

ISLEHAM PARISH COUNCIL
Clerk: Mrs Diane Bayliss
Chairman: Mr Derrick Beckett
MINUTES OF THE PARISH COUNCIL MEETING HELD
MONDAY 7TH DECEMBER 2009
IN THE VILLAGE HALL

Those Present:- Cllr Mrs Wilkes, Cllr Mrs H Thompson, Cllr Mrs Hobbs, Cllr Mrs Malkin, Cllr Neal, Cllr Earl, Cllr Baines, Cllr Garbett, Cllr Beckett, Members 11 Quorum 4 Parishioners PQT
 There were no comments or questions from parishioners.
 The meeting opened at 7.01pm

09/144 APOLOGIES FOR ABSENCE 1
 Apologies were received and approved from C Cllr John Powley.

09/145 MEMBERS DECLARATION OF INTEREST *for items on agenda* 2
 None
 Any comments made by Cllr Beckett on planning matters are subject to change when presented with all the facts at ECDC planning meeting and do not constitute a pre-determination of any matter.

09/146 MINUTES OF LAST MEETING HELD 2ND NOVEMBER 2009 3
 It was proposed by Cllr Carter and seconded by Cllr Baines that the minutes of the meeting held on 2nd November are approved as a true record of the business transacted.
 CARRIED

09/147 MATTERS ARISING (for information only)
 No reply has been received from Ofcom regarding the telephone boxes.

09/148 POLICE MATTERS
 a) There was no police report for November.
 b) Neighbourhood Panel newsletters have been forwarded to all the councillors. noted
 The next meeting of the panel will be on 6th January 2010 and a list of dates for next year has been issued to each councillor.

09/149 ISLEHAM PRIMARY SCHOOL 2
 Cllr Baines and Cllr Mrs Malkin both declared a personal interest in the pre-school as it was included in the discussion about access to the school.
 a) The primary school have asked the parish council to look into the possibility of an access to the play school from Jubilee Close. The council has no specific power available to act on behalf of the school; it was resolved that more information would be obtained and brought back to the next meeting when the council will consider whether there is anything they can do to support the request.

09/150 ICA
 a) ICA Report/Current Situation
 A letter has been received from Mr Aspland stating that he wishes to stand down as Chair of the ICA as from the public meeting to be held in January.
 b) The ICA AGM will be held on Thursday 7th January at 7.30pm followed by a public meeting; posters will be posted around the village and letters are to be sent to all the interest groups.

09/151 VILLAGE HALL MATTERS
 a) The only matter for consideration is that there is a hole in the teapot.
 b) A report has been received from Fenland Fire Appliances stating that a full inspection of appliances has been carried out.

It was proposed by Cllr Mrs Wilkes and seconded by Cllr Garbett that a new extinguisher is required for the ladies toilet to cover the electrics in this area.

CARRIED

The village hall committee will consider whether the fire extinguishers in the hall should be lowered in line with requirements proposed by Fenland Fire Appliances.

09/152 RECREATION GROUND MATTERS

- a) There was nothing to report on the recreation ground this month.
- b) A letter has been received from Shell Gas informing the council that access to the tank on by the pavilion has become difficult – the copper beech in the car park has since been crown lifted to give 3m clearance however it is still a little difficult to manoeuvre around the kick-wall. The Clerk does not have a key to the Fordham Road gate and so is unable to let the lorry in this way.
- c) The annual inspection of the play equipment will be carried out by Wicksteed.

09/153 CEMETERY & CHURCHYARD MATTERS

- a) There had been no further response regarding the consecration of the cemetery so this has been followed up and there should be further information arriving shortly.
An e-mail has been received from Pooley Bendall and Watson stating that confirmation has been received from the developers solicitor that the section 106 agreement is working its way around County and District Councils for signature; it is likely to take some time and realistically probably won't be formally dated before Christmas.

09/154 MATTERS FOR INFORMATION ONLY

- a) Care and Repair leaflets will be photocopied and sent to Limestone community centre, the three churches and placed in the Co-op and Post Office. A notice will also be placed in the Informer in the new year.

09/155 CORRESPONDENCE

- a) Cllr Carter will try to attend the Dial-a-Ride AGM on 12th January 2010.

09/156 COUNTY & DISTRICT COUNCILLORS REPORT & BUSINESS

- a) County Councillors Report – The County Council will be facing big challenges on finance over the next few years which will affect all services except education.
- b) District Councillors Report – There is nothing to report apart from reiterating that District Council will also be facing a financial shortfall for the foreseeable future.
The meeting was adjourned for Christmas refreshments at 7.45pm and reconvened at 8.08pm

09/157 MONTHLY FINANCIAL MATTERS

- a) It was proposed by Cllr Garbett and seconded by Cllr Mrs Wilkes that the October bank reconciliation is approved.

CARRIED

- b) It was proposed by Cllr Carter and seconded by Cllr Garbett that the November bank reconciliation is approved.

CARRIED

Two unpaid cheques have been taken off the bank reconciliation one of these has been re-issued to Mr John Lyon and is shown on this month's accounts.

- c) It was proposed by Cllr Garbett and seconded by Cllr Baines that the December accounts are approved and paid.

Salaries £1552.24
Tax & NI £344.11
Other Expenditure £3814.69
Donations £210
Petty Cash £23.89

CARRIED

The cheques were signed by Cllr Baines, Cllr Carter and the Clerk.

- d) It was proposed by Cllr Baines and seconded by Cllr Mrs Wilkes that a 'vire-ment' of £800 is made from budget heading 4119 (minor highways contribution) to 1106 (office equipment) to cover the cost of the computer purchased for the Clerk.

CARRIED

- e) It was proposed by Cllr Mrs Wilkes and seconded by Cllr Mrs Hobbs that the telephone bill is paid by direct debit from the Alliance & Leicester Account. The payment will continue to be noted on the pay accounts for Council approval.

CARRIED

- f) It was proposed by Cllr Garbett and seconded by Cllr Mrs H Thompson that the Dial-a-Ride service is continued subject to a six monthly review.
Cllr Neal abstained from the vote.

CARRIED

- g) It was proposed by Cllr Garbett and seconded by Cllr Neal that Mr Trevor Bowd is approved as the internal auditor for the financial year 2009-10. A letter will be sent to Mr Bowd informing him of the decision.

4 clerk

CARRIED

09/158 HIGHWAYS/FOOTPATH MATTERS

- a)
 - Damaged fence in Croft Road – a letter will be sent to the owner
 - Hedge needing to be cut back on Beech Close – the owner has been contacted
 - Overgrown hedge on Croft Road by the passage – a letter will be sent to the owner
 - Uneven footpath outside the Co-op will be reported to County Council
 - Deterioration of footpaths in Limestone Close – a meeting is being arranged with Gavin Wiseman from County Council
 - Clunch wall on The Causeway – the clerk will contact Rosie Burton at ECDC
 - A number of street lights are not working – these will be reported to the County Highways/Lighting Department

clerk

- b) An offer has been made by a parishioner to purchase a bench to go outside the post office; it was considered that this would hinder access on the footpath and that as this is not an official bus stop the clerk will contact Eileen Oliver at ECDC to discuss the possibility of 'flip-seating' at the bus stop on Sun Street.

clerk

- c) The Council have been unsuccessful in their Jointly funded minor highways bid for the financial year 2010-11.

noted

- d) Cllr Carter and the Clerk will complete the P3 grant application for the financial year 2010-11.

Clerk/
Carter

- e) ECDC Permission for tree works to be carried out at The Pound – the quotation from Greenwood Tree Surgery was approved and the work will be carried out as soon as possible.

noted

- f) CCC will not approve a sign at the Turners roundabout for the Isleham carrot factory. A detailed correspondence is available if any councillor wishes to read it.

noted

- g) Cambridge Core Traffic Scheme Comments from Councillors will be passed on by 11th December.

clerk

09/159 ALLOTMENT MATTERS

- a) Allotment Report – A Committee Meeting was held on 4th November – an oral report of this was given by Cllr Mrs R Thompson, a number of initiatives will be put into place in the new year. (Allotment WP minutes attached)

- b) It was proposed by Cllr Mrs R Thompson and seconded by Cllr Earl that the quotation from CWG for a gate on the Dunstall Allotment is approved.

clerk

CARRIED

It was proposed by Cllr Garbett and seconded by Cllr Baines that three quotes are sought for erection of the gate and that the clerk accept the lowest and arrange for the work to be carried out as soon as possible. A combination lock will be purchased for the gate.

clerk

CARRIED

09/160 WASH MATTERS

- a) The easement for the wash has been signed by the Parish Council and sent to Mr & Mrs Cave for signature and approval by their solicitor.

noted

09/161 PLANNING MATTERS

- a) Planning Applications
09/00871/FUL Construction of extension at 24 Robins Close, Isleham for Mr & Mrs Fowell – no objection.

Clerk
reply

09/00853/FUL Single storey garage & single storey side extension at 5 Beech Close, Isleham for Miss S Gowland – the councillors were unable to fully comment on this application as an up to date map was not provided.

An application has been received since the agenda was produced; as it is so close to Christmas the Chair proposed an informal look at the plans to see if an extra meeting was necessary.

Cllr Earl left the meeting at 9.30pm while the plans were considered.

As there are no obvious objections the clerk will contact the case officer and ask to have PC comments deferred until after the January meeting.

Cllr Earl returned to the meeting at 9.40pm.

- b) Planning Approvals
09/00687/FUL Proposed rear extension garden room with additions and alterations at 13 Beech Close, Isleham for Mr & Mrs Oliver

noted

09/00660/FUL Extension and loft conversion at Wayside Farm 19 Fordham Road, Isleham for Mr C Harvey

- c) Planning Refusals
09/00722/FUL 2 Storey extension and alterations to property at 17 East Road, Isleham for Mr James Bailey

noted

- d) Other Planning Matters
ECDC Shop Front Strategy – clerk will reply with comments from councillors.
ECDC Approval for tree works at 24 Mill Street, Isleham.

clerk
noted

09/162 MOTION TO EXCLUDE THE PUBLIC AND PRESS

That the public (including representatives of the press) be excluded during the consideration of the remaining item No 165 because it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the item(s) there would be disclosure to them of exempt information of Category 1 & 2 Part 1 Schedule 12A to the Local Government Act 1972 (as amended)

The meeting was closed to the public and press at 9.44pm

09/163 TO APPROVE MINUTES OF EXCLUSION

3

- a) It was proposed by Cllr Baines and seconded by Cllr Garbett that the minutes of exclusion are approved as a true record and signed by the Chair.

CARRIED

The meeting reopened at 9.54pm

09/164 DATE OF NEXT MEETING

- a) Monday January 11th 2010
There being no further business the meeting closed at 9.55pm

- 1) LGA 1972 s85

ISLEHAM PARISH COUNCIL
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- 2) Dec of Interest Parish Councils (Model Code of Conduct) Order 2007 Part 2
- 3) Minutes LGA 1972 Sch 12, para 41(2)
- 4) Audit Commission Act 1998 s3

Signed:

Chairman.....

Date: