

# ISLEHAM PARISH COUNCIL

Clerk: Mrs Diane Bayliss  
Chairman Mr Derrick Beckett

Power Action

## MINUTES OF THE MEETING HELD MONDAY MAY 12<sup>th</sup> 2008 IN THE VILLAGE HALL

**Those Present:-** Cllr Beckett, Cllr Carter, Cllr Mrs Wilkes, Cllr Mrs H Thompson, Cllr Earl, Cllr Baines, Cllr Garbett, Cllr Hobbs, Cllr Mrs Malkin, Cllr Mrs R Thompson, 6 Parishioners

### 1. ELECTION OF CHAIRMAN

It was proposed by Cllr Mrs R Thompson and seconded by Cllr Mrs Hobbs that Cllr Beckett be elected as Chairman of Isleham Parish Council for the forthcoming year. 1

CARRIED

### 2. CHAIRMAN TO SIGN DECLARATION OF ACCEPTANCE OF OFFICE. 2

The Chairman signed the declaration of acceptance of office as witnessed by the clerk.

### 3. ELECTION OF VICE CHAIRMAN 3

It was proposed by Cllr Mrs R Thomspson and seconded by Cllr Mrs Wilkes that Cllr Carter be elected as Vice-Chairman for the forthcoming year.

CARRIED

### 4. COUNICLLORS REGISTER OF INTERESTS

All Councillors register of interests were returned to the Clerk.

### 5. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr Neal, C Cllr Broadway and C Cllr Powely

### 6. TO SET UP WORKING PARTIES AND COMMITTEES

The following appointments have been made:

#### a) Village Hall Committee

Chairman: Cllr Mrs Malkin

Cllr Mrs Wilkes, Cllr Mrs Hobbs, Cllr Mrs H Thompson, Cllr Baines, Cllr Earl.

#### b) Planning Committee

It was agreed that the whole council would remain on the planning committee which will meet on the third Monday of the month subject to plans having been submitted to the Clerk.

#### New Community Centre Committee Representatives

Cllr Garbett, Cllr Neal, Cllr Mrs R Thompson, Cllr Beckett.

#### Recreation Ground Working Party

Leader: Cllr Beckett,

Cllr Garbett, Cllr Earl,

#### Burial Working Party

Leader:Cllr Carter,

Cllr Neal, Cllr Mrs Wilkes, Cllr Mrs Hobbs, Cllr Mrs Malkin

#### Wash Working Party

Leader:Cllr Beckett,

Cllr Neal, Cllr Bishop, Cllr Carter, Cllr Mrs H Thompson

#### Finance Working Party

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Leader: Cllr Beckett,  
Cllr Carter, Cllr Baines, Cllr Garbett, Cllr Bishop, Cllr Hobbs.  
All members of the Parish Council are welcome to attend the finance committee meetings if they so wish.

## Allotment Working Party

Leader: Cllr Mrs R Thompson  
Cllr Mrs Wilkes Cllr Carter, Cllr Mrs Malkin,

i) Parish Plan

Cllr Mrs Wilkes, Cllr Mrs Thompson.

j) Policy Review Working Party

Leader: Cllr Baines,  
Cllr Garbett, Cllr Neal, Cllr Mrs Hobbs, Cllr Mrs R Thompson.

k) First Aider

Cllr Mrs Hobbs

l) Child Protection Officer

Cllr Baines

Neighbourhood Panel Representative

Cllr Garbett

Lady Maynards & Others Charity

Cllr Earl

It was proposed by Cllr Baines and seconded by Cllr Garbett that the Council write to Ron Pammenter thanking him for all the work he has done for the Lady Maynards Charity.

Clerk

A minutes silence was held for Eddie Woodbridge who passed away recently.

A card will be sent to his wife by the Council.

Clerk

## 7. **MINUTES OF LAST MEETING**

It was proposed by Cllr Baines and seconded by Cllr Garbett that the minutes of the meeting held on 7<sup>th</sup> April 2008 be approved.

CARRIED

## 8. **MATTERS ARISING (for information only)**

219 Still large holes on the left hand side of Waterside on Coates Drive.

Footpath on Fordham Road – There was no condition on the planning application to put a footpath on the Fordham Road.

Dog Fouling on the Nature Reserve – The Dog Warden suggested placing a dog waste bin on the site this will be carried forward to the next meeting.

Clerk  
June  
Agenda

NATS Stanstead moving their circling to south of NKT there will be no real impact on the village.

## 9. **MEMBERS DECLARATION OF INTEREST (For Items on Agenda)**

Cllr Beckett Item 14 Monthly Financial Matters

Cllr Beckett Item 12e Sale of the Tractor

Any comments made by Cllr Beckett on planning matters are subject to change when presented with all the facts at ECDC planning meeting and do not constitute a pre-determination of any matter.

## 10. **POLICE MATTERS**

a) Police Report – There was no police report and the question was raised as to whether the PCSO's are visiting the village as frequently.

b) Neighbourhood Watch Schemes – If any Councillor is interested in

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heading up or being involved in a scheme please contact the Clerk.

c) Neighbourhood Panel Dates 2009 - Noted

### 11. VILLAGE HALL MATTERS

a) Village Hall Report

- Cllr Mrs Malkin was approached by the FC asking if they could use the hall for changing facilities and toilets. The committee are not in favour of this because of the extra work involved for the caretaker, people already using the hall and the Child Protection Act.
- Concerns have been raised about members of the public entering the village hall to use the toilets while other groups are holding meetings in the hall. This is unacceptable and notices will be made that can be used to inform the public that a private function is taking place.
- A new light has been put up over the front door and all the lights are now working properly.
- A letter of resignation has been received from the village hall caretaker giving 4 weeks notice. An advert will be placed in the Informer and notices will be put up around the village.

Clerk

Clerk

b) Public Liability Insurance

Commercial users of the village hall are not covered under the Council's insurance policy. Letters will be written to relevant groups informing them of the situation; they will also be notified that CRB checks must be carried out on all users working with children in the hall.

Cllr Mrs  
Hobbs

c) Performing Rights License

The cost of a yearly license could be as much as £635 plus a one off fee of £450. In the light of the number of performances held in the course of a year it was agreed that this is much too expensive.

### 12. RECREATION GROUND MATTERS

a) Recreation Ground Report

- New Tractor has arrived and is in use.
- It was proposed by Cllr Garbett and seconded by Cllr Carter that two bags of grass seed be purchased for the new recreation ground. CARRIED

b) Letter from ICC

Following the question raised at the last meeting a letter was received from the Cricket Club confirming that the fees had not been paid for the 2007 season. Payment was included with the letter.

c) To agree the siting of the Teen Play Equipment.

It was proposed by Cllr Mrs Malkin and seconded by Cllr Garbett that the new equipment be situated at the rear of the village hall and play area. CARRIED

d) Cleaning of the Pavilion

It was proposed by Cllr Mrs Malkin and seconded by Cllr Garbett that the Parish Council look for a cleaner for the pavilion 2 hours per week; if possible this could be the same person who takes over as caretaker of the village hall.

Cllr  
Beckett

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CARRIED

It was suggested that the Council consider having a temporary structure of toilets and changing rooms next to the pavilion. The Recreation Gound Committee will look into this.

e) Sale of the Tractor

Cllr Beckett left the meeting at 8.15pm

There has been one offer for the sale of the tractor of £800.

It was proposed by Cllr Garbett and seconded by Cllr Mrs R Thompson that the Council ask if the offer could be increased to £1000; if not the Council will advertise it for sale in the Farmers Guide and the Isleham Informer. If no higher offer is received then the original offer will be accepted.

Clerk

CARRIED

f) Cllr Beckett returned to the meeting at 8.26pm

Spraying of the Recreation Ground

The Recreation Ground needs to be sprayed; the committee have tried to get 3 quotes however they have only been successful in obtaining 1. It was therefore proposed by Cllr Garbett and seconded by Cllr Carter that the council accept the quotation from Bury Turfcare.

CARRIED

### 13. CEMETERY & CHURCHYARD MATTERS

a) Sale of Cemetery Land

The land will be put on the market next week and a letter will be sent confirming the particulars of the sale as amended at a previous meeting.

b) Burial Working Party Report

The following recommendations were brought to the meeting:

1. All wreaths must be removed from the graves by the end of February.
2. Some graves need straightening in the New Cemetery.
3. Some graves in the Old Cemetery will be laid down.
4. A small strimmer is to be purchased for between the graves.
5. Vases on graves outside headstones must be removed.
6. The wall at the back of the shed to be cleared/capped.
7. A towing bracket for ride on mower needs to be purchased.
8. The benches in the old and new cemetery are in need of treatment.

It was proposed by Cllr Carter and seconded by Cllr Garbett that the recommendations from the burial working party be approved.

CARRIED

It was suggested that one of the gates to the new cemetery be kept locked so that headstones cannot be removed or installed without first contacting the clerk or the cemetery keeper.

### 14. COUNTY & DISTRICT COUNCILLORS REPORT

a) County Councillors Report

There was no report from the County Council.

County Councillor Powley was disappointed with the response from the Parish Council.

b) District Councillors Report

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- The Maltings has closed for 6 months for repairs to the roof; Health and Safety did not allow it to remain open. The lease is up for renewal and the asset working party are looking into this.

### 15. MONTHLY FINANCIAL MATTERS

- a) End of Year Bank Reconciliation/Approve Annual Return  
It was noted that the end of year bank reconciliation was approved at the last meeting on 7<sup>th</sup> April 2008.  
It was proposed by Cllr Baines and seconded by Cllr Carter that the council approve the annual return for the year ending 31<sup>st</sup> March 2007.  
CARRIED
- b) April Bank Reconciliation  
It was proposed by Cllr Garbett and seconded by Cllr Mrs Wilkes that the April bank reconciliation be approved.  
CARRIED
- c) To Pay May Accounts  
It was proposed by Cllr Garbett and seconded by Cllr Mrs Malkin that the May accounts be paid.  
CARRIED
- d) CCC Revision of Rent for Three Tree Allotment  
It was proposed by Cllr Carter and seconded by Cllr Mrs Wilkes that the new fees be approved in order that the Parish Council retains an interest in the land.  
CARRIED

### 15. NOTICE OF AUDIT

It was noted by the council that the notice of appointment of the date for the exercise of elector's rights was posted on Thursday 17<sup>th</sup> April. Documents will be available for inspection from 1<sup>st</sup> – 30<sup>th</sup> May, 9.30-12.30 Monday to Friday.

### 16. TO REVIEW COUNCIL INSURANCES

- a) Changes made to policy to include new play equipment.  
It was proposed by Cllr Garbett and seconded by Cllr Baines that the Council accept the quotation for the insurance policy for the forthcoming year.  
CARRIED
- b) The new teen equipment will be added to the policy when it is installed.

### 17. CORRESPONDENCE

- a) Isleham Society –The Council will reply to state that they have no powers to prevent further encroachment. Clerk
- b) James Paice – Noted
- c) Soham Community Hall Charitable Trust – It was proposed by Cllr Mrs Wilkes and seconded by Mrs H Thompson that the Parish Council support the Trust in their objection to the planning application for a housing development on the site of the Church Hall.  
CARRIED
- d) Ely Master Plan - Noted
- e) Staploe Medical Centre - Noted
- f) FHDC re: Speedway – Cllr Mrs Malkin
- g) ECDC LDF Meeting Tuesday 3<sup>rd</sup> June – Cllr Carter Clerk
- h) CALC – EGM Saturday 31<sup>st</sup> May - Noted
- i) CCC Stephanie Wade – Transport – It was proposed by Cllr Garbett Clerk

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and seconded by Cllr Hobbs that the Council write to the County Council with regard to the changes in the bus services to Isleham.

CARRIED

- j) ECDC New Strategies for East Cambridgeshire – Noted.
- k) Thank You Card – noted.  
Concerns were raised about the way the trees have been planted around the Industrial Estate. The Council will write to tree officer at ECDC about trees Clerk
- l) CCC Farms Newsletter – Cllr Mrs R Thompson
- 18. HIGHWAYS/FOOTPATH MATTERS**
- a) Hedge on Station Road – Cllr Mrs Malkin will cut back the twigs that are protruding onto the path.  
The Council will write to Mr Aves about the hedge by the village sign which is protruding over the road.
- b) Village Sign Renewal/Painting – No action will be taken on this at the present time.
- c) CCC Access Road to Isleham Marina – noted  
The Council will write to Cambridgeshire Highways about the surface-dressing of Fen bank Road which was not carried out during the last program of works. Clerk
- d) Isleham Comrades Club - Noted
- 19. ALLOTMENT MATTERS**
- a) Application to keep chicken and notice of exchange of plots from Mr D Clarke to Mrs M Davies. Clerk  
It was agreed that Mrs Davies be allowed to keep chickens subject to a maximum of 30.
- b) Letter from David Clarke – noted.
- c) Clean up Dunstall Allotments  
It was agreed that Mr Winters should be asked to clear the now vacant plots of weeds so that that they can be re-let.
- 21. PLANNING MATTERS**
- a) Planning Applications  
08/00416/LBC Conversion of existing barn into 4no dwelling with detached double Garage at barn adjacent to 12 West Street, Isleham for Crestsign Ltd – no objection.  
08/00408/FUL Construction of double garage, internal alterations at 12 West Street Isleham for Mr B Corke – no objection.  
08/00409/LBC Internal alterations, installation of a new window on rear elevation, construction of double garage and subdivision of plot. Part demolition at 12 West Street Isleham for Mr B Corke – no objection The council have no problem with the development, there has never been a problem with the access in the past.  
08/00388/FUL Removal of 2 metre high conifer hedge to be replaced by 2 metre high fence at 32 Sun Street, Isleham for Mr Ian Richardson – no objection
- b) Planning Approvals  
08/00092/FUL Construction of rear extension incorporating double garage at 25 Sun Street Isleham for Mr & Mrs Sykes – Noted.  
08/00242/FUL New Conservatory at 57 Waterside, Isleham for Mr & Mrs Smith – Noted.

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- c) Planning Refusals  
08/00134/FUL Conversion of ground floors into self contained flats (2no) at 30 & 34 The Pits Isleham for KTF Property – Noted.

**22. Date of Next Meeting**

- a) The chairman proposed that the next Parish Council meeting be moved from 2<sup>nd</sup> to 9<sup>th</sup> June as he will be attending another meeting on the 2<sup>nd</sup> June.

**23. ICA**

- a) Site Plans for the New Community Centre  
All the Parish Councillors’ agreed that they would prefer to move the cricket square rather than the AWSA as doing so would obstruct the view of the rest of the Recreation Ground.  
There being no further business the meeting closed at 10.10pm  
**Date of next meeting:** 9<sup>th</sup> June 2008  
There will be a planning meeting of the Parish Council on Monday 19<sup>th</sup> May at 7pm.  
Powers  
1. Election of Chairman LGA 1972, ss 15 (1 & 2)  
2. To Sign Declaration of Acceptance of Office LGA 1972, s 83(4)  
3. Election of Vice-chairman LGA 1972, ss15(6)  
4. Minutes LGA 1972 Sch 12, para 41(2)  
5. Dec of Interest Parish Councils (Model Code of Conduct) Order 2001 Part 2

Signed: .....

Chairman

Date: .....