council are unable to identify funds to support this service at the current time. Clerk

- d) The Council will write to ECDC to see if any funding is available from the woodland scheme to provide extra trees on the recreation ground. Clerk

- e) The Council will reply to CCC to offer the pond on East Fen Road for restoration. Clerk

**10/181 COUNTY & DISTRICT COUNCILLORS REPORT & BUSINESS**

- a) There was no report from the County Council.

- b) The District Councillor reported that the Soham Master Plan is now in draft form and will be going to Soham Town Council for approval and then will be ready for public consultation in February/March this year.

**10/182 MONTHLY FINANCIAL MATTERS**

- a) It was proposed by Cllr Baines and seconded by Cllr Mrs Wilkes that the December Bank Reconciliation is approved.

CARRIED

- b) It was proposed by Cllr Mrs Hobbs and seconded by Cllr Baines that the January Accounts are approved and paid. Clerk

Salaries £1433.43

Tax & NI £343.91

Other Expenditure £6339.10

Petty Cash £14.67

The cheques were signed by Cllr Carter, Cllr Baines and the Clerk.

CARRIED

- c) It was proposed from the Chair and seconded by Cllr Mrs Hobbs that the salary payments are paid by BACS on the 1<sup>st</sup> of the month from February 2010. Expenses will continue to be brought to the meeting for approval before they are paid. 4

CARRIED

**10/183 HIGHWAYS/FOOTPATH MATTERS**

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- a) All Highways matters considered at the last meeting have been reported but not completed.  
b) It was proposed by Cllr Baines and seconded by Cllr Carter that the Council order 4 salt bins to be placed around the village in consultation with County Highways.

CARRIED

- c) It was proposed by Cllr Baines and seconded by Cllr Carter that the street lighting maintenance charge is approved. 5

CARRIED

**10/184 ALLOTMENT MATTERS**

- a) It was agreed that the quotation from Mr Cox for installing the gate on Dunstall Allotment is approved providing that it includes the cost of the ballast and cement.

CARRIED

- b) A meeting is to be held on Friday 5<sup>th</sup> February with Karen Kenny of the NSLAG at 7.30pm at the Village Hall. All allotment holders on the Dunstall and the Three Tree have been written to and posters have been placed up in the village on the website and in the Informer. Clerk

**10/185 WASH MATTERS**

- a) A notice has been received from the EA about maintenance works to be carried out on the River Lark commencing February 2010 this will be signed and returned. Clerk reply

Cllr Mrs R Thompson addressed the meeting regarding the proposal for a Woodstock kissing gate, a gravel pathway and angling platforms on the Little Wash. There is no problem allowing the gate to be erected however there is some concern that the platform could remove land required in the ELS/HLS DEFRA Agreement. Natural England has been sent an e-mail asking them to clarify this point. Other points made were that the Thompsons would not be responsible for any damage done to the footpath by animals grazing on the wash and a note was made that the Natural England Representative would not agree to any works on the Main Wash.

Cllr Mrs Thomson left the meeting at 9.35pm.

It was proposed by Cllr Mrs Hobbs and seconded by Cllr Mrs Malkin that the proposal for access to the wash with footpath and platforms is approved subject to confirmation from Natural England that this would not have a detrimental effect on the Lower or Higher Level Stewardship Schemes.

CARRIED

Cllr Mrs R Thompson returned to the meeting at 9.40pm

**10/186 PLANNING MATTERS**

- a) Planning Applications Clerk reply  
09/00899/FUL Construction of first floor rear extension and re-roofing main building at 83 The Causeway, Isleham for Mr Earl – no objection  
09/00973/FUL Conservatory to rear, replacement garage, replacement of existing flat roof over rear extension with new pitched roof and internal alterations for Mr Ian Waterson at 4 Church Lane, Isleham – no objection

- b) Planning Approvals noted  
09/00853/FUL Single storey garage & single storey side extension at 5 Beech Close, Isleham for Miss S Gowland

- c) There were no planning refusals.

- d) Other Planning Matters noted  
ECDC Schedule of Street Numbering 14 West Street  
A Planning Working Party is to be set led by Cllr Earl with Cllr Neal, Cllr Mrs Hobbs and Cllr Mrs Malkin, in order that planning applications can be looked at before the meeting in order that better informed comments can be submitted to ECDC.

ECDC A New Plan for the District – the main implication is that there is now a section 106 payment to be made on every new property. noted

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**10/187 MOTION TO EXCLUDE THE PUBLIC AND PRESS**

That the public (including representatives of the press) be excluded during the consideration of the remaining item No 188 & 189 because it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the item(s) there would be disclosure to them of exempt information of Category 1 & 2 Part 1 Schedule 12A to the Local Government Act 1972 (as amended)

**10/188 TO APPROVE MINUTES OF EXCLUSION**

It was proposed by and seconded by Cllr Mrs Wilkes and seconded by Cllr Mrs R Thompson that the minutes of exclusion are approved as a true record of the business transacted.

CARRIED

**10/189 TO CONSIDER CEMETERY MATTERS**

**10/190 TO CONSIDER AND APPROVE MEETING DATES FOR 2010**

It was agreed that the meeting dates for 2010 are approved and that the Annual Parish Meeting is set for Monday 22<sup>nd</sup> March.

**10/191 DATE OF NEXT MEETING**

a) Monday February 1<sup>st</sup> 2010

There being no further business the meeting closed at 10.22pm

- 1) LGA 1972 s85
- 2) Dec of Interest Parish Councils (Model Code of Conduct) Order 2007 Part 2
- 3) Minutes LGA 1972 Sch 12, para 41(2)
- 4) Audit Commission Act 1998 s3
- 5) Highways Act 1980 s 270 (1) Parish Councils Act 1957 s3

Signed .....

Chairman

Date .....