

ISLEHAM PARISH COUNCIL
Clerk: Mrs Diane Bayliss
Chairman: Mr Derrick Beckett

**MINUTES OF THE PARISH COUNCIL MEETING HELD
7th NOVEMBER 2016
AT THE BEECHES**

Those Present; - Cllr Beckett (DB); Cllr Mrs J Malkin (JM); Cllr Mitchell (BM); Cllr Patterson (CP); Cllr Mrs G Preece (GP); Cllr P Wilkes (PW); Cllr Mrs Bowker (MB); Cllr Wightman (LW); Cllr Radcliffe (RR); Cllr Mrs V Bruyneel-Smith (VBS);

Members 11

Quorum 4

Clerk Mrs Diane Bayliss & Richard Liddington (Clerk designate)

Lorraine Brown Conservation Officer ECDC

County Councillor Palmer

Parishioners 8

The meeting opened at 7.15pm

P Action

16-17/148 APOLOGIES FOR ABSENCE

County Councillor Schumann;

16-17/149 COUNCILLORS DECLARATION OF INTEREST FOR ITEMS ON THE AGENDA

a) J Malkin – 16/17-168 Wash Matters (Prejudicial)

Peter and Jenny Flatt – thanked by the chairman for their hospitality over the years

16-17/150 OPEN FORUM FOR PUBLIC PARTICIPATION (15mins)

Presentation made to Mr & Mrs Flatt for their extended service to IPC and Isleham Fen or Fifty Charity. Extended thanks offered by DB

Mr Ray Sheldrick – light at the church social centre is still out.

Clerk

Mrs Anne Noble – managed to secure some insurance but have been limited to using small tools. The cost is approx £250 and the group would like to know if the parish council would contribute – see agenda item 16-17/167

Mrs Winter thanked the council for arranging the flu jabs and for having the ivy cleared away from the wall.

Mr Wilding informed the council that one support is broken at the top of the cricket netting is broken and it is putting pressure on the other supports. see agenda item 16-17/ 158

Lorraine Brown Conservation Officer from ECDC to Discuss Clunch Walls

LB

Cllr VBS arrived at 7.25pm

Basic audit of clunch walls within the village has been undertaken. Walls are only protected if within conservation area in which case planning permission is required (if more than 50% of wall requires replacing) Most walls are unprotected i.e. in a state of disrepair due to range of factors. Sourcing of clunch may be something of an issue. LB advice is to help educate owners of clunch walls on importance of retaining/repairing their walls. Options include:

- record on buildings of local interest register (2-3 year timescale)
 - placing details on neighbourhood plans
 - establish local group and apply for heritage lottery funding which could include developing skills in clunch building
 - contact owners of walls directly with details of conservation officer
- Council agreed to pursue the final option in the first instance.

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16-17/151 TO APPROVE MINUTES OF MEETING HELD 3rd OCTOBER 2016
It was proposed by PW and seconded by JM that the minutes of the meeting held on 3rd October 2016 are approved and signed by the Chairman.

CARRIED

16-17/152 TO APPROVE MINUTES OF MEETING HELD 24th OCTOBER 2016
It was proposed by RR and seconded by PC that the minutes of the meeting held on 24th October 2016 are approved and signed by the Chairman with the removal of the words 'and seconded CP'

CARRIED

16-17/153 MATTERS ARISING/CLERKS REPORT (*for information only*)

- 16-17/125d: RR met with the sports clubs to discuss the outline proposal for the artificial pitch. The football clubs are well motivated to progress the project.
- The clerk is leaving the employment of the council on 17th November. Leaving celebration to be held on 17.11.16 at 4.00pm at the Beeches Applicants were interviewed and Mr Richard Liddington has been appointed.

DB thanked the clerk

16-17/154 ISLEHAM CHARITIES PARTNERSHIP
The next meeting of the charities partnership will be held on Monday 14th November at 7.00pm.

16-17/155 POLICE MATTERS

a) The new PCSO Annie Harris has met with the clerk and the manager of The Beeches and has left contact details with both. As she covers 28 villages, expectations need to be realistic.

b) Matters to Report:
None

16-17/156 COUNTY & DISTRICT COUNCILLORS REPORT & BUSINESS

a) County Councillor Palmer reported that he has received an email stating that a garden wall has been damaged by a tractor driving at speed; a sign of how dangerous the traffic is on Mill Street, most of the road has double yellow lines but the middle section does not. Request for traffic calming measures.
Agenda for the next meeting – traffic problems in Mill Street. (Before County Council report)

Clerk

County Councillor Palmer discussed some of the opportunities afforded by possible devolution of Cambridgeshire and Peterborough District Councils, particularly in relation to target of doubling economic output within next 20 years. Initiatives include: Improvements to A142, Duelling A10 & Soham Railway Station. Main hub is Cambridge.

The decision on devolution for Cambridgeshire will be made next week (CC Tues; DC Wed)

b) District Councillor Beckett reported:
Business as usual.
C Cllr Palmer reported:

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Kennett Community Land Trust has signed an agreement for 500 houses
C Cllr Palmer left the meeting at 7.56pm

16-17/157

RECREATION GROUND MATTERS

- a) Only issues on the rec
- Some (sports) stakes are not being picked up by users
 - Sign at the front of the rec was demolished and been replaced
 - One of the bollards at the back of the rec has been hit and is being looked at by Dave Markwell.
 - Tractor shed – planning permission has been received; LW is obtaining quotations for the work which will be brought back to a future meeting.
- b) Tree Report from Cathy White ECDC who has inspected number of Chestnut trees on Mill Street
- Tree 9 - Has 5-10 year life
 - Tree 5 – Serious risk
 - Tree 7 - Opposite bus shelter, requires immediate removal as significant danger of collapse
- c) Two tenders received for removal of trees 5 & 7
It was proposed by RR and seconded by CP that the quotation for removing tree 5 and grinding out the stump from Greenwood Tree Surgery is approved at a cost of at a cost of £1050.
- CARRIED
- It was proposed by RR and seconded by PC that the quotation for removing tree 7 and grinding out the stump from Greenwood Tree Surgery is approved at a cost of £600
- CARRIED
- d) 2x Hornbeams have already been planted
- It was proposed by PW and seconded by PC that two trees (London Plane, Copper Beech or Lime) are purchased to replace those that need to be removed.
- JM
- It was proposed by RR and seconded by PC that a maximum budget of £1500 to purchase the trees. The cost of planting and maintenance will be on top of this.
- CARRIED
- Notices will be posted on the website and around the village to explain why the work is being carried out.
- Clerk /
CP
- e) Cllr VBS declared a personal interest in this matter.
It was proposed by PW and seconded by LW that the request for a privately funded bench to be purchased and installed on the recreation field is approved.
- CARRIED
- f) PC and LW will arrange to drop the cricket netting and leave the ropes in place. Cllr Beckett will store them temporarily, until the tractor shed is built.

16-17/158

PLAY AREA/SKATE PARK/MUGA

- a) • No further response from Gravity about the surface cracks in skatepark. Clerk
- b) • The dish roundabout is not turning (possible fault with bearings) Clerk

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- c)
 - JM and GP went to look round the garden; approximately 20 shrubs are needed to fill the gap at a cost of around £250. If benches and seats are required this will need to be costed into the budget.
 - It was proposed by PW and seconded by LW that £250 is set aside for plants and that JM and GP arrange the necessary work.
- 16-17/159 CEMETERY AND CHURCHYARD MATTERS**
- a) War Memorial – Remembrance Day – TW to clear the leaves from the footpath at the front of the church.
CP will lay the wreath at the war memorial.
- b) It was proposed by RR and seconded by GP that the purchase of exclusive right of burial is approved for Mr Paul Hedger on behalf of GH. Clerk
- CARRIED
- 16-17/160 ICA REPORT/THE BEECHES**
- a) Film night on 27th Oct went well. Future events include: CP
- Film night (Pete & Dragon) 2nd Dec at 7.00pm (to be advertised at school)
 - Sportsman Dinner 11th November
 - Craft Fair 19th
 - Quiz Night 25th
 - Art Exhibition 26th
- b) It was proposed by PW and seconded by GP that Dave Markwell is asked to put an internal light switch is put in the office. Clerk
- CARRIED
- It was decided not to put an external light outside the office.
- c) PW stated that the plaque at the front of The Beeches states that the centre is Clerk
‘Built by the people for the people of Isleham’
The chairman asked the Council if Mrs Winters could speak.
Jean Winters was approached by someone from one of the clubs about hiring the Limestone Community Centre because the cost of The Beeches is too high.
Chairman – there are a number of venues in the village and it is up to each group in the village to choose where they are to meet.
A meeting should be held between the ICA and the Parish Council.
- 16-17/161 MONTHLY FINANCIAL MATTERS**
- a) It was proposed by LW and seconded by RR that the council take the 5 year Noted
undertaking on the insurance policy for the Beeches. A cheque was issued at the meeting for £1824. (incl 3% uplift on property value)
- b) It was proposed by CP and seconded by LW to award Lightening Protection Test contract at £216.
- c) It was proposed by DB that the main contact / authorised user for the bank account Clerk
is changed from Diane Bayliss to Richard Liddington. The signatories as agreed at the last meeting will also be changed to Marie Bowker, Clive Patterson, Derrick Beckett, Richard Radcliffe, Les Wightman, Glenda Preece & Vanessa Bruyneel-Smith.
- CARRIED
- d) It was proposed by PW and seconded by RR that the October Bank Reconciliation is approved.
CARRIED
- e) To Pay November Accounts

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It was proposed by GP and seconded by LW that the November accounts are approved and paid including the additional account to JK Memorials for £336 (inc VAT).

Clerk

CARRIED

The cheques were signed by Cllr LW and Cllr Mrs VBS

Cheque No;	Payee	Item	Net	VAT	Total	Power
<u>Payments made since the last meeting</u>						
BACS	Staff	October Salaries	£2,337.02	£0.00	£2,337.02	LGA 1972 s112
BACS	PWLB	Loan Repayment	£3,040.20	£0.00	£3,040.20	
<u>Payments for Tonight's meeting:</u>						
300253	HMRC	Tax & NI	£455.70	£0.00	£455.70	LGA 1972 s 112
300254	Mr T Wilding	Travel	£19.80	£0.00	£19.80	LGA 1972 s174
300255	Mrs D Bayliss	Travel (Milton)	£17.10	£0.00	£17.10	LGA 1972 s174
300256	Jane Sheldrick	Payroll	£38.67	£7.73	£46.40	LGA 1972 s 112 Local Authorities Cemeteries Orders 1977 & 1986 Open Spaces Act
300257	R Palmer & Sons	Cemetery Shed Repairs/Locks	£265.70	£53.14	£318.84	1906ss9 & 10
300258	CAPALC	Clerk's Catch Up Day/Pensions	£70.00	£0.00	£70.00	LGA 1972 s50 Local Authorities Cemeteries Orders 1977 & 1986 Open Spaces Act
300259	Veolia	Hire Easi-bin	£218.75	£43.75	£262.50	1906ss9 & 10
300260	CGM	Flail Recreation Ground Hedge	£380.00	£76.00	£456.00	LGA 1972 s50 Open Spaces Act 1906 ss9 &10 LGA 1972
300261	Clive Winters	Allotment Maintenance	£300.00	£0.00	£300.00	s214
300262	Royal British Legion	Poppy Wreath Donation	£30.00	£0.00	£30.00	LGA 1972 s 137
300263	Cash	Petty Cash	£57.15	£0.00	£57.15	LGA 1972 s50
Grand Total>>>			£7,230.09	£180.62	£7,410.71	

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- 16-17/162 HIGHWAYS/FOOTPATH MATTERS**
a) Naves Acre Drove footpath now open
b) Remedial works to some of the footpaths are to be carried out by the community payback scheme. No date has been set yet for this work to be undertaken.
- 16-17/163 PARISH COUNCIL POLICY UPDATES AND REVIEW**
a) It was proposed by PC that the matter is deferred until the information from Lorraine Brown is received.
CARRIED
- 16-17/164 CORRESPONDENCE/MATTERS FOR INFORMATION ONLY**
a) A letter has been received from Lucy Fraser offering updates for the parish magazine. The council agreed that any updates are posted on the website and in the Isleham Informer. Clerk
b) The CAPALC AGM is to be held on Thursday 15th December. DB may attend.
- 16-17/165 ALLOTMENT MATTERS**
a) Nothing to report.
- 16-17/166 ORCHARD MATTERS**
a) The Apple Day included range of activities. It was not very well attended but it was deemed worthwhile. A letter of thanks was received from one of the attendees. Clerk
- 16-17/167 WASH MATTERS**
a) JM reported that the entrance to the wash has deteriorated. A letter will be sent to the EA advising them of the situation and asking them to repair the footpath. Clerk
b) It was proposed by GP and seconded by MB that a grant of £250 is made to the Friends of Isleham Local Nature Reserve Working Group.
CARRIED
JM abstained from the vote.
- 16-17/168 PLANNING MATTERS**
DB will not comment on the planning applications as he is a member of the planning committee at ECDC
Planning Applications Clerk
16/01336/FUL Part Retrospective; Loft conversion including hip to gable roof extension at Grain House, 2A Malting Lane, Isleham for Mr & Mrs Gray – no objection

16/01395/FUL Demolish and replace existing Eastern boundary wall at 3 West Street, Isleham for Mr John Howlett – no objection

16/01459/FUL Construction of 1No bungalow and garage at land adj 83 The Causeway, Isleham for Mr Wayne Gordan – no objection

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16/01471/FUL Erection of self-build two storey dwelling at 27 Sun St Isleham for Mr Jonathon Wilson & Miss Nicki Ellis

CIL levy has not been paid on the original building – RR/PC proposed that the council do not consider this proposal and that ECDC do not ask the parish council to comment until the CIL money is paid.

GP abstained

Planning Approvals

Noted

16/00677/FUL New three bedroom bungalow and new access (Demolition of existing outbuilding) at 6 Station Road, Isleham

16/01117/PDR Conversion of garage to habitable use at 15 Church Lane for Mr & Mrs G Qayam

16/01119/PDR Conversion of garage to habitable use at 11a Church Lane for Mr & Mrs Matthew Norbury

16/00840/FUL Erection of single storey extension at 8 Robins Close, Isleham for Mr & Mrs Chris & Karen Allitt

16/01162/PDR New GF window to North-West Elevation for En-suite at 29b Hall Barn Road, Isleham for Mr J & Mrs A Bye

16/01059/FUL Erection of storage building at Isleham Recreation Ground, Isleham for Isleham Parish Council

16/00486/OUT Residential development for two bungalows, on land adjacent to 4 Fordham Road Isleham for Mrs J Sargeant

Planning Refusals

16/01161/FUL Convert existing outbuilding to annexe at 17 Mill Street Isleham for Mr Gavin Beamon

Other Planning Matters

Noted

- I. 16/01204/TRE & Trees/Isleham/CA Tree Work Approval for 8 West Street, Isleham.
- II. ECDC Assets of Community Value – The Rising Sun Public House
- III. Naming site rear of 32 and 34 Church Lane, Isleham – It was proposed by VBS that the council put forward Clay Pot End as the

JM asked if there is a better way to look at the planning applications in a clearer fashion - perhaps on display boards.

DB

16-17/169

MOTION TO EXCLUDE THE PUBLIC AND PRESS

That the public (including representatives of the press) be excluded during the consideration of the remaining item No 170 & 171 because it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the item(s) there would be disclosure to them of exempt information of Category 1 & 2 Part 1 Schedule 12A to the Local Government Act 1972 (as amended).

The meeting closed to the public and press at 9.32pm

16-17/170

TO APPROVE MINUTES OF EXCLUSION

It was proposed by GP and seconded by RR that the minutes of exclusion from 5th September are approved and signed by the chairman.

It was proposed by PW and seconded by RR that the minutes of exclusion from 24th October are approved and signed by the chairman.

CARRIED

BM/MB/CP/LW abstained

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The meeting was re-opened to the public and press at 9.34pm

16-17/171 EMPLOYMENT MATTERS
Resignation of the clerk.
Appointment of Richard Liddington.

16-17/172 DATE OF NEXT MEETING
December 5th 2016
January 9th 2017

16-17/173 AGENDA ITEMS FOR NEXT MEETING
Clunch Wall proposals
Residents offer of a tree
Precept request form
Councillors to bring festive food to next meeting

DB reminded Councillors to notify the Clerk of any business and payments at least 7 days before the next meeting.

There being no further business the meeting closed at 9.36pm

1. LGA 1972 s85
2. Dec of Interest Parish Councils (Model Code of Conduct) Order 2012
3. Minutes LGA 1972 Sch 12, para 41(2)