

ISLEHAM PARISH COUNCIL

Clerk: Mr Richard Liddington, The Beeches, 32 Mill Street, Isleham, Ely, Cambs. CB7 5RY
 Email: islehampc@gmail.com
 Chairman: Mr Richard Radcliffe

MINUTES OF THE PARISH COUNCIL MEETING HELD

Monday 4th May 2020

DUE TO COVID19 MEETING HELD VIA ZOOM SOCIAL CONFERENCE

Those Present; Cllr D Beckett, Cllr V Bruyneel-Smith, Cllr M Caffarelli, Cllr A Dennis, Cllr C Elmer, Cllr J Malkin, Cllr R Mitchell (BM), Cllr Mrs G Preece, Cllr R Radcliffe (RR), Cllr Mrs P Wilkes (PW)

Members: 10

Quorum: 4

Clerk: Richard Liddington (RL)

CCC Mark Goldsack & ECDC Councillor Joshua Schumann

Parishioners: 8

Due to the Coronavirus outbreak it was not necessary to elect a chair person or vice chairperson at this years annual meeting. Cllrs Richard Radcliffe and Derrick Beckett remained in their respective roles		
		Action
20-21/01	APOLOGIES FOR ABSENCE LGA 1972s95	
	ECDC Councillor Julia Huffer	
20-21/02	DECLARATION OF INTEREST	
	DB 19-20/287a & 19-20/287(d) MC 19-20 / 287(d) RR 19-20/293(a)	
20-21/03	OPEN FORUM FOR PUBLIC PARTICIPATION (15mins) A number of residents raised objections to planning application number 20/00491. These objections are summarised in 19-20/287(a) below	
20-21/04	TO APPROVE MINUTES OF MEETINGS HELD:	
(a)	<u>9.4.2020</u> It was proposed by GP and seconded by PW to approve the minutes for the meeting held on 9.4.20 UNANIMOUS	Clerk
(b)	<u>20.4.2020</u> It was proposed by BM and seconded AD by to approve the minutes for the meeting held on 20.4.20 UNANIMOUS	Clerk
20-21/05	MATTERS ARISING / CLERKS REPORT (also see appendix 1)	
	<u>Covid19 Update</u> The issue of reducing the rents to the various sporting organisation for the use of the recreational field and river bank was discussed. As rent is paid in arrears it was proposed by DP and seconded by GP to: <ul style="list-style-type: none"> - Charge ICC and the Angling society the full amount for their 2019 season (noting that the 2020 season would almost certainly be completely abandoned) - Charge IUFC and IUYFC 66% of their normal season amounts UNANIMOUS	JB
	Cllr Goldsack also identified the outstanding work that continues to be undertaken by a number of volunteers in the village and that this is being	

	<p>generously supported by a number of local business incl DS Smith who are now providing boxes for food parcels. Isleham is being <i>held up</i> by CCC as a role model to other villages for its support to residents. To date, action by the volunteer groups has included the delivery of:</p> <ul style="list-style-type: none"> - 350 prescriptions (this is also reducing pressure on Staploe medical centre) - 130 shopping trips / errands - 1000 vegetable boxes - targeted support for a number of particularly vulnerable individuals <p>MG also reported that:</p> <ul style="list-style-type: none"> - local hospitals remain with capacity to support Covid 19 patients - CCC's Covid19 hub is in contact with 6000 shielded residents - the Witchford recycling centre is being reopened - the contact tracing mobile phone app is likely to be used within the county - police continue to respond to a significant number of incidences of domestic abuse and they are employing a strategic approach when confronting people breaking social distancing rules - discussions regarding a new Primary School are on hold during the current crisis <p>RR / MG reported that in addition to the previous grants of £500 (IPC) and £2k (CCC) the voluntary group had received a further £1083 has been received from a 'go fund me' grant and donations from local residents. The relief fund at the time of the meeting was £2226 with the additional £1083 still to be paid in.</p> <p>It was noted that the 2020 Isleham Gala has been cancelled. It was proposed by PW and seconded by GP to approve a provisional date of 3.7.21 for next year's gala.</p> <p style="text-align: right;">UNANIMOUS</p>	Clerk
20-21/06	PARISH COUNCIL POLICY UPDATES AND REVIEW	
	Nil matters	
20-21/07	COUNTY & DISTRICT COUNCILLORS REPORT & BUSINESS	
(a)	<p>County Councillors:</p> <p>In addition to the Covid update, MG reported that he had participated in a very informative Zoom meeting relating to Angle Drove Solar farm and that those interested in the proposed Sunnica development might also find it useful to participate in a forthcoming, repeat meeting</p>	
(b)	<p>District Councillors Report</p> <p>JS reported that ECDC:</p> <ul style="list-style-type: none"> - have been able to maintain refuse collection throughout the crisis - have technically achieved their 5-year land supply for housing and that planning approval will therefore only be given if (amongst other things) it's within the recognised development envelope. He did state however that this could change if an appeal to a planning refusal is received or a review is undertaken of the actual delivery of new housing 	
20-21/08	PLANNING MATTERS	
	DB left the meeting	
(a)	Planning Applications:	
	<p>20/00373/FUL: Demolition of existing storage building and erection of a replacement storage building for agricultural equipment</p> <p>Site East Of Appleyard Farm Houghtons Lane Isleham. Mr D Beckett</p>	Clerk

	No Objection	
	DB returned to the meeting	
	20/00469/FUL Replacement dwelling and garage. South view 3 Prickwillow Rd Isleham Mr & Mrs N Stewart Conditional: Design and materials to be sympathetic to rural location	Clerk
	DB left the meeting	
	20/00491/OUM Construct 23 no. new dwellings (Inc. 7no. affordable) and the variation of an existing dwelling. Land South Of 46 East Fen Road Isleham. Mr Waters: <u>Objection on the grounds of:</u> <ul style="list-style-type: none"> - inaccurate plans - doesn't meet housing policy - loss of prime agricultural farmland - loss of historic views, wildlife, flora and fauna - impact on the character of the village - loss of privacy to neighbouring properties - the village doesn't have this level of housing need - lack of village infra structure - lack of appropriate roadway and footpath - the wider context of housing growth in the village <p>JHu is to be asked to 'call in' this application if it is deemed at risk of approval</p>	Clerk
	DB returned to the meeting	
(b)	Planning Approvals	
	18/01736/OUM Residential development of 10 dwellings as 3no. 4 bed detached with single garage for private sale, 3no. 3 bed detached with single garage for private sale, 2no. 3 bed and 2no. 2 bed semi-detached with on-site parking affordable housing. Land West Of 4 Coates Drove Isleham	
	19/01774/FUL Two storey rear extension 24 Station Rd Isleham	
	19/01735/FUL: Demolition of existing bungalow and garage and construction of 1no. four-bedroom, detached chalet style bungalow. 46 West Street Isleham	
(c)	Planning Refusals:	
	19/00376/OUM Outline planning application for the erection of up to 110 dwellings with public open space, landscaping, sustainable drainage system (SuDS) and vehicular access points from Station Road and Fordham Road. All matters reserved except for means of main vehicular access. Land Off Station Road Isleham It was resolved: That planning application reference 19/00376/OUM be REFUSED for the following reasons: <ul style="list-style-type: none"> - There is insufficient infrastructure to support the development; - Does not compliment the character of the village and will harm the character; - It is not in keeping with the village; and - The cumulative impact. 	
	19/01777/OUT Proposed residential development comprising 4No. dwellings, garaging & access. Site West Of 45 East Fen Road Isleham	

	<p>It was resolved: That planning application reference 19/01777/OUT be REFUSED for the following reasons:</p> <ul style="list-style-type: none"> - It will cause damage to the rural character of the area; - There will be a loss of amenity; - Cumulative impact is a material consideration; and - It will have an intrusive urbanising impact on the surrounding rural landscape. 	
(d)	Other Planning Matters (For Information Purposes Only):	
	DB & MC both left the meeting	
	<p>Inclusion on agenda for ECDC Planning Committee Meeting of 6th May 2020:</p> <ul style="list-style-type: none"> - 20/00007/OUM Residential development for up to 75 dwellings (Class C3) with associated access, infrastructure and public open space. Land North East of 100 Beck Rd Isleham. Penland Estates. - 20/00142/OUT Construction of 1no. detached dwelling and garaging for horticultural manager. Floral Farm Fordham Rd Isleham. <p>Both RR and JH are to speak at this meeting</p>	RR
	DB & MC both returned to the meeting	
20-21/09	POLICE MATTERS	
	Nil matters	
20-21/10	PLAY AREA & SKATEPARK	
	Nil matters	
20-21/11	RECREATION GROUND MATTERS	
	<p>DB stated that the cutting of the grass including the cricket square has resumed and that the verti- drain, fertilising and re seeding (parts) of the football pitches is about to be undertaken</p> <p>It was proposed by AD and seconded by BM that subject to the identification of the relevant area, that permission be given to ICC to undertake some ground levelling work near to the Fordham Rd boundary</p> <p style="text-align: right;">UNANIMOUS</p> <p>It was proposed by CE and seconded by BM that subject to a max spend of £200 that DB could purchase some counter weights for the tractor.</p> <p style="text-align: right;">UNANIMOUS</p>	DB DB
20-21/12	CEMETERY & CHURCHYARD MATTERS	
	Nil matters	
20-21/13	ICA REPORT/THE BEECHES	
(a)	<p><u>Trustee Report (GP)</u></p> <ul style="list-style-type: none"> - noted that the ICA had been successful in obtaining a Government business grant to help cover costs during the ongoing crisis - agreed to look into the schedule for running / testing the water tanks to ensure they were compliant with legionella regulations <p>It was proposed by MC and seconded by AD that subject to appropriate supervision, a scheduled blood collection day on 28.5.21 could go ahead</p>	GP GP

		UNANIMOUS
20-21/14	MONTHLY FINANCIAL MATTERS	
(a)	<u>Pay Accounts May 2020 (see appendix 2)</u> It was proposed by PW and seconded by BM to approve the pay accounts for May 2020 UNANIMOUS	JB
(b)	<u>To Approve Bank Reconciliation for March 2020 and April 2020</u> It was proposed by PW and seconded by BM to approve the bank reconciliations for February 2020 and March 2020 UNANIMOUS	
(c)	<u>CAPALC subscription</u> It was agreed to continue with the existing CAPALC option and not purchase the additional GDPR support.	JB
20-21/15	HIGHWAYS/FOOTPATH MATTERS	
(a)	<u>LHI Grant Applications</u> - it was noted that official consultation has begun into the 40 mph & speedbumps measures for Beck Rd - the clerk remains in consultation with CCC regarding the possible establishment of 40mph zones on the Pound Lane, Fordham Rd and Hall Barn Rd entrances into the village but that it is unlikely that an additional VAS for Hall Barn Rd could be achieved - following a detailed discussion, Ann Noble is to contact relevant manufacturers to clarify the best possible Speed Watch equipment	Clerk AN
(b)	<u>Maltings Lane Bench</u> It was proposed by BM and seconded by CE that subject to confirmation of colour, that approval be given to a request from a resident to re-varnish/ paint this bench UNANIMOUS	Clerk
(c)	<u>Temporary Traffic Order Number 442321– Fen Bank 1.6.20 – 12.6.20</u> - Noted	
(d)	<u>Temporary Traffic Order Number 03057 – Fordham Rd 1.6.2020</u> - Already approved	
(e)	<u>Traveller Encampment</u> It was noted that some rubbish had been left by the recent encampment but that this had been collected by the regular bin collection lorry	
20-21/16	CORRESPONDENCE/MATTERS FOR INFORMATION ONLY	
	A letter of thanks has been received from East Anglia Air Ambulance for the recent £100 donation from IPC	
20-21/17	ALLOTMENT MATTERS	
(a)	<u>Chicken Request</u> It was proposed by DB and seconded by PW to a request from Mr SE to keep chickens on Dunstall plot 111 UNANIMOUS	Clerk
20-21/18	ORCHARD MATTERS	
	Councillor Report (JM) - trees are displaying a large amount of blossom and therefore hopeful of a good harvest - ground has been fertilised - due to Covid 19 there will be no apple fair this year	
20-21/19	WASH MATTERS	

	Nil matters	
20-21/20	MOTION TO EXCLUDE THE PUBLIC AND PRESS 9.17pm – It was proposed by DB and seconded by GP to close the meeting to the press and members of the public	
	That the public (including representatives of the press) be excluded during the consideration of the remaining item No 68 because it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the item(s) there would be disclosure to them of exempt information of Category 1 & 2 Part 1 Schedule 12A to the Local Government Act 1972 (as amended).	
	9.20pm – Meeting was reopened to the press and members of the public	
20-21/21	DATE OF NEXT MEETINGS	
	Interim planning meeting – Monday 18 th May 2020 tbc	
	Parish Council Meeting Monday 1st June 2020	
	Interim planning meeting – Monday 15 th June 2020 tbc	
	Parish Council Meeting Monday 6th July 2020	
20-21/22	AGENDA ITEMS FOR NEXT MEETING	
	<i>Any business and payments, to be considered at Parish Council meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.</i>	
	Meeting closed at 9.21pm	

R. D. Liddington

MAY ACTION

Agenda No	Action Point	Responsible	Comments on Progress
	Draft Minutes	Clerk	6.5.20 - emailed to councillors
04	Post April mins	Clerk	6.5.20 – emailed to CP
05	Confirm gala date	Clerk	6.5.20 – emailed committee and ISRC
08	Submit planning responses	Clerk	6.5.20 - emailed
	JHu requested to call in 20/00491/OUM	Clerk	6.5.20 - emailed
	Participate in ECDC planning committee mtg	RR	
11	Clarify location of ICC groundworks	DB	
	Purchase counter weights	DB	
13	Clarify need for legionella testing	GP	
	Confirm & coord Blood collection	GP	
14	Complete Pay Accounts incl CAPALC option	JB	
15	Further liaise with CCC re 40mph zones	Clerk	
	Contact Sped Watch manufacturers	AN	
	Confirm approval for bench repainting	Clerk	6.5.20 - emailed
17	Confirm chicken approval	Clerk	6.5.20 - emailed
Other action			
Ongoing	Miscellaneous Coronavirus action		

Appendix 1 April Actions

Agenda No	Action Point	Responsible	Comments on Progress
	Draft Minutes	Clerk	10.4.20 Emailed to councillors
252	Post March mins	Clerk	11.4.20 – emailed to CP
254	Letter of appreciation to all volunteers	Clerk	
	Establish remit and accountability mechanisms for emergency grant payments	RR, AD, DB	
	Org payment of standing charges	JB	
	Notify church of floodlight decision	Clerk	14.4.20 emailed to DC and PCC
	Notify gala committee of date	Clerk	11.4.2020 Email sent to ISRC and committee for approval
	Advertise 50% allotment plots	Clerk	14.4.20 posted on I News Facebook page
	Notify parish of cancelled APM	Clerk	14.4.20 posted on Facebook and sent to CP for inclusion on the Parish website
256	Submit planning responses	Clerk	11.4.20 - submitted
	Participate in ECDC planning committee meeting	RR	20.4.20.- successful participation
259	Liaise with RS re conditions for working	DB	Completed
	Org vertical draining and fertilising of rec	DB	
	Notify IUFC of change of dates	Clerk	11.4.20 Email sent to ISRC and committee for approval
260	Notify stonemasons re memorials	Clerk	Deferred as need grave numbers
	Restart grass cutting	TW	
262	Complete Pay Accounts	JB	
	Complete Dunstall charity payment	JB	
	Confirm decision re Smart pensions	RR	
263	Submit LHI bid	Clerk	14.4.20 Initial proposals emailed to CCC for comment
	Inform ZL of telephone box decision	Clerk	14.4.20 Emailed, incl possibility of turning it into a temp food bank
Interim Meeting			
273	LHI on May agenda	Clerk / AN	included
274a	Respond to gala and steel bones re rearranged dates	Clerk	
274b	Inform ZL & JP of tel box request	Clerk	21.4.20 Completed
275	Submit response to planning applications	Clerk	21.4.20 Submitted
276	Submit Acre payment	JB	
Other action			
Ongoing	Miscellaneous Coronavirus action		
	Agenda and actions for interim April meeting		
	Miscellaneous action relating to rental of new allotment plots		

Appendix 2

Pay Accounts 4th May 2020

Cheque No	Payee	Item	Net	Vat	Total	Power
Payments made since last meeting						
BACS	Staff Salaries	April 2020	£1,733.77	£0.00	£1,733.77	LGA 1972 s112
	Lloyds Bank multipay card	Monthly fee	£3.00	£0.00	£3.00	LGA 1972 ss50
					Statement total £3.00	
Payments for authorisation at tonight's meeting						
126PB000080	HMRC	Tax & NI-March 2020	£0.00	£0.00	£0.00	LGA 1972 s112
SBO1120626	Veolia	Cemetery Bin	£70.12	£14.02	£84.14	Local Authorities Cemetery Orders 1977 & 1986
	ACRE	Membership renewal	£57.00	£0.00	£57.00	LGA misc provisions act 1976 s19(d)
	ICE	Electricity Standing Charge	£20.50	£0.00	£20.50	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
	T Wilding	Fuel	£8.99	£1.80	£10.79	Local Authorities Cemetery Orders 1977 & 1986
	T Wilding	Fuel and tyre repair	£23.34	£4.66	£28.00	Local Authorities Cemetery Orders 1977 & 1986
	Jane Sheldrick	Prepare salaries April 2020	£38.75	£7.75	£46.50	LGA 1972 s112
4.23001E+11	Cambs County Council	Half Year Rent Three Trees	£285.00	£0.00	£285.00	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
11398073550	EON	Electricity Street Lighting	£54.19	£2.71	£56.90	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
14572611	R Radcliffe	Zoom for meetings	£119.90	£23.98	£143.88	LGA misc provisions act 1976 s19(d)
	CAPALC	Membership renewal	£560.51	£0.00	£560.51	LGA 1972 s112
	Business Services at CAS	Village Insurance	£1,460.20	£0.00	£1,460.20	LGA 1972 s112
			£2,975.07	£54.92	£4,490.19	