

ISLEHAM PARISH COUNCIL

Clerk: Interim Clerk Mrs Jeanette Borderick, The Beeches, 32 Mill Street, Isleham, Ely, Cambs. CB7 5RY

Email: islehampc@gmail.com

Chairman: Mr Richard Radcliffe

MINUTES OF THE PARISH COUNCIL MEETING HELD

Monday 7th January 2019

AT THE BEECHES

Those Present; -Cllr R Radcliffe(RR); Cllr D Beckett (DB); Cllr Mrs J Malkin (JM); Cllr R Mitchell (BM); Cllr Mrs G Preece (GP); Cllr C Patterson (CP); Cllr Mrs P Wilkes (PW)

Members: 10

Quorum: 4

Clerk: Jeanette Borderick (JB)

Parishioners: 4

County Councillor 1-Mark Goldsack

18-19/185	APOLOGIES FOR ABSENCE LGA 1972s95	Action
	Cllr B Turton, Cllr M Caffarelli and Cllr V Bruyneel-Smith.	
18-19/186	DECLARATION OF INTEREST	
	Cllr D Beckett-application 18/01695/VAR	
18-19/187	OPEN FORUM FOR PUBLIC PARTICIPATION (15mins)	
(a)	A Noble requested that the Neighbourhood Plan is to be dealt with as a matter of urgency. She suggested approach villagers for their help. A meeting of Council has been arranged for Thursday 10 th January 2019.	
(b)	Isleham residents have been leaflet dropped concerning new development between Fordham Road and Station Road. Residents concerned due to lack of infrastructure.	
18-19/188	TO APPROVE MINUTES OF MEETING HELD 3rd December 2018 Proposed DB. Seconded PW.	Unanimous
18-19/189	MATTERS ARISING / CLERKS REPORT (also see appendix 1) Telephone Box on Mill Lane will be used as an information centre. 4 members of Council to attend ECDC Parish Conference on 29 th January 2019.	Clerk
18-19/190	COUNTY & DISTRICT COUNCILLORS REPORT & BUSINESS	
(a)	M Goldsack reported that issue with drain on The Priory has been resolved. He advised that a new Day Centre is opening in Soham at Mill Brook Road. A Man Shed is also opening in the spring. Fordham Neighbourhood Plan has been adopted.	
(b)	DB indicated that the ECDC Local Plan will not be adopted in its current form.	
18-19/191	PLANNING MATTERS	
(a)	Planning Applications:	
	18/01645/FUL Single storey extension to rear. 32 Pound Lane, Isleham, Ely, CB7 5SF-Winter.	Clerk No Objections.
	18/01595/VAR To vary conditions of previously approved 18/00213/FUL for 1 alterations and extensions to alter existing bungalow to house (change roof tiles). 19 Church Street, Isleham-Mrs S Blake.	Clerk No Objections.
	18/01653/FUL Proposed two storey rear extension and all associated works. 8 Ellwood Close, Isleham, Ely, CB7 5RN-Mr R White.	Clerk No Objections.
	18/01375/FUL Proposed Erection of 6 Dwellings Following Demolition of Store and Outbuildings (submission of Ecology Report). Paterson's Stores, 11 Mill Street, Isleham. Mr P Sleightholme.	Clerk No Comments.
	18/01214/FUL Proposed Erection (amendment-removal of garage) of a Private Detached Bungalow. Land to south of 35 Pound Lane, Isleham-Mr C Reed.	

		No Objections.
	<p>18/01736/OUM 3no. 4 bed detached with single garage for private sale, 3no 3 bed detached with single garage for private sale, 4no 3 bed semi-detached with on-site parking, affordable housing. Land west of 4 Coates Drove, Isleham-TLC Groundwork & Construction Ltd.</p> <p>The Council would wish for the consultation period to be extended to enable further details to be provided, and to ensure local residents have been notified of the application.</p> <p>The relevant signs relating to this application were not posted locally, to allow residents the opportunity to comment.</p> <p>The two site plans provided are contradictory. One shows access to the site from Coates Drove, the other from Church Lane. It is impossible for The Council to comment meaningfully without knowledge of how the site is to be accessed.</p> <p>The council wishes to have information on the following</p> <ol style="list-style-type: none"> 1. The proposals for amenity space as none are currently shown, and the adjacent area has recently seen 8 new homes built. 2. The proposals for pedestrian access within the site and to and along Church Lane, which does not have a footpath, are needed. The Council would wish to ensure that pedestrians can safely access the village along Church Lane and Church Street directly. 	Object.
	18/01710/FUL Extension and alterations. 35 Beck Road, Isleham-Mr and Mrs Butcher.	No Objections.
	<p>18/01695/VAR To vary conditions of previously approved 17/01247/FUL (new scheme for surface water and increasing ridge heights of dwellings). Development of 3no 3 bedroom bungalows. Site between Houghtons Lane and East Fen Road, Isleham-Victoria Stanley Ltd.</p> <p>This development was previously approved for bungalows and any increase in height of buildings is detrimental to surrounding properties.</p>	Object.
	18/01780/FUL Single Storey Rear Extension 32 East Road, Isleham. CB7 5SN-Mr & Mrs E Mayall.	No Objections.
	Planning Approvals:	
	18/01406/FUL Proposed annex/store to rear of property. 14 East Fen Road, Isleham, CB7 5SW- Mr & Mrs A Farr.	
	18/01532/TRE False Acacia-Fell tree for safety due to extent of internal decay-St Andrews Social Centre.	
(C)	Planning Refusals:	
(d)	Other Planning Matters:	
	18/01148/OUT Outline Planning Application for erection of 9no dwellings and garages. Land west of 4 Coates Drove Isleham-Neill Leggett. Application withdrawn.	
	18/00634/FUL Land north west of 15 Pound Lane Isleham. Mrs W Davis. Awaiting archaeological reports.	
18-19/192	POLICE MATTERS	
	None.	

18-19/193	PLAY AREA & SKATEPARK	
	None	
18-19/194	RECREATION GROUND MATTERS	
(a)	It was agreed to allow DS Smith use of recreation ground for their Family Fun Day on-8 th June 2019. Proposed DB. Seconded GP.	Clerk Unanimous.
(b)	MUGA maintenance. Clerk is to obtain quotes for cleaning of surface.	Clerk
(c)	Fordham Road entrance wood chipping have been laid.	
18-19/195	CEMETERY & CHURCHYARD MATTERS	
(a)	Transfer of Exclusive Right of Burial and interment. Proposed DB. Seconded PW.	Unanimous.
18-19/196	ICA REPORT/THE BEECHES	
	Abba night and Farmers Market have been booked.	
18-19/197	MONTHLY FINANCIAL MATTERS	
(a)	Pay Accounts January 2019 – see appendix 2. Proposed DB. Seconded BM.	CP,GP and RR Unanimous.
(b)	To approve bank reconciliation for November 2018. Proposed DB. Seconded CP.	Unanimous.
(c)	To approve budget 2019/2020. Proposed DB. Seconded GP.	Unanimous.
(d)	To approve Parish Precept. 2019/2020. The Precept is at the same level for 2018/19 £101939. Proposed BM. Seconded DB.	Unanimous.
18-19/198	HIGHWAYS/FOOTPATH MATTERS	
(a)	2 Temporary Traffic Orders.	
(a1)	Mildenhall Road.	Noted
(a2)	Common Gate Drove/ Knaves Acre Drove/Delbrig Drove.	Noted
(b)	Request from The Beeches for the zebra crossing to be repainted. Proposed PW. Seconded DB.	TW Unanimous.
(c)	Coates Drove hedging. JM indicated that grants are available from the Woodland Trust for hedging. It was agreed to proceed with a hedge along the north of The Drove for approximately 350 metres.	Clerk and JM
(d)	Grass cutting contract renewal. April 2019. Quotes to be obtained.	Clerk
(e)	MVAS Camera to be positioned on Station Road facing out. Camera not yet received.	
(f)	St Andrews PCC. Remembrance Sunday road closures. Mr W Creasey to be approached.	Clerk
(g)	It was agreed for works to be undertaken at The Pound to clear and improve the soil, for the WI to continue with their planting of the area.	TW
18-19/199	PARISH COUNCIL POLICY UPDATES AND REVIEW	
	None.	
18-19/200	CORRESPONDENCE/MATTERS FOR INFORMATION ONLY	
	Football Clubs to be approached about the continuous parking issues. DB suggested making more parking available on the recreational ground by laying woodchip under the trees. Advice to be sought from Paul Goldsmith about impact on trees.	
18-19/201	ALLOTMENT MATTERS	
	None.	

18-19/202	ORCHARD MATTERS	
	Maintenance grant for the Orchard requested by JM.	Noted
18-19/203	WASH MATTERS	
	None.	
18-19/204	MOTION TO EXCLUDE THE PUBLIC AND PRESS	
	That the public (including representatives of the press) be excluded during the consideration of the remaining item No 68 because it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the item(s) there would be disclosure to them of exempt information of Category 1 & 2 Part 1 Schedule 12A to the Local Government Act 1972 (as amended). Proposed DB. Seconded PW.	
		Unanimous.
	Meeting closed at 9.29pm and reopened at 9.41pm	
18-19/205	DATE OF MEETING	
	Parish Council Meeting Monday 4 th February 2019 @7.15pm	
	Tree Survey Meeting Wednesday 16 th January 2019 @ 9.30am	
	Meeting Closed at 9.45pm	
18-19/206	AGENDA ITEMS FOR NEXT MEETING	
	<i>Any business and payments, to be considered at Parish Council meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.</i>	

R. D. Liddington

Appendix 1 2018 Actions

Agenda Number	Action Point	Responsible	Comments on Progress
18-19/165	Report large puddle at The Priory. Ref 0030642.	Clerk	Reported online 04/12/2018. Acknowledgement received.
18-19/167	Rialtas.	Clerk	Email sent 04/12/18.
18-19/167	Meeting with Greenwood Tree Surgery.	Clerk	Meeting arranged.
18-19/174	Email to football club ref Farmers Market date.	Clerk	Email to football clubs 04/12/18.
18-19/174	Drain report date to CP.	Clerk	Emailed to CP.
18-19/174	It was agreed to install 4 bollards across car park at a cost of £240.00, plus installation. Clerk to order. Tim to install.	Clerk	Ordered and received.
18-19/174	Boot cleaner brush. IYFC to be contacted to replace brushes on existing one and IFC to provide a second one.	Clerk	Emails sent.
18-19/174	Sentinel annual lightning protection test.	Clerk	Email to Sentinel 04/12 2018 asking them to do testing. £216.00 net. Test completed.
18-19/174	Email to football club reference parking.	Clerk	Email to football clubs 04/12/18.
18-19/174	Barrier across footpath at front of car park. Tim Wilding to do work.	TW	Temporary barrier installed.
18-19/175	Pay Accounts December 2018	Clerk	Completed.
18-19/176	Bikeability Funding. Email	Clerk	Email sent 04/12/2018.
18-19/176	ECDC to be requested to clear leaves from Malting Lane.	Clerk	Email sent to ECDC 04/12/2018.
18-19/179	Generator for water pump not working. Mr Boneham to be contacted. Tim Wilding also checking and enquiring about cost.	Clerk	Waiting cost details.
18-19/152	Defib pads to be ordered.	Clerk	Defib pads received and old ones replaced.
	Other Actions		
	Hedges have been cut back by T Wilding and C Stebbards.		

	Fly tipping on Beck Road reported Reference: 00306042.	Clerk	
	Overhanging vegetation Beech Close reported. Reference 00305779.	Clerk	
.	Fly tipping on Coates Drove Reported. Email also sent 20/12/2018.	Clerk	

draft

Appendix 2 Pay Accounts

Appendix 2

xPay Accounts 7th January 2019						
Cheque No	Payee	Item	Net	Vat	Total	Power
Payments made since last meeting						
BACS	Staff Salaries	December	£1,818.46	£0.00	£1,818.46	LGA 1972 s112
Direct Debit	Bank Statement December					
	Lloyds Bank multipay card	Monthly Fee	£3.00	£0.00	£3.00	LGA 1972 ss50
		Homebase- Plastic Box	£5.50	£0.00	£5.50	LGA misc provisions act 1976 s19(d)
		Bollards-The Beeches	£253.92	Not VAT registered	£253.92	Open spaces act 1906 ss9 & 10LGA 1972 s214
Direct Debit	Welplan	Pensions (taken from b/a 30/11/2018)	£14.28	£0.00	£14.28	LGA 1972 s12
Direct Debit	PWLB 628 08290	Beeches Loan Repayment	£15,995.34	£0.00	£15,995.34	LGA 1972ss50 LGA 2003 s1 p2
Payments for authorisation at tonight's meeting						
126PB000080	HMRC	Tax & NI	£57.11	£0.00	£57.11	LGA 1972 s112
T10118	Truelink	Grass Cutting	£469.08	£93.82	£562.90	Open spaces act 1906 ss9 & 10LGA 1972 s214
INV-0529	Greenwood Tree Surgery	Tree Survey	£395.00	£79.00	£474.00	Open spaces act 1906 ss9 & 10LGA 1972 s214
SBO1089918	Veolia	Easi Bin Hire	£46.26	£9.25	£55.51	Local Authorities Cemeteries Orders 1977 & 1986
412	Isleham Agricultural Contractors	Hedge Cutting	£380.00	£76.00	£456.00	Open spaces act 1906 ss9 & 10LGA 1972 s214
4418	ICE ltd	Car Park Lighting	£132.00	£6.60	£138.60	LGA 1972 s50
4419	ICE ltd	Water	£15.00	£0.00	£15.00	LGA 1972 s50
669	JCS-Jane Sheldrick	December Salaries	£19.67	£3.93	£23.60	LGA 1972 s112
			£19,604.62	£268.60	£19,873.22	