

ISLEHAM PARISH COUNCIL

Clerk: Mr Richard Liddington, The Beeches, 32 Mill Street, Isleham, Ely, Cambs. CB7 5RY
 Email: islehampc@gmail.com
 Chairman: Mr Richard Radcliffe

MINUTES OF THE PARISH COUNCIL MEETING HELD via ZOOM on Monday 7th November 2020

Those Present; Cllr D Beckett (DB); Cllr Mrs V Bruyneel-Smith (VBS), Cllr M Caffarelli (MC), Cllr C Corbin (CC), Cllr A Dennis (AD); Cllr C Elmer (CE), Cllr Mrs J Malkin (JM); Cllr R Mitchell (BM); Cllr Mrs G Preece (GP), Cllr R Radcliffe (RR), Cllr Mrs P Wilkes (PW)

Members: 11

Quorum: 4

Clerk: Richard Liddington (RL)

Parishioners: 8

County Councillor Mark Goldsack

		Action
20-21/132	APOLOGIES FOR ABSENCE LGA 1972s95	
	Nil	
A moment of silence was held for former Parish Councillor Hazel Thompson and District Councillor John Powley who both passed away recently.		
20-21/133	DECLARATION OF INTEREST	
	RR agenda item 138 (20/01304/LBC)	
20-21/134	OPEN FORUM FOR PUBLIC PARTICIPATION (15mins)	
	Mrs Noble confirmed that the Speed Watch initiative would be suspended during the forthcoming Covid lockdown.	
20-21/135	TO APPROVE MINUTES OF MEETINGS HELD:	
	It was proposed by BM and seconded by AD to accept the minutes of the meeting held on 5.10.2020	Clerk UNANIMOUS
20-21/136	MATTERS ARISING / CLERKS REPORT (also see appendix 1)	
(a)	<p><u>Covid Update</u> It was noted that:</p> <ul style="list-style-type: none"> - although East Cambridgeshire has the lowest infection rate in the country, Isleham will be subject to the national lockdown for the period 5th November to 5th December 2020 - the Isleham volunteer group: <ul style="list-style-type: none"> o still has the capacity and commitment to support the village throughout this lockdown and leaflets have already been delivered to all households signposting vulnerable residents to mental health organisations o were pleased (given the short notice) at the support that they were able to provide food for at least 28 primary school aged children eligible for Free School Meals (FSM) during the October half term o are already considering how improvements to FSM provision might be made during the Christmas school holidays, including the possibility of supporting children living in the village who may not be attending the village primary school - the village pantry is continuing to meet the needs of a large number of villagers 	

	<ul style="list-style-type: none"> - support also continues to be provided through the ECDC and CCC hubs as well as the Soham Hygiene Group and the Ely Food Bank, who are now able to deliver food directly to identified residents - approx. £2k remains in the emergency relief budget <p>It was proposed by DB and seconded by CC to express our formal appreciation to the cricket club and associated volunteers for their continuing, outstanding support for the village.</p> <p style="text-align: right;">UNANIMOUS</p>	Clerk
	7.35pm VBS arrived	
(b)	<p><u>Dunstall Allotment Proposals:</u> The clerk confirmed that</p> <ul style="list-style-type: none"> - he had been in dialogue with the various parties interested in renting the three plots on the allotment site and a proposal regarding the establishment of a community plot had been shared with councillors - that a potential split of these plots between one of the tenants and a community plot could be undertaken but would be best determined by the respective natural features on the plots - that hardcore from the Beeches car park had been transferred up to the site and that he felt that allotment keepers would be willing to use it to fill in the various pot holes. <p>It was agreed that the clerk would explore how the plots would be best divided up and bring the proposal to the December meeting</p>	Clerk
(c)	<p><u>Cemetery Trees</u> It was proposed by PW and seconded by GP to accept the quotes from Greenwood Tree Surgery for the pruning of:</p> <ul style="list-style-type: none"> - 2 lime trees in the old cemetery at a cost of £954 - 2 holy trees in the new cemetery at a cost of £420 <p style="text-align: right;">UNANIMOUS</p>	Clerk
20-21/137 COUNTY & DISTRICT COUNCILLORS REPORT & BUSINESS		
(a)	<p><u>County Councillors</u> Cllr Godsack shared the following points of information:</p> <ul style="list-style-type: none"> - as a result of the Covid crises CCC are currently looking at a budget deficit of between £40m-£60m. The final figure will depend on whatever contributions come from central government - any increase in the precept to offset some of this deficit is almost certainly going to be limited to the current cap of 2% - he is now in a position to be able share his personal views on the Sunnica project. His concerns include: <ul style="list-style-type: none"> o lack of direct consultation with Isleham residents o Sunnica's own poor financial position o the size & scale of development and its use of prime agricultural land o the extremely limited benefits to local residents o the need to explore alternative options incl installing panels on all new / existing housing - he is still awaiting CCC highways department response to the request for trees for Coates Drove - awaits surveys regarding possible sites for a new primary school in the village - the encroachment of developers onto the highway on East Fen Road has been proven but no date yet set for the installation of corrected curb stones 	
(b)	<p><u>District Councillors Report</u> Nil report</p> <p>PW referenced the fact that a number of ECDC refuse collectors recently entered the Co-op without wearing face masks. Contact is to be made with the relevant manager</p>	Clerk

20-21/138	PLANNING MATTERS	
(a)	Planning Applications:	
	20/00990/FUL Two storey rear extension and new driveway. 15 Pound Lane Isleham An amendment has been received for the development described above. The amendment involves revision to external finish of the extension, amended to brickwork to match existing dwelling. Mr J Bye No Objection	Clerk
	20/01304/LBC Replacement of the existing timber windows with extended chamfered frames and slimline glazing. Manor House 2 Pound Lane Isleham. Mr Jones No Objection	Clerk
	19/00447/DISC Land Accessed Between 2 And 4 Fordham Road Isleham To discharge Condition 9 (Footpath improvements) of decision dated 9 December 2019 for Reserved Matters for the construction of 121 dwellings and associated works following approval of outline planning permission 18/00363/OUM Bloor Homes No Objection – although clarification is to be sought regarding what was believed to be Bloor homes original proposal to include a service road adjacent to Fordham Rd	Clerk
	20/01341/TRE Inisfail House 6 Mill Street Isleham T1 Sycamore – Fell as close to ground level as possible. Tree is growing against the old clunch wall. Mr P Raynes No Objection	Clerk
(b)	Planning Approvals	
	20/00890/VAR To Vary Conditions 1 (Approved Plans) and 12 (Hard Landscaping) for previously approved 18/00819/FUL to erect two dwellings with attached garages and external works. Site Between Houghtons Lane And East Fen Road Isleham	
	20/01047/RMA Approval of the details for reserved matters for Landscaping for previously approved 20/00286/VAR for Variation of condition 1 (Approved plans) of previously approved 19/01115/OUT for Construction of 2no. detached single storey dwellings and associated works 55 Pound Lane Isleham	
	20/01147/VAR To vary Conditions 1 (Approved drawings), 4 (External Materials) and 6 (Flood Mitigation) for previously approved 20/00469/FUL for replacement dwelling and Garage. South View 3 Prickwillow Road Isleham.	
	20/01186/TRE T1 Field Maple- Reduce crown by 30% due to branch snap and remove Deadwood. The Co-operative Food 2 West Street Isleham Ely Cambridgeshire	
	20/01065/FUL Erection of covered Gazebo including enclosed cupboard and cladding to rear wall. 22 Little London Isleham	
	20/00930/FUL Retrospective application for the retention of a half wave communication aerial on gable end and antrom A.99 fibreglass aerial on supporting structure in rear garden (height 10.6m) 19A East Fen Road Isleham	
	20/01218/TRE T1 Plum – 30% reduction /1m reduction in height and 2m in width. To increase light as overshadowing large portion of garden. 15 The Pits Isleham	
	20/01239/TRE T1 Maple – Fell to ground level. There are two trees of this species within this garden. This species has the potential to form a large tree. Retaining both trees is untenable and unsuitable for this environment. T2 Horse Chestnut – Crown lift to 3mtrs all around and give a clearance to the garage roof by 2mtrs. Specimen is fully mature. Damage has been done to tiles in recent high winds, this work is necessary to reduce further damage and retain the area underneath the canopy as a usable area. Location: 22A Pound Lane Isleham	
©	Planning Refusals:	
	Nil	
(d)	Other Planning Matters:	
	<u>Government White Paper: Planning for the Future</u> Consideration was given to the recent white paper and in particular the summary provided by Richard Kays from ECDC. It is clear that if approved, these changes will have a significant effect on the role of Parish Councils in the planning process, including the role of Neighbourhood Plans.	

	<p><u>Sunnica – Consultation Response</u></p> <p>Different Councillors and members of the public submitted new or reiterated previous concerns regarding this project. These are to be integrated (wherever appropriate) into the draft response already shared with Councillors. These concerns included:</p> <ul style="list-style-type: none"> - the format of the questionnaire meant that responses would be constrained - the long-term financial viability of the project - the toxic legacy of the site, resulting from the use of materials incl Cadmium and soil contamination from: <ul style="list-style-type: none"> o the depth of the piles supporting the panels o the lack of guttering preventing flooding into local water sources o potential bird damage to the panels o the scale of the project and relatively low human monitoring of the condition of panels <p>This would all potentially result such high levels of contamination of the land that it could affect the health and wellbeing of existing residents as well as significantly delaying or permanently preventing any return of the land to productive agricultural use</p> <ul style="list-style-type: none"> - the inadequate visual screening of the panels based on the proposed use of immature trees and their timescale of growth especially in comparison with the lifespan of the site - the eyesore of a 15' security/anti-deer fence around the site perimeter - the complete lack of employment, financial and practical benefits to the local community including a proposed footpath which doesn't connect to any existing form of infrastructure - the £10m bond is neither adequate for the clean-up of the site or clear in it how would be distributed - the equivalent amount of energy could be created from just 3x off-shore wind turbines. <p>It was agreed to:</p> <ul style="list-style-type: none"> - contact ECDC about the possible inclusion of Isleham in a Landscape Assessment being organised by the 'Say-No-To-Sunnica' action group - redraft the proposed response and distribute to councillors for any further comment by 17th November 	Clerk Councillors
20-21/139	POLICE MATTERS	
	<p><u>Nature Reserve</u></p> <p>Recent graffiti to the benches on the Nature Reserve & criminal damage to the Say-No-To-Sunnica signs have been reported to the police.</p>	
20-21/140	PLAY AREA & SKATEPARK	
	It was noted that these areas would remain open during the forthcoming lockdown	
20-21/141	RECREATION GROUND MATTERS	
	<p>DB reported that:</p> <ul style="list-style-type: none"> - the forthcoming lockdown will actually provide a good opportunity for the respective football clubs to 'spike' the football pitches - he will attempt to access some topsoil for The Beeches car park - he had undertaken an inspection of the top recreation ground trees with JM and had identified a number of trees which were not looking very healthy. It was agreed to wait until early spring to see which trees have actually died before determining the need for any replacements. <p>PW reported that at a member of one of the football clubs had brought his dog onto the rec. Contact is to be made with the different clubs</p>	JM DB Clerk

	A total of £42,052 Cil Income has recently been received by IPC. This is made up of: £33,080.38 (First payment) 19/00447/RMM Bloor Homes £889.31 16/00677/FUL 6 Station Rd £2,088.83 (part payment) 17/00510/FUM 7 Fordham Rd (Pritty Gardens) £3,593 18/01695/VAR 7 Fordham Rd (Pritty Gardens)	
(d)	<u>2021 Budget Setting Meeting</u> It was agreed to hold a budget setting meeting on Monday 16 th November 2020 at 7.30pm. This meeting will be held by Zoom and is open to all councillors	RR
20-21/145 HIGHWAYS/FOOTPATH MATTERS		
(a)	<u>Street Naming and Numbering – Land accessed between 2 and 4 Fordham Road, Isleham (Bloor Homes)</u> Councillors expressed their extreme disappointment at the proposed names for the streets in this development, which ignore both our own previous suggestions and have no relevance to our village.	Clerk
(b)	<u>Street Naming and Numbering – Land accessed north of 7 Fordham Road, Isleham</u> Councillors expressed their extreme disappointment at the proposed name for the street in this development, which ignores the obvious and highly historical name of Pritty Gardens.	Clerk
(c)	<u>Certificate of street number – 57a West street</u> No objection	
(d)	<u>Hedge Cutting</u> Due to various difficulties and concerns regarding the Recreation ground hedge it was agreed to pursue separate tenders for: 1. the hand cutting of the recreation ground hedge 2. the remaining hedges in the village including the allotments, waterside and the cemetery VBS raised the need to chase up CCC regarding the cutting of the hedges on the Causeway (Previous reference: 00347562 reported 14.9.20)	Clerk Clerk
20-21/146 PARISH COUNCIL POLICY UPDATES AND REVIEW		
	<u>Neighbourhood Plan</u> A copy of the draft plan had previously been circulated to councillors. It was agreed to: - obtain comments and amendments from other members of the working party and update the draft plan accordingly - submit and seek an initial response from ECDC towards the plan including possible updates to section 4:2 (design) in light of the new government white paper - undertake further consultation with the village community	Clerk
20-21/147 CORRESPONDENCE/MATTERS FOR INFORMATION ONLY		
(a)	<u>Letter from Mrs H Evans</u> A letter regarding limiting access of dogs on farmland adjacent to the nature reserve was shared with councillors. As the tenant has the right under her tenancy with CCC to restrict access Councillors did not deem this a matter for the Parish Council. It was also pointed out that: - IPC currently has no land suitable for walking dogs - there is already 6 miles of footpath running between waterside and Prickwillow suitable for walking dogs off their leads.	Clerk
(b)	<u>Priory Car Park</u> Councillors considered both a further letter from Bidwell Solicitors regarding access to the Priory field as well as options suggested by a local car park consultant. It was agreed to: - pursue the replacement of one of the bollards with a removable bollard which potentially restricts parking whilst helping to ensure clear access to the field - consider wider options for the car park at the December meeting	Clerk

	It was proposed by DB and seconded by PW to approve a payment of up to £300 for the necessary works to the bollard(s) identified above UNANIMOUS	
20-21/148	ALLOTMENT MATTERS	
	<u>Shed request: MP Dunstall Plot 93</u> It was proposed by DB and seconded by PW to approve the above request. UNANIMOUS	Clerk
20-21/149	ORCHARD MATTERS	
	<u>Councillor Report</u> JM reported that she is going to contact Simpson's Nurseries to see if they will provide a young apple tree to replace a deceased tree in the orchard.	JM
20-21/150	WASH MATTERS	
	Nil matters	
20-21/151	MOTION TO EXCLUDE THE PUBLIC AND PRESS	
	9.30pm. It was proposed by DB and seconded by CE to close the meeting to the press and public UNANIMOUS	
	9.55pm. The meeting reopened to the press and public	
0-21/152	DATE OF NEXT MEETINGS	
	Interim planning meeting – Monday 16 th November 2020 tbc	
	Parish Council Meeting Monday 7th December 2020	
	Interim planning meeting – Monday 21 st December tbc	
	Parish Council Meeting Monday 4th January 2021	
20-21/153	AGENDA ITEMS FOR NEXT / FUTURE MEETING	
	- Priory Car Park RL - Beeches alarm proposals AD	
	The meeting closed at 9.58pm	

Appendix 1 November Actions

Agenda No	Action Point	Responsible	Comments on Progress
	Draft Minutes	Clerk	3.11.20 Emailed to councillors
135	Post October mins	Clerk	
136a	Letter of appreciation to ICC	Clerk	
136b	Consider split in Dunstall allotment plots	Clerk	3.11.20 emailed to arrange site meeting
136c	Confirm approval of Greenwood tree surgery tenders / Notify residents	Clerk	3.11.20 emailed confirmation 3..11.20 residents notified
137b	Contact ECDC refuse collection re facemasks	Clerk	3.11.20 – concern expressed via website: FS-Case-268387441te
138a	Submit planning responses	Clerk	3.11.20 submitted (except Bloor homes as await clarification)
138b	Update and distribute Sunnica objections Councillors respond by 17.11.20 Submit response before 30.11.20	Clerk	
	Contact ECDC re landscape assessment		3.11.20 Email sent to JH
141	Re-inspect rec trees (springtime)	DB&JM	
	Access topsoil for the Beeches car park	DB	
	Contact football clubs re dogs on rec	Clerk	3.11.20 email sent
142	Confirm memorial approval	Clerk	3.11.20
143a	Confirm date and transfer £5k into ICA account	JB/GP	
	Confirm IUYFC tournament approval	Clerk	3.11.20 emailed confirmation
143b	Contact Greenwood trees re Christmas tree	Clerk	3.11.20 emailed request
143c	Organise lightening test	Clerk	3.11.20 emailed request for test to be undertaken early December
144a	Complete Pay Accounts	JB	
145a&b	Respond to street naming proposals	Clerk	3.11.20 responded by email
145d	Seek tenders for cutting hedges: 1. top rec field 2. other areas of village	Clerk / TW	
	Chase up CCC re Causeway hedges		3.11.20 resubmitted fault. Case number 00351004
146	Circulate Neighbourhood Plan & amend accordingly	Clerk	3.11.20 remailed to group for their consideration by 13.11.20
147a	Respond to letter from HE	Clerk	
147b	Inform solicitors of car park proposals	Clerk	3.11.20 Notified by email
	Pursue tenders for bollards		
	Add Priory Car park to the Dec agenda	Clerk	3.11.120 Identified
148	Confirm shed approval	Clerk	3.11.20 emailed approval
149	Pursue acquisition of replacement apple tree	JM	
Other actions			
	3.11.20 - Issued warning to identified tenants re non-payment of rent		

Pay Accounts 2nd November 2020

Cheque No	Payee	Item	Net	Vat	Total	Power
Payments made since last meeting						
BACS	Staff Salaries	October 2020	£2,378.87	£0.00	£2,378.87	LGA 1972 s112
	Lloyds Bank multipay card	Monthly fee	£3.00	£0.00	£3.00	LGA 1972 ss50
		Disposable gloves	£11.66	£2.33	£13.99	LGA 1972 ss50
		Sign-No Dog Fouling	£3.15	£0.63	£3.78	LGA 1972 ss50
		Impress-Sunnica signs	£132.20	£26.44	£158.64	LGA 1972 ss50
					Statement total £179.41	
DD	PWLB	Loan	£3,040.20	£0.00	£3,040.20	LGA 1972 s12
DD	Unity Trust	Bank Charges	£25.05	£0.00	£25.05	LGA 1972 ss50
DD	Smart	Pension	£43.38	£0.00	£43.38	LGA 1972 ss50
Payments for authorisation at tonight's meeting						
126PB000080	HMRC	Tax & NI- October 2020	£282.26	£0.00	£282.26	LGA 1972 s112
SBO1134986	Veolia	Cemetery bin	£69.92	£13.98	£83.90	Local Authorities Cemetery Orders 1977 & 1986
5629	ICE	Electricity Standing Charge- September	£19.52	£0.98	£20.50	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
	T Wilding	Expenses	£17.46	£3.49	£20.95	Local Authorities Cemetery Orders 1977 & 1986
905	Jane Sheldrick	Prepare salaries- October 2020	£34.25	£6.85	£41.10	LGA 1972 s112

S1803512	Glasdon	Phoenix Seat	£459.40	£91.88	£551.28	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
INV-65688	Gipping Press	Print Isleham Informer	£588.97	£0.00	£588.97	LGA 1972s 142
T11647	Truelink Ltd	Village grass cutting	£427.76	£85.55	£513.31	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
423001724818	CCC	Three Trees half year rent	£285.00	£0.00	£285.00	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
	Woollards-Anne Noble	Posts for Sunnica signs	£55.60	£11.12	£66.72	LG Misc Provisions Act 1976 s 19 (d)
811586	Wicksteed	Donkey replacement parts	£471.02	£94.20	£565.22	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
497	CSP Services-J Borderick	Laptop repair	£25.00	£0.00	£25.00	LG Misc Provisions Act 1976 s 19 (d)
	Business Services at CAS	Village Hall Insurance	£2,073.14	£0.00	£2,073.14	LGA 1972 ss50
3521	Gray's Surfacing	Car park/Post Office tarmacing	£25,732.00	£5,146.40	£30,878.40	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
			£36,178.81	£5,483.85	£41,662.66	