

ISLEHAM PARISH COUNCIL

Clerk: Mr Richard Liddington The Beeches, 32 Mill Street, Isleham, Ely, Cambs. CB7 5RY

Email: islehampc@gmail.com

Chairman: Mr Richard Radcliffe

MINUTES OF THE PARISH COUNCIL MEETING HELD

9th April 2018

AT THE BEECHES

Those Present; - Cllr D Beckett (DB); Cllr Mrs J Malkin (JM); Cllr R Mitchell (BM); Cllr S Paveling (SP); Cllr Mrs G Preece (GP); Cllr Radcliffe (RR); Cllr B Turton (BT) Cllr P Wilkes (PW)

Members: 10

Quorum: 4

Clerk: Richard Liddington (RL)

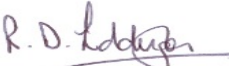
Parishioners: 4 incl County Clr P Raynes (PR)

17-18/284	APOLOGIES FOR ABSENCE LGA 1972s95 Cllr Patterson , Cllr Bruyneel-Smith	Action
17-18/285	DECLARATION OF INTEREST Cllr Beckett 17-18/290 – in respect to his role on ECDC planning committee	
17-18/286	OPEN FORUM FOR PUBLIC PARTICIPATION (15mins) Mr Allsop raised the issue of the proposed development by Bloor homes. He questioned how if planning permission for a single house development on Little London had been refused due to the lack of infra structure within the village, could the proposed development of 125 houses be supported? Mr Allsop also questioned the influence that the Parish Council have on ECDC / CCC regarding addressing the amount of litter and poor state of the highways within the village. RR and DB stated that we have undertaken our own village litter pick and that ECDC have now taken over the refuse contract from Veolia, which will hopefully lead to improvements. They also stated that we share these frustrations, that we are in regular dialogue with both councils but that residents can also report their concerns directly with the relevant councils via their web tools.	
17-18/287	TO APPROVE MINUTES OF MEETING HELD 5th March 2018 It was proposed by BT and seconded by SP that the minutes of the meeting held 5 th March 2018 be approved. UNANIMOUS	Clerk
17-18/288	MATTERS ARISING / CLERKS REPORT (also see appendix 1) (a) <u>Parish Precept</u> RR reported that a clerical error had resulted in a 5.4% increase in the Council precept for 2018-19, rather than the agreed 1.5%, that this had resulted in an additional charge of approximately £4.43 per household and generated an additional income of £4742. RL apologised most sincerely for this error but reported that having taken advise from ECDC senior financial officer it was neither cost effective to re bill residents or illegal to retain this money. It was proposed by DB and seconded by BT to take no further action on this matter, other than to place the identified amount under a separate budget heading and take it into consideration when determining the 2019-20 precept. UNANIMOUS	Clerk
(b)	<u>Parish Trees</u> It was proposed by PW and seconded by JM to accept a quote of £1620 from Greenwood tree surgery for remedial works on a total of 18 trees in the old cemetery and on the recreation field.	Clerk

	UNANIMOUS	
	<p>It was also agreed to contact Greenwood tree surgery re the cost of a bespoke tree survey of all trees which fall under the responsibility of the Parish Council. It was suggested by SP that it may be cost effective to undertake such work in conjunction with a neighbouring Parish.</p> <p>It was agreed that the watering of the recreation ground trees planted last year would not resume until at least the start of May.</p>	<p>Clerk</p> <p>Clerk</p>
17-18/289	COUNTY & DISTRICT COUNCILLORS REPORT & BUSINESS	
(a)	<p>County Councillor Raynes raised the following points:</p> <ul style="list-style-type: none"> • For reasons of both cost savings and to make them more accessible to the public, approximately 900 staff are to be relocated from Shire Hall to other community buildings. • The Fire and Rescue service will fall under the responsibility of the Police Commissioner from July 2018. • The start date for work on the Prickwillow Road remains April 2018. • The anticipated completion date for the Ely bypass is October 2018. <p>DB stated that CCC are still not fully addressing the highways problem on Houghtons Lane.</p>	PR
(b)	<p>District Councillor Beckett raised the following points:</p> <ul style="list-style-type: none"> • ECDC have now officially taken over responsibility for refuse collection from Veolia. • An invitation has been received for Councillors to attend the official opening of The Hive Leisure Centre in Ely. 	
17-18/290	PLANNING MATTERS	
(a)	<p>Planning Applications:</p> <p>18/00328/FUL Erection of six foot fence at front of property. 2 Mill St Isleham. Mrs A Palmer.</p> <p>Objection on the grounds that the proposed fencing is not in keeping with a house located in the very centre of the village and within a conservation area.</p> <p>18/00347/FUL Change of use from B1 to B2. 4 Hall Barn Rd Isleham Uber Tuning Ltd.</p> <p>Objection on the grounds that it would:</p> <ul style="list-style-type: none"> • Result in unacceptable noise levels to both other industrial units and more importantly to local residents. • Set a precedent for the change of use and construction of other B1 industrial units on this and the adjacent site. (which is included in the latest Local Plan) <p>18/00363/OUM. Outline planning permission with all matters reserved except for access for the erection of up to 125 dwellings including affordable housing, land to be reserved for nursery use (Use Class D1) open space including an extension to the recreation ground, play areas, sustainability drainage features and associated infrastructure including foul sewerage pumping station. Land accessed between 2 and 4 Fordham Rd Isleham. Bloor Homes Eastern</p> <p>Objection on the grounds:</p> <ul style="list-style-type: none"> • That concerns already submitted as part of the Local Plan, have not been addressed specifically that: <ul style="list-style-type: none"> ○ the size of the proposed development) is too big for a village of our size and would adversely change the character of both our own and neighbouring villages ○ the infrastructure of our village will not cope with 125 additional houses and as such, this new development would have a significant, negative 	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>

	<p>impact on the lives of local residents.</p> <ul style="list-style-type: none"> • That the Outline Planning application has the following concerns / anomalies: <ul style="list-style-type: none"> ○ We do not accept that there is capacity in both local schools & surgery. ○ We do not agree with the developers statement that an additional 250 cars would be “imperceptible to other road users”. ○ To ensure the safety of both residents and other vehicle users we continue to feel that the access of this site onto Fordham Rd should be via a roundabout. ○ We believe that there should also be a reduction in the legal speed limit to 50mph for a designated stretch of Fordham Road. ○ Assurance is sought that the long term maintenance of the roads, trees and communal facilities will remain with the developer. ○ We regard the need for at least 3 vehicles per dwelling to be included within any reserved matters. ○ Any footpath between the development and the new community / village centre must not go through the existing recreational pitches. ○ Clarity is also sought regarding the suggested purpose, access and parking arrangements for the proposed Early Years facility. ○ Houses adjacent to Fordham Road should be constructed off a ‘service road’. ○ Changes need to be made to the road / bridge layout on Fordham Rd, adjacent to the nature reserve. ○ We do not feel that the proposed house types reflects the local market need and therefore expect increased numbers of smaller houses to be identified within the allocation. ○ We expect priority for all affordable housing to be given to existing residents within the village. ○ We deem the identified number of bungalows to be completely insufficient. We expect any properties bordering West St and Hall Barn roads to be bungalows. ○ We expect a minimum 5m border between all new and existing developments, not just a part of it. ○ We deem a maximum of 2 storeys (not 2.5 as indicated in the application) to be more than sufficient for this site. ○ We do not believe that the applicants suggestion that there were not ‘significant objections’ to this development or that there was “support for the provision of new housing, to be accurate. ○ We would ask that any development of the site be undertaken over the 20 year period of the local plan , rather than the max 5 years identified in the application. 	
(b)	Planning Approvals:	
	17/01249/RMM Application for reserved matters approval for the erection of 14 dwellings and new access pursuant to outline planning permission 16/00055/OUM Land adjacent to 8 Hall Barn Rd Isleham Cloughmore Homes Ltd.	
	17/02147/FUL Proposed detached two storey dwelling with internal garage. Site east of Appleyard Farm Houghtons Lane. Isleham. Mr & Mrs Beckett.	
(c)	Planning Refusals:	
	Nil	
(d)	Other Planning Matters:	
	18/00213/FUL Alterations and extensions to alter existing bungalow to house. 19 Church St Isleham. Proposal withdrawn. *	
17-18/291	POLICE MATTERS	
	The Coop recently suffered another ram raid.	

17-18/292	PLAY AREA & SKATEPARK	
	It was confirmed that Isleham tennis clubs are to have access to the MUGA for a second season.	
17-18/293	RECREATION GROUND MATTERS	
(a)	Joint Sports / IPC Memorandum of Understanding.	
	It was agreed that further clarification regarding the specific responsibilities associated with the proposed new joint committee needed to be made before issuing. It was also noted that the agreement should also include the need to follow the Parish Councils financial procedures.	BT RL
(b)	Steel Bones Event.	
	It was proposed by PW and seconded by GP to allow the Steel Bones Charity event of Sunday 29 th July 2018 to be a private event. Participants are to be allowed to access the field via the Fordham Rd entrance. Agreement is to be reached with The Beeches regarding the use of a BBQ. UNANIMOUS	RL
(c)	Funfair Request.	
	It was proposed by PW and seconded by SP to allow (subject to payment of outstanding electricity charges) the James Dean Funfair to use the recreation field between Sunday 3 rd & Sunday 10 th June , with the fair operating on Thursday 7 th / Friday 8 th & Saturday 9 th June. UNANIMOUS	RL
(e)	It was noted that work on the fertilisation of the recreation field will start next week.	
(f)	Following a request from Mr Wilding it was noted that approval had already been given for the purchase of a new lawnmower for use in / around the Beeches. It was proposed by JM and seconded by GP that RR and DB be authorised to approve the purchase of a new lawn mower up to a maximum of £300. UNANIMOUS	
17-18/294	CEMETERY & CHURCHYARD MATTERS	
(a)	It was proposed by PW and seconded by SP to approve the Right of Interment of Mr McDonald and the Exclusive Right of Burial of Mr Long. UNANIMOUS	
(b)	It was noted that the clerk will organise the schedule for transferring the cemetery records onto the new data base after the Financial year end proceedings are completed.	
17-18/295	ICA REPORT/THE BEECHES	
(a)	Drain & Block Paving Problems.	
	RL reported that problems continue with both the drainage and some block paving at The Beeches. It was agreed to organise an independent camera survey of the drains and to submit additional photos of the sunken block paving to the contractors.	Clerk
(b)	Car Park Request	
	It was proposed by PW and seconded by JM to allow Newmarket Ramblers to use The Beeches Car Park on Wednesday 19 th September. UNANIMOUS	Clerk
(c)	JM raised the need for the Beeches display board to be cleared of old publicity material.	BT GP
17-18/296	MONTHLY FINANCIAL MATTERS	
(a)	Pay Accounts April 2018 – see appendix 2.	
	It was proposed by PW and seconded by SP to approve the pay accounts for April 2018.	

(e)	We have received a request for funding from Neighbourhood Watch. It was agreed that further information regarding the number of houses within the village.	
(f)	Councillors were reminded that Lucy Frazer's visit has been rearranged for Friday 20 th July at 13:00 – 14:00.	
(g)	Councillors were informed that responses to Fordham's Neighbourhood Plan need to be submitted by Thursday 3 May 2018.	
(h)	RL informed councillors that he is still to receive a response to a letter sent to ECDC re a range of Highways matters.	
(i)	RL informed councillors that further thefts of items from the new cemetery have been reported to the PCSO.	Clerk
17-18/300	ALLOTMENT MATTERS	
	It was noted that no further correspondence has been received from the resident interested in purchasing / long term lease his allotment.	
17-18/301	ORCHARD MATTERS	
	Nil matters.	
17-18/302	WASH MATTERS	
	Nil matters.	
17-18/303	MOTION TO EXCLUDE THE PUBLIC AND PRESS	
	That the public (including representatives of the press) be excluded during the consideration of the remaining item No 68 because it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the item(s) there would be disclosure to them of exempt information of Category 1 & 2 Part 1 Schedule 12A to the Local Government Act 1972 (as amended).	
17-18/304	DATE OF MEETINGS FOR 17-18 YEAR	
	Interim planning meeting - Monday 23 rd April 2018 (tbc) Parish Council meeting - Monday 14 th May Parish Council meeting - Monday 4 th June Interim planning meeting - Monday 18 th June Parish Council meeting - Monday 2 nd July Interim planning meeting - Monday 16 th July	
17-18/305	AGENDA ITEMS FOR NEXT MEETING	
	<i>Any business and payments, to be considered at Parish Council meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.</i>	
	<ul style="list-style-type: none"> • Nominations for role of Chairperson by Tuesday 8th May for inclusion in 14th May agenda • Changing room Spreadsheet • Updating Cemetery records • Feedback from parish conference 	
	There being no other business – meeting closed at 10.10pm	
		

* it was subsequently discovered that the notified withdrawal of planning application number 18/00213/FUL was an error and that an amended application is being submitted

Appendix 1a April 2018 Actions

Agenda No	Action Point	Responsible	Comments on Progress
17-18	Write up and distribute draft mins	Clerk	13.4.18 Draft mins distributed
287	Post March minutes on website	Clerk	Sent to CP
288 (a)	Estab new code for additional precept	Clerk	
288 (b)	Initiate tree surgery, pursue survey & inform of watering schedule	Clerk	16.4.18 emailed Greenwood trees authorising quotes & requesting revised tender for survey. Work to be undertaken 23 rd & 24 th April Work on cemetery completed / rec ground only part completed due to tree order Tree survey an agenda item
290	Submit planning responses	Clerk	10.4.18 18/00328 & 18/00347 emailed to ECDC 10.4.18 18/00363 emailed to councillors & 13.4.18 forwarded to ECDC
293 (a)	Amend MoU	BT Clerk	10.4.18 & 16.4.18 Amended
293 (b)	Inform Steel Bones & ICA	Clerk	16.4.18 Emailed Steel Bones incl rental agreement and new data protection expectations
293 (c)	Contact Funfair	Clerk	8.5.18 Payment finally received for electricity. Confirmed 2018 dates
295 (a)	Liaise with CJ Murfitts re Beeches issues	Clerk	Ongoing – await camera report on drains
295 (b)	Inform Ramblers of Decision	Clerk	16.4.18 Emailed confirmation
295 (c)	Clear old publicity from notice board	BT GP	
296 (a)	Authorise payments	RR CP	16.4.18 – Payments authorised
297 (b)	Contact CCC re Waterside highways issues & residents association	Clerk	20.4.18 – letter sent via email
297 (c)	Contact ECDC and Jacob Mayall re litter	Clerk	Letter sent to ECDC 20.4.18
297 (d)	Contact CCC re 1 Mill St	Clerk	
299 (i)	Report graveside thefts	Clerk	13.4.18 Relayed to PCSO and new regional police sergeant, who advised that the resident reports the thefts directly to 101. 16.4.18 Info relayed to resident
Other action			
Contacted ECDC re failure to cut Limestone Close verge (part of their agreement with Sanctuary housing)			
Worked on Year End paperwork			
16.4.18 Reported non collection (yet again) of communal bins ref MB73046415			
19.4.18 Reported Temple Drove potholes 00291631 – work ordered			
19.4.18 Reported East Fen Rd potholes 0291629 – work ordered			

Appendix 1b March 2018 Actions

Agenda No	Action Point	Responsible	Comments on Progress
17-18	Write and distribute minutes	Clerk	6.3.18 - Draft min s emailed to councillors
264	Organise a tree survey of Cemetery & Recreation field	Clerk	19.3.18 – emailed Cathy White re full scale survey. Arranged to meet Paul Greenwood re immediate actions
265	Publish April mins		19.3.18 – emailed to CP
266	Prepare spreadsheet of all costs/income associated with changing rooms	Clerk	
	Contact residents of Jubilee close re tree responsibilities	Clerk	19.3.18 – letter sent
	Contact resident in relation to allotment lease	Clerk	20.3.18 – resident emailed instructing him of decision
268	Respond to planning applications	Clerk	6.3.18 – submitted
271	Liaise with IYFC re CCTV cameras	Clerk	22.3.18 – included as part of joint IPC/sports leaders mtg
272	Liaise with Mrs Barrett re cemetery plaque	Clerk	6.3.18 – confirmed via email
	Organise timetable for copying of records onto database	Clerk	
273	Inform CP of any amendments to Beeches acknowledgement board	Councillors	
274	Post Pay Accounts onto Rialtus software	Clerk	6.3.18 – completed
	Approve BACS payments	CP & RR	6.3.18 – completed
	Prepare end of year accounts / Complete internal audit	Clerk	Ongoing throughout the month
	Contact Parish church re floodlight timing	Clerk	19.3.18 – Informer via email
275	Contact English Heritage re use of The Priory	Clerk	6.3.18 - Informed via email
	Inform Sparkes Close residents of reporting arrangements.	BM	20.3.18 – Letters sent
	Liaise with CCC re possibility of safety barriers at Maltings Lane / Beck Rd.	DB	19.3.18 – Email correspondence with highways team. The money can only be used for the original purposes of speed watch + _ 1x VAS
	Write informer article expressing appreciation to local farmers.	RR	6.3.18 – Emailed to councillors
	Write to relevant public house regarding 'best practice'	Clerk	20.3.18 – Letters sent
276	Publish data protection policy on website	Clerk	20.3.18 – emailed to CP for posting
Other actions / Issues			
8.3.18 - Reported fly tipping FS-Case-69875315			
19.3.18 – advertised replacement for Councillor Wightman			
6.3.18 & 20.3.18 – submitted article for the Informer			
29.3.18 - Reported fly tipping 71610215			
29.3.18 - Reported (again) unemptied Veolia bins			

Appendix 2 Pay Accounts

ISLEHAM PARISH COUNCIL						
TO PAY ACCOUNTS April 9th 2018						
	Payee	Item	Net	VAT	Total	Power
Payments made since the last meeting						
BACS	Staff	March Salaries	£1,793.15	£0.00	£1,793.15	LGA 1972 s112
Direct Debit	PWLB	Loan	£3,040.20	£0.00	£3,040.20	LGA 1972ss50 LGA 2003 s1 p2
Direct Debit	British Telecom	Broadband services	£41.80	£8.36	£50.16	Open spaces act 1906 ss9 &10 LGA 1972 s214
Direct Debit	Welplan	Pension contribution 4.4.18	£10.62	£0.00	£10.62	LGA 1972 s112
Direct Debit	Statement 19.3.18 *					
	Lloyds Bank multi-pay card	Monthly fee	£3.00	£0.00	£3.00	LGA 1972 SS50
BACS Payments for authorisation at tonight's meeting:						
126PB000080191812	HMRC	Tax & NI	£82.56	£0.00	£82.56	LGA 1972 s 112
72854	Barnwell Electrical Company	Car park bollard repairs	£80.40	£16.08	£96.48	Open spaces act 1906 ss9 &10 LGA 1972 s214
	ACRE	Membership fee	£55.50	£0.00	£55.50	LGA 1972 s144
3753	ICA	Water charge (outside tap)	£15.00	£0.00	£15.00	LGA 1972 s50
3752	ICA	Car park lighting charge March - June	£132.00	£6.60	£138.60	LGA 1972 s50
SBO1074855	Veolia	Bin collection	£178.64	£35.73	£214.37	Local Authorities cemeteries Orders 1977 & 1986
SM18667	Rialtus Business Solutions	Software Support	£360.00	£72.00	£432.00	Open spaces act 1906 ss9 &10 LGA 1972 s214
60068018	Cambs County Council	3 Trees allotment Half yearly rent	£285.00	£0.00	£285.00	Open spaces act 1906 ss9 &10 LGA 1972 s214
1087652667/2	NFU Mutual	Tractor insurance	£284.92	£0.00	£284.92	Open spaces act 1906 ss9 &10 LGA 1972 s214
609	J Sheldrick	March payroll services	£19.67	£3.93	£23.60	LGA 1972 s 112

£6,382.46 £142.70 £6,525.16

* includes £76.78 refund from Land Search UK (credited to Lloyds multi-pay card). See March Pay accounts