

MINUTES OF THE PARISH COUNCIL MEETING

HELD
MONDAY 4th AUGUST 2014
AT THE BEECHES

Those Present; - Cllr Beckett (DB); Cllr Patterson; (CP) Cllr Mrs H Thompson (HT); Cllr Mitchell (BM); Mrs P Wilkes (PW); Mrs G Preece (GP); Cllr Mrs V Bruyneel-Smith (VBS)

Members 11

Quorum 4

3 Parishioners

P Action

14-15/66 APOLOGIES FOR ABSENCE

Cllr Neal (LN); Cllr Mrs J Malkin (JM); Cllr Radcliffe (RR); Cllr Chaplin (PC);

14-15/67 COUNCILLORS DECLARATION OF INTEREST for items on agenda

DB Planning

14-15/68 OPEN FORUM FOR PUBLIC PARTICIPATION (15mins)

It was reported that the hedges need trimming around the Dunstall Allotment.

Two parishioner's requested that when the Co-op closes for 10 days in October whether it would be possible to organise transport to Fordham Co-op? PW informed the Council that the Co-op may provide some transport as it may be closed for over a week. DB asked the ladies to bring back information about which days this would be necessary as it may be possible to ask Dial-a-Ride to help with this. (September Agenda) (Contact the Co-op and Dial-a-Ride)

PW informed the council that she attended the last governors meeting on 17th July and reported that there had been a great increase in the schools performance over the last year. A letter of congratulations will be sent to the school.

14-15/69 MINUTES OF LAST MEETING HELD 30th JUNE 2014

It was proposed by PW and seconded by GP that the minutes of the meeting held on 30th June 2014 are approved and signed.

CARRIED

14-15/70 MATTERS ARISING/CLERKS REPORT (*for information only*)

- The hedge at the back of Orchard Close does not belong to Sanctuary Housing (Highways matters)
- ECDC will provide a no through road sign for the top of Limestone Close
- PW and RR are to attend a meeting with Dial-a-Ride on 19th August

14-15/71 TO APPROVE PARISH COUNCIL CONSTITUTION AND POLICIES

It was proposed by PW and seconded by HT that the Constitution is adopted with the addition of a sentence to state that the council also appoints a councillor to the board of governors at the beginning of each term of office.

CARRIED

It was proposed by BM and seconded by HT that the Safeguarding policy is adopted by the Council.

CARRIED

It was proposed by PW and seconded by GP that the Skate Park Access Statement is approved by the Council with an amendment to state the year that the Council agreed

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to consider building and skate park and to include the number of car parking spaces at the Recreation Ground Car Park.

CARRIED

14-15/72 POLICE MATTERS

- a) There has been an accident at the top of Limestone Close where a car drove into two other cars.
- b) A letter has been received from Paul Ormerod stating that he will be moving on from East Cambs and that Marcia Nichols officially took over from him on 21st July 2014. The Council agreed to invite her to the October meeting.

Clerk

14-15/73 COUNTY & DISTRICT COUNCILLORS REPORT & BUSINESS

- a) None
- b) Each department at the district council will have a 'department champion'; someone who will look at the way things are working, and should give officers an insight into what councillors are doing.

14-15/74 RECREATION GROUND MATTERS

- a)
 - Mr Sheldrick has passed a number of stakes to the clerk that have been left on the Recreation Ground following football training/matches. The YFC have agreed to paint all the stakes yellow for the next season so that they can be easily seen. A letter will be sent to the club asking them to be more vigilant about collecting up the stakes because they can cause damage to the mower.
 - It is necessary to take out two sections of the knee rail fence in order to make access from the car park to the recreation ground - one by the bin and one down at the far end; these need to be wide enough to walk through but not for a car to drive through.
- b) It was proposed by PW and seconded by HT that the MUGA may be hired out at £3 per hour for under 18's during the day for tennis.

Clerk

CARRIED

- c) It was agreed that a memorial bench for Mr Graham Wells can be placed in the garden at the back of The Beeches.
- d) It was proposed by CP and seconded by BM that the quotation from JB & SB fencing for fence at the back of the building (without the gate) is approved.

Clerk

Clerk

CARRIED

- e) It was proposed by PW and seconded by BT that the quotation from JB & SB fencing for fence around the edge of the building (without the gate) is approved.

Clerk

CARRIED

- f) It was proposed by DB and seconded by PW that Mr Wilding is asked to move the key clamp fence and to put down a concrete pad to allow access to the notice board.

Clerk/
TW

CARRIED

14-15/75 CEMETERY MATTERS

- a) An inspection has been carried out on the Beech tree at the cemetery by Cathy White as it appears to be drooping quite badly on one side. There is no remedial action necessary at the moment as it appears that the branch has been scorched by the sun and is not diseased. The cemetery keeper will continue to keep an eye on it.

TW

14-15/76 ICA REPORT

- a) Most of the issues raised by Mr Aspland in his letter are being/have been addressed. CP reported that bookings are still coming in and that the quiz night organised by the Parish Council was very successful and another one will be arranged.

TW

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It was agreed that the cigarette bin by the play area should be moved around to the side of the building where the shelter is going to be located.

- b) A verbal request had been received from Mr Aspland asking the council to consider paying for the acoustic panels for the main hall but as there was insufficient information this has been deferred to a future meeting.
- c) The purchase of picnic tables will be discussed at the meeting with ICA in September. ICA
- d) Guttering Maintenance will be discussed at the meeting with ICA in September. ICA
- e) It was agreed that a meeting with ICA will be held on Monday 15th September at 7.30pm. Clerk

14-15/77 MONTHLY FINANCIAL MATTERS

- a) It was proposed by PW and seconded by CP that the July bank reconciliation and petty cash reconciliation are approved. Noted

CARRIED

- b) It was proposed by VBS and seconded by CP that the August Accounts are approved and paid. Clerk
- Salaries £2,344.04
 Tax & NI £507.94
 Other Expenditure £2,394.89
 Petty Cash £67.66
 Total: £5314.53

CARRIED

The cheques were signed by Cllr Derrick Beckett and will be signed by Mr Chaplin ASAP after the meeting as there was no other cheque signatory present. PC

- c) It was proposed by HT and seconded by BM that the council contribute 1/3 (£133) towards the cost of the SLCC National Conference to be held in October.

CARRIED

14-15/78 HIGHWAYS/FOOTPATH MATTERS

- a)
 - Bin on Malting Lane has been knocked out of the ground. Mr Wilding will be asked re-concrete it back into place. Clerk
 - The footpath between Pound Lane and Church Lane (Buggs Alley) is overgrown with nettles. Mr Wilding will be asked to strim it.
 - A Highways drop in session has been arranged at Soham Library for Monday 18th August. GP will attend on behalf of the Council. GP
- b) The hedge at the back of Orchard Close is not the responsibility of Sanctuary Housing therefore the Council will need to contact Bloor Homes about this.

14-15/79 CORRESPONDENCE/MATTERS FOR INFORMATION ONLY

- a) Weekly Highlights sent to Councillors by email. Noted
- b) CAPALC Newsletter has been distributed by email – hard copies are available from the Clerk. Noted
- c) A Future Transport meeting is to be held on Wednesday 1st October. RR will be asked if he can attend on behalf of the Council. RR

14-15/80 ALLOTMENT MATTERS

- a) The dog bin at the front of the Dunstall Allotment site is causing an obstruction. The clerk will contact ECDC and ask them to move it. Clerk
- The council will obtain quotes for the September meeting for flailing the hedges on the Dunstall Allotment & Three Tree allotment sites.

14-15/81 PLANNING MATTERS

- a) **Planning Applications**

14/00/599/FUL Two storey side extension to replace existing conservatory at 17 Mill Street, Isleham for Mr Savin Beamon – no objection

b) **Planning Approvals**

Noted

14/00501/FUL Single storey rear extension along with alterations including part demolition of existing garage at 106 The Causeway, Isleham for Mr & Mrs S Gill

14/00506/FUL Conversion of garage to two storey extension to house plus associated internal works at 14 Bowers Lane, Isleham for Mr Paul Kinnett

c) **Planning Refusals**

14/00569/FUL Proposed detached garage at 18 Malting Lane, Isleham for Mr Alex King

d) **Other Planning Matters**

Isleham/TPO/E/02/14 Land adjacent to 56 West Street, Isleham.

14-15/82 DATE OF NEXT MEETING

a) It was proposed by PW and seconded by BM that the September meeting is moved from 1st to 8th as the chairman is unable to attend.

CARRIED

14-15/83 AGENDA ITEMS FOR NEXT MEETING

DB reminded Councillors to notify the Clerk of any business and payments at least 7 days before the next meeting.

There being no further business the meeting closed at 8.53pm

1. LGA 1972 s85
2. Dec of Interest Parish Councils (Model Code of Conduct) Order 2012
3. Minutes LGA 1972 Sch 12, para 41(2)

Signed:

Chairman

Date: