

ISLEHAM PARISH COUNCIL

Clerk: Mrs Diane Bayliss

Chairman: Mr Derrick Beckett

MINUTES OF THE PARISH COUNCIL MEETING HELD

MONDAY 6th August 2012

IN THE VILLAGE HALL

Those Present;- Cllr Beckett (DB); Cllr Mrs Wilkes (PW); Cllr Patterson; (CP) Cllr Mrs Malkin (JM); Cllr Mrs H Thompson (HT); Cllr Paul Chaplin (PC); Cllr Bruyneel-Smith (VBS); Cllr Mitchell (BM);
Clerk: Mrs D Bayliss
C Cllr Palmer; C Cllr Powley;
Chairman of ECDC
Katie Child Forward Planning Officer
Members 11 Quorum 4
126 Parishioners (including members of Fordham Parish Council)
18 Parishioners remained for the meeting

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APOLOGIES FOR ABSENCE

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Cllr Radcliffe; Cllr Neal; Cllr R Thompson;

12-13/85 OPEN FORUM FOR PUBLIC PARTICIPATION

Moved to the beginning of the meeting

Introduction by Cllr Beckett

Chairman of ECDC Tony Pammenter – Statement

A number of questions were raised by members of the public with regard to the proposed traveller's site on Isleham Road, Fordham in the draft plan. Much discussion took place and relevant courses of action were advised.

The timescale for the proposals is: ECDC Katie Child; Consultation Nov/Dec 2012; Results to Development and Transport Committee Feb 2013; Submission to Government; Final Approval Autumn 2013.

Meeting adjourned at 8.25 while the majority of parishioners left the meeting.

12-13/86 ISLEHAM VISION

A Presentation by Katie Child on the future development of Isleham was given. A number of questions were put to Councillors and they are able to respond directly to Katie before the consultation period begins. Also questions were raised by parishioners.

12-13/87 CODE OF CONDUCT

a) It was proposed by PW and seconded by CP that the Code of Conduct drawn up by the District Council is adopted.
PC abstained

CARRIED

b) It was proposed by BM and seconded by CP that the standing orders are amended in line with the new Code of Conduct
PC abstained

CARRIED

c) It was proposed by PW and seconded by CP that power is delegated to the Clerk to grant dispensations for disclosable pecuniary and prejudicial interests under section 33 of the Localism Act.
PC abstained

CARRIED

d) It was proposed by PW and seconded by HT that the new Register of Interest forms are accepted by the Council.
PC objected

CARRIED

e) Complaints Procedure – It was proposed by PW and seconded by BM that a working party of 3 councillors is set up in order that any 2 may consider any complaints made to the Council; the three nominated councillors are Cllr Beckett, Cllr Patterson and Cllr Bruyneel Smith.

CARRIED

- 12-13/88 **COUNCILLORS DECLARATION OF INTEREST** for items on agenda 2
None
- 12-13/89 **MINUTES OF LAST MEETING HELD 2nd JULY 2012**
It was proposed by CP and seconded by PW that the minutes are approved and signed.
CARRIED
- 12-13/90 **MINUTES OF LAST MEETING HELD 23rd JULY 2012**
It was proposed by JM and seconded by BM that the minutes of the meeting held on 23rd July are approved and signed.
CARRIED
- 12-13/91 **MATTERS ARISING/CLERKS REPORT (*for information only*)**
 - A thank you letter has been received from an allotment holder for the padlock on the gate.
- 12-13/92 **POLICE MATTERS**
 - a)
 - None Noted
- 12-13/93 **RECREATION GROUND MATTERS**
 - a)
 - The signs have been made for the MUGA and will be erected shortly. Clerk
 - The spring closure for the MUGA has still to be ordered – the supplier requires a bit more information on the type of gate we have.
 - DB thanked the grounds-man for restoring the recreation ground following the gala. A complaint has been made by the youth football club about the ruts on one of the pitches which will be investigated.
 - b) It was proposed by PW and seconded by HT that a decision about the Youth Football Club using the adult pitch on Sunday mornings is deferred until further discussions can take place. Clerk
 - c) The recreation ground W/P has met to discuss recreation ground fees. A meeting with the clubs to discuss this further will be held before a decision is brought back to Council for approval. Clerk
- 12-13/94 **ICA REPORT**
 - a)
 - Have £1.33million in funding towards the project.
 - DB, CP and the Clerk met with the County Council archaeological team who wish to do further investigations which are non-negotiable.
 - A final tender price is expected this week
 - b) It was proposed by PC and seconded by CP that the quotation from Oxford Archaeology East for £7,950 is approved subject to the building project going ahead.
CARRIED
 - c) A draft lease should be available for consideration before the end of the month.
- 12-13/95 **CEMETERY & CHURCHYARD MATTERS**
 - a)
 - i. It was proposed by PW and seconded by HT that the Exclusive Right of Burial is approved for Mr Sidney Smith. Clerk
CARRIED
 - ii. Interment of Ashes for Mrs Bretton (Noted)
 - iii. It was proposed by PW and seconded by HT that the Clerk approaches the developer of the land to the south of the cemetery to discuss maintenance of the hedge.
CARRIED
 - iv. It was proposed by PW and seconded by CP that a leaf blower for use in the cemetery is purchased from Pecks at a cost of £275 (inc VAT).
CARRIED
 - b) A Burial WP meeting will be held on Wednesday 15th August at 3.30pm.
- 12-13/96 **COUNTY & DISTRICT COUNCILLORS REPORT & BUSINESS**
 - a) A response has been received from Gavin Wiseman of County Highways re Delbrig Drove although unfortunately the drainage on this corner is not an easy problem to resolve. DB raised a concern with the County Councillor that the County are insisting on a further Archaeological dig when they seem to be perfectly aware of what they are going to find on the site.

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The Parish Council would like clarification as to who owns the footpaths.

b) None

12-13/97 MONTHLY FINANCIAL MATTERS

a) It was proposed by BM and seconded by PC that the July Bank Reconciliation is approved.

Noted

CARRIED

b) It was proposed by PW and seconded by JM that the August Accounts are approved and paid with the exception of the village hall water bill (£781.30) (the Clerk will make enquiries as to the amount/accuracy of the bill).

Clerk

Salaries £1883.77

Tax & NI £458.80

Other Expenditure £4821.38

Petty Cash £77.56

Total: £7240.91

CARRIED

The cheques were signed by Cllr Chaplin and Cllr Beckett

c) It was proposed by HT and seconded by BM that the Council accept the long term insurance proposal from Suffolk Acre saving the council £204 from the current year's premium.

CARRIED

d) A Finance W/P meeting was held where councillors considered all the financial aspects of the council and found everything in order and decided that as far as they are able to be sure at this time funds are as secure as they can be.

12-13/98 HIGHWAYS/FOOTPATH MATTERS

a) i. Hedges – There are a number of overhanging hedges around the village - Beech Close; Coates Drove; Fordham Road; The Causeway; Footpath 5; The Clerk will write on 17th August asking home/land owners that all hedges should be cut forthwith. The trees at the Church Lane end of Coates Drove are overhanging the footpath. The Clerk will contact the County Council to see if they are responsible for this.

Clerk

ii. Footpaths – Fen bank footpath – write to County to pursue the EA to get the footpath cut on top of the bank;

12-13/99 PARISH PLAN

a) It was proposed by PW and seconded by JM that the recommendations from the Parish Plan W/P are taken forward. Further information on costings will be brought back to future meetings for discussion.

DB

CARRIED

It was proposed by PC and seconded by CP that a budget figure of £100 is set aside to purchase paint for the telephone boxes.

CARRIED

12-13/100 CORRESPONDENCE/MATTERS FOR INFORMATION ONLY

a) Weekly highlights have been forwarded to councillors by email.

Noted

12-13/101 PLANNING MATTERS

Other Planning Matters

Noted

Proposed Travellers Site Isleham Road, Fordham – IPC to write into ECDC expressing their concerns – the letter will be brought back to IPC for approval. A collection point for letters written by parishioners will be organised so that they can all be taken in to ECDC together.

12/00451/TCON Compliance with condition no 5 (tree topping, lopping, felling) of 99/01005/FUL at 2 Cornwell Close, Isleham for Mr Chaney

Forest Heath District Council Core Strategy Policy CS7 single Issue Review Issues and Options (Regulation 18) Consultation - RR

12-13/102 TRAINING

a) New Councillor training dates are 24th September; 8th October; 15th October. Any councillor wishing to attend please let the Clerk know ASAP.

The Internal Audit/Risk Assessment training will be attended by the Clerk and RR will be

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asked if he wishes to attend.

- b) 20th August – provisional date to discuss lease and progress on centre.
3rd September 2012

12-13/103 AGENDA ITEMS FOR NEXT MEETING

No matters were raised for inclusion in the agenda for the next meeting. DB reminded Councillors to notify the Clerk of any business and payments at least 7 days before the next meeting.

- a) There being no further business the meeting closed at 10.33pm

- 1) LGA 1972 s85
- 2) Dec of Interest Parish Councils (Model Code of Conduct) Order 2012
- 3) Minutes LGA 1972 Sch 12, para 41(2)

Signed:

Chairman

Date: