

ISLEHAM PARISH COUNCIL

MINUTES OF THE MEETING HELD MONDAY NOVEMBER 5th 2007

Those Present;- Cllr Beckett, Cllr Carter, Cllr Mrs Wilkes, Cllr Mrs H Thompson, Cllr Puckey, Cllr Mrs Malkin, Mrs R Thompson, Cllr Neale, Cllr Bishop, Cllr Garbett, Cllr Mrs Hobbs, County Councillor Mrs Broadway arrived at 8.30pm

3 Parishoners

Apologies for Absence from, County Cllr Powley,

- | | | |
|------------|---|---|
| 102 | MINUTES OF LAST MEETING | 1 |
| | It was proposed by Cllr Carter and seconded by Cllr Bishop that the minutes of the meeting held on 1 st October 2007 be approved. | |
| | CARRIED | |
| 103 | MINUTES OF PLANNING MEETING 1st OCTOBER | 1 |
| | It was proposed by Cllr Bishop and seconded by Cllr Puckey that the minutes of the planning meeting held on 1 st October 2007 be approved. | |
| | CARRIED | |
| 104 | MINUTES OF PLANNING MEETING 8th OCTOBER | 1 |
| | It was proposed by Cllr Garbett and seconded by Cllr Mrs Wilkes that the minutes of the planning meeting held on 8 th October 2007 be approved. | |
| | CARRIED | |
| | D | |
| 105 | MATTERS ARISING (<i>for information only</i>) | 2 |
| 106 | MEMBERS DECLARATION OF INTEREST | |
| 107 | POLICE MATTERS | |
| | a) Police Report – There was no police report | |
| | b) Crime Report – There was no crime report | |
| | c) Neighbourhood Panel – The last meeting of the panel was held on October 3 rd at Chippenham Village Hall. Speeding still seems to be the main issue. The Panel are looking for village representatives to carry out speed monitoring, the county council will train these people in the use of the equipment, and then they will be supervised by the police. The councillors were reminded that the panel is not just about policing, but about other village issues including waste recycling and dog fouling. | |
| | Neighbourhood Panel Letter - noted | |
| 108 | VILLAGE HALL MATTERS | |
| | Village Hall Roof | |
| | It was proposed by Cllr Mrs Malkin and seconded Cllr Mrs Wilkes that a price be obtained for razor wire to go around the top of the flat roof of the hall. | |
| | CARRIED | |
| | Cllr Puckey abstained from the vote. | |
| 109 | RECREATION GROUND MATTERS | |
| | a) Report From Recreation Ground Committee | |
| | • New Recreation Ground finance: 95% of the grant from the | |

Football Foundation has been paid, in order to receive the remaining monies the council need to provide an audited statement, a certificate of completion and a site visit will take place.

- The Recreation Ground is being used by Newmarket FC on Sundays. They will be invoiced for this use, thus contributing to the upkeep of the ground.
 - Date for the opening of the new recreation ground has yet to be arranged.
- b) Extra Parking at Recreation Ground – There have ben complaints about parking at the recreation ground during games and especially on Saturdays, however the council do not wish cars to park on the grass and it is not practical at this time to build a further car-park behind the AWSA.
- c) Play Area – An opening ceremony was held on Monday 29th October with ECDC, children from the primary school and the local press.
- d) Letter from Sweepfast
It was proposed by Cllr Garbett and seconded by Cllr Bishop that the council go ahead with the work required to clean up the AWSA and ask the recreation ground committee to put a strip of plastic netting across from the pavilion to the AWSA to prevent so much mud being carried onto the pitch.

CARRIED

110 CORRESPONDENCE

- a) Letter from ECDC Local Development Framework – Cllr Carter

111 COUNTY & DISTRICT COUNCILLORS REPORT

County Councillors Report –

- Fenland Flier (Cllr Neal declared an interest) not county council responsibility perhaps the parish council could write to the sixth form colleges concerned?
- Neighbourhood Panel is making good progress and is to be extended throughout the District.
- Bid to the gvt for £500million pounds for transport in Cambridge leading to congestion charges is out for consultation.
- Appointment of new chief exec is not proceeding at the moment
- No reply from CCC about representation on council Cllr Broadway will chase this.

District Councillors Report –

- The grant to ADEC was cut by £70,000

112 MONTHLY FINANCIAL MATTERS

- a) October Bank Reconciliation

It was proposed by Cllr Bishop and seconded by Cllr Garbett that the October bank reconciliation be approved

CARRIED

- b) To Pay November Accounts

It was proposed by Cllr Garbett and seconded by Cllr Puckey that the November accounts be paid

CARRIED

- c) The Increase in minimum wage for Arthur Hurst from £5.35 to £5.52 per hour was approved by the Council.
- d) It was proposed by Cllr Wilkes and seconded by Cllr Bishop that the council will not be able to support a coloured edition of the Isleham Informer as the budget has already been exceeded for this year.

CARRIED

- e) Clerks Appraisal
The clerk met with the chairman and vice-chairman to discuss her job and overall everyone was satisfied with the way things are going. A couple of issues were raised which need consideration:
The office answer phone will be on to take calls when the clerk is not working and she will return the calls upon her return to the office; any emergency calls can be made to the chairman.
It was recommended that extra hours be set aside to deal with the backlog of Filing and Archiving which needs to be done and a Model Publication Scheme will be written and adopted to deal with the paperwork.
The Burial Records need to be updated and logged electronically
A Councillors pack including boundaries, listed buildings, flood risk areas street maps etc. needs to be compiled. (Cllr Mrs Thompson to help with this)
CiLCA – It was proposed by Cllr Puckey and seconded by Cllr Mrs Hobbs that the council pay the CiLCA portfolio re-sit fee of £55 for the Clerk as the module to be re-submitted failed on a procedural matter and that the other recommendations from her appraisal be approved.

CARRIED

113 CEMETERY & CHURCHYARD MATTERS

- Clerk has met with the tree officer; other works to cemetery not yet organised.
- The Cemetery Keeper will collect and lay some slabs around the water tap in the New Cemetery

114 ALLOTMENT MATTERS

Following a meeting with the allotment holders it was decided that:

- Water would not be put on at the Dunstall Allotment.
- Any available money could be better used for the upkeep of the road and keeping the vacant plots cut and weed free.
- The tenants would like to set up an allotment association
- They would also like to meet regularly with the working party
- All the plots will be re-marked out and re-numbered and new maps drawn

It was proposed by Cllr Puckey and seconded by Cllr R Thompson that the clerk approach individuals within the village to see if they would be willing to keep the allotments cut and to provide the council with a quotation.

CARRIED

The question was raised as to whether the allotment plots are available only to Isleham residents or could they be advertised outside the village; Three Tree Allotment could be; not sure about Dunstall.

It was proposed by Cllr Puckey and seconded by Cllr Garbett that the allotments be advertised in the Informer and the clerk will check whether the Dunstall Allotment can be rented to people from outside the village.

CARRIED

115 HIGHWAYS & FOOTPATH MATTERS

There are a number of places in the village where there are trees and hedges protruding onto the footpath including Hall Barn Road, The Causeway and Mill Street. The clerk will contact the Highways Department and the home owners to arrange for these to be cut back. The roadway from Fen Bank to the Marina has been re-surfaced and the white lines have been covered over. The clerk will contact the Highways Department about this and see whether a give way sign could be placed at this junction.

Clerk

The grass has become very worn at the top of Robins Close; it is hoped that it will grow back over the winter if not it could be reseeded in the spring.

116 TO REVIEW PARISH COUNCIL FEES

It was proposed by Cllr Puckey and seconded by Cllr Garbett that the petrol pump site rent remains the same for the coming year.

CARRIED

It was proposed by Cllr Carter and seconded by Cllr Bishop that the angling fees remain the same for the coming year.

CARRIED

Clerk

Lugger bank – moved to No. 119.

117 NEW COMMUNITY CENTRE PROJECT (ICA)

It was proposed by Cllr Bishop and seconded by Cllr Mrs Hobbs that a concessionary rate for the use of the Village Hall during a production for fundraising purposes would be charged at £1 per occasion.

CARRIED

There will be a meeting with ICA on 19th November. (Cllr Garbett sends his apologies)

C Cllr Broadway left the meeting at 9.15pm

118 CHARITY TRUSTEES

Lady Peyton's Charity

Several senior members retiring from the Lady Peyton's charity. Cllr Bishop and Cllr Mrs R Thompson agreed to be nominated as members of the committee.

119 SALE OF LAND AT LUGGER BANK

It was proposed by Cllr Garbett and seconded by Cllr Mrs Hobbs that the parish council sell the small part of the lugger bank to Mr Chaplin and that the Lugger bank rent remain the same while negotiations take place. (116)

CARRIED

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120 DATE OF NEXT MEETING

It was proposed by Cllr Garbett and seconded by Cllr Carter that the next council meeting be moved from 3rd – 10th December as there is a training and awareness session for all Neighbourhood Panel Members on the 3rd December and the parish council chairman is chair of this committee.

CARRIED

Cllr Bishop left the meeting at 9.27pm

Cllr Carter left the meeting at 9.30pm

121 LATE SUBMISSIONS

Remembrance day service 3pm Sunday – Cllr Puckey will attend the service and lay the wreath on behalf of the council.

Puckey

Dance School – 2 tickets for dance festival have been made available to the council – Cllr Thompson will attend the performance.

Thompson

122 EXCLUSION OF PUBLIC AND PRESS

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That the public (including representatives of the press) be excluded during the consideration of the remaining items Nos 123 & 124 because it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the item(s) there would be disclosure to them of exempt information of Category 1 & 2 Part 1 Schedule 12A to the Local Government Act 1972 (as amended)

Meeting closed 9.49pm

1. Minutes LGA 1972 Sch 12, para 41(2)

2. Dec of Interest Parish Councils (Model Code of Conduct) Order 2007 Part 2

3. Public Bodies Admission to Meetings Act 1960