

ISLEHAM PARISH COUNCIL
 Clerk: Mrs Diane Bayliss
 Chairman: Mr Derrick Beckett
MINUTES OF THE PARISH COUNCIL MEETING HELD
MONDAY 4th APRIL 2011
IN THE VILLAGE HALL

Those Present;- Cllr Beckett (DB) Cllr Mrs Malkin (JM) Cllr Baines (SB), Cllr Mrs Wilkes (PW), Mrs R Thompson (RT), Cllr Neal (LN), Cllr Earl (ME), Cllr Carter, Cllr Garbett (GG),
 C Cllr Palmer;
 Clerk: Mrs D Bayliss
 Members 11 Quorum 4
 5 Parishioners:

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10-11/258 APOLOGIES FOR ABSENCE 1

Apologies were received and approved from Cllr Mrs Hobbs (P); Cllr Mrs H Thompson (P); C Cllr Powley;

10-11/259 COUNCILLORS DECLARATION OF INTEREST for items on agenda 2

10-11/274 Planning Application JM ME (Personal)
 10-11/275 Wash Matters RT (Personal)
 10-11/266 ICA Report GG TC (Prejudicial)
 Cllr Beckett also expressed a personal interest in 274a) as he is a member of ECDC Planning Committee.

10-11/260 OPEN FORUM FOR PUBLIC PARTICIPATION

Mr R Sheldrick – went to the recreation ground yesterday to sort out the lock
 Mr C Sheldrick expressed his disappointment that the Youth Football Festival is being played on a day when there is an adult football fixture.
 Mr Alberry-King – Cracks in pavement along from the Co-op to Priory Gardens
 Council Tax – how many houses in the village and how many in each band (A-H)

10-11/261 MINUTES OF LAST MEETING HELD 7th MARCH 2011 3

It was proposed by SB and seconded by TC that the minutes of the meeting held on 7th March 2011 are approved as a true record of the business transacted and signed by the Chairman (with an amendment to say Mr Willoughby will pay £250 from October 2011 as per previous minute)

CARRIED

10-11/262 MATTERS ARISING/CLERKS REPORT (for information only)

10-11/263 POLICE MATTERS

a) The police report for March was read to the Council.

Noted

10-11/264 VILLAGE HALL MATTERS

a) There was no report from the village hall committee.

10-11/265 RECREATION GROUND MATTERS

a) There have been a number of incidents at the MUGA, repairs have been made, measures have been taken to prevent unlawful access and the police have been notified of the problems.

10-11/266 ICA REPORT

a) GG & TC did not take part in the discussion for these matters and abstained from the voting for all of the decisions under the ICA heading.

DB/ICA
Clerk

In order to proceed with the community centre project a number of consultants need to be appointed so that drawings can be prepared for tender. The architect has obtained quotes for the structural/civil engineer, M & E consultant and has revised his own quotation to give the Council an accurate quote for works up to going out to tender. The overall architect's fees have not changed. The project management committee are working towards a fixed price for the construction of the building and so the drawings have to be as accurate as possible in order to get an actual costing for the centre.
 A few minor changes have been made to the plans in order to keep the cost down which has

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resulted in the need for a Non Material Amendment to be submitted to ECDC (re-applying for planning permission is not necessary. The fee for this application is £85 and the additional work involved from Archial will be at a cost of £495.

It was proposed by SB PW that these fees are paid;

CARRIED

It was proposed by JM and seconded by PW that the upper windows are reinstated in the building.

CARRIED

It was proposed by SB and seconded by LN that option 4 as specified by Archial is approved.

CARRIED

It was proposed by SB and seconded by LN that maximum fees of £15,000 (to tender) are approved provided that the original quotes and agreement to appoint Tillyards as Quantity Surveyor is found.

CARRIED

It was proposed by ME and seconded by SB that AFP are appointed structural & civil engineers as per the recommendation from Archial to a maximum spend of £12,000 up to tender only.

CARRIED

It was proposed by ME and seconded by LN that MLM are appointed as M & E as per the recommendation from Archial up to a maximum spend of £8,500 up to tender only.

CARRIED

It was proposed by SB and seconded by ME that the fees for the CDM are approved with expenditure up to £2000.

CARRIED

It was proposed by SB and seconded by JM that approval for the remaining items which are necessary to proceed to the next stage of the project,

Landscape architect expenditure up to £3000

Aboriculturalist up to £3000

Asbestos Survey £1500

If there is to be any change to the figures they will need to be reconsidered by the parish council at another meeting.

CARRIED

It is important that all the tenders need to be sought for exactly the same work. Architects fees are to take the project up to tender – we are accepting the quotes the architect has recommended because we don't have

- Archaeological survey – leave until after tender
- Gala Day 2012 for opening if there are no hindrances

It was agreed at a previous meeting that SB & RT would meet to consider the potential lease for the new community centre. However the Clerk attended a conference last week where Nicholas Hancox spoke on lease agreements for Parish Council's, it was resolved to invite Mr Hancox to attend a meeting with the council after the election.

10-11/267

CEMETERY AND CHURCHYARD MATTERS

a)

A complaint has been received about the proximity of the new houses on Beck Road to the cemetery.

Clerk

It was proposed by GG and seconded by JM that the council ask Bloor Homes to extend the current fencing 2m high the whole length of the cemetery.

CARRIED

A sympathetic reply will be sent outlining the council's decision to approach Bloor Homes about installing a fence.

It was proposed by PW and seconded by RT that no discussion is held about planting trees along the boundary and nor will the hedge be grown to 2.5m because of health and safety issues when having it cut. The Clerk will inform Alan Dover at ECDC of the council's decision.

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CARRIED

Oak Head Stone – Samantha Prescott/Victoria’s mother – PW/GG not more than three feet high, needs to be somewhere to put flowers so they are not laid on the grass – plinth.

S P Landscapes – tree planting Friday 15th April

10-11/268

COUNTY & DISTRICT COUNCILLORS REPORT & BUSINESS

a)

The option of a new school for Isleham has been raised with the lead member for schools receiving an instant rebuttal because the County Council can’t afford a new school.

Using the new localism bill to get small works done in the parish – officers are not certain about this; at cabinet level they are keen to see local organisations take on the work more cheaply and quickly.

Highways brought forward to 8.44pm so that the County Councillor could take part in the discussion.

HIGHWAYS/FOOTPATH MATTERS

RT and the Clerk met with the Environment Agency to look at the flood bank from JJ Lodge down to the Marina Roadway; several photos were taken and the EA will discuss the matter with County Highways to see what can be done.

As Waterside is only a single track road and the majority of the traffic is for the Marina, (140 lodges/90 boats) causing serious wear and tear, it was agreed that Suffolk CC should be approached to help with the cost of repairing this road.

County Highways will be notified of the problem with the footpath from West Street to Priory Gardens.

The County Council have responded to the Parish Council’s enquiry regarding the cut in the grass cutting grant for the next year – unfortunately there is nothing to be done and the Parish Council will have to meet the shortfall as they are in a 3 year agreement with S P Landscapes. It is hoped that there will be no further cuts to this grant next year.

Isleham Primary School – IPC were not expecting to pay for the railing but to help get a quotation from a local company in order to reduce the cost under the new Localism Agenda. Officer should contact the PC with the spec then the PC can go out to tender. Must be built to national regulations, Gavin Wiseman. Cc James Palmer.

It was proposed by JM and seconded by GG that the council accept the recommendation from the County Council to accept option 1 of the new street lighting maintenance programme.

CARRIED

C Cllr Palmer left the meeting at 8.59pm.

ME left the meeting at 8.59pm.

b)

There was no report from the District Councillor because of PURDA.

10-11/269

MONTHLY FINANCIAL MATTERS

a)

It was proposed by GG and seconded by TC that the March Bank Reconciliation is approved.

CARRIED

b)

It was proposed by GG and seconded by SB that the April Accounts are approved and paid.

Clerk

Salaries £1653.51

Tax & NI £414.10

Other Expenditure £

Petty Cash £19.02

Total Expenditure £6542.41

CARRIED

The cheques were signed by Cllr Baines, Cllr Carter and the Clerk

c)

It was proposed by SB and seconded by RT that the payment to the Fenland Elite Youth Bus remains the same or the service will have to be stopped.

6 in favour

2 against

CARRIED

10-11/270

TO RECEIVE RECOMMENDATIONS FROM ANNUAL PARISH MEETING

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Cllr Carter left the meeting at 9.20pm.

1. It was proposed that the PC pursue the purchase of additional land to the rear of the recreation ground for parking, using the £36,000 which is to be claimed via section 106 monies from ECDC. [The PC will pursue to see if the Council can purchase any land/if s106 monies can be spent on this.](#)
2. It was proposed that when the tenders are received for the new community centre that the council audit the project to make sure that it is affordable. [Yes](#)
3. It was proposed that once the tender prices are received that another public meeting is held with a panel of 'experts' including the architect, QS, Philip, Robert and Dan so that questions can be properly answered. [Yes](#)
4. It was proposed that the yellow lines on Pound Lane are extended from Church Street to make turning easier for lorries [Yes](#)
5. Roadway/Track on Recreation Ground to be sorted out? [Next meeting](#)
6. Trench on Recreation Ground not properly back filled? [Soil from AWSA to fill trench](#)
7. The amount of the Dunstall Apprentice Grant to remain at £220. [Yes](#)
8. To obtain quotations for refurbishing the current village hall to compare with building a new community centre [No](#)
9. Annual Parish Meeting Date – [bear the noise of the dance group in mind when we set the date for the meeting next year.](#)
10. Request to contact ECDC to find out how many houses in each band in the village - [Yes](#)

Clerk

It was proposed by SB and seconded by LN that the recommendations are approved as outlined above.

CARRIED

10-11/271 HIGHWAYS/FOOTPATH MATTERS

Taken earlier in the meeting.

10-11/272 ALLOTMENT MATTERS

- a) Road has been laid
Sign not yet erected
- b) It was proposed by GG and seconded by PW that the Isleham Gardner's are allowed to hold their Spring Plant Sale on the priory green; the best spot is on the grass near the bench to the right of the Chinese Take Away. The garage needs to be informed and cones could be put out the night before to keep some space free.

Clerk

Clerk

CARRIED

10-11/273 CORRESPONDENCE/MATTERS FOR INFORMATION ONLY

- a) Weekly highlights with links to ECDC meetings have been sent to Councillors by email
- b) Community Action Magazine
- c) NHS Bulletin

Noted

Noted

Noted

10-11/274 PLANNING MATTERS

- a) Planning Applications
11/00093/ADN Erection of signage together with flags – Retrospective at Isleham Recreation Ground, Mill Street Isleham
11/00095/FUL Erection of temporary sales complex together with associated car parking – Retrospective at Isleham Recreation Ground, Mill Street, Isleham.
The PC will make no response to this application.
11/00256/LBC Barn Conversion at 18 Little London, Isleham for Mr T Drayton – no objection
11/00208 Single storey rear extension, new porch and replacement garage and wood store at 8 West Street, Isleham for Mr & Mrs Flynn – no objection
- b) Other Planning Matters
SB suggested that an addition is made to the timetable for the Core Strategy review proposed by ECDC. The amendment would allow the PC planning boundary consultation to be added to the timetable. It was resolved that the Council accept the changes SB has suggested.

Clerk

Noted

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FHDC - Consultation - the PC will send a response to FHDC suggesting that Isleham PC is added as a consultee to any planning matters related to the Marina and should be eligible for any grant monies for local facilities.

10-11/275 WASH MATTERS

JM requested that the Council consider whether dogs could be kept on leads on the washes during the breeding season and whether they can be restricted to the footpaths only.

RT will pursue this to see if there is any legislation that can be applied or if we can create a byelaw to cover this and pass information back to the clerk.

Clerk
/RT

10-11/276 NATURE RESERVE

- a) In order for the Nature Reserve Working Party to be insured they either need to become a working group/sub-committee of the Parish Council or become members of the **BVCA** in order to take advantage of their insurance package.

10-11/277 DATE OF NEXT MEETINGS

Monday 18th April 2011 – Annual Return/plans/finance/core strategy review/7pm

Monday 16th May 2011

10-11/278 AGENDA ITEMS FOR NEXT MEETING

New Council; Declarations/Working Parties/Charities/Standing Orders

There being no further business the meeting closed at 10.13pm

- 1) LGA 1972 s85
- 2) Dec of Interest Parish Councils (Model Code of Conduct) Order 2007 Part 2
- 3) Minutes LGA 1972 Sch 12, para 41(2)