

ISLEHAM PARISH COUNCIL
 Clerk: Mrs Diane Bayliss
 Chairman: Mr Derrick Beckett
**MINUTES OF THE PARISH COUNCIL MEETING HELD
 MONDAY 12th APRIL 2010
 IN THE VILLAGE HALL**

Those Present;- Cllr Mrs Malkin (JM), Cllr Earl (ME), Cllr Baines (SB), Cllr Beckett (DB)(D Cllr), Cllr Mrs R Thompson (RT), Cllr Mrs Wilkes (PW), Cllr Mrs H Thompson (HT), Cllr Carter (TC) P
 Clerk: Mrs D Bayliss o
 Members 11 Quorum 4 w
 Parishioners: 6 E
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10/253 APOLOGIES FOR ABSENCE 1

Apologies were received and approved from Cllr Mrs Hobbs, Cllr Neal, County Councillor Powley, County Councillor Palmer, Cllr Garbett

10/254 MEMBERS DECLARATION OF INTEREST for items on agenda 2

Cllr Baines 10/278a Personal & Prejudicial
 Cllr Beckett 10/278a Personal & Prejudicial
 Cllr Earl 10/278a

Cllr Mrs Malkin 10/261 Personal
 Cllr Mrs Malkin 10/278a Personal
 Cllr Mrs Wilkes 10/261 Personal
 Cllr Mrs Wilkes 10/265b) Personal

All Councillors present have a personal interest in the application for Cllr Baines

10/255 OPEN FORUM FOR PUBLIC PARTICIPATION

Mr Cox asked the Council if a parishioner who is collecting litter around the village can use the cemetery bin for the rubbish - this will be considered under Cemetery Matters.

Mr Doggett complained about the amount of cars which are illegally parked on the Priory Green - this will be discussed under Highways.

Mr Houghton informed the Council that a new platform has arrived for fishing which will be installed on the Luggar Bank. Also the bushes on the Luggar Bank will be cut back to allow the footpath on the bank to be cut.

10/256 MINUTES OF LAST MEETING HELD 1st MARCH 2010 3

It was proposed by SB and seconded by TC that the minutes of the meeting held on 1st March are approved as a true record of the business transacted.

CARRIED

10/257 MINUTES OF THE MEETING HELD 22nd MARCH 2010 3

It was proposed by PW and seconded by TC that the minutes of the meeting held on 22nd March are amended to say East Fen Road in 10/251a) and are then approved as a true record of the business transacted.

CARRIED

10/258 MATTERS ARISING (*for information only*)

There were no matters arising from the previous minutes.

10/259 POLICE MATTERS

- a) The police report for March was read and noted by the Councillors. noted
- b) The neighbourhood panel met on 30th March; the meeting was a well attended and interesting. Representatives from all the relevant organisations were in attendance. Matters raised at the meeting are considered and actions taken are reported to the next meeting. The next meeting will be held on 30th June.

10/260 ISLEHAM PRE-SCHOOL

- a) The clerk has insufficient information about how much money could be made available to the pre-school so will continue to look into this. Clerk

10/261 ISLEHAM PRIMARY SCHOOL

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- a) The school have submitted a report outlining the changes being made to improve security at the school. There will be higher fencing with gates to separate the car park from the playground and to separate the area around the classrooms from the path to the playgroup. The school reception area has also been identified as needing greater security – a glass partition and door will be erected to separate the reception area from the rest of the school. The school acknowledges that these changes will cause some inconvenience however they are being made in the interest of the children.

The chairman of the Parish Council has attended a meeting about these measures and expressed that he was ‘surprised and saddened’ that these changes are necessary.

10/262 ICA

- a) A meeting of the Steering Committee is to be held on Tuesday 11th May.

10/263 VILLAGE HALL MATTERS

- a) A meeting was held on Wednesday 31st March.

- The hall is well used and financially viable.
- All user groups will receive a letter about use of the hall asking them to make sure that the lights, and fans are switched off and that toilets are clean when they leave.
- We will also be asking all groups to clear any unnecessary items from the storage cupboard.
- The committee also decided to purchase some cutlery and two hot water jugs for the kitchen.

The next meeting will be held on Wednesday 15th September.

- b) A letter has been received requesting use of the hall on Friday 30th July for a games evening and a sleepover. It was proposed by SB and seconded by RT that a sleepover is not allowed because it could set a precedent for the future.

6 votes against

2 abstentions

CARRIED

10/264 RECREATION GROUND MATTERS

- a) A meeting of the recreation ground committee was held on Tuesday 6th April. The meeting was well attended by representatives from the sports clubs and was very enlightening.

- b) It was **resolved** that the youth football club are allowed to use the recreation ground for a football on Sunday 13th of June or the Sunday before or after depending on the cricket fixtures.

- c) It was proposed by TC and seconded by ME that the cricket club are allowed to store the cricket nets at the recreation ground during the cricket season.

Clerk

CARRIED

It was **resolved** that the cricket club may have 3 keys and that the names of the key holders are to be recorded by the Council.

Clerk

10/265 CEMETERY & CHURCHYARD MATTERS

- a) It was proposed by TC and seconded by SB that prices are sought for a new weed-sprayer for the cemetery.

CARRIED

- b) Two letters have been received concerning the length of time flowers and wreaths are allowed to be left on the grave spaces and why no more than two vases are allowed. The council **resolved** that the situation should remain as it is so that the cemetery does not become difficult to maintain. A suitable letter will be sent to each of the parishioners who wrote.

Clerk

It was **agreed** that the cemetery bin can be used for rubbish by the parishioner who is collecting litter from around the village.

10/266 TO APPROVE PURCHASE OF EXCLUSIVE RIGHT OF BURIAL

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It was proposed by SB and seconded by PW that the purchase of the exclusive right of burial is

Clerk

approved for Mrs M Clarke.

CARRIED

10/267 PARISH PLAN

- a) The Parish Plan will be presented to the LSP on Monday 10th May at 5pm by the Clerk and PW.

Clerk
noted

10/268 MATTERS FOR INFORMATION ONLY

- a) Cope News
b) CPALC Membership News
c) ECDC Littleport Masterplan
d) Suffolk County Council – Waste Core Strategy Document

noted
noted
noted
SB

10/269 CORRESPONDENCE

- a) It was **resolved** that the council will look into the possibility of building a skate park in the village. A meeting will be arranged with the young people who wrote the letter and the matter will be referred to the ICA for consideration with the plans for the new community centre.
b) A letter of thanks for the Council's donation was received from the Staploe Medical Centre.
c) A letter of thanks for the Council's donation was received from the Bottisham, Burwell, Soham Extended Schools Cluster

Clerk
TC &
HT

noted
noted

10/270 COUNTY & DISTRICT COUNCILLORS REPORT & BUSINESS

- a) There was no report from the County Councillor.
b) The District Council are investigating whether a change to the present committee system would be worthwhile.

10/271 MONTHLY FINANCIAL MATTERS

- a) It was proposed by PW and seconded by JM that the March Bank Reconciliation is approved.
b) It was proposed by PW and seconded by SB that the End of Year Bank Reconciliation is approved.

CARRIED

CARRIED
CARRIED

- c) It was proposed by SB and seconded by TC that the end of year budget figures are approved.
d) It was proposed by PW and seconded by HT that the April Accounts are approved and paid.
Salaries £1581.18
Tax & NI £340.71
Other Expenditure £2179.16
Petty Cash £ 24.98
Total Expenditure £ 4126.03

Clerk

CARRIED

The cheques were signed by Cllr Carter, Cllr Baines and the Clerk.

- e) It was proposed by SB and seconded by TC that the Annual Return including the annual governance statement for the financial year ended 31st March 2010 is approved and signed.

CARRIED

An appointment will be made with the internal auditor to have the accounts audited.
The notice of appointment of the date for the exercise of elector's rights will be posted on Thursday 15th April. Documents will be available for inspection from 29th April – 28th May, 9.30-12.30 Monday to Friday; outside of these times will be by appointment only. In accordance with the Risk Assessment Policy a councillor will join the clerk for any meeting with a member of the public.

6 Clerk
7

- f) It was **resolved** that the Clerk should continue her membership with the SLCC and a cheque for £135 was issued at this meeting.

- g) It was proposed by SB and seconded by RT that a donation of £100 is made to Care and Repair.

8 Clerk

CARRIED

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- h) The Alliance and Leicester banking and related business will be transferred to Santander on or around 28th May 2010. noted
- 10/272 WOODLAND CREATION PROJECT**
- Mrs Malkin and the Clerk attended the East Cambs Woodland Creation Project meeting on Saturday 27th March. The meeting was very informative and included a visit to Reach Wood. The project involves identifying land within East Cambridgeshire that could be used to develop and implement a tree planting scheme. The Woodland would be created by selling carbon sequestration rights to local businesses and individuals. noted
- It may be possible to obtain help in funding the planting of trees by the Woodland Trust on the Luggar Bank however this would not be part of the Project as it is proposed by East Cambs as a new area of land needs to be designated for this scheme.
- A letter has been received from ECDC about the scheme which last for 1-2 years; should the PC identify any land during that time they are free to contact East Cambs who will do a site visit and arrange for the wood to be planted. noted
- 10/273 ANNUAL PARISH MEETING**
- a) It was proposed by PW and seconded by HT that the Dunstall Apprentice Grant remains the same for the ensuing year.
- CARRIED
- There were no other recommendations from the Parish Meeting.
- 10/274 CIVIL EMERGENCY PLAN**
- Copies of the plan will be made for all councillors so they have time to read it before the next meeting.
- 10/275 HIGHWAYS/FOOTPATH MATTERS**
- a)
- There is a large pothole on Temple Road/Common Gate Drove
 - Mrs H Thompson asked again whether there are likely to be any footpath repairs carried out at Limestone Close.
 - There is some horizontal cracking on the footpath on West Street between the Co-op and Priory Gardens.
 - Would it be possible to look at having the kerbing replaced on the path at the junction of Waterside/Coates Drove?
- All these matters will be passed to the Highways department for comment and action.
- Cllr Earl declared a prejudicial interest in the discussion about the parking situation at the Priory Garage. Clerk
- A letter will be sent to the Priory Garage pointing out concerns about the amount of congestion in this area and asking for their co-operation in helping to alleviate this problem.
- 10/276 ALLOTMENT MATTERS**
- a) A further meeting of allotment holders is to be held on Wednesday 28th April at 7.00pm in the village hall where it is hoped an allotment association will be formed. Clerk to arrange
- b) It was proposed by RT and seconded by SB that the application for a shed for Mr Norman is approved. Clerk
- CARRIED
- 10/277 WASH MATTERS**
- a) There was nothing to report about the Wash.
- 10/278 PLANNING MATTERS**
- Cllr Beckett left the meeting at 9.05pm; Cllr Baines left at 9.10pm and Cllr Earl left at 9.15pm after making representations regarding the relevant planning applications.
- a)
- 10/00168/FUL Two storey side extension and single storey front garage to existing dwelling at 46 East Fen Road, Isleham for Mr Mayes – no objection
 - 10/00170/FUL Erection of detached house and garage to the rear of existing dwelling at 8 East Fen Road for Mr & Mrs Baines – no objection
 - 10/00229/FUL Replacement of asbestos roof to garage with double pitched tiled roof which

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includes small gable on garden side to allow for clock or sundial at 2 Bowers Lane, Isleham for Mr M Kyte – no objection

Cllr Beckett, Cllr Baines and Cllr Earl returned to the meeting at 9.21pm

- b) There were no planning approvals. noted
- c) There were no planning refusals.
- d) Notification has been received from Cambridgeshire County Council about their plans to switch to electronic consultation on planning matters from 1st June. It was **resolved** that a response is sent stating that the council has some concerns about consultations only being available on the internet as this potentially excludes people from being able to access them.

10/279 NATURE RESERVE

- a) The next meeting of the Nature Reserve working party is to be held on Monday 19th April at 7.30pm in the Village Hall. Clerk

10/280 DATE OF NEXT MEETING

- a) Monday May 10th at 7.30pm -
Please notify the Clerk of any nominations for Chairman or Vice-Chairman before the next meeting.
There being no further business the meeting closed at 9.37pm

- 1) LGA 1972 s85
- 2) Dec of Interest Parish Councils (Model Code of Conduct) Order 2007 Part 2
- 3) Minutes LGA 1972 Sch 12, para 41(2)
- 4) Local Authorities Cemeteries Order 1977 s 10
- 5) Accounts and Audit Regulations 2003, SI 2003/533, s 10
- 6) Accounts and Audit Regulations 2003, SI 2003/533, s 6
- 7) Accounts and Audit Regulations 2003, SI 2003/533, s 13
- 8) LGA 1972 s137
- 9) Small Holdings and Allotment Act 1908 Schedule 2 Part II

Signed:

Chairman

Date: