

ISLEHAM PARISH COUNCIL

Clerk: Rachel Nouch, The Beeches, 32 Mill Street, Isleham, Ely, Cambs. CB7 5RY

Email: islehampc@gmail.com

Chairman: Richard Radcliffe

MINUTES OF THE PARISH COUNCIL MEETING HELD on

7th October 2024 at 19:15

Those Present; Cllr R Radcliffe (RR); Cllr Dr C Corbin (CC); Cllr D Beckett (DB); Cllr Dr A Noble (AN); Cllr G Preece (GP), Cllr Dr A Burn (AB); Cllr A Dennis (AD); Cllr P Wilkes (PW); Cllr V Bruyneel-Smith (VB-S).

Members of the public: 7

County Councillor: Cllr. Mark Goldsack (MG)

District: Cllr. Julia Huff (JH). Not Present.

Quorum: Four

Clerk: Interim Clerk Jeanette Borderick attended on behalf of Rachel Nouch.

Responsible Finance Officer: Janet Hall

	AGENDA	Action
24-25/114	APOLOGIES FOR ABSENCE LGA	
	Cllr M Caffarelli; Cllr C Elmer; Janet Hall (RFO).	
24-25/115	DECLARATION OF INTEREST 1972s95	
	None Declared.	
24-25/116	OPEN FORUM FOR PUBLIC PARTICIPATION (15mins)	
	(i) LHI it was agreed once the two ongoing LHI issues have been resolved, Fordham Rd and Prickwillow Rd, the Parish may be considered for further bids. S106 payment from Bloor homes was queried (£75k), no response to date. Extension application for 20mph zone extended to February 2025.	Clerk
	(ii) It was proposed that the PC should join the CCVS. Agreed. Proposed CC, seconded GP, unanimous.	
	This section of the meeting was reopened at 19:49 due to a further item for public participation:	Clerk
	(iii) Fen Bank Road access issues. There is a Silver Range rover blocking the road. To assist, it was agreed Clerk to raise with CCC Highways and member of the public was advised to raise this with CCC also as it is their responsibility.	
24-25/117	TO APPROVE MINUTES OF MEETINGS HELD:	
	2 nd September 2024. Proposed CC, seconded GP. Agreed, unanimous.	
24-25/118	MATTERS ARISING / CLERKS REPORT	
(a)	Bloor Homes Gifted Land – Section 106 contribution not complete. Clerk to chase our solicitors, Ward Gethin.	Clerk
(b)	Armistice Day (Road closure & Wreath) – Agreed £50 spend for a wreath. Proposed DB, seconded CC. Agreed, unanimous.	
(c)	Christmas Tree to be placed at the front of the Beeches, agreed spend of up to £70. Agreed £50 spend for a wreath. Proposed PW, seconded DB. Agreed, unanimous.	
(d)	Location of dog waste bin on Bloor homes land – AN updated the PC, it is up to ECDC to decide the location.	
(e)	Parking for Isleham Market and Youth Football. Farmers Market arranged a meeting with the football club and agreed a suitable ongoing arrangement.	
24-25/119	COUNTY & DISTRICT COUNCILLORS REPORT & BUSINESS	
(a)	County Councillors.	
	MG provides a summary of recent updates: Pothole Repairs: Multiple potholes repaired on Mill St, Beck Road, Pound Lane, and West Street. Urgent attention requested for persistent pothole at Temple Rd and Hall Barn Rd.	Clerk

	<p>New Local Highways Officer: Appointment of new officer; plan to review 'To Do' list for village. Improvements including line marking and footpath renewals.</p> <p>Memorial Event: Attending event for the Bomber Crash Memorial service, remembering the air crash 75 years ago; thanks to the Parish Council and volunteers.</p> <p>Bus Gate on Mill Rd Bridge: CCC agreed to implement Bus Gate; traffic will no longer be allowed through Mill Rd.</p> <p>Flood Issues: Several flood-related issues reported due to September rainfall; incidents should be reported to CCC via 'Report it' on their website.</p> <p>Nature Reserve Footpath Opening: MG unable to attend, RR will attend with AN.</p>	
(b)	District Councillors Report	
	District Councillor JH not in attendance.	
24-25/120	MONTHLY FINANCIAL MATTERS	
(a)	Pay Accounts October 2024. It was agreed to raise the matter of the Wave payment with the Cricket Club to ascertain if the bill could be directed to them. Currently being paid by PC in arrears. Proposed PW, seconded GP. Agreed, unanimous.	DB / JH
(b)	To Approve Bank Reconciliations for August 2024. Proposed CC, seconded PW. Agreed, unanimous.	
(c)	Dunstall Charity - Overpayment to Dunstall Charity since 2014/2015. From now on the costs will be apportioned correctly. Proposed CC, seconded AD. Agreed, unanimous	
(d)	Approval for Dunstall Charity Annual return 2023/2024 Income £1728.18 and Expense £1979.99. The PC agreed they would like to have more information on expenditure. Agreed to move to next meeting.	Clerk
(e)	Isleham Informer. It was agreed to defer this matter to next meeting.	Clerk
(f)	Additional VSA (View, Input, Submit) for Unity Trust bank account. It was agreed to consider this matter at the next Finance Working Party Meeting.	RFO
(g)	Finance Meeting Date for budget setting. Agreed a date of Monday 21 st October at 7pm. Clerk to book room.	Clerk
(h)	Environment Working Group budget proposals. AB summarised requirements of the Environment Working Party for next year's budget which would be around a third of the amount requested for last year's budget. See 24-25/122.	
24-25/121	PLANNING MATTERS	
(a)	Planning Applications:	
	No matter to be addressed.	
(b)	Planning Approvals	
(i)	Proposal: Change of use of existing agricultural barns to form 3 residential dwellings, including, extensions, internal and external alterations, parking, access road and associated works Location: East End Farm 3 Sheldricks Road Isleham Ely Cambridgeshire Reference: 23/01130/FUL NOTED	
(ii)	Proposal: Single storey rear extension and associated works Location: 22 Little London Isleham Ely Cambridgeshire CB7 5SE Reference: 24/00665/FUL NOTED	
(iii)	Proposal: Construction of timber steps and decking (retrospective) Location: River View Marina 26A Prickwillow Road Isleham Ely Cambridgeshire Reference: 23/01309/FUL NOTED	
(iv)	Proposal: Remove conservatory, erect single storey rear extension Location: 3A Station Road Isleham Ely Cambridgeshire CB7 5QT Reference: 24/00661/FUL NOTED	
(v)	Proposal: Loft conversion	

	Location: 94 The Causeway Isleham Ely Cambridgeshire CB7 5ST Reference: 24/00558/FUL NOTED	
(c)	Planning Refusals:	
	No matter to be addressed	
(d)	Other Planning Matters:	
(i)	STNN/23/68 - Addressing 1 new dwelling - Croft Road, Isleham NOTED	
24-25/122	ENVIRONMENT AND WASH	
(a)	Tender for grass cutting and additional grass cutting. Working Party to review frequency and areas to be cut and report back to PC.	Env WP
(b)	Conservation Area Group. AN updated the PC on village consultation. First meeting held.	
(c)	Councillors received a provisional report from the Environment Working Group with recommendations from their meeting on 9 Sept.	
(d)	Wash entrance gate access. AB reported a meeting with the Environment Agency has been arranged to improve access onto the wash bank.	Env WP
(e)	Village hedge cutting. It was agreed to carry out works for this to the amount of £730. Clerk to action. Proposed AB, seconded DB. Agreed, unanimous.	Clerk
(f)	Request for bin next to Priory bench. It was agreed to purchase a bin up to £600. ECDC will empty. Proposed PW, seconded AD. Agreed, unanimous.	Clerk
24-25/123	POLICE MATTERS	
	No matter to be addressed	
24-25/124	PLAY AREA & SKATEPARK	
(a)	No matter to be addressed	
24-25/125	RECREATION GROUND MATTERS	
(a)	Accessible Play ECDC Audit. It was agreed to proceed with this via ECDC. Proposed GP, seconded AB. Agreed, unanimous.	Clerk
(b)	Seed and fertiliser costs to 31st March 2024. It was agreed DB would arrange to meet with the clubs to clarify arrangements on charges applied by the PC.	DB / JH
(c)	MUGA – DB (reconnect electric). It was agreed to reconnect the electrics. Proposed PW, seconded AD. Agreed, unanimous.	Clerk
(d)	New battery for Tractor. It was agreed to purchase a new battery up to £120 + VAT. Proposed DB, seconded AN. Agreed, unanimous.	DC / JH
24-25/126	CEMETERY & CHURCHYARD MATTERS	
(a)	A question was raised regarding the removal of soil bin. These works are to be carried out this autumn. A further issue was raised regarding the size of a cremated plinth. It was agreed Clerk to raise this matter with the Cemetery Keeper. Thanks were given to our Cemetery Keeper for looking after the cemetery so well.	Clerk
24-25/127	ICA REPORT/THE BEECHES	
(a)	Trustee Report. MT updated the PC there will be an 'In-Post' facility outside the Beeches.	Clerk
(b)	Beeches roof and guttering. Clerk and MC to obtain further quotes to resolve.	Clerk / MC
(c)	Sign for outside the Beeches. Clerk to progress.	Clerk
24-25/128	HIGHWAYS/FOOTPATH MATTERS	
(a)	LHI 24/25 Round Expression of Interest Survey (East). It was agreed not to include a third LHI application. AGREED.	
24-25/129	PARISH COUNCIL POLICY UPDATES AND REVIEW	
(a)	Freedom of the Parish Policy & Appointments. AN updated the PC with a proposal to recognise individual contributions to the village. It was agreed to move this item to item 24-25/133 under Excluded minutes.	
(b)	Membership of CCVS. It was agreed to pay £60 per year for membership of CCVS, groups in the village will also be able to access this resource.	

	Proposed AN, seconded PW. Agreed, unanimous.	
(c)	Parish Council website. The first release of the basic new PC website has been published. Clerk to circulate address to the PC. CC will continue to support the Clerk to develop content and suitable village photographs.	Clerk / CC
24-25/130	CORRESPONDENCE/MATTERS FOR INFORMATION ONLY	
(a)	Isleham Community Pantry request for a donation. It was agreed to ask for an impact report to assess the benefit to the community to decide whether a donation is appropriate. Proposed AB, seconded PW. Agreed, unanimous.	Clerk
(b)	AB updated the PC on the 'Nature, Climate and Planning Policy Update' from ECDC: <ol style="list-style-type: none"> 1. Pride of Place nature-based 100% grant fund – AB / Clerk to complete an application by 31 October 2024. 2. 'Net Zero Villages' grant fund to be launched in October. 3. National Planning Reform and implications for East Cambridgeshire. The PC has responded to this consultation. 4. Parish council conference on biodiversity (the new Duty for PC's). AB is likely to attend. 	AB / Clerk
24-25/131	ALLOTMENT MATTERS	
(a)	Quotes for placement of metal post holders on the allotment. It was agreed to accept quote for £2130.00+vat. This will enable allocation of new allotment plots and utilisation of Parish online to digitally record plot areas with numbers. Proposed PW, seconded GP. Agreed, unanimous.	
24-25/132	ORCHARD MATTERS	
	The Apple Day held in September was a great success.	
24-25/133	MOTION TO EXCLUDE THE PUBLIC AND PRESS The meeting closed at 20.35 and reopened at 20:48. Approve Excluded Minutes 24-25/111. Proposed CC, seconded by GP. Minutes approved. The meeting closed at 20.50.	
24-25/	DATE OF NEXT MEETINGS	
	Monday November 4th, 2024.	
24-25/	AGENDA ITEMS FOR NEXT / FUTURE MEETING	
	Any business and payments, to be considered at Parish Council meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.	