

ISLEHAM PARISH COUNCIL

Clerk: Mr Richard Liddington, The Beeches, 32 Mill Street, Isleham, Ely, Cambs. CB7 5RY
Email: islehampc@gmail.com
Chairman: Mr Richard Radcliffe

MINUTES OF THE PARISH COUNCIL MEETING HELD

Monday 4th November 2019

AT THE BEECHES

Those Present; Cllr D Beckett; Cllr M Caffarelli (MC), Cllr A Dennis; Cllr C Elmer (CE); Cllr Mrs J Malkin (JM); Cllr R Mitchell (BM); Cllr C Patterson, Cllr R Radcliffe (RR); Cllr Mrs P Wilkes (PW)

Members: 11

Quorum: 4

Clerk: Richard Liddington (RL)

Parishioners: 9

County Councillor Mark Goldsack

District Councillor Julia Huffer

19-20/148	APOLOGIES FOR ABSENCE LGA 1972s95 GP, VBS, ECDC Councillor J Schumann	Action
19-20/149	DECLARATION OF INTEREST DB 154(a)	
19-20/150	OPEN FORUM FOR PUBLIC PARTICIPATION (15mins)	
(a)	The question of timescales for public notification of ECDC Planning Committee meetings was raised. JH clarified that there is no current statutory notice period.	
(b)	Mr Osborne raised the issue of speeding on Hall Barn Road once again, with a recent speed watch survey indicating that 10% of all vehicles exceeded 35mph during the 1hour monitoring period. It was reported that the 30mph limit signs are currently obscured by foliage or twisted at 90' to the road. MG stated that these should be reported on the ECDC website. It was noted that any extension of the 30mph to cover the industrial estate would require a formal process of consultation. The clerk is to pursue the repair and repositioning of a speed sign on this section of the road.	Clerk
(c)	In light of uncertainty over the potential environmental impact of solar farms on local communities and wildlife. Mrs Noble requested clarification of the Councils views towards the proposed Sunnica development. RR clarified our previous objections and that we await a further period of consultation on the new proposals. Further clarification of the new proposals is to be sought from Sunnica.	Clerk
19-20/151	TO APPROVE MINUTES OF MEETING HELD It was proposed by BM and seconded by CE to approve the minutes of the meeting on 7.10.19 <p style="text-align: right;">UNANIMOUS</p> It was proposed by PW and seconded by BM to approve the minutes of the meeting on 21.10.19 <p style="text-align: right;">UNANIMOUS</p>	Clerk
19-20/152	MATTERS ARISING / CLERKS REPORT (also see appendix 1) RL reported that the ECDC Dog Warden has responded to our request re their involvement in policing the recreation field. It was stated that their involvement is not possible as it is private land.	
19-20/153	COUNTY & DISTRICT COUNCILLORS REPORT & BUSINESS	
(a)	County Councillors Cllr Goldsack reported on:	

	<ul style="list-style-type: none"> - his participation in a site visit to further consider our LHI bid - the implementation of new procedures to restrict cross-district disposal of waste - a new tree planting initiative across the county - the political purdah now in place in relation to the forthcoming general election - the future closure of Beck Road for resurfacing work - his continuing involvement in the possible establishment of cycle paths between Isleham & Fordham / Chippenham 	
(b)	<p>District Councillors Report</p> <p>Cllr Huffer gave a detailed report on the recent failure to 'call in' planning application 19/01074/FUL. She explained her normal process for undertaking such action and expressed her sincere apology for the failure on this occasion. It would appear that this most likely resulted from a technical failure in the delivery of the Parish Councils initial email requesting the application be called in. She stated that new procedures are in place to prevent any such recurrence.</p>	
19-20/154	PLANNING MATTERS	
(a)	Planning Applications:	
	7.51pm DB left the meeting	
	19/01178/OUT Demolition of agricultural barns and residential development of five residential dwellings, garaging, parking, access road and associated works. Appleyard Farm 1 Houghtons Lane Isleham Mr D Beckett No objection	Clerk
	7.56pm DB re-entered the meeting	
	DC/19/1654/FUL Planning application – To allow operational times for motocross circuit: all Saturdays and Sundays September to May (80 days) 10.00am to 18.00pm; every other Sunday June to August inclusive (7 days) 10.00 to 18.00 tree Saturdays June to August inclusive (3 days) with prior notification to the LPA not less than 48 hours in advance 10.00am to 18.00pm Tuesday and Thursday January to December (104 days) 10.00am to 16.00pm Objections as previously submitted	Clerk
	19/01482/FUL Proposed side extension and replace all existing windows. 15 Church Lane Isleham. Mr & Mrs Qayum-Millard No objection	Clerk
(b)	Planning Approvals	
	19/01380/TRE T1-Plum tree crown reduced by 1.5metres in height and spread. Church Barn, 9 Church Lane Isleham. Mrs R George	
	19/00271/TRE T1-Plum tree crown width reduced by 1.5metres with ongoing 2 years cyclic pruning approval. Church Barn, 9 Church Lane Isleham. Mrs R George	
(d)	Other Planning Matters:	
	19/00447/RMM Reserved matters for the construction of 121 dwellings and associated works following approval of outline planning permission 18/00363/OUM Land accessed between 2 & 4 Fordham Rd Isleham. Bloor Homes. Correction / classification of 77% rented / 23% shared ownership. Information purposes only.	
	Housing Needs Survey. RR identified the need to undertake a housing survey as part of our Neighbourhood Plan. This is to be funded from our Neighbourhood Plan Grant It was proposed by PW and seconded by DB to employ Cambridgeshire Acre to undertake this survey.	
	UNANIMOUS	RR
	Planning Committee Meeting It was noted that paperwork for the planning committee meeting on the 6.11.19 has been received and that DB is to attend and share our ongoing objections to 19/00447/RMM Bloor Homes	DB

	A recent email relating to the proposed demolition of 11 Mill Street (Patterson's Store) was shared with councillors.	
19-20/155	POLICE MATTERS	
	The ongoing issue of drugs being smoked on the Beeches site has been reported to police. It was noted that <u>all</u> incidences should be reported directly to the police, incl by a 999 call if it is directly affecting employees. TW reported that the chairs and tables have now been put into the tractor shed.	
19-20/156	PLAYAREA & SKATEPARK MATTERS	
	MUGA Clean It was proposed by DB and seconded by MC to employ Bury Turf Care to clean the MUGA at a cost of £700 UNANIMOUS	Clerk
19-20/157	RECREATION GROUND MATTERS	
	Proposed use of new (Bloor Homes) land DB reported that a sub group of the ISRC has been established. Although no proposals have yet been finalised, IPC/ ISRC are to further consider: - the possible removal of Blackthorn bushes from the area surrounding the top pitches - the extension of the existing wire fencing which prevent balls from going underneath the rails forming the perimeter around the bottom pitches / cricket field	ISRC ISRC
19-20/158	CEMETERY & CHURCHYARD MATTERS	
(a)	Memorial Stone – Mr Goodchild It was proposed by PW and seconded by CE to approve this request UNANIMOUS	Clerk
(b)	Infant Burial Fees RL reported that a new grant is available to cover the cost of burial fees for the bereavement of anyone under the age of 18 and stillborn after 24 weeks of pregnancy. UNANIMOUS	
(c)	Cemetery Wall Repairs (CE) No further update	
(d)	Church Lighting Repairs RL reported that repairs to the church floodlights have been initiated	
19-20/159	ICA REPORT/THE BEECHES	
(a)	PW provided the following update: - trustees met on the 23 rd October - staff are concerned by drug taking (see agenda item 155 above) - finances are still very tight so support for events is encouraged - future events include; sportsman dinner, Murder Mystery, Farmers Market and Christmas Market It was proposed by JM and seconded by AD to purchase 'one-way signs' for installation in the car park UNANIMOUS	Clerk
(b)	Lightning Protection It was proposed by DB and seconded by MC to employ Sentinal Lightening Protection to undertake their annual servicing of the Beeches at a cost of £225 UNANIMOUS	JB
(c)	Beeches Electrical Survey Further quotes for the fixed electrical survey of the Beeches are to be sought	Clerk

(d)	USAF Plaque RL reported that the plaque has been ordered. The clerk is to work with the Beeches to identify the final location of the plaque and to consider any possible opening ceremony.	Clerk
(e)	Community Grant Fund Consideration was given to the above. It was agreed to forward the information to the tennis club.	Clerk
19-20/160	MONTHLY FINANCIAL MATTERS	
(a)	Pay Accounts November 2019 – see appendix 2 It was proposed by PW and seconded by CP to approve the Pay Accounts for November. UNANIMOUS	JB
(b)	To Approve Bank Reconciliation for October 2019 It was proposed by PW and seconded by MC to approve the Bank Reconciliation for October. UNANIMOUS	
19-20/161	HIGHWAYS/FOOTPATH MATTERS	
(a)	Litter Picker RL reported that Simon Petts has been appointed to the post of Litter Picker and is due to start wb 11.11.19	
(b)	Street Naming & Numbering The numbering of new properties on Little London & Houghtons Lane were noted	
(c)	Local Highways Initiative RL provided an update of the recent site visit with the CCC highways officer. It was noted that although the positioning of the cushions to the south of the Maltings Lane junction (option) is fine, it is not possible to install cushions to the north of the junction (option B) due to insufficient street lights. It was agreed to discuss with CCC the options for a ‘Give Way Feature’ at the entrance to the village in the hope that something similar to that installed at Kennett could be achieved. JM also questioned whether the 30mph zone might be extended to include the new (Ark) Church, which is due to open in 2 weeks.	Clerk
(d)	Community Payback We await confirmation from the scheme re their handling of creosoted railway sleepers. MC it still to purchase seeds	Clerk MC
19-20/162	PARISH COUNCIL POLICY UPDATES AND REVIEW	
(a)	Operation London Bridge It was agreed to liaise with St Andrew’s Church on the protocol to be followed regarding any future death of the monarch.	Clerk
(b)	Remembrance Sunday The wreath has been purchased. RR is to attend this Sundays service.	RR
(c)	Training Feedback RR provided a brief review of the recent basic training.	
(d)	Neighbourhood Plan Update RR proved the following update: - we have been successful in our grant application - that a ‘due diligence’ arrangement is in place for the spending of money from this grant - different areas of the plan have been assigned to different groups / individuals - the current primary focus is on producing a Character Assessment of the village It was proposed by DB and seconded by AD that the grant funding be paid into IPC accounts and that RR, CP and GP be the identified signatories.	

		UNANIMOUS
19-20/163	CORRESPONDENCE/MATTERS FOR INFORMATION ONLY	
(a)	Steel Bones Appreciation has been expressed by the Steel Bones charity for the recent use of the recreation ground, which raised £2145	
(b)	CiL Income It was noted that £10,175 has been received	
(c)	Neighbourhood Watch A request to promote Neighbourhood Watch is to be undertaken via The Isleham News Facebook page and The Informer	Clerk
(d)	Organising and Running a Fundraising Event The workshop on 11.11.19 is to be promoted via the Isleham News Facebook page	Clerk
(e)	CCVS Programme of Training & Events This information is to be shared via The Isleham News Facebook page.	Clerk
(f)	CAB Funding Request It was proposed by DB and seconded by JM to make a donation of £140 towards this charity.	JB
(g)	Community Transport Scheme / Lucy Frazer letter It was noted that no grant is available this year but that a resident's survey be promoted via the Isleham News Facebook page.	Clerk
19-20/164	ALLOTMENT MATTERS	
(a)	Working Party Visit A report was given from the site visit on 20.10.19 Despite ongoing concerns regarding the failure of the vast majority of plots to meet the expectations set out in our correspondence of August 2018 and August 2019 it was proposed by PW and seconded by CE to offer all plot holders a further 12 month agreement on the basis that they sign and adhere to the new rules and agreement, specifically that: - by the end of April 2020 a full 60% of each plot is clearly being used for traditional allotment purposes - by the end of September 2020, a full 70% of each plot is clearly being used for traditional allotment purposes - by the end of September 2020, a full 80% of each plot is clearly being used for traditional allotment purposes UNANIMOUS	Clerk
(b)	Request for Chickens & Poly-Tunnel - Mrs Hall It was proposed by PW and seconded by MC to allow Mrs Hall to house chickens on plot 32 and install a poly-tunnel on plot 31 of the Dunstall allotments UNANIMOUS	Clerk
(c)	Request for Chickens, ducks & Polycarbonate Greenhouse – Ms McDonald It was proposed by PW and seconded by MC to allow Ms McDonald to house chickens and ducks and install a 6' x 8' polycarbonate greenhouse on plot 6 Three Trees allotment. UNANIMOUS	Clerk
19-20/165	ORCHARD MATTERS	
	JM reported that half of the orchard has been mowed leaving the other half uncut for wildlife purposes.	
19-20/166	WASH MATTERS	
	Nil matters	
	The meeting closed to the press and public at 9.18pm	

19-20/167	MOTION TO EXCLUDE THE PUBLIC AND PRESS	
	That the public (including representatives of the press) be excluded during the consideration of the remaining item No 68 because it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the item(s) there would be disclosure to them of exempt information of Category 1 & 2 Part 1 Schedule 12A to the Local Government Act 1972 (as amended).	
	The meeting reopened to the press and public and was subsequently closed at 9.58pm	
19-20/168	DATE OF NEXT MEETINGS	
	Parish Council meeting – <ul style="list-style-type: none"> - Monday 2nd December 2019 - Monday 6th January 2020 	
	Interim planning meeting (tbc) <ul style="list-style-type: none"> - Monday 18th November 2019 - Monday 16th December 2019 	
19-20/169	AGENDA ITEMS FOR NEXT MEETING	
	<i>Any business and payments, to be considered at Parish Council meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.</i>	

Appendix 1 November Actions

Agenda No	Action Point	Responsible	Comments on Progress
	Draft Minutes	Clerk	5.11.19 Draft completed and emailed to councillors
150b	Chase up sped sign repairs Seek approval from Balfour Beatty	Clerk	12.11.19 Finally resolved software issue 25.11.19 - Ordered new bracket for HBR
150c	Seek clarification from Sunnica	Clerk	Agenda item for Dec mtg
151	Post mins on website	Clerk/CP	12.11.19 emailed to CP
154a	Submit planning responses	Clerk	5.11.19 Submitted
154d	Commission Acre re housing survey	RR / Clerk	5.11.19 – completed by RR
	Attend planning committee meeting	DB	DB attended
156	Commission Bury Turf Care to clean MUGA	Clerk / JB	5.11.19 commissioned / 19.11.19 Completed
157	Consider removal of Blackthorn bushes & extension of wire fencing	ISRC	
158a	Approve memorial stone	Clerk	5.11.19 – approval posted
158	Pursue tenders for cemetery wall repairs	CE	
159a	Purchase one-way signs for car park	Clerk	12.11.19 Purchased
159b	Commission lightning protection survey	Clerk	5.11.19 – commissioned. 19.11.19 - test undertaken
159c	Pursue tenders for fixed electrical test	Clerk	5.11.19 Avocet & Chris Hall contacted Avocet visited 11.11.19
159d	Liase with Beeches re USAF plaque	Clerk	Agenda item
159e	Forward grant info to tennis club	Clerk	5.11.19 shared
160a	Complete pay accounts	JB / RR / CP	
160c	Liase with CCC re LHI bid	Clerk	5.11.19 & 25.11.19 Requested proposals 13.11.19 – further site visit
161d	Liase with Community payback	Clerk	12.11.19 & 24.11.19 – emailed (no problem with creosote) – await date
	Purchase wild flower seeds	MC	
162a	Contact Parish Church re London Bridge	Clerk	5.11.19 – emailed (agenda item)
162b	Attend Remembrance Sunday service	RR	10.11.12 – RR attended on behalf of IPC
163	Publicise: Neighbourhood Watch, fundraising event, CCVS training & transport survey	Clerk	5.11.19 – posted on Facebook
	CAB donation	JB	5.11.19 Notified JB
164a	Write to allotment holders & issue invoices	Clerk JB	12.11.19 – Invoices, new rules and GDPR sent to all plot holders
164b	Confirm approval of chickens, poly-tunnel/ green house & ducks	Clerk	5.11.19 – notified Mrs Hall
164c			5.11.19 – notified Ms McDonald
Other actions			
i	12.11.19 Met with English Heritage re Limestone signs		
i	12.11.19 Vandalism (x3) reported ref 35/80968/19 Follow up visit from PCSO		
iii	9.11.19 Purchased hi vis jackets & marshalled Remembrance Day parade		
iv	12.11.19 Reported excessive mud 18/00819 Houghtons Lane		
v	12.11.19 Requested survey of street lights on Beck Rd		
vi	11.11.19 Burial enquiry		
vii	12.11.19 Chased up Greenwoods re Priory bollards		
viii	12.11.19 Liaison with cricket club re nets		
ix	12.11.19 Allotment issue with Mr A		
x	13.11.19 Facebook posting and letters to residents re Priory Car park work		
xi	13.11.19 Election notices posted on Facebook / 19.11.19 on noticeboards		
xii	18.11.19 Further damage to the Beeches building and car park signage reported to the police ref CRI/35/BGZZ/18112019		

Appendix 2

Pay Accounts 4th November 2019						
Cheque No	Payee	Item	Net	Vat	Total	Power
Payments made since last meeting						
BACS	Staff Salaries	October 2019	£1,622.44	£0.00	£1,622.44	LGA 1972 s112
	Lloyds Bank multipay card	Monthly fee	£3.00	£0.00	£3.00	LGA 1972 ss50
		Tesco-A4 paper	£9.83	£1.97	£11.80	Open spaces act 1906 ss9 & 10LGA 1972 s214
		Co-op-Postage Stamps	£14.64	£0.00	£14.64	Open spaces act 1906 ss9 & 10LGA 1972 s214
		Rainbow-Hi-vis jacket for litter picker	£22.95	£0.00	£22.95	Open spaces act 1906 ss9 & 10LGA 1972 s214
		BTL Timber- Wooden stakes for allotment plots	£110.00	£0.00	£110.00	Open spaces act 1906 ss9 & 10LGA 1972 s214
		Urban Intern- Work shoes for litter picker	£18.99	£0.00	£18.99	Open spaces act 1906 ss9 & 10LGA 1972 s214
		Spot on line- Work gloves for litter picker	£2.99	£0.00	£2.99	Open spaces act 1906 ss9 & 10LGA 1972 s214
		NNT-Hi vis vest for litter picker	£5.85	£0.00	£5.85	Open spaces act 1906 ss9 & 10LGA 1972 s214
		PJW-Litter grabber for litter picker	£14.46	£0.00	£14.46	Open spaces act 1906 ss9 & 10LGA 1972 s214
					Statement total £ 204.68	
Direct Debit	Unity Trust Bank	Charges June to September	£28.35	£0.00	£28.35	LGA 1972 ss50
Direct Debit	Welplan	Pension September 2019	£11.73	£0.00	£11.73	LGA 1972 s12
Payments for authorisation at tonight's meeting						
126PB000080	HMRC	Tax & NI-	£8.49	£0.00	£8.49	LGA 1972 s112

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		September 2019				
	Clerks & Councils Direct	Annual Subscription	£72.00	£0.00	£72.00	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
SBO1105547	Veolia	Cemetery Bin	£59.68	£11.94	£71.62	Local Authorities Cemetery Orders 1977 & 1986
INV-63548	Gipping Press	Printing Isleham Informer October Edition	£578.00	£0.00	£578.00	LGA 1972 s 142
124900	Pear Technology	Maplink Support	£85.00	£17.00	£102.00	LGA 1972 s50
5173	ICE	Printing-Plans	£2.33	£0.47	£2.80	LGA 1972 s50
423001056283	Cambridgeshire County Council	3 Trees half year rent	£285.00	£0.00	£285.00	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
795	Jane Sheldrick	Prepare salaries October 2019	£20.75	£4.15	£24.90	LGA 1972 s112
	Tim Wilding	Padlock & mileage Newmarket and return	£21.76	£1.83	£23.59	LG Misc Provisions Act 1976 s 19 (d)
76910	GMS	Service Mountfield Rotary	£88.74	£17.75	£106.49	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
76999	GMS	Service Hayter Rotary	£79.86	£15.98	£95.84	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
76972	GMS	Service Honda Strimmer	£64.08	£12.82	£76.90	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
77077	GMS	Fuel fit	£4.00	£0.80	£4.80	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
15134	R Palmer & Sons	Repair fuel leak on tractor and Fordham Road gate	£175.26	£35.05	£210.31	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
1689	CAPALC	Councillors training	£350.00	£0.00	£350.00	LGA 1972 s112

£3,760.18 £119.76 £3,879.94

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