

ISLEHAM PARISH COUNCIL

Clerk: Rachel Nouch, The Beeches, 32 Mill Street, Isleham, Ely, Cambs. CB7 5RY

Email: islehampc@gmail.com

Chairman: Richard Radcliffe

MINUTES OF THE PARISH COUNCIL MEETING HELD on 5th AUGUST 2024

Those Present; Cllr R Radcliffe (RR); Cllr D Beckett (DB); Cllr C Elmer (CE); Cllr Dr A Noble (AN); Cllr G Preece (GP), Cllr Dr A Burn, Cllr P Wilkes (PW); Cllr A Dennis (AD);

Members of the public: Two

County Councillor: Cllr. Mark Goldsack, not Present.

District: Cllr. Julia Huff (JH)

Quorum: Four

Clerk: Rachel Nouch

	AGENDA	Action
24-25/070	APOLOGIES FOR ABSENCE LGA 1972s95	
	Cllr Dr C Corbin, Cllr V Bruyneel-Smith(VBS)and Cllr Marco Caffarelli	
24-25/071	DECLARATION OF INTEREST	
	RR, PW & CE declared an interest in item 24-25/086 due to all being Trustees of the Lady Peyton Charity.	
24-25/072	OPEN FORUM FOR PUBLIC PARTICIPATION (15mins)	
	i) A matter was raised regarding the hedge on Beck Road which is significantly encroaching on the pathway. Clerk to notify County Council.	Clerk
	ii) The issue of pothole repairs was raised only half of those marked were repaired. Significant issue on Sheldrick Road. Clerk to report to County Council.	Clerk
	iii) Concern was raised regarding the empty bungalow in Limestone Close. Clerk to contact East Cambs Housing.	Clerk
	iv) Concern was raised over how low USAF airbase planes fly over the village. Any concerns should be raised individually with the Squadron Leader at the base.	
	v) Concern was raised over HH development on Station Road – to be addressed under 24-25/086.	
24-25/073	TO APPROVE MINUTES OF MEETINGS HELD:	
	1 st July 2024. Proposed GP, seconded AB. Agreed.	
24-25/074	MATTERS ARISING / CLERKS REPORT	
(a)	Sunnica Proposal Approved. JH states there is not much the PC can do. RR summarises the position and states the PC needs to ensure the Developers abide in accordance with the order. It was agreed the Environmental Working Party will address the environmental compensation scheme.	Clerk / Env WP
(b)	Fly Posting. The matter of illegal fly posting was discussed. Clerk to discuss the matter with our Litter Picker to remove illegal postings. GP to include in the next edition of the Informer.	Clerk / GP
24-25/075	COUNTY & DISTRICT COUNCILLORS REPORT & BUSINESS	
(a)	County Councillors. Not in attendance.	
(b)	District Councillors Report - Bin 0714 on the Pound should be replaced shortly. Due to holidays and Sunnica nothing further to report.	
24-25/076	MONTHLY FINANCIAL MATTERS	
(a)	Pay Accounts August 2024. Proposed DB, seconded PW. Agreed.	
(b)	To Approve Bank Reconciliations for June 2024. Proposed DB, seconded PW. Agreed.	
(c)	Responsible Finance Officer - SLCC membership and FILCA training. An additional £105 was proposed. Proposed PW, seconded GP. Agreed.	RFO

(d)	Finance Working Group Dunstall Charity – RFO to organise a Finance Working Group meeting at 18:45 On Monday 2 nd September 2024.	RFO
24-25/077	PLANNING MATTERS	
(a)	Planning Applications:	
i	Proposal: Single storey rear extension and associated works Location: 22 Little London Isleham Ely Cambridgeshire CB7 5SE Reference: 24/00665/FUL No Comment	
ii	Proposal: Loft conversion Location: 94 The Causeway Isleham Ely Cambridgeshire CB7 5ST Reference: 24/00558/FUL Response due: 13th August 2024. No Comment	
iii	Proposal: Remove conservatory, erect single storey rear extension Location: 3A Station Road Isleham Ely Cambridgeshire CB7 5QT Reference: 24/00661/FUL No Comment	
(b)	Planning Approvals	
(i)	Proposal: T1 Field Maple - Reduce crown back to previous pruning points. To maintain a size suitable for the location. T2 Sycamore - Reduce crown spread towards property by 2-3m and raise crown clearance from ground level to 3m. to aid natural light filtration maintain separation from dwelling. T3 Sycamore - Remove 3 lowest branches over greenhouse back to the trunk. To allow additional light into garden and greenhouse. Location: 19 Robins Close Isleham Ely Cambridgeshire CB7 5US Reference: 24/00562/TRE Noted	
(ii)	Proposal: Single storey side extension to form garage and associated work Location: 100 Beck Road Isleham Ely Cambridgeshire CB7 5QP Reference: 24/00522/FUL Noted	
(iii)	Proposal: Replacement dwelling (demolition of existing), altered dropped kerb/access, erection of garage and associated works Location: 2 Station Road Isleham Ely Cambridgeshire CB7 5QT Reference: 23/00984/FUL Noted	
(c)	Planning Refusals:	
	No matter to be addressed	
(d)	Other Planning Matters:	
(i)	Proposal: 8 new residential dwellings, access, and associated works, including the demolition of existing buildings Location: 55 Sun Street Isleham Ely Cambridgeshire CB7 5RU Reference: 24/00354/FUL Withdrawn	
24-25/078	ENVIRONMENT AND WASH	
(a)	The working party held a meeting on 12 th August which covered a number of matters. Report to follow.	
24-25/079	POLICE MATTERS	
	No matter to be addressed	
24-25/080	PLAY AREA & SKATEPARK	
(a)	No matter to be addressed	
24-25/081	RECREATION GROUND MATTERS	

(a)	Youth Football Boot Camp at the Rec on the 7/8 and 21/22 August. Proposed PW, seconded DB. Agreed.	
(b)	Dogs on Beeches / Rec / Playground – PW proposed to put up further signage to notify the public, no dogs allowed. Clerk to action. Proposed PW, seconded DB. Agreed.	Clerk
(c)	Use of Rec Ground Parking East Anglian Churches on Tuesday 29 October 2024. It was agreed that there should be sufficient parking around the Beeches to facilitate parking needs and the Clerk to respond to the event managers should direct cars round the back of the Beeches, and under the trees at Mill Street. Clerk to also request car park attendants are present to facilitate.	Clerk
(d)	DB put forward a request for the football pitch to be marginally curtailed to allow an under 5's pitch outside the Beeches. It was agreed that the Recreation Working Group meet to put forward a costed proposal at the next meeting.	Rec WP
24-25/082	CEMETERY & CHURCHYARD MATTERS	
(a)	Memorial for Jane Ann Howard. Proposed PW, seconded GP. Approved.	Clerk
(b)	Ashes for Patricia Houghton. Proposed PW, seconded GP. Approved.	Clerk
(c)	Memorial for Audrey Chipper. Proposed PW, seconded GP. Approved.	Clerk
(d)	24-25/060 Removal of soil bin in cemetery. Quote for hedge removal of £700. Proposed DB, seconded PW. Approved.	Clerk / TW
24-25/083	ICA REPORT/THE BEECHES	
(a)	Trustee Report. Matt updated the meeting all progressing well.	
(b)	Beeches roof/gutters. RR and DB to action and meet with Murfitts.	RR / DB
(c)	IPC / ICA Meeting was held on Tuesday 30th July, minutes have been circulated. Next meeting will be arranged in three months' time. It was requested that additional signage also be added for no glasses on the Rec and no ball games along the end wall.	Clerk
24-25/084	HIGHWAYS/FOOTPATH MATTERS	
(a)	LHI Fordham Rd – RR and CC attended a teams meeting with Highways to address traffic management issues. To be discussed further at the next meeting.	Clerk
24-25/085	PARISH COUNCIL POLICY UPDATES AND REVIEW	
(a)	Working Party Reports and Reporting Timescales. RR summarised the agreement that working party reports and any proposed costings be sent to the clerk 7 calendar days before the full monthly meeting for it to be included as an agenda item.	
(b)	Conservation Group. AN proposed to establish a Conservation group to review the establishment of a conservation area in the Parish, assisted by the Conservation Officer and toolkits. It was agreed this was worth exploring, alongside possible grant support. It was also agreed there would need to be consultation. AN to set up meeting.	AN
(c)	Website update. Councillors agreed to proceed with Parish Council Website quote of £569.00 + VAT for the design, build, and migration of all required content and £21.85 per month + VAT for website hosting and support. Councillors have already approved a budget of up to £1500. Agreed to proceed. Clerk to action with support from CC. Deadline 30 th September 2024.	RN / CC
24-25/086	CORRESPONDENCE/MATTERS FOR INFORMATION ONLY	
(a)	Planning Application 21-01572/FUM - Station Road, Isleham - Road Names. It was agreed that the Clerk would respond to Lovells to request not using Station Road for any road names to encourage residents to park round the back of the houses, not Station Road. Road names suggestions were approved. Proposed AB, seconded DB.	Clerk
24-25/087	ALLOTMENT MATTERS	
(a)	Hedge planting and cutting. AN proposed general cutting of hedges on the Dunstall allotments. Also, it was proposed to plant a hedge between the Pits to the land owned by the Day family. It was agreed the allotment working party would put a costed proposal together for the next meeting.	Allotment WP
(b)	Marking out of plots and identify who has what plots before new agreements are invoiced 1 October.	Allotment WP

(c)	Village Pond Grant Application – AN updated the meeting the grant proposal has been submitted and the outcome should be notified withing three months.	
24-25/088	ORCHARD MATTERS	
	No matter to be addressed	
24-25/089	MOTION TO EXCLUDE THE PUBLIC AND PRESS Approve Excluded Minutes 24-25/067. Proposed GP, seconded by CE. Minutes approved. Meeting closed at 20:20 and reopened at 20:34.	
24-25/090	DATE OF NEXT MEETINGS	
	Monday 2 nd September 2024.	
24-25/091	AGENDA ITEMS FOR NEXT / FUTURE MEETING	
	Any business and payments, to be considered at Parish Council meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.	

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