

# ISLEHAM PARISH COUNCIL

Clerk: Mrs Diane Bayliss

Power Action

Chairman Mr Derrick Beckett

## MINUTES OF THE PARISH COUNCIL MEETING HELD MONDAY 7<sup>th</sup> JULY 2008 IN THE VILLAGE HALL

**Those Present;-** Cllr Beckett, Cllr Carter, Cllr Mrs Wilkes, Cllr Mrs H Thompson, Cllr Earl, Cllr Baines, Cllr Garbett, Cllr Hobbs, Cllr Mrs R Thompson, Cllr Neal, Cllr Mrs Malkin  
5 Parishioners

### 44 APOLOGIES FOR ABSENCE

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County Councillor Powley,

### 45 MEMBERS DECLARATION OF INTEREST *(For Items on Agenda)* 1

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Cllr Mrs R Thompson 58b (Prejudicial)

Cllr Mrs P Wilkes 56a (Personal)

Cllr Mrs H Thompson 56a (Personal)

Cllr Baines Item 60 2 Sun Street

Cllr Mrs R Thompson 60 2 Sun Street

Any comments made by Cllr Beckett on planning matters are subject to change when presented with all the facts at ECDC planning meeting and do not constitute a pre-determination of any matter.

### 46 MINUTES OF LAST MEETING 2

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It was proposed by Cllr Carter and seconded by Cllr Garbett that the minutes of the meeting held on 9<sup>th</sup> June 2008 be approved as a correct record of the business transacted. (Specify Old & New Tractors Item 34)

**CARRIE  
D**

### 47 MATTERS ARISING *(for information only)*

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There were no matters arising.

### 60 Item 60 Was brought Forward in order to allow the opportunity for Mr Wilson to speak for 3 minutes about his application. 3

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a) 08/00666/CAC Demolition of existing front clunch boundary wall and rebuild with existing vehicle access widened, together with additional pedestrian and vehicle accesses at 24 Mill Street, Isleham for Mr & Mrs Wilson - No Objection.

08/00601/LBC External redecoration, replace front entrance door and frame at 2 Sun Street, Isleham for Mr & Mrs Barlow - No objection as long as the colour change is acceptable within the requirements for listed buildings.

08/00602/LBC Demolish lower existing clunch walls at 2 Sun Street, Isleham for Mr & Mrs Barlow - No objection

08/00603/LBC Refurbish existing store/play room at 2 Sun Street, Isleham for Mr & Mrs Barlow - No objection

b) 08/00408/FUL Construction of double garage, internal

Clerk  
reply  
to all

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alterations at 12 West Street, Isleham for Mr B Corke.

08/00409/LBC Internal alterations, installation of double garage and sub division of plot at 12 West Street, Isleham for Mr B Corke

08/00445/FUL Change of use from B1 to B2 commercial at 9-10 Hall Barn Road Industrial Estate for Mr Andrew Waite.

08/00388/FUL Removal of 2 metre high conifer hedge to be replaced by 2 metre high wooden fence at 32 Sun Street, Isleham for Mr Ian Richardson.

08/00416/LBC Conversion of existing barn into 4no dwelling with detached double garage at Barn adjacent to 12 West Street Isleham, for Crestsign Ltd.

08/00411/FUL Conversion of existing barn into 4no dwelling with detached double garage at Barn adjacent to 12 West Street Isleham, for Crestsign Ltd.

**Item 51** Was brought forward so that Mr Aspland could explain the changes to the plans. Final drawings will be available by the end of the month. Therefore it was proposed by Cllr Wilkes and seconded by Cllr Hobbs that Parish Councillors attend the meeting of ICA on the 28<sup>th</sup> July in order that they can approve the plans that will be presented at the Public Meeting on 14<sup>th</sup> August.

### **CARRIED**

It was proposed by Cllr Garbett and seconded by Cllr Mrs Hobbs that the Council contact the tree officer to see whether it might be possible to remove 3 or 4 trees to facilitate the building of the new centre and replace them with 7 or 8 mature trees to be placed in the gaps around the remainder of the recreation ground.

6 in favour, 3 objections, 1 abstention

### **MOTION CARRIED**

## **48 POLICE MATTERS**

a) A Neighbourhood Panel meeting was held on 2<sup>nd</sup> July which was well attended by the police, ECDC, CCC but poorly attended by Isleham residents. The Panels have been very successful with the number of complaints coming down.

Two main points concerning Iseham were raised at the meeting:

- Problems with refuse collections (District Councillor Report)
- Problems with litter at the Priory and the Recreation Ground; The PCSO's have been informed and the Environmental Agency are interested; addresses can be passed on to them and they will write to the offenders.

Other matters:

PCSO Barbara Neill has been training a new PCSO who will be working with her from now on.

All items noted by the Council  
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Clerk

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Concerns were raised about anti-social behaviour in Soham and Fordham as well as the number of thefts from vehicles in Fordham.

## 49 VILLAGE HALL MATTERS

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- a) Interviews are being held at the moment with a view to filling the position of caretaker. Mr David Green is undertaking the cleaning in the interim period while the Clerk is continuing with the bookings and holding the keys.

## 50 RECREATION GROUND MATTERS

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- a) There has been no response to the letter about the possibility of a gate in the fence on the new recreation ground.
- b) It was noted by the Council that the old tractor was sold for £1050.

## 51 ICA

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- a) This item was discussed at the beginning of the meeting following Planning Matters.

## 52 CEMETERY & CHURCHYARD MATTERS

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- a) The deadline for Tenders submitted to Cheffins is July 18th. Philip Ambrose will bring them to Isleham on that day and they will be opened by the Clerk with the sub-committee present. All tenders received will be discussed at the meeting on 28<sup>th</sup> July.
- b) It was proposed by Cllr Garbett and seconded by Cllr Mrs Wilkes that the Burial Fees be increased by 5% from September 1<sup>st</sup>.

Clerk

Clerk

**CARRIE  
D**

It was proposed by Cllr Garbett and seconded by Cllr Carter that a letter be sent to Mrs Ivy Rutterford thanking her for her work on the upkeep of the war memorial.

Clerk

**CARRIE  
D**

## 53 COUNTY & DISTRICT COUNCILLORS REPORT

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- a) County Councillors Report
  - New leader Cllr Gill Tuck - there is still no Cllr from East Cambs however there is a contact between leader of ECDC and CC.
  - A good jointly funded minor highways bid which will hopefully be successful as the projects are smaller and cheaper to accomplish.
  - The CC will approve signs to the carrot factory from the A142 if Thompssetts are willing to put them up. A letter was sent in April but no reply has been received so far.
  - Waterside travellers site application withdrawn and no further details have been received about the

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development of the site.

b) District Councillors Report

- The Church Hall at Soham has been lost and passed for housing
- A master plan is to be produced for Soham
- A new Leisure Facility is planned for Ely
- The strongest possible action is being taken by ECDC to resolve the difficulties with waste collections across the district.

## 54 MONTHLY FINANCIAL MATTERS

a) June Bank Reconciliation

It was proposed by Cllr Garbett and seconded by Cllr Baines that the June bank reconciliation be approved.

**CARRIED**

b) To Pay July Accounts

It was proposed by Cllr Garbett and seconded by Cllr Baines that the July accounts be paid.

**CARRIED**

As there is not to be a meeting in August it was proposed by Cllr Baines and seconded Garbett by that the staff wages be paid the first Monday in August subject to approval from the chairman and vice-chairman.

**CARRIED**

c) It was proposed by Cllr Garbett and seconded by Cllr Carter that the Council continue with the appointment of Trevor Bowd from ECDC as the Internal Auditor.

**CARRIED**

d) It was proposed by the Chairman and seconded by Cllr Baines that the Clerks salary increase by one spinal point following her completion of and pass in the Certificate in Local Council Administration according to the terms of her contract of employment.

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Clerk

e) The date of the budget meeting was set for Monday 29<sup>th</sup> September 2008 at 7pm.

## 55 CORRESPONDENCE

a) A letter from Cambridgeshire County Council regarding the possible closure of Post Offices in Cambridgeshire was noted. A meeting is to be held on 24<sup>th</sup> July at The Grange either Cllr Mrs Malkin or the Clerk will attend if possible.

Clerk

b) A letter of thanks for the Council's support of the Soham Community Hall Trusts proposals for the Church Hall site in Soham was duly noted.

c) A letter was received from Michelle Burrell (ECDC) inviting members of the Council to the first meeting of the Play Partnership for the District. Cllr Mrs Malkin and the Clerk will attend the meeting on 30<sup>th</sup> July at Swaffham Prior Village Hall.

Clerk

d) A full report recommending compulsory purchase will be taken forward to the full Council meeting in October

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- e) Mr Philip Clark from Cambridgeshire County Council has written to the Council asking to re-arrange the meeting with Councillors about the Local Nature Reserve. It is hoped that this can be combined with a guided walk which is to be organised for the end of July.  
Cllr Mrs Malkin, Cllr Earl, Cllr Mrs R Thompson, Cllr Mrs Wilkes The Clerk and Mrs H Thompson will attend the meeting if possible.

Clerk  
to  
Arrange  
date

## 56 HIGHWAYS/FOOTPATH MATTERS

- a) It was proposed by Cllr Carter and seconded by Cllr Garbett that the Council contact Hereward Housing about the trees which need to be trimmed along the back of Limestone Close.  
**CARRIED**
- b) Cambridgeshire County Council have awarded Isleham a grant of £300 for the maintenance of the village footpaths as part of the Parish Paths Partnership (P3).  
The signs on footpath 5 need to be replaced now that work is complete on the house (Pound Lane)
- c) A letter has been received from CCC confirming that planings will be placed in the verge at the junction of Waterside Road and Coates Drove. The CC also notified the Council that they consider Fen Bank Road 'fit for purpose' therefore they will not be re-surfacing it at the moment, however they will continue to inspect it annually.
- d) A notice of tree works to be carried out at 31 Beck Road as been read and noted by the Council.
- e) A notice of Registration of Possessory Title for The Pound has been received and noted by the Council.  
There have been two complaints about parking on the junction of West Street and Little London which will be passed on the Police.

Clerk

Noted

Clerk

Noted

Noted

Noted

Clerk

## 57 ALLOTMENT MATTERS

- a) It was proposed by Cllr Mrs R Thompson and seconded by Cllr Garbett that the Parish Council **resolves** to allow non-Isleham residents to rent plots on the Dunstall Allotment. In the event that the plots are filled a waiting list shall be compiled and when plots become vacant Isleham residents will be given preference.

Clerk

### **CARRIED**

It was proposed by Cllr Carter and seconded by Cllr Mrs Wilkes that the Council ask Mr Ray Sheldrick if he would be willing to cut the Three Tree Allotment using the Council's tractor.

Chair

## 58 WASH MATTERS

- a) The Council have received a letter from the Land Registry giving them a Possessory Title for the Luggar Bank. The Council will have to wait 12 years to apply for an upgrade to an absolute title.

Noted

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b) While the Clerk and the Chairman were on holiday a gentleman was found loading a boat into the Marina at the wash. Following a conversation with Cllr Mrs Malkin and Cllr Neal it was decided that the matter would be referred to this meeting for discussion.

Following this discussion it was proposed by Cllr Neal and seconded by Cllr Carter that a letter is sent informing the gentleman that there should be no unloading or loading of boats on the Wash.

Clerk

**CARRIE**

**D**

It was proposed by Cllr Baines and seconded by Cllr Garbett that a sign should be made stating that boats may not be loaded or unloaded by mechanical lifting mechanisms on the wash by order of Isleham Parish Council.

**CARRIE**

**D**

A letter will be sent to Mr Cave re-iterating that boats are not to be loaded or unloaded on the wash side of the Marina.

**59 TO DISCUSS LDF**

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a) Much of the LDF does not apply directly to Isleham however it has been noted that Isleham has been designated as a limited service centre. A reply will be sent to ECDC outlining the need for public transport in Isleham.

Clerk

A letter will be sent to Katie Childs thanking her for all the work that she has done on this project.

Clerk

**60 PLANNING MATTERS**

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This item was discussed at the beginning of the meeting. There being no further business the meeting closed at 9.57pm

**Date of next meeting:** 28<sup>st</sup> July 2008

Next full Council meeting Monday 1<sup>st</sup> September

1. Dec of Interest Parish Councils (Model Code of Conduct) Order 2007 Part 2
2. Minutes LGA 1972 Sch 12, para 41(2)
3. Standing Orders Section 16
4. Clerks Model Contract section 7

Signed: .....

Chairman

Date: .....