

ISLEHAM PARISH COUNCIL  
Clerk: Mrs Diane Bayliss  
Chairman: Mr Derrick Beckett

**MINUTES OF THE PARISH COUNCIL MEETING HELD  
6<sup>th</sup> September 2016  
AT THE BEECHES**

**Those Present;** - Cllr Beckett (DB); Cllr Radcliffe (RR); Cllr Mrs J Malkin (JM); Cllr Mitchell (BM); Cllr Patterson (CP); Cllr Mrs G Preece (GP); Cllr P Wilkes (PW); Cllr Mrs Bowker (MB);  
Absent Cllr P Chaplin.  
Members 11  
Quorum 4  
Clerk Mrs Diane Bayliss  
Parishioners 9  
The meeting opened at 7.15pm

P Action

**16-17/88 APOLOGIES FOR ABSENCE**

Cllr Wightman; Cllr Mrs V Bruyneel-Smith;

**16-17/89 COUNCILLORS DECLARATION OF INTEREST FOR ITEMS ON THE AGENDA**

a) None

**16-17/90 OPEN FORUM FOR PUBLIC PARTICIPATION (15mins)**

Mr Flatt has had a letter about the rabbits on the Lady Maynard Allotment. This will be passed onto the charity trustees for action.

Mr Martin asked for an update on what the situations is with the two planning applications on Sun Street; The chairman confirmed that the applications were being considered by the District Council. The process is not far enough along to say whether they will be called into the planning committee for decision. DB has requested that the two applications are considered together as they are on the same piece of land.

Mr Grove expressed his concern that the Astro-turf is under-utilised. He suggested that it would be helpful if it was available during the day for a yearly subscription instead of the current price per hour. He also suggested that the council leave the nets up during the summer months thus making the courts more accessible.

These matters will be discussed later in the meeting.

Mrs Winter reported a number of Highways issues:

- There are bushes growing up the wall and covering over the school sign.
- A car was reversing out of a property on Beck Road onto the main road and almost caused an accident;
- Parking down Limestone Close;
- Trailer on Limestone Close;
- School sign by the Co-op is facing the wrong way;

Mr Wilding asked the council to consider the purchase of an extending ladder in order to clear out the gutters at the community centre.

Mr Wilding also raised a number of issues that have come to his attention.

- Three areas of block paving outside the centre on the walkways need attention
- The picnic tables in the play area were damaged and have been repaired
- The beech tree in the far corner of the recreation ground has been watered twice a week but it is not flourishing

**16-17/91 INSURANCE MATTERS**

Mrs Anne Noble, on behalf of the Friends of Isleham Nature Reserve, asked if would be possible for the parish council to add the group to the parish council insurance policy in order that they might continue to work on the Pond, the Orchard and the Wash. The chairman clarified that the group are covered if they are working on Parish Council Land

Clerk

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under the direction of the Parish Council. An enquiry has been made to the insurance company as to how much it would cost for the group to have their own insurance. It is thought that the pond is under the ownership of the County Council and a dialogue is ensuing as to what work the parish council is able to carry out on the pond and the surrounding area.

The group are talking to the County Council about Insurance for the Nature Reserve.

**16-17/92 TO APPROVE MINUTES OF LAST MEETING HELD 6<sup>th</sup> June 2016**

It was proposed by CP and seconded by RR that the minutes of the meeting held on 4<sup>th</sup> July 2016 are approved and signed by the Chairman.

CARRIED

**16-17/93 TO APPROVE MINUTES OF EXTRA-ORDINARY MEETING HELD 18<sup>th</sup> July 2016**

It was proposed by RR and seconded by CP that the minutes of the meeting held on 18<sup>th</sup> July 2016 are approved and signed by the Chairman.

CARRIED

**16-17/94 TO APPROVE MINUTES OF EXTRA ORDINARY MEETING HELD 8<sup>th</sup> AUGUST 2016**

It was proposed by PW and seconded by BM that the minutes of the meeting held on 8<sup>th</sup> August 2016 are approved and signed by the Chairman.

CARRIED

**16-17/95 MATTERS ARISING/CLERKS REPORT (*for information only*)**

- a)
  - The yew tree at the front of the Co-op needs cutting back. A letter will be sent to the new occupant.

Clerk

**16-17/96 POLICE MATTERS**

- a) Matters to Report:
- Highways matters at Limestone Close raised under PQT.
  - A couple of motorbikes have been seen on the field opposite no 1 Fordham Road behind the industrial units.

Clerk

**16-17/97 COUNTY & DISTRICT COUNCILLORS REPORT & BUSINESS**

- a) None
- b) There is a seminar on Thursday with regard to the proposed closure of the minor injuries unit in Ely.

DB

**16-17/98 TO DISCUSS PARISH COUNCIL MEETINGS**

Cllr Mrs Wilkes expressed her concern that over the summer there seemed to be quite a few additional meetings outside of full council. Mrs Wilkes made it clear that Individuals are not parish councillors outside of the meeting, and that individual councillors cannot make decisions without the backing of the full council and that it would be helpful in future if all parish councillors are made aware of informal meetings.

**16-17/99 SCHOOL GOVERNORS REPORT**

Cllr Mrs Preece reported on the last School Governors meeting:

- The Ofsted report carried out in March said that Isleham Primary School is a good school with some outstanding characteristics
- The new head Sarah Skillen starts this week.
- The Governing Bodies of all schools were reconstituted in September 2015.
- Mrs Preece was appointed as a Local Authority Governor in May 2016"
- SATS Scores:
- Reception – Above National and Cambridgeshire Scores;
- KS1 – All results higher than National and Cambridgeshire Scores
- KS2 – Above reading, well above in writing, spelling and grammar, slightly below in maths
- All years combined National 53% Isleham School 54%

**16-17/100 RECREATION GROUND MATTERS**

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- a) CGM will be cutting the hedge on the top recreation ground.  
Beech Trees on the top recreation ground – one has died and the other is not flourishing. The Chairman asked the council to consider for a future meeting what might be done.  
Horse Chestnut – consider taking the tree out and replace it with another tree. Again the Chairman asked the councillors to consider this for the budget meeting in October.
- b) A meeting with the sports clubs is being arranged for a Monday in September.
- c) It was proposed by RR and seconded by PW that the block paving is re-instated as a matter of urgency.

CARRIED

**16-17/101 PLAY AREA/SKATE PARK/MUGA**

- a) Skate-park – Mr Wilding reported that the concrete on one of the bays is cracking; the Council will contact the contractor to come out and look at it.
- b) Tennis Nets – Mr Wilding has inspected the nets. Both need the supporting cable re-threading; no lacing to support the nets and no dowling. They also need pressure washing. It was agreed that Mr Wilding should carry out the repairs.  
It was proposed by RR and seconded by GP that the tennis nets will be left up from May to the end of August. It was agreed that members of the public may use the courts at any time as long as they book either via the Clerk or at the Beeches. A yearly fee will be fixed at the budget meeting.

Clerk

TW

Clerk

CARRIED

**16-17/102 CEMETERY AND CHURCHYARD MATTERS**

- a) None
- b) **To Review Burial Fees**  
It was proposed by RR and seconded by BM that the burial fees are increased by 5% from October 1<sup>st</sup>.

Clerk

CARRIED

**16-17/103 ICA REPORT/THE BEECHES**

- a)
- The guttering around the centre needs clearing. The council will arrange a working at heights course for Mr Wilding. DB has offered the use of his ladders.
  - LED bulbs – one lamp has been replaced and the others will be done shortly.
  - Multiple Sclerosis coffee mornings are being held at the centre every two months
  - There is a Murder Mystery evening planned for 22<sup>nd</sup> October
  - There are still tickets available for 'Edmund Octet' this Friday (9<sup>th</sup> September)
  - The next quiz night is on Friday 30<sup>th</sup> September
- b) A meeting was held between the centre manager, centre management committee chairman, and the chairman and vice-chairman of the parish council to discuss the public use of the toilets in the centre. The decision was taken that a call for volunteers would be put out on social media to man a tea/coffee station so that the centre could be open during the day. There was only one response so the matter was dropped.  
JM suggested that a report was put in the Informer explaining the situation. CP will draft a report.

Clerk

CP

**16-17/104 MONTHLY FINANCIAL MATTERS**

- a) It was proposed by PW and seconded by RR that Marie Bowker, Clive Patterson, Derrick Beckett, Richard Radcliffe, Les Wightman, Glenda Preece and Vanessa Bruyneel-Smith are approved as signatories for the parish council bank accounts.
- b) The Budget Meeting will be held on Monday 10<sup>th</sup> October at 7pm.
- c) It was proposed by RR and seconded by BM that the bank reconciliations for May, June and July 2016 are approved.

CARRIED

CARRIED

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**d) To Pay September Accounts**

It was proposed by PW and seconded by RR that the September accounts are approved and paid including the additional account to Glasdon for £38.85 Clerk

						CARRIED	
Cheque No;	Payee	Item	Net	VAT	Total	Power	
<u>Payments made since the last meeting</u>							
BACS	Staff	August Salaries	£2,255.68	£0.00	£2,255.68	LGA 1972 s112	
300186	East Cambs District Council	Planning Application	£192.50	£0.00	£192.50	Open Spaces Act 1906 ss9 &10 LGA 1972 s214	
<u>Payments for Tonight's meeting:</u>							
300183	Veolia	Hire Easi-bin	£184.76	£36.95	£221.71	Local Authorities Cemeteries Orders 1977 & 1986 Open Spaces Act 1906ss9 & 10	
300184	Truelink	Grass Cutting	£451.00	£90.20	£541.20	Open Spaces Act 1906 ss9 &10 LGA 1972 s214	
300185	G & J Peck	Sundries	£7.50	£1.50	£9.00	Open Spaces Act 1906 ss9 &10 LGA 1972 s214	
300187	HMRC	Tax & NI	£460.79	£0.00	£460.79	LGA 1972 s 50	
300188	Gipping Press	Print Isleham Informer	£618.32	£0.00	£618.32	LGA 1972 ss142	
300189	Fields in Trust	Membership Fees	£500.00	£0.00	£500.00	Open Spaces Act 1906 ss9 &10 LGA 1972 s214	
300190	Anglian Water	Recreation Ground Water	£13.08	£0.00	£13.08	Open Spaces Act 1906 ss9 &10 LGA 1972 s214	
300191	Cash	Petty Cash	£97.06	£0.00	£97.06	LGA 1972 s50	
DDR	BT	Telephone Bill	£72.96	£14.59	£87.55	LGA 1972 s50	
DDR	BT	Internet	£69.20	£13.84	£83.04	LGA 1972 s50	
Grand Total>>>			<b>£4,922.85</b>	<b>£157.08</b>	<b>£5,079.93</b>		

**16-17/105 TELEPHONE BOXES**

It was proposed by PW and seconded by GP that the telephone box on the Causeway is refurbished at a maximum cost of £200 for shelves etc.

CARRIED

**16-17/106 HIGHWAYS/FOOTPATH MATTERS**

- a)
- Cllr Mrs Malkin reported that a Ridgeons lorry (double arctic) got stuck in Little London and hit Mr Smith's property. The Council will ask the Highways Department for another sign stating the specific length of vehicle that can access the road.
  - The Zebra Crossing still needs re-painting.

Clerk

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|------------------|---|-------|
| <b>b)</b>        | It was agreed that the Council would apply for speed awareness/interactive signs on Fordham Road, Station Road and Pound Lane as part of the Jointly Funded Minor Highways Improvement Scheme.  | Clerk |
| <b>c)</b>        | The Council agreed to the requested temporary closure of Pound Lane and Church Street for the Remembrance Sunday Parade. The appropriate forms have been passed onto the church.  | Clerk |
| <b>d)</b>        | It was agreed that it would not be prudent to change the one street light owned by the council to an LED bulb.  | Clerk |
| <b>e)</b>        | <ul style="list-style-type: none"> <li>• A response has been received from Mr T Hedger re the hedge outside his property on Beck Road.</li> <li>• Footpath 6 has still not been re-instated.</li> </ul>   |       |
| <b>16-17/107</b> | <b>CORRESPONDENCE/MATTERS FOR INFORMATION ONLY</b>  |       |
| <b>a)</b>        | Post Office Public Consultation - Change of Service.<br>The post office is due to re-open on 12 <sup>th</sup> October with a limited service provided by Soham Post Office.   | Noted |
| <b>b)</b>        | Cambridgeshire Acre AGM – 27 <sup>th</sup> September.   | Noted |
| <b>16-17/108</b> | <b>ALLOTMENT MATTERS</b>  |       |
| <b>a)</b>        | PW reported that a number of properties on Croft Road have extended their gardens onto the three tree allotment with paddling pools, swings, chairs and umbrellas. The council agreed that as rents are being paid for these plots there are no restrictions on these particular activities.  |       |
| <b>b)</b>        | It was proposed by RR and seconded by CP that the allotment rents are not raised this year.   |       |
|                  | CARRIED   |       |
| <b>16-17/109</b> | <b>ORCHARD MATTERS</b>  |       |
| <b>a)</b>        | The orchard grass needs cutting again. Concern has been raised about insurance liability for those maintaining the orchard and the allotments. The Clerk will check the appropriate insurances are in place.  | Clerk |
| <b>b)</b>        | JM will be the official parish council representative at the apple day event in October.  | JM    |
| <b>16-17/110</b> | <b>WASH MATTERS</b>   |       |
| <b>a)</b>        | None  |       |
| <b>16-17/111</b> | <b>PLANNING MATTERS</b>   |       |
|                  | DB will not comment on planning applications as he is a member of the planning committee at ECDC.   |       |
|                  | <b>Planning Applications</b>  | Clerk |
|                  | 16/00986/FUL Demolition of bungalow & construction of four bedroom chalet bungalow at 26 Beck Road, Isleham for Mr & Mrs D Boughen – objection on the grounds that it is out of keeping with the street scene.  |       |
|                  | 16/00914/OUT Proposed 4no four bedroom detached dwellings with associated access, turning and garage with some matters reserved at land northeast of 44 Sun Street, Isleham for Mr R Diver – objection on the same grounds as the last application.   |       |
|                  | <ul style="list-style-type: none"> <li>• In previous local plans this area had been protected as an area of open space in the centre of the village.</li> <li>• There is very poor access through East Road and Sun Street. These roads already have to accommodate a large amount of traffic from Isleham Marina where there are approximately 170 lodges and 300 residential boats. This is the only access to Isleham Marina which is actually in the</li> </ul> |       |

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County of Suffolk (Forest Heath District Council).

- Also in the parish council response to the call for sites it was stated that the preferred sites were to the south and west of the village so as not to create more traffic in the centre of the village.
- The footpaths and roads are inadequate.
- Any development here is also likely to increase parking problems.
- The area is noted as a possible flood risk in the EA flood plain projections for 2050.
- By building so close to no 44 Sun Street it is possible that the foundations of this property could be compromised which had happened when Sparkes Close was built and the Methodist Chapel on the Causeway had to be demolished.
- It should also be mentioned that the two applications need to be considered together.

16/01117/PDR Conversion of garage to habitable use at 15 Church Lane, Isleham for Mr & Mrs G Qayam Millard – objection on the grounds that a parking space will be lost.

16/01119/PDR Conversion of garage to habitable use at 11a Church Lane, Isleham for Mr & Mrs Norbury – objection on the grounds that a parking space will be lost.

**Planning Approvals**

Noted

16/00820/FUL Rear one and half storey extension (lowered) with dormer window and internal alterations at 39 Hall Barn Road, Isleham for Mr David Straiton

16/00838/FUL Single storey front extension at 17 East Road, Isleham for Mr Craig Nicholas

16/00434/FUL Timber storage building for use of adjacent boat moorings at land adj to 37 Prickwillow Road, Isleham for Mr & Mrs S Mutton

16/00532/FUL Proposed two storey rear extension and internal alterations 31 Waterside, Isleham, Ely. Mrs Sophie King (re-submission of permitted application 16/00532/FUL)

16/00827/FUL Additional Roof Lights at 29b Hall Barn Road, Isleham for Mr & Mrs J & A Bye

**Other Planning Matters**

Noted

ECDC Decision Notice – Review of decision to list an Asset of Community Value – The Griffin Public House. The decision to list the property as an asset of community value has been over-turned by the District Council’s ‘Listing Review Panel’.

**16-17/112 MOTION TO EXCLUDE THE PUBLIC AND PRESS**

That the public (including representatives of the press) be excluded during the consideration of the remaining item No 113 & 114 because it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the item(s) there would be disclosure to them of exempt information of Category 1 & 2 Part 1 Schedule 12A to the Local Government Act 1972 (as amended).

It was proposed by PW and seconded by GP that the motion to exclude the public and press is approved.

CARRIED

The meeting closed to the public and press at 9.20pm.

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**16-17/113 TO APPROVE MINUTES OF EXCLUSION**

It was proposed by PW and seconded by RR that the minutes of exclusion from 4<sup>th</sup> July are approved.

CARRIED

The meeting re-opened to the public and press at 9.27pm

**16-17/114 DATE OF NEXT MEETING**

Monday 3<sup>rd</sup> October 2016

Budget Meeting 10<sup>th</sup> October 2016

**16-17/115 AGENDA ITEMS FOR NEXT MEETING**

*DB reminded Councillors to notify the Clerk of any business and payments at least 7 days before the next meeting.*

A letter from Mr Flatt notifying the council that he is resigning from the Fen and Fifty Charity has been received.

It was proposed by GP and seconded by PW that a letter and flowers will be sent to Mr & Mrs Flatt saying thank you for all the work and hospitality over the years.

CARRIED

There being no further business the meeting closed at 9.34pm

1. LGA 1972 s85
2. Dec of Interest Parish Councils (Model Code of Conduct) Order 2012
3. Minutes LGA 1972 Sch 12, para 41(2)