

## ISLEHAM PARISH COUNCIL

### MINUTES OF THE MEETING HELD MONDAY APRIL 2<sup>nd</sup> 2007

**Those Present;** - Cllr Carter, Cllr Borok, Cllr Garbett, Cllr Mrs Malkin, Cllr Mrs Gannon, Cllr Bishop, Apologies from Cllr Neal, Cllr Puckey, Cllr C Cllr Broadway, C Cllr Powley, Cllr Cave, Cllr Chaplin, 6 Parishoners

- |  | <b>Power</b> | <b>Action</b> |
|--|--------------|---------------|
| <b>1. MINUTES OF LAST MEETING</b>  |              |               |
| It was proposed by Cllr Beckett and seconded by Cllr Garbett that the minutes of the last meeting be approved and signed by the chairman as a true record.   | 1            |               |
|  |              | CARRIED       |
| <b>2. MATTERS ARISING (<i>for information only</i>)</b>  |              |               |
| Item 5 b) Noticeboard on the village hall. The board has not been placed on the pound and not on the village hall. The matter will be discussed under Late Submissions.  |              |               |
| Item 10 e) Has there been a reply from the Co-op? There has been no reply at the moment. (Minutes March 5 <sup>th</sup> )  |              |               |
| <b>3. MEMBERS DECLARATION OF INTEREST</b>  | 2            |               |
| Cllr Mrs Malkin – 12 b) To pay accounts  |              |               |
| Cllr Mrs Gannon – 10 e) Correspondence (Staploe)   |              |               |
| Cllr Carter – 10 e) Correspondence (Staploe)   |              |               |
| <b>4. POLICE MATTERS</b>   |              |               |
| a) Police Report – It was noted by the council that PCSO Gaynor Foster has moved on and a new PCSO will be taking over at the end of April.  |              |               |
| b) Neighbourhood Profile Update – This is the document that goes forward to the neighbourhood panel. The councillors were concerned that speed checks need to take place during the rush hour. This will be one of the tasks for the next month, any concerns should be taken to the next neighbourhood panel meeting. |              |               |
| c) Letter from Inspector Adam Gallop re: Car Stickers<br>It was proposed by Cllr Mrs Malkin and seconded by Cllr Mrs Gannon that the council order car stickers announcing the speed limit for Isleham.  |              |               |
|  |              | CARRIED       |
| <b>5. VILLAGE HALL MATTERS</b>   |              |               |
| a) Report from Village Hall Committee  |              |               |
| • Conditions of Village Hall Hire have been completed.<br>It was proposed by Cllr Garbett and seconded by Cllr Beckett that the conditions be accepted subject to being approved by Cllr Puckey.   |              |               |
|  |              | CARRIED       |

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- The Fire Risk Assessment has been carried out, the committee are grateful to Cllr Puckey for doing this and are working on the recommendations.

**6. RECREATION GROUND MATTERS**

- a) Report from Recreation Ground Committee
- New Recreation ground has been rolled and it may need verti-draining
  - Problem with the fencing – Cllr Garbett will talk to Mr Aves about the possibility of a gate and the clerk will report the matter to the PCSO
  - The purchase of a tractor is still being researched.
  - It was proposed by Cllr Beckett and seconded by Cllr Garbett a letter of thanks to Mr Thompson for use of his roller.

Cllr  
Garbett  
Clerk

CARRIED

- A note of thanks was made to Mr Sheldrick for the rolling of the recreation ground.

- b) New Community Centre Update  
Letter from the Johns Practice – It was proposed by Cllr Garbett and seconded by Cllr Mrs Gannon that the letter be signed and returned.

CARRIED

Cllr Garbett and Cllr Beckett left the meeting to talk to the young people kicking the ball against the wall at 7.50pm and returned at 7.52pm

**7. HIGHWAYS/FOOTPATH MATTERS**

- a) Letter from James Paice - East Fen Drove – It was proposed by Cllr Mrs Gannon and seconded by Cllr Mrs Malkin that the council contact Soham Parish Council to see if they will lend their support to the proposal to widen this road.

Clerk

CARRIED

- b) CCC Possible Lost Highway – Need to reply to say it is not lost except by the CC it should not be shut to motor vehicles as this is a route to peoples homes. It was the public right of way Isleham to Prickwillow up to the 2<sup>nd</sup> world war and has never been de-classified and should not be now.

Clerk

- c) Mark Borely – Church Lane – Ask Mr Borely to write to Highways directly. Pass this letter to highways not pc responsibility, make reference to the previous letters. Copy to CCouncillors

**8. CEMETERY MATTERS**

- a) dca Memorial Safety – noted (copies to burial working party)
- b) Sale of Cemetery Land – following the parish meeting Cllr Beckett and Cllr Carter had a meeting with ECDC where it was suggested 15 homes might be built on the cemetery land. If the land were to be sold as it stands to a builder it would have to have 30% affordable housing.

Mr Ambrose estimates that it would reduce the value of the plot

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by £200,000.

The council could link a rural exception site to provide affordable housing, however they would have to find a site because the plans would have to be submitted at the same time as those on the cemetery site. This is the more complicated option but it would provide more houses. The Section 106 public open space requirement could be transferred to the recreation ground if the council could identify the need for ayouth shelter/kick wall.

It was proposed by Cllr Garbett and seconded by Cllr Mrs Gannon that the proposal to sell the land for the most money and transfer the 106 to another site.

CARRIED

It was proposed by Cllr Mrs Malkin and seconded by Cllr Mrs Gannon that Cllr Cave, Cllr Borok, Cllr Beckett and Cllr Carter be appointed as a sub-committee to start the ball rolling with this matter.

CARRIED

## **9. WASTE CONSULTATION REPORT**

Cllr Cave was unable to attend and there was no report given.

## **10. CORRESPONDENCE**

The following correspondence was read and duly noted by the council;-

- a) Gala Committee – It was proposed by Cllr Beckett and seconded by Cllr Garbett that the parish council contribute half the cost of the toilets for Gala Day as they did last year. The committee will also be informed that although the new recreation ground will hopefully be opened that day it will not be available for general use.

CARRIED

- b) ECDC – Tree - noted
- c) ECDC New arrivals booklet – noted
- d) CCC Changes to bus – copy to Ian
- e) Staploe Medical Centre – A letter of thanks for the donation of £400 from the council. Cllr Mrs Gannon informed the council that the centre has applied for charitable status which will give them more leeway to raise funds.
- f) Mr Churley & Mr Barber – A letter has been received from these gentlemen requesting that the parish council consider selling a portion of the cemetery land in order that they might increase the size of their gardens affording them a little more privacy for their homes once the new houses are built. They are expecting to pay the market rate because the money is to be used in the village. As the sub-committee meet they will take this proposal forward and put it to the agent to see what effect it would have on the overall effect of the sale. It was proposed by Cllr Beckett and seconded by Cllr Garbett that this matter be taken forward to the agent .

CARRIED

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- g) CAB – Noted. The workload of the CAB is increasing significantly and they are currently looking at ways of maximising space.
- h) MHB Services – The parish council only have one street light in Coates Drove – all others under CC  
ECDC – Dispensation  
Veolia – Increase in landfill tax

Clerk

**11. COUNTY & DISTRICT COUNCILLORS REPORT & BUSINESS**

- a) COUNTY COUNCILLORS REPORT
  -
- b) DISTRICT COUNCILLORS REPORT
  - Most things on hold until the election has taken place.

**12. MONTHLY FINANCIAL MATTERS**

- a) MARCH BANK RECONCILIATION  
It was proposed by Cllr Beckett and seconded by Cllr Bishop that the March bank reconciliation be approved.  
CARRIED
- b) TO PAY APRIL ACCOUNTS  
It was proposed by Cllr Bishop and seconded by Cllr Beckett that the April Accounts be paid.  
CARRIED
- c) TO APPROVE APRIL SALARIES  
It was proposed by Cllr Beckett and seconded by Cllr Garbett that the April salaries be paid before the election  
CARRIED
- d) It was proposed by Cllr Beckett and seconded by Cllr Mrs Gannon that a pay increase from £7 to £7.50 per hour be awarded to Mr Cox & Mr Sheldrick.  
CARRIED

Cllr Bishop left the meeting at 8.53pm

**13. PLANNING MATTERS**

- a) Planning Applications
  - 07/00279/FUL Two storey side extension at Concord Farm Temple Road, Isleham for Mr I Rich – No objection
  - 07/00250/FUL Construction of two bedroom bungalow and garage for existing dwelling at land rear of 15 Church Street, Isleham for Mr & Mrs Newman - no objection
  - 07/00285/FUL Garden Orangery at 16 Pound Lane Isleham for Mr Lloyd Bennett – no objection
  - 207/00329/LBC Minor internal alterations, new windows and other improvements at 2 Sun Street for Mr & Mrs Barlow – no objection
- b) Planning Approvals
  - 06/01288/FUL – Insertion of windows and internal alterations at 22 Hall Barn Road Industrial Estate for Mr P Clayton Smith
  - 07/00085/FUL – Erection of Car Port (Retrospective) at 48 Pound Lane, Isleham for Mr D Rutterford

- c) Planning Refusals  
07/00126/FUL Construction of detached two bedroom bungalow at Trelander, 18 Prickwillow Road – EA Flood Risk  
Planning Correspondence
- d) Letter from High St Church – Notification of Exhibition for proposed new church building.

**14. ALLOTMENT MATTERS**

- a) Dunstall Allotment – M Winters application for permission to fill in the ruts on the allotment road and fill them with 1” stone.
- b) It was proposed by Cllr Garbett and seconded by Cllr Mrs Gannon that the council approve a shed on the Dunstall Allotment for Mr Nathan Cunningham

CARRIED

**15. RECOMMENDATION FROM ANNUAL PARISH MEETING**

It was proposed by Cllr Beckett and seconded by Cllr Garbett that the recommendations from the Parish meeting be approved.

**16. PARISH PLAN**

Volunteers are needed to help with the parish plan. It is recommended that a steering group of 12 people be formed.

Linda Gannon,

Stuart Newman,

Put a notice on the board, shops, churches,

**17. COMPLAINTS PROCEDURE**

It was proposed by Cllr Garbett and seconded by Cllr Borok that the council accept the complaints procedure which is in line with current legislation – guidelines in relation to a complaint against Isleham Parish Council or about it's procedures.

CARRIED

Chairman's End of Term Report:

See attached Report.

**18. LATE SUBMISSIONS**

Isleham Cricket Club – It was proposed by Cllr Garbett and seconded by Cllr Borok that permission for the cricket club to play on the recreation ground for the 2007 season be approved.

Two land rovers have been parked on the grass in Maltings Lane for some time. The clerk will report the matter to the highways department.

The notice board will be not be placed on The Pound until the council make a decision about where it might be placed as an alternative to the village hall.

Meeting closed to the public and press at 9.35pm

**19. TO SIGN MINUTES OF EXCLUSION**

(Subject to a motion to exclude the public and press)

Meeting re-opened at 10.09pm

**Date of next meeting:** Monday 14<sup>th</sup> May 2007

**Meeting Closed at 10.14pm**

2 Parish Councils (Model Code of Conduct) Order 2001 Part 2  
3 Public Bodies Admission to Meetings Act 1960

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