

ISLEHAM PARISH COUNCIL

Clerk: Jeanette Borderick The Beeches, 32 Mill Street, Isleham, Ely, Cambs. CB7 5RY
Email: islehampc@gmail.com
Chairman: Mr Richard Radcliffe

MINUTES OF THE PARISH COUNCIL MEETING HELD

3rd September 2018

AT THE BEECHES

Those Present; - Cllr D Beckett (DB); Cllr Mrs J Malkin (JM); Cllr R Mitchell (BM); Cllr Mrs G Preece (GP); Cllr C Patterson; Cllr Mrs P Wilkes (PW)

Members: 11

Quorum: 4

Clerk: Jeanette Borderick (JB)

Parishioners: 2 No County Cllr

18-19/97	APOLOGIES FOR ABSENCE LGA 1972s95	Action
	Cllr Radcliffe, Cllr Paveling, Cllr Mrs Bruyneel-Smith, Cllr Caffarelli.	
18-19/98	DECLARATION OF INTEREST	
	None	
18-19/99	OPEN FORUM FOR PUBLIC PARTICIPATION (15mins)	
(a)	Tim Wilding reported: Guttering on tractor shed needs repair Cemetery thefts-Already reported to police Cameras are now working correctly	
18-19/100	TO APPROVE MINUTES OF MEETING HELD 6 th August 2018	
(a)	It was proposed by BM and seconded by PW to approve the minutes of the meeting. Minutes signed by DB <p style="text-align: right;">UNANIMOUS</p>	
18-19/101	MATTERS ARISING / CLERKS REPORT (also see appendix 1)	
(a)	Car Park Quotation It was proposed by CP and seconded by BM to approve Grays quote <p style="text-align: right;">UNANIMOUS</p>	
(b)	Cllr DB and Cllr CP to arrange meeting with Grays to discuss amendment of work and possible extra costs	DB
	Neighbourhood Plan Update <ul style="list-style-type: none">• Character & Design – RR• Residents Wellbeing – SP• Pedestrian Access & Public Rights of Way – JM• Car Parking – RR JM submitted her report. Bring back to next meeting for further updates	
18-19/102	COUNTY & DISTRICT COUNCILLORS REPORT & BUSINESS	

(a)	<ul style="list-style-type: none"> No County Councillor report Councillor PR to leave post 	
(b)	<ul style="list-style-type: none"> DB reported East Cambs Local Plan is not acceptable to the Planning Inspector as ECDC has not shown evidence of 5 year land supply 	
18-19/103 PLANNING MATTERS		
(a)	Planning Applications:	
		Clerk
	<p>18/00634/FUL Construction of four detached houses with two new accesses.(amendment x2 Design, appearance & tree report). Land northwest of 15 Pound Lane Isleham. Mrs W Davies</p> <ul style="list-style-type: none"> Objections remain the same as per previous submission Excepting matters that have been addressed <p style="text-align: right;">OBJECTIONS</p>	Clerk
	<p>18/00754/FUL Two Storey extension, single storey rear and front extension (Amendment – Reduction in size of the porch and extension) 22 Robins Close Isleham. Mr Theobold & Ms Maxwell</p> <p style="text-align: right;">NO OBJECTIONS</p>	Clerk
	<p>18/00934/OUT Outline planning permission for the erection of 1 No private detached dwelling. 8 Maltings Lane Isleham. Mr & Mrs Dixon</p> <p style="text-align: right;">NO OBJECTIONS</p>	Clerk
	<p>18/00967/TRE T1 Ash – Crown lift to 3m then reduce back. The Beeches. Isleham Community Enterprises.</p> <p style="text-align: right;">NO OBJECTIONS</p>	Clerk
	<p>18/01092/FUL NEW SINGLE STOREY DWELLING. 57 WEST STREET ISLEHAM. MR BRUYNEEL</p> <ul style="list-style-type: none"> No objection to bungalow However, car parking to be behind the bungalow, not at the front as this will spoil the aesthetic of the road. <p style="text-align: right;">OBJECTIONS</p>	Clerk
	<p>18/01109/FUL & LBC Single storey extension to the rear. 3 West St Isleham. Mr Howlett</p> <p style="text-align: right;">NO OBJECTIONS</p>	Clerk
	<p>18/01119/FUL Re submission of 17/01795/FUL 3 Croft Rd Isleham. Mr Coleman</p> <ul style="list-style-type: none"> Objections remain the same as per previous submission. <p style="text-align: right;">OBJECTIONS</p>	
(b)	Planning Approvals:	
	18/00276/FUL Replacement dwelling, annexe, revised access and triple car port. 26 Mill St Isleham. Mr & Mrs Parr.	
	18/00760/FUL Single storey rear extension. 2a Croft Rd Isleham. Mr & Mrs Thomas	
	18/00667/OUT Detached house & garage. 45 East Fen Rd Isleham. Mr Cox	

	18/00760/FUL Single storey rear extension. 2a Croft Rd Isleham. Mr & Mrs Thomas	
	18/00777/FUL Demolition of existing bungalow and outbuildings and erection of 3 bedroom chalet bungalow. 26 Beck Rd Isleham. Mr & Mrs Boughen	
	18/00800/RMA Reserved Matters for 1.5 storey dwelling along with associated parking and cart lodge. 24 Prickwillow Rd Isleham. Mr Hudson	
	18/00814/FUL New attached garage and porch. 30 Station Rd Isleham. Mr Poole	
	18/00890/FUL Single storey extension. 6 Aves Close Isleham. Mr & Mrs Winnington	
	18/00969/HEN Construction of a single storey rear extension (Determination not required) 115 The Causeway. Mr & Mrs Smith	
(c)	Planning Refusals:	
	18/00127/FUL re submission of previously refused application (16/00457/FUL – new four bed dwelling) for a new four bed dwelling. Land adj 22 little London Isleham. Mr Turner.	
		NO CONSULTATION UNDERTAKEN
(d)	Other Planning Matters:	
	18/00800/RMA Reserved matters for 1.5 storey dwelling along with associated parking and cart lodge.(amendment to scale) 24 Prickwillow Rd Isleham. Mr Hudson	
	18/00857/DISA To discharge condition 6 on decision notice 24.7.18 for proposed erection of 1 no private dwelling and associated works. 60 Beck Rd Isleham. AJS Architecture	
18-19/104	POLICE MATTERS	
	Cemetery thefts-reported to police	
18-19/105	PLAY AREA & SKATEPARK	
	Nil matters	
18-19/106	RECREATION GROUND MATTERS	
(a)	Hedge Cutting <ul style="list-style-type: none"> Recreation field hedge (also 3 Trees allotment & Station Rd) Both inside and outside to be cut where necessary <p>It was proposed by PW and seconded by GP to contact Colin Stebbard to undertake the work.</p> <p style="text-align: right;">UNANIMOUS</p>	Clerk
18-19/107	CEMETERY & CHURCHYARD MATTERS	
	Burial Charges <ul style="list-style-type: none"> Propose to insist on removal of soil by grave diggers <p>It was proposed by GP and seconded by JM</p> <p style="text-align: right;">UNANIMOUS</p>	Clerk
18-19/108	ICA REPORT/THE BEECHES	
(a)	Toilet Cisterns (CP) CP reported that he will address the issues himself, if possible.	CP

	<p>CP reported that during September there will be a variety of events taking place at The Beeches.</p> <ul style="list-style-type: none"> • 8th September Pirate Adventure • 15th September Farmers Market • 15th September Jazz in the Village • 21st September Tea Dance 	
(b)	<p>Isleham Informer (CP)</p> <p>Printing : Gipping Press £578 /Latimer Trend £583 Latimer trend / Antalis (?) have sent paper options. CP prefers 115gms New editor required following resignation of Lisa Alderson</p> <p>It was decided, that for present, to stay with Gipping Press</p>	
18-19/109	MONTHLY FINANCIAL MATTERS	
(a)	<p>Pay Accounts September 2018 – see appendix 2</p> <p>It was proposed by GP and seconded by CP to approve the August pay accounts.</p> <p style="text-align: right;">UNANIMOUS</p>	
(b)	<p>To Approve Bank Reconciliation for July 2018 It was proposed by BM and seconded by PW to approve the July bank reconciliation.</p> <p style="text-align: right;">UNANIMOUS</p>	
	<p>Boxes 8 & 9 will show as ‘Except For’ on the report</p> <ul style="list-style-type: none"> - Box 8 I didn’t include the petty cash balance of £45.47 in the reconciliation (£74,873 data correct) - Box 9 for 31.3.17 should have been £1925,305 - Box 10 – I identified the PWLB balance as £551,168 (16-17 balance) not the correct balance of £534,803.60 	
	Feedback from Working Party meeting of 30th August 2018	
	Everything is currently on track	
18-19/110	HIGHWAYS/FOOTPATH MATTERS	
	Footpath Names (JM)	
	<p>JM reported work that has been undertaken to rediscover the names of Isleham footpaths. It was discussed putting up signposts on these footpaths. This is to be brought back to next IPC meeting.</p> <p>Clerk to approach County Council to see if any available grants</p> <p>New replacement traffic sign are needed for Little London. Clerk to contact Highways</p>	Clerk
	Letter to owner of The Chestnuts, The Causeway, concerning ivy/hedge growing onto public footpath.	Clerk
	Clerk to contact The Highways concerning bush in garden of 124 The Causeway that is obstructing the light from the lamppost	Clerk
	Clerk to contact The Highways concerning trees along Pound Lane that are overhanging the road.	Clerk
	Temporary Traffic Order (53 Pound Lane / Prickwillow Rd)	

	12-14 th November.		NOTED
18-19/111	PARISH COUNCIL POLICY UPDATES AND REVIEW		
	No report		
18-19/112	CORRESPONDENCE/MATTERS FOR INFORMATION ONLY. It was noted that:		
	<ul style="list-style-type: none"> • Policing of Remembrance Day Parade • Clerk to contact church advising no one available from Isleham. Suggest they send representatives from the church on the course. 		Clerk
	<ul style="list-style-type: none"> • Clerk to contact parishioner advising what is required for them to access Dunstall grant. 		Clerk
18-19/113	ALLOTMENT MATTERS		
	No matters		
		UNANIMOUS	Clerk
18-19/114	ORCHARD MATTERS		
	JM advised Apple Day to be held on Sunday 30 th September 2-4pm		
18-19/115	WASH MATTERS		
	No matters		
18-19/116	MOTION TO EXCLUDE THE PUBLIC AND PRESS		
	, N/A		
18-19/117	DATE OF NEXT MEETINGS		
	Interim planning meeting (tbc) - Monday 17 th September NO meeting		
	Parish Council meeting - Monday 1 st October		
	Interim planning meeting (tbc) - Monday 15 th October		
	Meeting closed at 20.50		
18-19/118	AGENDA ITEMS FOR NEXT MEETING		
	<i>Any business and payments, to be considered at Parish Council meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.</i>		

Appendix 1a August 2018 Actions

Agenda No	Action Point	Responsible	Comments on Progress
17-18	Write up and distribute draft mins	Clerk	7.8.18 – emailed to councillors
76	Post mins of July mtgs	Clerk	7.8.18 – emailed to CP for posting
79a	Establish contract and complete paperwork for JB appointment	Clerk	13.8.18 – Draft completed ready for signing
79d	Commission TW to install barbed wire and public safety notices	Clerk	7.8.18 – Spoke with TW
79f	Liaise with funeral directors re soil/chalk removal payments. Bring to Sept mtg	Clerk	13.8.18 – Funeral directors emailed re either gravediggers removing soil or incurring additional £100 charge
79h	Pursue tarmac tenders	Clerk	13.8.18 -Emails sent to Grays –site visit JFKnight – no response David Curtis – site visit Welham – no show!
	Follow up ISRC action	Clerk	17.8.18 - IYFC fixture list obtained 20.8.18 – IFC fixture list obtained
79i	Contact local builders re cemetery wall	Clerk	20.8.18 – Messaged Shane Smalley 20.8.18 – messaged King Build Both to speak directly to TW
79j	Follow up Murfitts re block paving	Clerk	13.8.18 – Emailed Murfitts again
81	Submit planning responses	Clerk	7.8.18 – Completed
84	Contact resident re non fireworks	Clerk	13.8.18 – Emailed resident
88a	Submit MVAS data to ECDC planning dept	Clerk	Included in Aug edition of The Informer 7.8.18 – Included in planning responses
	Move Fordham Rd camera to opposite side of the road	Clerk	10.8.18 – Moved. 17.8.18 – Fault with camera reported
88b&c	Respond to TTO Post details on Facebook page	Clerk	9.8.18 – posted details of SD2019 13.8.18 – posted details of 179753
89	Complete draft neighbourhood plan	RR, SP & JM	
90g	Respond to Remembrance Day parade request	Clerk	13.8.18 – Letter sent
91	Amend and issue new allotment rules	Clerk	10.8.18 – Draft letter sent to councillors 13.8.18 – Letter sent to 3 Trees holders
Other action			
10.8.18 – MVAS batteries changed			
13.8.18 – Completion of waste and dog bin survey			
13.8.18 – Setting up on line calendar for MUGA use			
14.8.18 – Reported fly tipping Knaves Acre Drove 84794098			
20.8.18 – Reported fly tipping Temple Drove 85384130			
20.8.18 – Letter to residents of 124 Causeway re overgrown tree			

ISLEHAM PARISH COUNCIL

TO PAY ACCOUNTS September 3rd 2018

Cheque No;	Payee	Item	Net	VAT	Total	Power
Payments made since the last meeting						
BACS	Staff	Aug Salaries	£2,408.02	£0.00	£2,408.02	LGA 1972 s112
Direct Debit	Statement 17.8.18					
	Lloyds Bank multipay card £323.51	Monthly fee	£3.00	£0.00	£3.00	LGA 1972 SS50
		Viking Direct printer ink & stationary	£267.09	£53.42	£320.51	LGA Misc Provisions act 1976 s19(d)
Direct Debit	Welplan	Pensions (July)	£25.24	£0.00	£25.24	LGA 1972 s112
Direct Debit	British Telecom	Phone Services	£111.20	£22.24	£133.44	Open spaces act 1906 ss9 & 10 LGA 1972 s214
BACS	Greenwood trees	Emergency removal of dead branch on rec	£190.00	£38.00	£228.00	Open spaces act 1906 ss9 & 10 LGA 1972 s214
BACS Payments for authorisation at tonight's meeting:						
126PB000080191805	HMRC	Tax & NI	£254.82	£0.00	£254.82	LGA 1972 s 112
SBO 1082478	Veolia	Waste bin collection	£197.78	£39.56	£237.34	Local Authorities Cemeteries Orders 1977 & 1986
T10235	Truelink	Grass cutting	£392.83	£78.57	£471.40	Open Spaces Act 1906 ss9 & 10 LGA 1972 s214
60338	Gipping Press	Print Aug edition Isleham Informer	£578.58	£0.00	£578.58	LGA 1972 s142
9068033158	Wave (Anglian Water)	Recreation ground water	£28.91	£0.00	£28.91	LGA 1972 s 50
INV-0398	Greenwood tree surgery	Surgery on rec tree border Fordham Rd	£60.00	£12.00	£72.00	Open spaces act 1906 ss9 & 10 LGA 1972 s214
see receipts	T Wilding	Petrol & Black bags	£26.25	£5.25	£31.50	Open spaces act 1906 ss9 & 10 LGA 1972 s214
	J Sheldrick	Aug payroll services	£31.06	£6.21	£37.27	LGA 1972 s 112

£4,574.78 £255.25 £4,830.03

DRAFT

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