

ISLEHAM PARISH COUNCIL
Clerk: Mrs Diane Bayliss
Chairman: Mr Derrick Beckett
MINUTES OF THE PARISH COUNCIL MEETING HELD
MONDAY 5th DECEMBER 2011
IN THE VILLAGE HALL

Those Present;- Cllr Beckett (DB); Cllr Baines (SB); Cllr Mrs H Thompson (HT); Cllr Mrs Wilkes (PW); Cllr Mrs R Thompson (RT); Cllr Chaplin (PC); Cllr Patterson; (CP) Cllr Mrs Malkin (JM); Cllr Neal (LN); Cllr Earl (ME); Cllr Mrs V Bruyneel-Smith (VBS) arrived at 7.05pm
 Clerk: Mrs D Bayliss
 Members 11 Quorum 4
 10 Parishioners
 Phil Rose; Steve Cook; (Foundation East) Michael Siggs; Clare Heyes; (Lady Peyton Charity)

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11-12/144 APOLOGIES FOR ABSENCE 1

CC John Powley; CC James Palmer;

11-12/145 COUNCILLORS DECLARATION OF INTEREST for items on agenda 2

SB 11-12/147 Community Land Trust (Personal)

Cllr Beckett requested that it be recorded that he is also a member of the planning committee at ECDC and although he will take part in the discussions any comments made may be subject to change when he is presented with all the facts at District level and do not constitute a pre-determination of any matter.

11-12/146 OPEN FORUM FOR PUBLIC PARTICIPATION 3

The open forum was moved to follow the CLT presentation

Mr Fleet and Mrs Clarke still have a number of questions regarding the new community centre and these will be sent in writing to the Clerk.

Clerk

11-12/147 COMMUNITY LAND TRUST

A presentation was given by Phil Rose on Community Land Trusts.

A working party will be set up to meet with the Lady Peyton's Charity Trustees to discuss this further.

Meeting was adjourned to allow time for the group to pack up and leave – 8.01-8.03pm

SB left the meeting at the end of this presentation 8.01pm

11-12/148 MINUTES OF LAST MEETING HELD 7th NOVEMBER 2011 4

It was proposed by PC and seconded by LN that the minutes of the meeting held on 7th November are approved as a true record of the business transacted.

CARRIED

11-12/149 MINUTE PAGE NUMBERING

It was resolved that the minute page numbering will be changed from January to start from no 1 each calendar year.

11-12/150 FREEDOM OF INFORMATION

The Council has a publication scheme which will be updated this month and put on the website for reference.

Isleham Parish Council Freedom of Information Statement:

If Isleham Parish Council receive a request for information, giving a name and address for correspondence, it will be considered as a request made under FOI. For environmental information a request does not have to be in writing. Some correspondence, including requests for information, will continue to be dealt with as normal business however requests made to the Council under FOI will be replied to within 20 working days unless it is considered exempt under FOI. The response will either be provision of the information or a refusal notice drawn up in accordance with the provisions of the legislation. For information where an exemption has been applied that requires further consideration of the public interest, a maximum of another 20 days is allowed. An initial response will still be sent within 20 days.

It was proposed by DB and seconded by CP that this statement is adopted by the Council.

CARRIED

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11-12/151 MATTERS ARISING/CLERKS REPORT (*for information only*)

- It was not possible to fit a Yale lock to the pavilion so a padlock has been welded onto a chain and bolted to the door.

11-12/152 QUALITY STATUS

- a) The Quality Status Portfolio has been submitted to the Quality Status Panel and a decision will be made on 9th December.
- b) A Good Councillor Guide has been distributed by email. Hard copies are available from the Clerk.

11-12/153 POLICE MATTERS

- a) No police report has been received
- b) The next meeting of the Neighbourhood Panel will be held on Wednesday 11th January 2012. As many councillors and parishioners as possible are encouraged to attend.

Noted

11-12/154 VILLAGE HALL MATTERS

- a) A questionnaire has been received from ECDC re Food Regulations in the village hall.
- b) VBS declared a prejudicial interest. Mr Andrew Smith has accepted the position of village hall caretaker.

Clerk

11-12/155 RECREATION GROUND MATTERS

- a) It was proposed by JM and seconded by PW that the recreation ground mowers are booked in for a service.

Clerk

CARRIED

The tractor may need a little work and more information will be brought back to the next meeting for approval.

- b) A full report on the condition of the MUGA from CP and ME. It was proposed by CP and seconded by ME that a quote is requested from Palmers for the work required on the MUGA. It has also been reported to the Clerk that there are humps in the carpet. She will contact Cambridge Courts to look at this.
- c) Mr Geoff Debrowa has accepted the position of pavilion caretaker.

11-12/156 ICA REPORT

- a) Following extensive meetings with architect and QS specifications have been looked at. All five companies contacted to see if they would be willing to re-tender. Only two accepted. With the changes that have been made it is likely that the cost of the project will be brought down in line with the £1.4m originally anticipated, more information should be available early in the new year.

11-12/157 CEMETERY & CHURCHYARD MATTERS

- a) There was no Cemetery Report.

Clerk

11-12/158 COUNTY & DISTRICT COUNCILLORS REPORT & BUSINESS

- a) There was no report from the County Councillor.
- b) It has come to the attention of the Council that one of the affordable homes on Fordham Road is up for sale on the open market. These houses should be primarily for Isleham Residents and DB is checking the procedure for re-sale of these properties with ECDC.

11-12/159 MONTHLY FINANCIAL MATTERS

- a) It was proposed by PW and seconded by VBS that the November Bank Reconciliation is approved.

CARRIED

- b) It was proposed by PW and seconded by PC that the December Accounts are approved and paid.

Clerk

Salaries £1783.77
Tax & NI £488.35
Other Expenditure £2365.56
Petty Cash £39.44
Total Expenditure £ 4677.12

CARRIED

The cheques were signed by Cllr Beckett, Cllr Chaplin and the Clerk

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- c) It was proposed by JM and seconded by PC that the Clerk purchase a book case for her office at a cost of £228. Clerk
- 11-12/160 DUNSTALL APPRENTICE GRANT**
- a) It was agreed that more information about the applicants vocation is requested before a decision is made. Clerk
- 11-12/161 HIGHWAYS/FOOTPATH MATTERS**
- a) A large pot hole has been repaired on Mill Street.
A Fir tree has been planted at the Waterside end of Coates Drove, if there are cars parked on the drove it is blocking the drove and tractors are unable to get through. The Clerk will write to the resident who planted it and ask them to move it in consultation with Parish Council. Clerk/
JM/PW
The leaves on Malting Lane have been cleared but are building up again
- b) The letter written to Cambridgeshire County Council regarding the removal of the subsidised bus service was approved by the Council. Clerk
- c) A revised version of the car-parking proposal from ECDC will be sent out to all councillors for an individual response. Clerk
- d) There is still some dispute about the access at Spooners Drove and a request for information has been received by the Council. Unfortunately the Council does not have this information. Clerk
- 11-12/162 ALLOTMENT MATTERS**
- a) There was no allotment report.
- 11-12/163 CORRESPONDENCE/MATTERS FOR INFORMATION ONLY**
- a) Weekly highlights have been forwarded to councillors by email.
- b) The CPALC Chairman's report has been sent to councillors by email.
- c) CCC Cambridgeshire Older Peoples Newsletter is available from the Clerk.
- d) Information on funding has been received from Cambridgeshire Acre. This will be passed onto JM (Orchard) and the ICA (New Community Centre).
- 11-12/164 PLANNING MATTERS**
- a) Planning Approvals
11/00829/PDR Construction of summerhouse at 4 Orchard Close, Isleham for Mr & Mrs Moy
- b) Other Planning Matters
Forest Heath LDF (Information)
ECDC Tree Work Approval – 1 Dockings Lane3
ECDC Tree Work Approval – The Bowls Club, Isleham
ECDC Approval for removal of hedge on Common Gate Drove
- 11-12/165 ISLEHAM VISION**
- a) A report from the planning working party was presented to the Council by ME. It was resolved that the recommendations made are accepted by the Council and sent back to ECDC for inclusion in 'Isleham Vision'.
- b) The Clerk will reply to Stephen Conrad re Three Tree Site confirming that the Council do not wish the site to be included in the development envelope.
- 11-12/166 DATE OF NEXT MEETING**
- a) Monday January 9th 2012
- 11-12/167 AGENDA ITEMS FOR NEXT MEETING**
- Any business and payments, to be considered at Parish Council meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.*
- a) There being no further business the meeting closed at 9.19pm and the Chairman wished everyone a very happy Christmas.
- 1) LGA 1972 s85
2) Dec of Interest Parish Councils (Model Code of Conduct) Order 2007 Part 2
3) Model Code of Conduct s 12 (2)
4) Minutes LGA 1972 Sch 12, para 41(2)

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Signed:

Chairman

Date: