

ISLEHAM PARISH COUNCIL

Clerk: Mr Richard Liddington, The Beeches, 32 Mill Street, Isleham, Ely, Cambs. CB7 5RY
Email: islehampc@gmail.com
Chairman: Mr Richard Radcliffe

MINUTES OF THE PARISH COUNCIL MEETING HELD

Monday 2nd March 2020

AT THE BEECHES

Those Present; Cllr D Beckett (DB); Cllr M Caffarelli (MC), Cllr A Dennis (AD); Cllr C Elmer (CE), Cllr Mrs J Malkin (JM); Cllr R Mitchell (BM); Cllr Mrs G Preece (GP), Cllr R Radcliffe (RR); Cllr V Bruyneel-Smith (VBS); Cllr Mrs P Wilkes (PW)

Members: 10

Quorum: 4

Clerk: Richard Liddington (RL)

Parishioners: 4

County Councillor Mark Goldsack

District Councillors Julia Huffer & Joshua Schumann

19-20/220	APOLOGIES FOR ABSENCE LGA 1972s95	Action
	Nil	
19-20/221	DECLARATION OF INTEREST	
	MC 19-20/226(a)	
19-20/222	OPEN FORUM FOR PUBLIC PARTICIPATION (15mins)	
	A resident: <ul style="list-style-type: none">- questioned the response date for planning application number 20/00260 (previously 18/01375/FUL) It was confirmed that this would be considered at the next meeting which (subject to an extension from ECDC) will be on either the 16th March or the 6th April- offered his help with the formation of the Neighbourhood Plan, which was welcomed	
19-20/223	TO APPROVE MINUTES OF MEETINGS HELD:	
(a)	<u>3.2.2020</u> It was proposed by RM and seconded by AD to approve the minutes of the meeting of 3.2.20 <p style="text-align: right;">UNANIMOUS</p>	Clerk
(b)	<u>17.2.2020</u> It was proposed by RM and seconded by PW to approve the minutes of the meeting of 17.2.20 <p style="text-align: right;">UNANIMOUS</p>	Clerk
119-20/224	MATTERS ARISING / CLERKS REPORT (also see appendix 1)	
(a)	<u>Seeds (MC/PW)</u> MC & PW continue to look into the purchase of wildflower seeds for the verges around the village.	MC / PW
(b)	<u>New Councillor Nominations</u> The closing date for nominations has been extended until 3.3.20 so will be considered at the April Parish Meeting.	
(c)	<u>Unity Trust Documents for AD & VBS</u> RR signed the Unity Trust paperwork as agreed under 19-20/210(d)	Clerk
(d)	<u>Dog Show</u> It was noted that it has still not been possible to find the original byelaw relating to dogs being excluded from the recreation field, which we believed to have been established sometime between 1969 and 1972.	

	<p>It was proposed by AD and seconded by GP to give permission for the gala committee to hold the dog show on the garden area to the side of the Beeches. Conditions include the Gala Committee to closely supervise the movement of dogs and ensure dog owners:</p> <ul style="list-style-type: none"> - clean up any foul waste - use the Beeches Car park, therefore limiting the movement of dogs and their contact with the general public - do NOT take their dogs onto the recreation field either before or after the show <p style="text-align: right;">MAJORITY</p>	
(e)	<p><u>Footpath Signs</u> RL confirmed that these have now been purchased and will be installed within the next few weeks.</p>	Clerk
	7.26pm VBS arrived	
19-20/225	COUNTY & DISTRICT COUNCILLORS REPORT & BUSINESS	
(a)	<p><u>County Councillors</u> MG provided the following update:</p> <ul style="list-style-type: none"> - a site visit has taken place with a Highways Officer to explore ways to help prevent further vehicular damage to 18 Little London. The current proposal is to install a double height curb which would force vehicles more in the centre of the road. - two sites have been (confidentially) identified for the possible construction of a new school in the village - he is engaging with Youth Workers to try to find measures to address anti-social behaviour. Any measures are likely to focus on Soham in the first instance - he is looking into whether a current (private/demand) bus service, currently being employed in some fenland towns and villages to take residents to local supermarkets might be extended to include Isleham - he is working with various officers to establish a more strategic response to planning issues, particularly in relation to health, schools and transport - a budget for the 2020-21 financial year has now been set by CCC <p>Frustration was expressed by RR and MG at the need for the Parish Council to continually challenge Highways Officers. It was noted that all-too-often officers make 'desk top' decisions on planning applications, rather than actually visiting sites and making properly informed responses.</p>	
(b)	<p><u>District Councillors Report</u> JH provided the following updates:</p> <ul style="list-style-type: none"> - a public consultation on opportunities to improve cycle, bus routes and footpaths is taking place in the village on 22nd March between 7.00pm and 8.00pm - the 2020-21 ECDC budget has been agreed 	
	7.45pm MC left the meeting	
19-20 /226	PLANNING MATTERS	
(a)	<p>Planning Applications: <u>20/00142/OUT</u> Construction of 1no. detached dwelling and garaging for horticultural manager. Floral Farm Fordham Rd Isleham. Mr M Caffarelli. No objection subject to the condition that the ownership and occupation of this property is directly linked to the farm and that it cannot ever be resold to the general public.</p>	Clerk
	7.55pm MC returned to the meeting	

	<u>20/00168/FUL</u> Alterations 2 ground floor windows. 4 Priory Gardens Isleham. Mr D Fitchett No Objection	Clerk
(b)	Planning Approvals:	
	19/01690/FUL Addition of roof lights (front elevation) to attic level (part retrospective) 4 Priory Gardens Isleham. Mr D Fitchett.	
(c)	Planning Refusals:	
	Nil	
(d)	Other Planning Matters:	
	19/01777/OUT Proposed residential development comprising 4 No. dwellings, garaging and access. Additional information includes change to the description & submission of ecology report. For information purposes only. Site west of 45 East Fen Rd Isleham.	
19-20/227	POLICE MATTERS	
(a)	It was noted that an issue of trespass had occurred within the village but that this had not been reported to the police	
(b)	DB stated that there is currently a major problem of hare coursing in/around the village. Residents are to be reminded via Facebook that they should call 999 if such incidences are seen.	Clerk
19-20/228	PLAY AREA & SKATEPARK	
	Nil matters	
19-20/229	RECREATION GROUND MATTERS	
	<p><u>Bloor Recreational Land (DB)</u> DB updated councillors of some suggestions (as suggested by representatives from the joint Councillor/ Sports team working party) for the further development of the recreation ground. Key proposals for the new area included:</p> <ul style="list-style-type: none"> - the construction of a 35m x 10m, self-contained cricket nets - the construction of a new 9v9 3g football pitch, including moveable dugouts - the conversion of the existing MUGA and development of the area in front of the tractor shed to make new parking areas - the relocation and construction of a smaller MUGA - a fence between the new area of recreational ground and the Bloor home site - new hedge rows/trees as appropriate - the burying of the existing power lines around the perimeter of the new recreational land <p>Key proposals for the existing recreation ground included:</p> <ul style="list-style-type: none"> - the construction of a trim trail around the perimeter of the recreational ground <p>Other objectives include:</p> <ul style="list-style-type: none"> - a desire to further develop the relationship between the Beeches and the sports clubs including the development of the site as an FA hub - completing the tarmacking of the Beeches car park - further install solar panels & possible charging points for electric powered vehicles - the improved maintenance of existing wooden fencing <p>DB clarified that these are still very initial proposals and that various forms of funding would need to be pursued by both the different clubs and IPC to develop these proposals. It was agreed that further consideration be given to this issue at the April meeting.</p> <p>It was proposed by GP and seconded by RM that authority for making decisions</p>	Clerk

	regarding the daily operation of the recreation ground be attributed to DB, with MC and AD responsible if DB is not available. UNANIMOUS	
19-20/230	CEMETERY & CHURCHYARD MATTERS	
	<u>Request for moving of Gravestones into Old Cemetery</u> It was proposed by PW and seconded by DB to approve a request from High Street / The Ark Church to relocate approximately 6x gravestones from the former High Street Chapel onto the west wall of the Old Cemetery. UNANIMOUS	Clerk
19-20/231	ICA REPORT/THE BEECHES	
(a)	<u>Trustee Report</u> GP stated that: - initial enquires suggest that it is not possible to convert the existing lighting into LED's - there are no planned celebrations of VE day - Beeches staff are questioning whose responsibility it is to re lock the barrier if access is needed for evening / weekend events. It was agreed that such responsibility should remain with Beeches staff and that this would be facilitated by the provision of an extra key, DB also led a discussion on how the visual impact of the entrance to the Beeches might be improved. Suggestions included: - the possible repositioning of the letter boxes and defibrillator (concern was expressed however at the increased risk of vandalism on these items and the need for the defibrillator in particular, being in a prominent place) - the installation of flower beds at both the entrance and end of the car park as well as trees to line the footpath. An approach is to be made to local garden centres asking them to consider their possible sponsorship of such areas.	Clerk
(b)	<u>EASBTC Memorial Request</u> It was proposed by GP and seconded by MC to approve a request to install a flowering Cherry memorial tree and plaque in the garden area of the Beeches. UNANIMOUS	
19-20/232	MONTHLY FINANCIAL MATTERS	
(a)	<u>Pay Accounts March 2020 – see appendix 2</u> It was proposed by GP and seconded by PW to approve the pay accounts for March 2020. UNANIMOUS	
(b)	<u>To Approve Bank Reconciliation for February 2020</u> It was proposed by PW and seconded by JM to approve the bank reconciliation for February 2020. UNANIMOUS	
(c)	<u>CiL 1,2,3 List</u> It was noted that approval had been given by ECDC to use CiL funding to repair the footpath leading into the Post Office. It was proposed by PW and seconded by JM to approve expenditure of up to £1k on this improvement. UNANIMOUS	Clerk / RR
(d)	<u>Financial Administrator – Unity Trust Role</u> It was noted that the Bank Administrator currently operates within a limit of £100k per day. It was agreed that as three signatories would be required for such expenditure, that no reduction would be made to this limit.	
19-20/233	HIGHWAYS/FOOTPATH MATTERS	

(a)	<u>Community Payback – Priory Car Park</u> CE clarified that it wouldn't be possible to install vertical sleepers into the mound at the front of the Priory Car Park. He is to explore an alternative, brick-built surround.	CE
(b)	<u>West Street Numbering</u> It was noted that the new development on West Street is to be referenced as Honeysuckle Cottage, 33a West Street.	
19-20/234	PARISH COUNCIL POLICY UPDATES AND REVIEW	
(a)	<u>FINR Memo of Understanding</u> It was proposed by DB and seconded by GP that subject to amendments to insurance requirements the FOINR MoU be renewed. <p style="text-align: right;">UNANIMOUS</p>	Clerk
(b)	<u>Neighbourhood Plan Consultation Event</u> RR reported that the above would take place at The Beeches on Thursday 26 th March between 2.30pm – 8.00pm and that Councillor support would be welcome.	
(c)	<u>Annual Parish Meeting</u> It was agreed that the 2020 APM would take place at The Beeches on Monday 27 th April at 7.00pm and that representatives from the SUNICA action group would be invited to speak.	Clerk
19-20/235	CORRESPONDENCE/MATTERS FOR INFORMATION ONLY	
(a)	<u>East Anglia Air Ambulance – Funding Request</u> It was proposed by PW and seconded by GP to approve a donation of £100 to the above organisation. <p style="text-align: right;">UNANIMOUS</p>	Clerk / JB
(b)	<u>ECDC Response to Planning Complaint</u> The response from ECDC was noted.	
(c)	<u>Beeches Corporate Events Evening</u> GP shared details of the above event, which is taking place on Wednesday 22 nd April between 6.30pm – 8.30pm. Councillors are encouraged to attend and forward invitations to all known organisations.	Councillors
19-20/236	ALLOTMENT MATTERS	
	<u>Shed Request - IR Dunstall Plot 40</u> It was proposed by PW and seconded by DB to approve a request for a shed on the Dunstall allotment, plot 40. <p style="text-align: right;">UNANIMOUS</p>	Clerk
19-20/237	ORCHARD MATTERS	
	<u>Councillor Report</u> JM reported that the orchard has suffered a bit of a battering as a result of recent storms but that it was expected to recover.	
19-20/238	WASH MATTERS	
	<u>Councillor Report</u> Nil matters	
	The meeting closed to the press and public at 9.38pm	
19-20/239	MOTION TO EXCLUDE THE PUBLIC AND PRESS	
	That the public (including representatives of the press) be excluded during the consideration of the remaining item No 68 because it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the item(s) there would be disclosure to them of exempt information of Category 1 & 2 Part 1 Schedule 12A to the Local Government Act 1972 (as amended).	
	The meeting reopened to the press and public at 9.43pm	
19-20/240	DATE OF NEXT MEETINGS	

	Interim planning meeting – Monday 16 th March 2020 tbc	
	Parish Council Meeting Monday 6th April 2020	
	Interim planning meeting – Monday 20 th April 2020 tbc	
	Parish Council Meeting Monday 4th May 2020	
	The meeting closed at 9.45pm	
19-20/241	AGENDA ITEMS FOR NEXT MEETING	
	<p><i>Any business and payments, to be considered at Parish Council meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.</i></p> <ul style="list-style-type: none"> - <i>Wildflower Seeds.</i> - <i>Priory Car Park</i> - <i>Sunnica update</i> - <i>Bloor Land proposals</i> 	

R. D. Liddington

Appendix 1 March Actions

Agenda No	Action Point	Responsible	Comments on Progress
	Draft Minutes	Clerk	3.3.20 Emailed to councillors
223	Post February mins	Clerk	9.3.20 forwarded to CP
224a	Purchase seeds	MC/PW	
224c	Submit Unity Trust paperwork	Clerk/JB	10.3.20 Sent. (further info required)
224e	Install footpath signs	Clerk	
226a	Submit planning responses	Clerk	3.3.20 Completed
227	Facebook posting re Hare coursing	Clerk	9.3.20 Completed
229	Contact Bloor homes re electric supply / development options	Clerk	9.3.20 Request for meeting sent
230	Notify Ark Church re memorial stones	Clerk	16.3.20 Notified via email
231a	Contact local garden centres re possible sponsorship of garden areas	Clerk	Suspended in light of Coronavirus
231b	Contact EASBTC re memorial tree	Clerk	9.3.20 Completed
232	Contact St Andrew's Church and Grayes surfacing re tarmacking of PO footpath	RR	
233	Explore options and price for wall construction around Priory Car park mound	CE	
234a	Amend FINR MoU	Clerk	9.3.20 Amended version sent to AN
234c	Advertise APM incl invite to Sunnica action group	Clerk	9.3.20 Emailed request for Sunnica group representation
235a	Make donation to air ambulance	Clerk/JB	3.3.20 Notified JB
235c	Advertise corporate eve	Councillors	
236	Notify applicant of shed approval	Clerk	9.3.30 Notified
Other actions			
9.3.20	Reported damage to the Priory field kissing gate		
9.3.20	Interim March agenda and documentation		
9.3.20	Emailed request for community group updates re APM		
	Misc Coronavirus action:		

Appendix 2

Pay Accounts 2nd March 2020

Cheque No	Payee	Item	Net	Vat	Total	Power
Payments made since last meeting						
BACS	Staff Salaries	February 2020	£2,278.89	£0.00	£2,278.89	LGA 1972 s112
	Lloyds Bank multipay card	Monthly fee	£3.00	£0.00	£3.00	LGA 1972 ss50
		NFU Mutual ride on insurance	£35.01	£0.00	£35.01	Open spaces act 1906 ss9 & 10LGA 1972 s214
					Statement total £38.01	
Q056	BT	Telephone and Broadband	£170.09	£34.02	£204.11	LGA 1972 ss50
Payments for authorisation at tonight's meeting						
126PB000080	HMRC	Tax & NI- February 2020	£7.19	£0.00	£7.19	LGA 1972 s112
SBO1111537	Veolia	Cemetery Bin	£86.10	£17.22	£103.32	Local Authorities Cemetery Orders 1977 & 1986
6699	Cambridgeshire ACRE	Neighbourhood Plan support	£2,000.00	£400.00	£2,400.00	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
13505	JD Glass Ltd	Glass-The Beeches	£32.17	£6.43	£38.60	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
15353	R Palmer & Sons	Make and install height barrier	£1,625.00	£325.00	£1,950.00	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
	C Patterson	Adobe Indesign License for Isleham Informer. 6 Months July to December 2019	£119.82	£0.00	£119.82	LG Misc Provisions Act 1976 s 19 (d)
824	Jane Sheldrick	Prepare salaries February 2020 and additional works	£20.75	£4.15	£24.90	LGA 1972 s112
	R Liddington	Paint for bus shelters & biscuits	£94.47	£17.49	£111.96	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
5495	ICE	Car Park Lighting	£132.00	£6.60	£138.60	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
5496	ICE	Water Charges	£15.00	£0.00	£15.00	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
			£6,619.49	£810.91	£7,430.40	