

## ISLEHAM PARISH COUNCIL

### MINUTES OF THE MEETING HELD MONDAY MAY 14<sup>th</sup> 2007

Those Present;- Cllr Carter, Cllr Mrs P Wilkes, Cllr Garbett, Cllr Mrs Thompson, Cllr Neal, Cllr Puckey, Cllr Beckett, Cllr Mrs Malkin, Cllr Mrs Hobbs, Cllr Mrs Thompson

5 Parishoners

Apologies for Absence from Cllr Bishop, County Councillor Mrs Broadway, County Councillor Powley

- |   | <b>Power</b> | <b>Action</b> |
|---|--------------|---------------|
| <b>1 ELECTION OF CHAIRMAN</b>   | 1            |               |
| It was proposed by Cllr Carter and seconded by Cllr Puckey that Cllr Beckett be elected as the chairman of Isleham Parish Council for the forthcoming year.                   |              |               |
| CARRIED   |              |               |
| Cllr Beckett offered a note of thanks to Cllr Carter for the work he has carried out in the parish over the last 6 years.   |              |               |
| <b>2. CHAIRMAN TO SIGN DECLARATION OF ACCEPTANCE OF OFFICE.</b>   | 2            |               |
| The chairman signed the declaration of acceptance of office as witnessed by the clerk.  |              |               |
| <b>3. ELECTION OF VICE CHAIRMAN</b>   | 3            |               |
| As outgoing vice-chairman It was proposed by Cllr Puckey proposed and seconded by Cllr Garbett that Cllr Carter be elected as vice-chairman for the forthcoming year.         |              |               |
| CARRIED   |              |               |
| <b>4. TO SET UP WORKING PARTIES AND COMMITTEES</b>  |              |               |
| The following appointments have been made:  |              |               |
| a) <u>Village Hall Committee</u>  |              |               |
| Cllr Mrs Malkin, Cllr Mrs Wilkes, Cllr Mrs Hobbs and Cllr Mrs H Thompson.   |              |               |
| b) <u>Planning Committee</u>  |              |               |
| It was agreed that the whole council would be on the planning committee which will meet on the third Monday of the month subject to plans having been submitted to the clerk. |              |               |
| c) <u>New Community Centre Committee Representatives</u>  |              |               |
| Cllr Garbett, Cllr Neal, Cllr Mrs R Thompson, Cllr Beckett.   |              |               |
| d) <u>Recreation Ground Working Party</u>   |              |               |
| Cllr Garbett, Cllr Carter.  |              |               |
|   |              |               |
|   |              |               |
| e) <u>Burial Working Party</u>  |              |               |
| Cllr Carter, Cllr Neal, Cllr Puckey, Cllr Beckett, Cllr Mrs Hobbs.  |              |               |
| f) <u>Wash Working Party</u>  |              |               |
| Cllr Beckett, Cllr Neal, Cllr Bishop, Cllr carter, Cllr Puckey  |              |               |
|   |              |               |
|   |              |               |
| g) <u>Finance Working Party</u>   |              |               |
| Cllr Beckett, Cllr Carter, Cllr Puckey, Cllr Garbett, Cllr Bishop, Cllr Hobbs.  |              |               |

- h) Allotment Working Party  
Cllr Bishop, Cllr Mrs R Thompson, Cllr Mrs Wilkes Cllr Carter, Cllr Mrs Malkin.
- i) Parish Plan  
Cllr Mrs Wilkes, Cllr Mrs Thompson.
- j) Policy Review Working Party  
Cllr Puckey, Cllr Garbett, Cllr Neal, Cllr Mrs Hobbs, Cllr Mrs R Thompson.
- k) Neighbourhood Panel Representative  
Geoff Garbett

**5. MINUTES OF LAST MEETING**

It was proposed by Cllr Garbett and seconded by Cllr Carter that the minutes of the meeting held on 2<sup>nd</sup> April 2007 be approved.

CARRIED

It was proposed by Cllr Puckey and seconded by Cllr Neal that the minutes of the meeting held on 23<sup>rd</sup> April 2007 be approved.

CARRIED

It was proposed by Cllr Carter and seconded by Cllr Garbett that the Minutes of Exclusion be approved.

CARRIED

**6. MATTERS ARISING (for information only)**

- 5a) Village Hall Conditions of Hire approved by Cllr Puckey
- 6a) Recreation Ground will need verti-draining. There has not yet been a reply from Mr Aves about the gate.

**7. MEMBERS DECLARATION OF INTEREST (For Items on Agenda)**

**8. POLICE MATTERS**

- a) Police Report – Concerns that we are not getting the police cover that the village requires. Surgery Wed 16<sup>th</sup> 3.15-3.45pm
- b) Crime Report was duly noted.
- c) Letter from Cambridgeshire Constabulary re: Car Stickers – Go ahead. The clerk will look into whether this be done under section 137.

Clerk

**9. HIGHWAYS/FOOTPATH MATTERS**

- a) Letter from Soham Town Council Re: East Fen Drove  
Soham Town Council will consider our letter at their next finance meeting, therefore we should have a reply by the next meeting.
- b) CCC Maltings Lane – Speed reduction works to Maltings Lane will be carried out during the summer holidays.

Extra Items mentioned:-

There is a problem with ivy overhanging The Causeway in several places making it difficult to walk along the footpath.

Dog fouling in maltings lane – The clerk will see if it is still possible to put something in the Informer about this.

Clerk

**10. CEMETERY & CHURCHYARD MATTERS**

- a) Meeting with Philip Ambrose  
A committee was formed to meet with Mr Ambrose to discuss the sale of the cemetery land, as two of the original members are no

longer on the council two new members are required –  
Cllr Neal and Cllr Mrs Hobbs will stand with Cllr Beckett and Cllr Carter.

- b) ECDC Location of Burial Grounds and spaces.  
Cllr Carter and the cemetery keeper have this matter in hand and a reply will be made as soon as possible.  
Consecration of the burial ground will be looked into and discussed at the next meeting.

**11. TO APPROVE EXCLUSIVE RIGHT OF BURIAL**

It was proposed by Cllr Garbett and seconded by Cllr Puckey that the Exclusive Right of Burial be granted for Gordon Donald Harvey.  
CARRIED

**12. COUNTY & DISTRICT COUNCILLORS REPORT**

- a) County Councillors Report  
There was no County Councillors Report as County Councillor Mrs Broadway was unable to attend the meeting.
- b) District Councillors Report
  - Constituency of council changed to Conservative

**13. CORRESPONDENCE**

- a) Society of Local Council Clerks - noted
- b) East of England – Regional Gypsy & Traveller Public Engagement Event –Cllr Puckey, Cllr Mrs Hobbs will attend this event.
- c) Cambridgeshire Local Access Forum – Cllr Mrs Malkin
- d) Vitalise - noted
- e) CALC – Parish Forum – 4<sup>th</sup> June Cllr Carter will attend.  
CALC – Welcome & Briefing Event – Cllr Mrs Hobbs, Mrs Wilkes and Mrs R Thompson
- f) CALC – Website Improvements - noted
- g) Simon Martin – Green Spaces in Isleham – The clerk will write to
- h) Mr Martin informing him that the piece of land on Waterside is green space but not the land in the pit on the opposite side of the road. This could be considered as part of the Parish Plan.
- i) SCC – Minerals & Waste Consultation – Cllr Puckey

Cllr  
Puckey  
Cllr Mrs  
Hobbs

Cllr Mrs  
Malkin  
Cllr  
Carter

Clerk

**14. MONTHLY FINANCIAL MATTERS**

- a) End of Year Bank Reconciliation/Approve Annual Return  
It was proposed by and seconded by that the council approve the end of year bank reconciliation and the annual return for the year ending 31<sup>st</sup> March 2007

CARRIED

- b) April Bank Reconciliation  
(Cheque signatories remain the same)  
It was proposed by Cllr Garbett and seconded by Cllr Puckey that the April bank reconciliation be approved

CARRIED

- c) To Pay May Accounts  
It was proposed by Cllr Garbett and seconded by Cllr Puckey that the May accounts be paid.

CARRIED

- d) Clerks & Councils Direct - Archiving/Model Code of Conduct Workshops – Cllr Garbett/Cllr Mrs Malkin
- e) Councillors Workshop Garbett/Neal

**15. NOTICE OF AUDIT**

It was noted by the council that the notice of audit is to be posted on Thursday 17<sup>th</sup> May. Documents will be available for inspection from 6<sup>th</sup>-28<sup>th</sup> June 2007.

**16. TO REVIEW COUNCIL INSURANCES**

Take off the photocopier/computer item 6

It was proposed by Cllr Garbett and seconded by Cllr Carter

**17. ALLOTMENT MATTERS**

Water Supply – previous allotment chairman proposed a water supply and offered to do the necessary pipe work, it is no longer certain whether he would be prepared to undertake this work.

It was proposed by Cllr Garbett and seconded by Cllr Mrs Malkin that Mr Chaplin be contacted to see if he is still prepared to do the work for the village then it proceed, if he is not then the matter will be referred to the finance committee.

CARRIED

**18. PLANNING MATTERS**

- a) Planning Applications

07/00457/FUL New vehicular access at Trelander, 18 Prickwillow Road – Object on the grounds that the council consider that this looks as if it could be the beginning of a business. A previous application for a property was refused on this site because the flood risk assessment was not satisfactory. The clerk will contact Susannah Dyer to ask whether this may affect this application.

Clerk

Cllr Neal abstained

- b) Planning Approvals

07/00279/FUL - Two storey side extension at Concord Farm.

07/00329/LBC - Alterations & Improvements at 2 Sun Street.

**19. LATE SUBMISSIONS**

- a) Letter from Linda Gannon
- b) ECDC planning approval
- c) Allianz Cornhill – notification of receipt of claim
- d) CCC – Jointly funded minor highways bid – Next meeting
- e) Quote from Palmers for framework around flat roof on village hall roof

It was proposed by Cllr Carter and seconded by Cllr Garbett that the council hold the quote and investigate what other options might be suitable for keeping youngsters off the roof.

CARRIED

School governors – Cllr Cave is entitled to serve out his term of office as a school governor so at the moment the parish council are not in a position to appoint anyone else to the post.

Truelink – West Street, Little London badly cut or not cut at all.

Meeting Closed at 9.24pm

**Date of next meeting:** June 4<sup>th</sup> 2007

1. Election of Chairman LGA 1972, ss 15 (1 & 2)
2. To Sign Declaration of Acceptance of Office LGA 1972, s 83(4)
3. Election of Vice-chairman LGA 1972, ss15(6)
4. Minutes LGA 1972 Sch 12, para 41(2)
5. Dec of Interest Parish Councils (Model Code of Conduct) Order 2001 Part
6. Exc Right of Burial SI 1977/204, art 10 (1)