

# ISLEHAM PARISH COUNCIL

Clerk: Mr Richard Liddington, The Beeches, 32 Mill Street, Isleham, Ely, Cambs. CB7 5RY

Email: islehampc@gmail.com

Chairman: Mr Richard Radcliffe

## MINUTES OF THE PARISH COUNCIL MEETING HELD

Monday 2<sup>nd</sup> December 2019

AT THE BEECHES

Those Present; Cllr A Dennis; Cllr C Elmer (CE); Cllr Mrs J Malkin (JM); Cllr R Mitchell (BM); Cllr C Patterson, Cllr Mrs G Preece, Cllr R Radcliffe (RR); Cllr Mrs P Wilkes (PW)

Members: 11

Quorum: 4

Clerk: Richard Liddington (RL)

Parishioners: 10

County Councillor Mark Goldsack

District Councillor Julia Huffer

<b>19-20/170</b>	<b>APOLOGIES FOR ABSENCE LGA 1972s95</b> Cllr D Beckett; Cllr M Caffarelli; Cllr C Patterson	<b>Action</b>
<b>19-20/171</b>	<b>DECLARATION OF INTEREST</b> Nil	
<b>19-20/172</b>	<b>OPEN FORUM FOR PUBLIC PARTICIPATION</b> <p>The position of IPC regarding the proposed Sunnica Solar farm development was raised by a resident. RR reiterated that we previously objected to the development on the grounds of its scale, the loss of agricultural land and impact on the local environment. We await any revised application but that we are concerned at the indicative proposals. (see 19-20/184a) Clarification is to be sought by the 'Say No To Sunnica' action group as to whether targeted information sharing could be undertaken on the Beeches site during the forthcoming polling day.</p> <p>Appreciation was expressed by residents of Hall Barn Rd for the Parish Council's support to their objections regarding the Bloor Homes development. Emailed agreement has been received regarding control of the Buffer Zone being passed onto affected residents who have also agreed to a condition being applied that the self-build houses are also developed as bungalows.</p>	
	7.25pm VBS arrived	
<b>19-20/173</b>	<b>TO APPROVE MINUTES OF MEETING HELD</b> It was proposed by BM and seconded by AD to approve the minutes of the meeting held on 4.11.19 <p style="text-align: right;">UNANIMOUS</p>	Clerk
<b>19-20/174</b>	<b>MATTERS ARISING / CLERKS REPORT</b> (also see appendix 1)	
(a)	<u>USAF Plaque Ceremony</u> Following discussions with the Isleham Historic Society the date of this ceremony has been confirmed as 16 <sup>th</sup> January 2020 at 7.30pm	Clerk
(b)	<u>Car Park Signs</u> Although replacement signs have been purchased further vandalism on the Beeches site means that their installation has been deferred until the new year.	Clerk
(c)	<u>Priory Car Park Bollards</u> It was noted that the date for this work has been identified as 11 <sup>th</sup> & 12 <sup>th</sup> December and that both affected residents and the public in general have been notified not to use the car park on these dates. AD is to attend the pre site visit on the 9 <sup>th</sup> December	Clerk AD

(d)	<u>London Bridge</u> Notification has been received and information shared with councillors regarding the process undertaken by the Diocese in the event of the Monarchs death.	Clerk
<b>19-20/175</b>	<b>COUNTY &amp; DISTRICT COUNCILLORS REPORT &amp; BUSINESS</b>	
(a)	<u>County Councillors Report</u> MG provided the following update: <ul style="list-style-type: none"> <li>the ongoing road drainage issue on Mill Street is being addressed</li> <li>he was unfortunately unable to attend the recent community meeting regarding the Sunnica development. He urged residents to be cautious of the accuracy of some of the information being shared by Sunnica</li> <li>he has undertaken his regular, 6 monthly tour of the areas roads and identified a particular concern regarding the condition of the road at the top of Limestone Close. He urged attendees to continue to report any concerns regarding both roads and footpaths</li> <li>data suggests that the Ely bi-pass has had a very positive affect on both road users and the health and wellbeing of local residents</li> <li>he was positively encouraged by the reduction in Sunday morning traffic as a result of the relocation of High Street Church to the new Ark building</li> <li>he was incredibly impressed and extremely grateful to all who had contributed to both the Festival of Light at the Parish Church as well as the recent planting of hedges on Coates Drove.</li> </ul>	
(b)	<u>District Councillors Report</u> JH stated that there was little to report at this stage other than to expect an increase in the regularity of street and pavement cleaning.	
<b>19-20/176</b>	<b>PLANNING MATTERS</b>	
(a)	<b>Planning Applications:</b>	
	<u>19/00447/RMM</u> Reserved Matters for the construction of 121 dwellings and associated works following approval of outline planning permission 18/00363/OUM Land accessed between 2 & 4 Fordham Rd Isleham Bloor Homes Change in layout, specifically northwest corner in order to provide additional bungalows along the properties of Hall Barn Rd - No objection subject to the formal agreement that control of the buffer zone between Hall Barn Rd and the new developments be transferred to the affected, Hall Barn Rd residents.	Clerk
	<u>19/00447/RMM</u> Reserved Matters for the construction of 121 dwellings and associated works following approval of outline planning permission 18/00363/OUM Land accessed between 2 & 4 Fordham Rd Isleham Bloor Homes Revision to Landscape Strategy - No objection	Clerk
	<u>19/012024/FUL</u> Outbuilding for use by mowers for storage. 37 Prickwillow Rd Isleham Mr & Mrs Mutton - No objection	Clerk
	<u>19/01315/LBC</u> Alterations to kitchen along with external alterations. 18 Little London Isleham. Mr Warburton & Ms Wilkinson - No objection	Clerk
	<u>19/01482/FUL</u> Proposed side extension. (Amendment) 15 Church Lane Isleham. Change from grey aluminium windows and doors to all new windows and doors to match existing brown timber windows and doors. Mr & Mrs Qayum-Millard - No objection	Clerk
	<u>19/01586/FUL</u> Erection of greenhouse. Greenhouse is of painted aluminium and wood construction and fully glazed. 16a Hall Barn Rd Isleham Mr S Rolfe - No objection	Clerk
(b)	<b>Planning Approvals</b>	
	<u>19/01030/FUL</u> Construction of 4 bedroom detached dwelling with new vehicular access and	

	associated works. Land adjacent to 58 West Street Isleham. Mr D Clarke	
	<u>19/01294/FUL</u> Proposed rear extension. 39 Hall Barn Rd Isleham. Mr Straiton	
	<u>19/01178/OUT</u> Demolition of agricultural barns and residential development of five residential dwellings garaging, parking, access road and associated works. Appleyard Farm, 1 Houghtons Lane Isleham Mr D Beckett	
(c)	<b>Planning Refusals</b> <u>19/01326/LBC</u> Replacement of existing rear conservatory. 13 Church St Isleham. Mrs Farr	
(d)	<b>Other Planning Matters:</b> <u>19/01321/OUT</u> Proposed dwelling and garage for horticultural manager. Floral Farm Fordham Rd Isleham – Application withdrawn	
	<u>ECDC Planning Committee Meeting: 4.12.19</u> It was agreed that JH represent IPC at this meeting and that she would raise objections in relation to 19/01115/OUT as well as our expectation regarding 19/00447/RMM	JH RR Clerk
	<u>Lady Peyton Charity Application Meeting</u> It was noted that a date is to be scheduled in the new year to discuss the proposed development of a parcel of land owned by this charity.	RR
<b>19-20/177</b>	<b>POLICE MATTERS</b>	
	<u>Anti-Social Behaviour (PW)</u> Further incidences of anti-social behaviour including verbal abuse towards councillors and vandalism have been reported to the police. The principle of adding additional signage re motorbike access was discussed.	
<b>19-20/178</b>	<b>PLAYAREA &amp; SKATEPARK MATTERS</b>	
	<u>Recreation Ground Report</u> Nil matters	
<b>19-20/179</b>	<b>RECREATION GROUND MATTERS</b>	
(a)	<u>Hardstanding Between MUGA and Tractor Shed (MC)</u> This matter was deferred until the January meeting	
(b)	<u>Request for Use of Recreation Ground</u> It was proposed by PW and seconded by GP to approve a request by Greenwood Tree Surgery to hold aerial rescue training for 2 hours on the 23/12/19 (see also 19-20/181b) UNANIMOUS	Clerk
<b>19-20/180</b>	<b>CEMETERY &amp; CHURCHYARD MATTERS</b>	
(a)	<u>Cemetery Wall Repairs (CE)</u> Nil update	
(b)	<u>Memorial Stone Mrs PB</u> It was proposed by PW and seconded by JM to approve the installation of this memorial stone. UNANIMOUS	Clerk
(c)	<u>Memorial stone Mrs JR</u> It was proposed by PW and seconded by JM to approve the additional inscription to this memorial stone UNANIMOUS	Clerk
<b>19-20/181</b>	<b>ICA REPORT/THE BEECHES</b>	
(a)	<u>Trustee Report</u> GP provided the following update: <ul style="list-style-type: none"> <li>the Beeches has now been operating for six years</li> <li>recent events including the Sportsmans Diner and Bee Gees Tribute act were excellent</li> <li>the Christmas market on the 13<sup>th</sup> December has 40 stalls scheduled to attend</li> <li>a New Years eve party is being hosted by The White Pheasant bistro</li> <li>a new Beeches website is about to be launched</li> <li>the Beeches have been recipients of a grant of approx. £2k from the Co-op</li> </ul>	

	<ul style="list-style-type: none"> <li>£800 was donated by the Beeches entertainers to the centre. (this money is ring fenced to drama related expenditure)</li> <li>cracking has appeared to the concrete floor near the changing rooms.</li> </ul>	CE
(b)	<p><u>Christmas Tree Power Supply</u> It was proposed by PW and seconded by VBS to commission Barnwell Electrical to install a permanent power supply on the grass verge adjacent to Mill Street at a cost of £479</p> <p style="text-align: right;">Majority</p> <p>It was proposed by PW and seconded by JM to ask Greenwood Trees to provide a Christmas tree on this site in payment of their use of the Recreation ground (see 19-20/179b)</p> <p style="text-align: right;">UNANIMOUS</p>	Clerk
(c)	<p><u>Beeches Electrical Testing</u> It was proposed by PW and seconded by VBS to commission Barnwell Electrical to undertake the (full) Fixed electrical testing at a cost of £1086</p> <p style="text-align: right;">UNANIMOUS</p>	Clerk
(d)	<p><u>Steel Bones Celebration Day Request</u> It was proposed by GP and seconded by PW to approve a request from the above charity to hold their Celebration day on Sunday 19<sup>th</sup> July (all day)</p> <p style="text-align: right;">UNANIMOUS</p>	Clerk
(e)	<p><u>Annual IPC / ICC Meeting</u> It was agreed that this meeting would take place on 20/1/20 at 7.15pm</p>	
(f)	<p><u>Disabled Lift (GP)</u> It was agreed that the clerk would pursue a specification and price for the installation of a lift at the back of the stage</p>	Clerk
<b>19-20/182</b>	<b>MONTHLY FINANCIAL MATTERS</b>	
(a)	<p><u>Pay Accounts December 2019</u> – see appendix 2 It was proposed by BM and seconded by VBS to approve the pay accounts for December. (RFO to pursue the refund of the £15 fee from Bendall Pooley from Mr PC)</p> <p style="text-align: right;">UNANIMOUS</p>	JB (RFO)
(b)	<p><u>To Approve Bank Reconciliation for November 2019</u> It was proposed by PW and seconded by BM to approve the November bank reconciliation</p> <p style="text-align: right;">UNANIMOUS</p>	
(c)	<p><u>Draft Budget</u> RR outlined the key issues relating to the draft budget established at the Finance Committee meeting on the 18<sup>th</sup> November. It was proposed by JM and seconded by AD to approve this budget which is based on a nil % increase to the Parish Precept.</p> <p style="text-align: right;">UNANIMOUS</p>	JB (RFO)
(d)	<p><u>Friends of Isleham Nature Reserve Grant</u> It was proposed by GP and seconded by PW to approve a grant of £200 to the FINR</p> <p style="text-align: right;">UNANIMOUS</p>	Clerk / JB (RFO)
(e)	<p><u>Beeches Insurance</u> It was proposed by BM and seconded by JM to formally approve the tender of £2016.99 from Zurich insurance for the annual building insurance</p> <p style="text-align: right;">UNANIMOUS</p>	
(f)	<p><u>CiL Expenditure – Beeches Car Park (GP)</u> It was proposed by GP and seconded by BM that subject to a max increase of £500 on the November 2018 tender price (ie total of £10,500) that Grays Surfacing be commissioned to complete the tarmacing of the remainder of the Beeches car park.</p> <p style="text-align: right;">UNANIMOUS</p>	Clerk
(g)	<p><u>Dunstall Charity Grant</u> It was proposed by GP and seconded by CE to approve in principle the inclusion of a PC upgrade into a forthcoming grant application.</p> <p style="text-align: right;">UNANIMOUS</p>	Clerk
<b>19-20/183</b>	<b>HIGHWAYS/FOOTPATH MATTERS</b>	

(a)	<u>LHI Proposals</u> It was proposed by CE and seconded by GP to approve CCC proposals regarding the 2019 LHI bid  <p style="text-align: right;">MAJORITY</p>	Clerk
(b)	<u>St Andrew's Social Centre Footpath (JM)</u> JM identified potential H&S risks as a result of the damaged footpath at the entrance to the Post Office. It was agreed to establish the legalities of providing a financial contribution to the church in support of repairs.  <p style="text-align: right;">UNANIMOUS</p>	Clerk
(c)	<u>Wheelie Bin Signs</u> The possibility of purchasing speed restriction signs was discussed but not felt beneficial enough to warrant the expenditure.	
<b>19-20/184</b>	<b>PARISH COUNCIL POLICY UPDATES AND REVIEW</b>	
(a)	<u>Sunnica Update (GP)</u> A lengthy discussion was held on how to best gain residents' opinions on this proposed development. It was proposed by JM and seconded by GP to: <ul style="list-style-type: none"> <li>• post a Facebook page identifying links to both the Sunnica and 'Say No to Sunnica' websites</li> <li>• add a customised version of the Freckenham survey to this posting</li> <li>• give access to the survey to the 'Say No to Sunnica' organisation</li> <li>• become members of the alliance of local Parish Councils engaged in this application</li> </ul> <p style="text-align: right;">UNANIMOUS</p>	Clerk
(b)	<u>Lady Peyton Charity – PC Representative</u> It was proposed by PW and seconded by GP that CE replace CP as PC representative on the Lady Peyton charity  <p style="text-align: right;">UNANIMOUS</p>	
<b>19-20/185</b>	<b>CORRESPONDENCE/MATTERS FOR INFORMATION ONLY</b>	
(a)	<u>Invitation to USAF Yultide Friendly Invasion</u> Nil attendees	
<b>19-20/186</b>	<b>ALLOTMENT MATTERS</b>	
(a)	<u>Request for Chickens on 3 Trees Allotment. Mrs Margaret Davis</u> It was proposed by CE and seconded by PW that approval be given to this request.  <p style="text-align: right;">UNANIMOUS</p>	Clerk
<b>19-20/187</b>	<b>ORCHARD MATTERS</b> Nil matters	
<b>19-20/188</b>	<b>WASH MATTERS</b>	
	<u>Drainage Issue</u> A report has been received from the Environment Agency regarding a blockage to a drainage calvert on Luggar Bank. It was agreed that the clerk would establish who is responsible for this work before referring back to the EA	Clerk
	The meeting closed to the press and public at 9.18pm	
<b>19-20/189</b>	<b>MOTION TO EXCLUDE THE PUBLIC AND PRESS</b> That the public (including representatives of the press) be excluded during the consideration of the remaining item No 68 because it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the item(s) there would be disclosure to them of exempt information of Category 1 & 2 Part 1 Schedule 12A to the Local Government Act 1972 (as amended).	
	The meeting reopened to the press and public at 9.21pm	

<b>19-20/190</b>	<b>DATE OF NEXT MEETINGS</b>	
	Parish Council meeting: - Monday 6 <sup>th</sup> January 2020 - Monday 3 <sup>rd</sup> February 2020	
	Interim planning meeting ( <b>tbc</b> ) - Monday 16 <sup>th</sup> December 2019 - Monday 20 <sup>th</sup> January 2020	
<b>19-20/191</b>	<b>AGENDA ITEMS FOR NEXT MEETING</b>	
	<i>Any business and payments, to be considered at Parish Council meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.</i>	
	<i>The meeting closed at 9.22pm</i>	

#### **Appendix 1**                    **November Actions**

<b>Agenda No</b>	<b>Action Point</b>	<b>Responsible</b>	<b>Comments on Progress</b>
	Draft Minutes	Clerk	3.12.19 emailed to Councillors
173	Post Nov mins	Clerk	
174a	Contact USAF re ceremony	Clerk	3.12.19 Request for military presence emailed
174b	Install car park signs	Clerk	To be undertaken in the new year
174c	Attend pre site mtg	Clerk AD	
176a	Submit planning responses	Clerk	3.12.19 Submitted

ISLEHAM PARISH COUNCIL

Clerk: Mrs Jeanette Borderick The Beeches, Mill Street, Isleham, Ely, Cambridgeshire, CB7 5RY

01638 781687

176d	Attend planning committee meeting	JH	
179	Contact Greenwood trees re training & Christmas tree	Clerk	3.12.19 Contacted via email. Request made
180b&c	Inform stone masons of approval	Clerk	3.12.19 approval submitted
181a	Inspect cracks in concrete	CE	
181b	Commission electrical supply	Clerk	3.12.19 Commissioned
181c	Commission electrical testing	Clerk	3.12.19 Commissioned
181d	Inform Steel Bones of approval	Clerk	3.12.19 Notified of approval
181f	Pursue tenders for lift	Clerk	
182d	Award Grant, inform charity	JB/ Clerk	3.12.19 Notified of award
182f	Pursue tender for Beeches car park	Clerk	4.12.19 mtg org with WG
182d	Contact FINR re grant applicant	Clerk	3.12.19 Notified
182g	Contact applicant re Dunstall grant	Clerk	3.12.19 Notified
183a	Inform CCC of LHI approval	Clerk	3.12.19 Notified
183b	Contact CAPALC re funding PO repairs	Clerk	3.12.19 info requested
184a	Publish Sunnica article and survey	Clerk	
186	Confirm approval of chickens,	Clerk	3.12.19 confirmed
<b>Other actions</b>			
i	VAS batteries changed		
i			
iii			
iv			
v			
vi			
vii			
viii			
ix			
x			
xi			
xii			
xiii			

## **Appendix 2**

<b>Pay Accounts 2nd December 2019</b>						
<b>Cheque No</b>	<b>Payee</b>	<b>Item</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>	<b>Power</b>
<b>Payments made since last meeting</b>						

BACS	Staff Salaries	November 2019	£2,427.21	£0.00	£2,427.21	LGA 1972 s112
	Lloyds Bank multipay card	Monthly fee	£3.00	£0.00	£3.00	LGA 1972 ss50
		Airmen plaque	£119.53	£23.91	£143.44	Open spaces act 1906 ss9 & 10LGA 1972 s214
		Barrow cart	£16.46	£3.29	£19.75	Open spaces act 1906 ss9 & 10LGA 1972 s214
		Key safe	£16.66	£3.33	£19.99	Open spaces act 1906 ss9 & 10LGA 1972 s214
		High viz waistcoats	£10.00	£2.00	£12.00	Open spaces act 1906 ss9 & 10LGA 1972 s214
		Stationary	£27.08	£5.42	£32.50	LGA 1972 ss50
		Signs	£157.40	£31.48	£188.88	Open spaces act 1906 ss9 & 10LGA 1972 s214
					Statement total £ 419.56	
Direct Debit	BT	Phone and broadband	£167.95	£33.59	£201.54	LGA 1972 ss50
Direct Debit	Welplan	Pension 2019	£0.00	£0.00	£0.00	LGA 1972 s12
<b>Payments for authorisation at tonight's meeting</b>						
126PB000080	HMRC	Tax & NI-September 2019	£0.00	£0.00	£118.60	LGA 1972 s112
731912	Barnwell Electrical	Testing and repair of exterior church lights	£166.00	£33.20	£199.20	Open Spaces Act 1906 ss9 & 10 LGA 1972 s214
SBO1107114	Veolia	Cemetery Bin	£86.10	£17.22	£103.32	Local Authorities Cemetery Orders 1977 & 1986
T11087	Truelink	Cutting of village grass	£457.80	£91.56	£549.36	Open Spaces Act 1906 ss9 & 10 LGA 1972 s214
30050	Bussen & Parkin	Yard brush and WD40	£16.79	£3.36	£20.15	LG Misc Provisions Act 1976 s 19



						(d)
5238	ICE	Cleaning of changing rooms	£2,100.00	£420.00	£2,520.00	LGA 1972 s50
8248	Mildenhall Memorials	Cleaning and painting of war memorial	£540.00	£108.00	£648.00	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
795	Jane Sheldrick	Prepare salaries November 2019	£25.75	£5.15	£30.90	LGA 1972 s112
Cheque No 300457	Citizens Advice Bureau	Donation	£140.00	£0.00	£140.00	LGA 1972 s50
Cheque No 300458	R Sheldrick	Work on the recreation ground	£162.00	£0.00	£162.00	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
824	Clarke Farms	Diesel	£101.46	£20.29	£121.75	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
Cheque No 300459	Royal British Legion	Poppy wreath	£35.00	£0.00	£35.00	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
INV-0931	Green Wood Tree Surgery	Install grid pavers	£3,397.50	£679.50	£4,077.00	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
455	Isleham Agricultural Contractors Ltd	Hedge cutting	£562.50	£112.50	£675.00	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
	Pooley Bendall & Watson	Land Registry	£15.00	£0.00	£15.00	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
	Business Services at CAS	Village Hall Insurance	£2,016.99	£0.00	£2,016.99	LGA 1972 s50

**£12,768.18    £1,593.80    £14,480.58**