

ISLEHAM PARISH COUNCIL
Clerk: Mrs Diane Bayliss
Chairman: Mr Derrick Beckett

MINUTES OF THE PARISH COUNCIL MEETING HELD
MONDAY 4th FEBRUARY 2013
IN THE VILLAGE HALL

Those Present;- Cllr Beckett (DB); Cllr Mrs Wilkes (PW); Cllr Patterson; (CP) Cllr Mrs Malkin (JM); Cllr Mrs H Thompson (HT); Cllr Mitchell (BM); Cllr Neal (LN); Cllr Radcliffe (RR); Cllr Mrs R Thompson
Clerk: Mrs D Bayliss
Members 11 Quorum 4
7 Parishioners

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12-13/221 APOLOGIES FOR ABSENCE

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Cllr Paul Chaplin has given apologies for the next 3 months; Cllr Mrs V Bruyneel-Smith; C Cllr Palmer; C Cllr Powley

12-13/222 COUNCILLORS DECLARATION OF INTEREST for items on agenda

LN 12-13/235 Dial-a-Ride

12-13/223 OPEN FORUM FOR PUBLIC PARTICIPATION (15mins)

Mrs Clarke asked how much the council needs to run its day to day affairs for a year.

12-13/224 MINUTES OF LAST MEETING HELD 7th JANUARY 2013

It was proposed by RR and seconded by JM that the minutes of the meeting held on 7th January are approved and signed.

CARRIED

12-13/225 MATTERS ARISING/CLERKS REPORT (*for information only*)

- JM and the Clerk are going to Barcham Trees tomorrow to choose the Beech Trees for the top of the recreation ground.

12-13/226 POLICE MATTERS

a) The Neighbourhood Panel meeting was held on January 9th and was attended by JM, HT and PW.

- ECDC has successfully won a £5m bid from Central Government to fund a new recycling scheme
- The new Local Plan will provide a blueprint for the growth of the district over the next 20 years. The plan identifies a number of new sites for gypsy and traveller pitches in the parishes of Wentworth, Witchford and Bottisham
- An independent Remuneration Panel have recommended a small increase in the Basic Allowance that all Councillors receive.
- The new Community Infrastructure Levy was introduced.
- The Care Network introduced the Community Navigator Scheme to maintain and improve the health and wellbeing of older people in Cambridgeshire.
- Speedwatch continues to be successful.
- The Police will not be attending Parish Council meetings but they will attend Annual Parish Meetings in all villages.

LN raised the matter of parking outside the school which continues to be a problem. Letters will be sent to the school and to the police asking them to try and address the matter.

A car has been left outside the church unlocked and with no tax; this has been reported to the police.

12-13/227 RECREATION GROUND MATTERS

a) Recreation ground responding well to the verti-draining

- i. It was proposed by RR and seconded by JM that the play area inspection is carried out by Wicksteed.

CARRIED

- ii. It was proposed by LN and seconded by CP that an inspection of the MUGA is carried out by ROSPA.

CARRIED

12-13/228 SCHOOL GOVERNORS REPORT

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- a) A full governors meeting was held on 17th January and was attended by PW.
- There were two professional development days for staff during the term.
 - Performance management meetings were held for all teaching staff during the autumn term.
 - The school currently has 198 pupils on the role.
 - The after school activities include gymnastics, football coaching and violin lessons.
 - The whole school visited the church for the Christingle service.
 - The school brass band performed at the Christmas fair.
 - Reception, year 1 and year 2 pupils are visiting the woodland to do outdoor play at Mr & Mrs Eaglings.

12-13/229 ICA REPORT

- a) Work has started on the Community Centre. Tree protection has been put in place and the highways access is being instated as required by the planners.
The youth shelter has been moved to the top of the recreation ground and the kick-wall has been dismantled.
- b) A report has been received from the ICA committee regarding the Gala Festival (attached).
- c) The ICA has asked if a parish councillor might make enquiries about landscaping for the new centre. RT will look into this. RT
- d) Isleham Community Centre Roof Scheme. An agreement has been received from Solareuropa for the solar panels. This agreement has been forwarded to the Council's solicitor for comment. If there are no issues then the agreement will be signed and the company will undertake a feasibility study.
RR will be copied in on all discussions re the solar panels.
- e) The ICA have received a further grant offer from Amey Cespa of £40,000

12-13/230 CEMETERY & CHURCHYARD MATTERS

- The problem with sinking graves continues to be addressed.
- i. The Robins Memorial is leaning over and the clerk has contacted Mildenhall Monumentals to ask if they would assess the condition of the memorial and if necessary lay it down.
- a) It was proposed by PW and seconded by HT that the purchase of exclusive right of burial is approved for Direna Turner and Cyril Edwards.

CARRIED

12-13/231 COUNTY & DISTRICT COUNCILLORS REPORT & BUSINESS

- a) None
- b) A letter has been received and distributed to Councillors from the DCLG via ECDC regarding declaration of interest requirements to declare interests of partners/spouses.

12-13/232 MONTHLY FINANCIAL MATTERS

- a) It was proposed by PW and seconded by CP that the January Bank Reconciliation is approved. Noted

CARRIED

- b) It was proposed by RR and seconded by PW that the February Accounts are approved and paid. Clerk
- Salaries £1941.32
Tax & NI £522.57
Other Expenditure £8,062.81
Petty Cash £13.95
Total: £10,540.65

CARRIED

- c) The cheques were signed by Cllr Mrs R Thompson and Cllr Radcliffe
- The Quarterly Budget report was presented by the Clerk. It was pointed out that the figures for village hall income and expenditure will be adjusted for the forthcoming financial year. The report was received and noted by the Council. Noted

12-13/233 HIGHWAYS/FOOTPATH MATTERS (brought forward)

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- a) i. Waterside Verge – CP reported that the verge at the top of Waterside is in a bad state of repair because of vehicles parking and an email was received from Mr Collyer about the condition of the verge further down opposite the Lady Maynard Allotments because of cars pulling on to the verge to allow other vehicles to pass. The amount of traffic on the road continues to increase with up to 500 cars per day using the road from the Marina alone. The Council will write to highways highlighting these points.
- ii. PW expressed her concern that the water pump at the Priory is being left running and is making the condition of the footpath dangerous. The Councillors agreed that they did not want to see the water pump removed and it was agreed to monitor the situation for the time being.

12-13/234 ALLOTMENT MATTERS

- a) It was proposed by PW and seconded by RT that Mr Maltpress can erect a poly-tunnel on his allotment in line with the dimensions given in the allotment rules.

CARRIED

12-13/235 CORRESPONDENCE/MATTERS FOR INFORMATION ONLY

- a) Weekly Highlights sent to Councillors by email.
- b) A reply has been received from the District Council re the complaint about the state of a property on Pound Lane. ECDC are of the opinion that the state of the property does not warrant having a warning issued at this stage and were also uncertain whether the residents wanted any action as their letter indicated they might not.
- c) Dial-a-Ride 10 Year Celebration – The Council agreed that the Priory can be used to park for this event. Clerk
- d) CAPALC Bulletin Clerk
- e) A letter has been received from Mrs Clarke which has been distributed to all Councillors and was read out at the meeting. Noted

12-13/236 PARISH PLAN

The Parish Plan working group met on Wednesday 23rd January to discuss progress on the plan and whether or not to proceed with another one at the moment. It was agreed that a report will be produced for the Informer and for the Annual Parish Meeting and that a decision on producing another plan will be deferred until later in the year.

12-13/237 PLANNING MATTERS

- a) Planning Applications Clerk
- 12/01086/FUL Proposed building for straw burner heating for existing green houses at Floral Farm, Fordham Road, Isleham for Mr Marco Cafferelli – The councillors had no objections and were keen to support local businesses who are trying to develop and help the environment.
- b) Planning Approvals Noted
- 12/01028/FUL Proposed alterations and conversion of existing clunch barn for ancillary accommodation at 41 Mill Street, Isleham for Mr A George.
- 12/01029/LBC Proposed alterations and conversion of existing clunch barn for ancillary accommodation at 41 Mill Street, Isleham for Mr A George.
- 12/00935/FUL Demolition of existing garage and outhouse. New single storey rear extension and internal renovations including removal of existing chimney stack at 18 Malting Lane, Isleham for Mr Alex King
- c) Other Planning Matters Noted
- i. Land adjacent 4 Fordham Road, Isleham – The parish council did not feel they could approve this development.
- ii. Isleham Vision Consultation and Public Exhibition will be carried out from 11th February to 25th March 2013. There will be a public exhibition in the village hall on Wednesday 20th February from 4-7pm.
- iii. Boundary Changes at Isleham Marina – write again to the boundary commission

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12-13/238 TO SET DATE FOR THE ANNUAL PARISH MEETING

It was agreed that the Annual Parish Meeting will be held on 29th April 2013 at 7.30pm.

12-13/239 MOTION TO EXCLUDE PUBLIC & PRESS

That the public (including representatives of the press) be excluded during the consideration of the remaining item No 241 because it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the item(s) there would be disclosure to them of exempt information of Category 1 & 2 Part 1 Schedule 12A to the Local Government Act 1972 (as amended).

The meeting was closed to the public and press at 8.44pm

12-13/240 EMPLOYMENT MATTERS

See separate minutes.

THE MEETING WAS RE-OPENED TO THE PUBLIC AND PRESS at 8.54pm

12-13/241 DATE OF NEXT MEETING

- a) 4th March 2013
- 8th April 2013

12-13/242 AGENDA ITEMS FOR NEXT MEETING

No matters were raised for inclusion in the agenda for the next meeting. DB reminded Councillors to notify the Clerk of any business and payments at least 7 days before the next meeting.

- a) There being no further business the meeting closed at 8.54pm

- 1) LGA 1972 s85
- 2) Dec of Interest Parish Councils (Model Code of Conduct) Order 2012
- 3) Minutes LGA 1972 Sch 12, para 41(2)

Signed:

Chairman

Date: