

ISLEHAM PARISH COUNCIL

Clerk: Mr Richard Liddington The Beeches, 32 Mill Street, Isleham, Ely, Cambs. CB7 5RY
Email: islehampc@gmail.com
Chairman: Mr Richard Radcliffe

MINUTES OF THE PARISH COUNCIL MEETING HELD

4th June 2018

AT THE BEECHES

Those Present; - Cllr D Beckett (DB); Cllr Mrs J Malkin (JM); Cllr R Mitchell (BM); Cllr C Paterson, Cllr Mrs G Preece (GP); Cllr Radcliffe (RR);

Members: 11

Quorum: 4

Clerk: Richard Liddington (RL)

Parishioners: 2 incl County Clr P Raynes (PR)

18-19/47	APOLOGIES FOR ABSENCE LGA 1972s95	Action
	Cllr P Wilkes, Cllr B Turton, Cllr Paveling, Cllr Caffarelli, Cllr Bruyneel-Smith	
18-19/48	DECLARATION OF INTEREST	
	Nil	
18-19/49	OPEN FORUM FOR PUBLIC PARTICIPATION (15mins)	
	Nil matters	
18-19/50	TO APPROVE MINUTES OF MEETING HELD 4th June 2018	
	It was proposed by DB and seconded by CP that the minutes of the meeting held on 4.6.18 be approved <p style="text-align: right;">UNANIMOUS</p>	
18-19/51	MATTERS ARISING / CLERKS REPORT (also see appendix 1)	
(a)	USAF Memorial It was noted that initial contact has been made with both RAF Lakenheath and St Andrew's Parish Church re a possible plaque commemorating the USAF plane crash just outside the village in 1949. It was proposed by DB and seconded by CP to pursue the idea of a small memorial via St Andrew's PCC and Diocesan Board. <p style="text-align: right;">UNANIMOUS</p>	Clerk
(b)	Beeches Drain Survey This has come back clear, with the problems appearing to result from the lack of water pressure within the cisterns. Tenders to be obtained for replacing the cisterns.	CP
(c)	Additional Precept It was noted that the additional precept of £4742 has been journaled to a separate 'earmarked' coding.	
18-19/52	COUNTY & DISTRICT COUNCILLORS REPORT & BUSINESS	
(a)	County Councillor Rayes provided the following updates: <ul style="list-style-type: none">• Resurfacing of the Prickwillow Road is still scheduled to begin in August and will result in the (part) closure of the road for a period of three weeks.• Recent meetings with highways officers will hopefully result in the following upgrades to local roads:<ul style="list-style-type: none">○ East Fen Rd – Temporary repairs in 2018 / Inclusion on the 2019 resurfacing programme.○ Waterside - Inclusion on the 2019 resurfacing programme.○ Fen Bank - Inclusion on the 2020 resurfacing programme.	

	<ul style="list-style-type: none"> Public exhibitions regarding the Soham Eastern gateway are being held at: <ul style="list-style-type: none"> Soham Pavilion on 16th & 17th July, between 4.00pm and 8.00pm. St Andrew's Church Soham on 23rd July, between 11.00am and 3.00pm. Soham library is being used as a pilot for changes to provision within County libraries which will include their possible use for various adult learning courses. Time lapse photographs of the new Ely bypass bridge are available on CCC website. Its opening will be preceded by a sponsored walk. The proposed transferring of responsibility for the Fire Service to the Police Commissioner has been relayed to the relevant Secretary of State. <p>DB raised the following issues relating to the proposed development by Bloor homes on Fordham Road:</p> <ol style="list-style-type: none"> It is felt that road narrowing rather than 'give way' signs, need to be pursued It was suggested by DB that Bloor Homes have withdrawn their traffic calming proposals for their proposed development. It was reiterated that a Safety Audit should be undertaken. PR stated that this could either be funded by IPC using CiL money or requested from Bloor Homes. <p>It was also noted that to ensure the safety of residents (especially those potentially flying kites) that the high voltage cables which run over the parcel of land which is likely to be bequeathed to the Parish Council, should be buried into the ground by Bloor Homes before transfer of ownership.</p> <p>These matters are to be considered further at the Parish meeting on 16.7.18</p>	DB DB
(b)	<p>District Councillor Beckett provided the following updates:</p> <ul style="list-style-type: none"> ECDC are introducing a new initiative to raise the profile of hedgehog and swift welfare among young people An appeal against a decision not to include a site in the Local Plan has resulted in a revised Local Plan being put forward for consideration at the full ECDC meeting in September. It was noted that ECDC could not therefore currently claim to have a 5 year housing supply and that current planning applications would be considered accordingly. 	
18-19/53	PLANNING MATTERS	
	5 Year Housing Supply – see above.	
(a)	Planning Applications:	
	18/00276/FUL Replacement dwelling, annexe, revised access and triple carport. 26 Mill Street Isleham. Amendment: reduction in front fenestration. Mr & Mrs Parr: No objection.	Clerk
	18/00276/FUL Replacement dwelling, annexe, revised access and triple carport. 26 Mill Street Isleham. Amendment: relocation of car port and a reduction in height. Mr & Mrs Parr. Objection on the grounds that this does not address previously issued concerns.	Clerk
	18/00667/OUT Detached house and garage. 45 East Fen Rd Isleham. Mr I Cox Objection on the grounds that this does not address previously issued concerns.	Clerk
	18/00688/FUL Proposed single storey side extension. 1 Dockings Lane Isleham. Mr & Mrs Reegan. No objection.	Clerk
	18/00754 Two storey side extension, single storey rear and front extension. 22 Robins Close Isleham. Mr Theobold & Ms Maxwell Objection on the grounds that the loss of garage and the potential increase in cars is likely to result in increased parking on the public highway.	Clerk
	18/00760 Single storey rear extension. 2a Croft Road Isleham. Mr & Mrs G Thomas. No objection.	Clerk
	18/00814/FUL New attached garage and new porch. 30 Station Rd Isleham. Mr Poole No objection.	Clerk

	18/00815/FUL Proposed demolition of redundant workshops, barns and replacing with private detached dwelling and associated works. 2 Station Rd Isleham. Mr & Mrs Hawkins. Objection on the grounds that: <ul style="list-style-type: none"> • Reasons for the previous refusal of planning approval do not appear to have been addressed. • Maintenance is likely to need the approval of adjacent landowners. • The historic boundary wall should be retained. 	Clerk
(b)	Planning Approvals:	
	18/00235/FUL Construction of external staircase and additional first floor entrance to create separate entrance. 4 Limestone Close Isleham. Sanctuary housing Association.	
	18/00467/OUT Outline planning for residential development for 9 detached dwellings, with all matters reserved except access and scale. Wayside Farm, Fordham Road Isleham. Mr Harvey.	
	18/00538/FUL Single storey front extension. 17 Robins Close Isleham. Mrs Cockerton	
	18/00569/FUL Single storey side extension 11a Church Lane Isleham. Mr & Mrs Norbury.	
	18/00696/TRE To prune / fell 2x Cherry trees, Sorbus and 2x apple trees. 10 Mill Street Isleham. Mr Goldsack.	
(c)	Planning Refusals:	
	Nil	
(d)	Other Planning Matters:	
	17/00896/OUT Outline application for proposed dwelling, double carport, parking access and associated site works. Land rear to 52-56 West St Isleham. Mr D Clarke. Appeal to the Secretary of State against the decision of ECDC to refuse to grant planning permission. It was agreed that our objections remain the same as those submitted in June 2017.	Clerk
	17/01220/DISB To discharge condition 6 for the erection of a new development and associated development. 29a Hall Barn Rd Isleham Mr D Fuller (agent).	
	17/02020 /DISA To discharge conditions 3 & 4, 5, 6, 7, 8, 9, 10, 11 for development of 2 No Three bedroom bungalows.	
	17/01247/DISA To discharge conditions 4, 5, 6, 7, 8, 9, 10, 11, 12, 13 & 15 for development of 3 No, three bedroom bungalows. Land adjacent to 2 Houghtons Lane Isleham. Mr J Waters. It was noted that the Parish Council has received a copy of a residents' objection to this discharge and that this discharge is unlikely to be approved at this moment in time.	
18-19/54	POLICE MATTERS	
	The security of the Beeches site remains a concern. It was noted that Palmers have been contacted re the construction and installation of a security gate for the car park A rota will need to be established if this is to be kept locked on an ongoing basis. It was also noted that the cricket club have left the Fordham Rd gate unlocked on a small number of occasions recently.	Clerk
18-19/55	PLAYAREA & SKATEPARK MATTERS	
	Ongoing problems continue with illegitimate access to & anti-social behaviour on the MUGA. The idea of a free session for local youths was discussed but felt to be a reward for bad behaviour. It was agreed to pursue: <ol style="list-style-type: none"> 1. IYFC re the installation of CCTV & 2. Establish the legitimacy and practicalities of installing razor wire on top of the fencing. 	Clerk
18-19/56	RECREATIONGROUND MATTERS	
(a)	It was agreed to weed kill the recreation ground once the current spell of extremely dry weather has changed. A reminder is to be given to Mr Sheldrick re grass cutting	DB

	expectations at this time of year.	
(b)	Mr Wilding reported the following issues: <ul style="list-style-type: none"> • A broken branch from one of the trees on the recreation ground fell to the ground recently. This could have personal caused injury had anyone been standing underneath it at the time. It was noted that Greenwoods have now started their survey and schedule of works for all the (IPC responsible) trees within the village. • The tractor tyre used by one or more of the sport teams is being regularly misused by local youths. • Litter and broken glass is regularly being found in the play area and skate-park. 	Clerk
18-19/57	CEMETERY & CHURCHYARD MATTERS	
(a)	It was proposed by DB and seconded by BM that a request for a plaque to be installed in memory of Mrs Judith Quinn be approved, on the basis that it is placed on a plot for cremated remains, which would also need to be purchased. UNANIMOUS	Clerk
(b)	It was noted that the bin containing chalk from dug graves needs to be emptied. It was agreed to add the relevant cost of future chalk collections on to our burial charges.	DB & TW Clerk
18-19/58	ICA REPORT/THE BEECHES	
	CP reported that: <ul style="list-style-type: none"> • Repairs need to be made to the paving at the rear of Beeches and that gutters need to be cleaned. • Forthcoming events at The Beeches can be found on The Beeches website. 	Clerk
18-19/59	MONTHLY FINANCIAL MATTERS	
(a)	Pay Accounts July 2018 – see appendix 2 It was proposed by BM and seconded by JM that the Pay Accounts for July be approved UNANIMOUS	
(b)	To Approve Bank Reconciliation for May 2018 It was proposed by BM and seconded by DB that the Bank Reconciliation for 31 st May 2018 be approved. UNANIMOUS	
18-19/60	HIGHWAYS/FOOTPATH MATTERS	
(a)	Ely Level Crossing Consideration was given to recent correspondence from the Ely Level Crossing Action Group. PR informed the Council that Network Rail are considering a new, cheaper option, that has been proposed by a local farmer.	
(b)	Draft LHI Application. It was proposed by DB and seconded by BM to approve the draft LHI application. UNANIMOUS	Clerk
(c)	2018 MVAS Positioning The clerk has met with a highways officer and identified a lamppost (L2KEQ) for the positioning of an MVAS which will be purchased as part of the 2018 LHI. A tree owned by Sanctuary Housing will require cutting back.	Clerk
(d)	MVAS Data Software problems prevented the sharing of this information.	Clerk / CP
18-19/61	PARISH COUNCIL POLICY UPDATES AND REVIEW	
(a)	Isleham Informer Tenders from two different companies for the printing of the Isleham Informer were considered. As the two quotes were not necessarily <i>Like-for-Like</i> it was agreed that CP would explore this issue further.	CP

(b)	GDPR. Councillors completed acknowledgement of the Parish Councils GDPR policy.	
18-19/62	CORRESPONDENCE/MATTERS FOR INFORMATION ONLY	
(a)	Community Land Trust. This was deemed a good initiative but we have limited human capacity to pursue further. Some priority is given to local residents for housing via Lady Peyton charity and also requested of Bloor Homes as part of their proposed development.	
(b)	Lucy Frazer Meeting. Proposed agenda to include: <ul style="list-style-type: none"> • Vision for the local community • How to preserve our rural distinctiveness • Lack of maintenance of Fenland Roads • Public transport • Fordham / Isleham footpath 	Clerk
(c)	Football Parking. Appreciation was expressed to IYFC for their additional measure and financial contribution towards the upgrading to the car park	
(d)	Street Work Licenses. Relate to parish owned street lamps	
(e)	UK Power Burwell to Lakenheath update. Noted	
(f)	Residents Response to Planning Application 18/00276/FUL. Noted	
(g)	Dog Fouling Order. A survey re the possible introduction of a district wide order has been advertised via Facebook. See https://www.surveymonkey.co.uk/r/DYSG3NN by 24.7.18	
(h)	Letter from Mrs Clarke. Covered under 18-19/66	
(i)	Invitation to attend changing of command at RAF Lakenheath Clerk to attend	Clerk
(j)	1,2,3 Application. Our appeal for inclusion on the 1,2,3, list and possible funding to tarmac The Beeches car park has been rejected. Consideration to be given to applying to the Communities Fund, although this is unlikely to receive anything near the amount of money required.	Car park Working party
18-19/63	ALLOTMENT MATTERS	
(a)	The allotment working party is to meet on the 4 th July. This will include consideration of a recent letter of complaint regarding plots at the Three Trees allotment.	MC, JM, SP, PW, RL
(b)	RS to be asked to cut the overgrown grass on the unused Three Trees plots.	Clerk
18-19/64	ORCHARD MATTERS	
	JM informed councillors that the allotment has been watered recently.	
18-19/65	WASH MATTERS	
	Nil matters	
18-19/66	MOTION TO EXCLUDE THE PUBLIC AND PRESS	
	That the public (including representatives of the press) be excluded during the consideration of the remaining item No 68 because it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the item(s) there would be disclosure to them of exempt information of Category 1 & 2 Part 1 Schedule 12A to the Local Government Act 1972 (as amended).	Clerk
18-19/67	DATE OF NEXT MEETINGS	
	Interim planning meeting (tbc) – Monday 16 th July	

	Parish Council meeting - Monday 6 th August	
	Interim planning meeting (tbc) – Monday 20 th August	
	Parish Council meeting - Monday 3 rd September	
	Interim planning meeting (tbc) – Monday 17 th September	
18-19/68	AGENDA ITEMS FOR NEXT MEETING	
	<i>Any business and payments, to be considered at Parish Council meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.</i>	
	16.7.18 Bloor homes traffic calming measures RFO Job description	
	2.8.18 MVAS data Email addresses & access by ICA Informer tenders	
	The meeting closed at 9.40pm	

R. D. Liddington

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Appendix 1a July 2018 Actions

Agenda No	Action Point	Responsible	Comments on Progress
17-18	Write up and distribute draft mins	Clerk	4.7.18 – emailed to councillors
50	Post March minutes on website	Clerk	
51a	Contact St Andrew's re memorial	Clerk	
51b	Costing for upgrading toilet cisterns	CP	
52b	Contact Bloor homes re Safety audit and burying electricity cables	DB	
53 a & d	Submit planning responses	Clerk	3.7.18 - submitted
54	Contact ICC re locking gate	Clerk	
55	Pursue CCTV and razor wire for MUGA	Clerk	
56a	Remind RS of grass cutting expectations	DB	
56b	Contact sports clubs re tyre	Clerk	
57a	Contact family re cemetery plaque	Clerk	
57b	Empty chalk bin	DB & TW	
	Amend burial charges to incl chalk costs	Clerk	
58	Contact Murfitts re block paving	Clerk	
	Pursue gutter clearing	Clerk	
60b	Submit LHI application	Clerk	
60c	Contact sanctuary housing re tree surgery	Clerk	
60d	Resolve MVAS software problem	Clerk / CP	3.7.18 - resolved by CP
61	Pursue tenders for Isleham Informer	CP	
62b	Submit agenda for Lucy Frazer meeting	Clerk	4.7.18 – emailed to LF
62i	Acknowledge & attend RAF Lakenheath	Clerk	4.7.18 – acknowledged /
62j	Dates for car park meeting	Clerk	
63a	Allotment working party mtg	MC, JM, SP, RL	
	Respond to letter of complaint	Clerk	
63b	Contact RS re cutting 3 trees	Clerk	
66	Complete mins for exclusion	Clerk	
Other action			
Dates for ISRC meeting			
Allotment working party meeting			
Establishment of job description for RFO			

Appendix 1b June Actions

Agenda No	Action Point	Responsible	Comments on Progress
18-19	Write up and distribute draft mins	Clerk	5.6.18 – Draft mins distributed
28	Publish May minutes	Clerk	8.6.18 - emailed to CP
29	Submit Pecuniary Interest forms to ECDC	Clerk	8.6.18 – emailed to ECDC
	Complete cemetery records	Clerk, GP, PW	19.6.18 - GP & RL worked 22.6.18 – PW cancelled
	Update greenwood trees	Clerk	5.6.18 – email sent
31	Submit response to planning applications	Clerk	5.6.18 – responses submitted
33	Report gas canisters to police	Clerk	5.6.18 – email sent to PCSO & sergeant
34	Confirm date of ISRC mtg	Clerk	5.6.18 – confirmation email sent
	Inform funfair of Sunday opening	Clerk	5.6.18 – confirmation email sent
35	Complete paperwork for interment	Clerk	
	Obtain 2 tenders for repairs to cemetery walls	Clerk	18.6.18 Chris Elmer – message left Martin Earl – too busy Tim Drayton – message left Dave Fitchett – no answer
36	Submit letter to ECDC re 1,2,3 application	Clerk	11.6.18 – Letter of appeal sent to Sally Bonnet at ECDC
	Set up working party meeting re car park	Clerk	5.6.18 – included in draft mins email - proposed for Monday 18 th June. Mtg cancelled due to lack of availability
37	Authorise payments	RR CP	5.6.18 – authorised by CP & RR
38	Liaise with highways officer & complete draft LHI application (July mtg)	Clerk	19.6.18 – meeting with Bob Rossiter (Highways officer) re proposals
	Cut back Sun St footpath foliage	TW	
	Contact residents & CCC re Coates Drove & Causeway foliage	Clerk	11.6.18 – letter sent to 79 The Causeway re tree blocking lamppost 11.6.18 – ref 00295669 (either side of bus shelter on The Causeway) Deemed to be landowners responsibility 11.6.18 – ref 00295670 (lamppost L1KDI Sheldricks Rd / Causeway) Deemed to be landowners responsibility 11.6.18 – ref (Coates Drove bushes)
	Contact ECDC dog warden re signage	Clerk	11.6.18 Spoke with Jeanessa Springhall. ECDC have just started formal consultation process re new PSPO This will hopefully be approved within next few months and new signage subsequently introduced.
	Remind Litter collector re fly posting	Clerk	
39	Issue link to Fordham Local Plan & draft Local Plan statements	Clerk Councillors	8.6.18 – email link sent
	Set up generic email addresses	CP	
40	Book meeting room & confirm councillors availability with Lucy Frazer	Clerk	5.6.18 – Confirmed availability 11.6.18 – Confirmed meeting room
41	Confirm approval of shed/poly tunnel	Clerk	8.6.18 – confirmed via email
	Doodle poll allotment working party date	Clerk	
Other action			
11.6.18 – letter sent to 48 Beck Rd re overgrown tree restricting visibility of VAS			
21.6.18 – ISRC meeting incl paperwork			
11.6.18 – Communal bins left unemptied yet again (ref 78454659)			
11.6.18 – IUFC & Funfair invoiced			
11.6.18 & 18.6.18 email sent to Sharon Knight (ECDC re ongoing failure to empty street bins 12.12.17 tel report / no ref number given / 16.1.18 ref 65912664 / 22.1.18 ref 66383403 / 2.3.18 ref 69293524 / 19.2.18 ref 68382446 /			

ISLEHAM PARISH COUNCIL

Clerk: Mr Richard Liddington The Beeches, Mill Street, Isleham, Ely, Cambridgeshire, CB7 5RY

01638 781687

29.3.18 tel report / no ref number given / 29.5.18 ref 76908098 / 4.6.18 tel report / no ref number given / 11.6.18 ref 78454659 / 18.6.18 ref Also requested date for next street sweep and need to repair fault on webpage
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12.6.18 – response letter sent to Mrs Clarke re precept

12.6.18 – Met with CCC officer re positioning of MVAS

19.6.18 – Contacted Palmers re quote for a barrier gate for the Beeches car park
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Appendix 2

ISLEHAM PARISH COUNCIL						
TO PAY ACCOUNTS July 2nd 2018						
Cheque No;	Payee	Item	Net	VAT	Total	Power
Payments made since the last meeting						
BACS	Staff	June Salaries	£1,785.16	£0.00	£1,785.16	LGA 1972 s112
Direct Debit	Statement 18.6.18					
	Lloyds Bank multi-pay card	Monthly fee	£3.00	£0.00	£3.00	LGA 1972 SS50
		Petrol MRH Downfield 14.5.18	£18.67	£3.73	£22.40	Open Spaces Act 1906 ss9 & 10 LGA 1972 s214
BACS Payments for authorisation at tonight's meeting:						
126PB000080 191803	HMRC	Tax & NI	£68.63	£0.00	£68.63	LGA 1972 s 112
SBO 1079446	Veolia	Waste bin collection	£197.78	£39.56	£237.34	Local Authorities Cemeteries Orders 1977 & 1986
59782	Gipping Press	Publish Informer (June edition)	£758.14	£0.00	£758.14	LGA 1972 s 142
701784	Ben Burgess	Correction to VAT (Lawnmower cable)	£4.51	£0.90	£5.41	Open spaces act 1906 ss9 & 10 LGA 1972 s214
BACS	S King	Drain survey	£180.00	£0.00	£180.00	Open spaces act 1906 ss9 & 10 LGA 1972 s214
14071	R Palmer & Sobs	Fit mower belt & sharpen blades	£64.86	£12.97	£77.83	Open Spaces Act 1906 ss9 & 10 LGA 1972 s214
632	J Sheldrick	June payroll services	£19.67	£3.93	£23.60	LGA 1972 s 112
BACS	T Wilding	Petrol, refuse sacks, damage to car & travel	£154.41	£12.59	£167.00	Open spaces act 1906 ss9 & 10 LGA 1972 s214
cheque 300442	P Boneham	Dunstall water (see 17/1210)	£50	£0	£50	Small holdings and allotments Act 1908 s23
			£3,304.83	£73.68	£3,378.51	