

ISLEHAM PARISH COUNCIL

Clerk: Mr Richard Liddington The Beeches, 32 Mill Street, Isleham, Ely, Cambs. CB7 5RY

Email: islehampc@gmail.com

Chairman: Mr Richard Radcliffe



Notice of Meeting: Full Council

Time: 7.15pm

Date: Monday 4th September 2017

Venue: 'The Beeches'

All members of the Council are hereby summoned to attend a meeting of Isleham Parish Council for the purpose of transacting the business as set out below.

Members: 11 Quorum: 4

IN ORDER TO REDUCE THE LENGTH OF MEETINGS IT WOULD BE APPRECIATED IF YOU WOULD CONTACT THE CLERK BEFORE MONDAY IF YOU HAVE ANY QUERIES OR NEED FURTHER INFORMATION THAT WOULD BE HELPFUL

THE MEETING IS OPEN TO THE PUBLIC (INCLUDING THE PRESS)

Mr Richard Liddington – Clerk to Isleham Parish Council
Tuesday 29th August 2017

17-18/97 APOLOGIES FOR ABSENCE

LGA 1972s95.

17-18/98 COUNCILLORS DECLARATIONS OF INTEREST

17-18/99 OPEN FORUM FOR PUBLIC PARTICIPATION (15mins)

At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.

17-18/100 TO APPROVE MINUTES OF MEETING HELD 7th August 2017

17-18/101 TO APPROVE MINUTES OF MEETING HELD 21st August 2017

17-18/102 MATTERS ARISING/CLERKS REPORT (also see appendix 1)

(a) Pecuniary Interest Form – Mr Paveling

(b) Working Party Representation

17-18/103 VAS Presentation

17-18/104 COUNTY & DISTRICT COUNCILLORS REPORT & BUSINESS

(a) County Councillors Report.

(a) District Councillors Report.

17-18/105 PLANNING MATTERS

(a) **Planning Applications:**

17/01442/FUL & 17/01443/LBC Proposed erection of 1 No private detached dwelling and garage and restoration / reinstatement of existing clunch boundary wall. Land South of 68 and 68a West Street Isleham. Mrs Clarke.

(b) **Planning Approvals:**

17/00510/FUM Erection of 10 dwellings and associated works. Land on the Eastern side of Fordham Rd Isleham & to the South of Pritty Garden. K&J Carpenter & Sons Ltd

17/00550/OUT Proposed Two 2 storey dwellings, garaging, parking, access & associated site works. Appleyard Farm 1 Houghtons Lane Isleham. Mr D Beckett

17/00848/FUL Two four bed bungalows. Site east of 23 Little London. Mr and Mrs Clarke

17/00851/FUL 4 no detached dwelling houses and 4 no detached garages. Site rear of 30 Church Lane Isleham. Mr Ellwood

17/00941/FUL Erection of single storey, pre-fabricated, detached garage behind front elevation of house in garden of property. 19 Church Lane Isleham. Mrs F Borley

17/00983/CLP Installation of ground mounted solar PV array, underground cabling, fencing & switchgear housing. Water services depot, 143 Fordham Rd Isleham Anglian Water Services.

17/01061/FUL Two storey rear extension. 5 Beck Road Isleham. Mrs M Turton

17/01076/FUL Two storey side extension plus single storey rear extension (amendment – for information only / subsequently approved) 2 Goodchild Gardens Isleham. Mr E Raymond.

17/01145/FUL Erection of 2 borehole kiosks & temp amazon filter kiosk. Isleham water treatment works. Forham Rd Isleham. Anglian Water Services Ltd.

17/01318/TRE. T1 Holly – Crown reduction by 3-4m, trim hard sides around to retain good growth. H1 Hedge. Reduce height to 2m, trim both sides hard. 15 Pound Lane Isleham Mr Cole

(c) **Other Planning Matters:**

17/01043/FUL. Construction of 6 dwellings. Land adjoining 15 Pound Lane Isleham. Mrs W Davies. Planning permission refused.

16/01572/DIS To discharge condition 5 (archaeological) of decision dated February 2017 for proposed two storey side extension & cart lodge. 49 Pound Lane Isleham Mr & Mrs Easton

17/00707/DISA To discharge condition nos 5 (contamination) 7 (tree protection, 8 (species protection) 12 (surface water) of decision 20 July 2017 for Replace existing house with 3 bedroom , two storey detached dwelling, garage and green house. Chalk Farm, Temple Road Isleham. Mr Prince.

17/00896/OUT Outline application for proposed dwelling, double car port, parking, access & associated site works. Land rear to 52-56 West Street Isleham. Mr D Clarke. Planning permission refused.

EXT/00007/16 & DC/16/0866/VAR Increase / improve operational times, variation to conditions 5_6 under application F/2001/768 Motocross Circuit Hayland Drove West Row. Mr T Waters
Application hearing date 6.9.17

17-18/106 POLICE MATTERS

17-18/107 RECREATION GROUND MATTERS

- (a) Tractor shed update (LW)
- (b) Use of Recreation Field Statement
- (c) Public Consultation on 3G Pitch

17-18/108 CEMETERY & CHURCHYARD MATTERS

17-18/109 ICA REPORT/THE BEECHES

17-18/110 MONTHLY FINANCIAL MATTERS

- (a) Pay Accounts September 2017 – see appendix 2
- (b) To Approve Bank Reconciliation for July 2017
- (c) New Laptop Purchase

17-18/111 HIGHWAYS/FOOTPATH MATTERS

- (a) Highways Improvement Grant 2017-18
- (b) Isleham In Bloom Project
- (d) Weed Killing of footpaths (PW)

17-18/112 PARISH COUNCIL POLICY UPDATES AND REVIEW

17-18/113 CORRESPONDENCE/MATTERS FOR INFORMATION ONLY

17-18/114 ALLOTMENT MATTERS

17-18/115 ORCHARD MATTERS

17-18/116 WASH MATTERS

17-18/117 MOTION TO EXCLUDE THE PUBLIC AND PRESS

That the public (including representatives of the press) be excluded during the consideration of the remaining item No 68 because it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the item(s) there would be disclosure to them of exempt information of Category 1 & 2 Part 1 Schedule 12A to the Local Government Act 1972 (as amended).

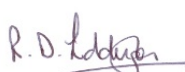
17-18/118 DATE OF MEETINGS FOR 17-18 YEAR

- (a) Interim planning meeting – Monday 18th September 2017 tbc
Full Council meeting – Monday 2nd October 2017
Interim planning meeting – Monday 16th October 2017 tbc
Full Council meeting – Monday 6th November 2017
Interim planning meeting – Monday 20th November 2017 tbc
Full Council meeting – Monday 4th December 2017
Interim planning meeting – Monday 18th December 2017 tbc

17-18/119 AGENDA ITEMS FOR NEXT MEETING

Any business and payments, to be considered at Parish Council meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.

Speed Camera presentation – September mtg



Appendix 1 August Actions

Agenda No	Action Point	Responsible	Comments on Progress
17-18	Complete minutes	Clerk	9.8.17 – Draft mins emailed to councillors
74(a)	Contact CCC re Kiln signs	Clerk	14.8.17 Emailed CALs. See 17-18 /101(c) Matter in hand (see Aug matters arising)
74(b)	Contact dog warden	Clerk	14.8.17 - Fouling reported ref no 57305382 Spoke to dog warden. Matter in hand (see Aug matters arising)
74(c)	Contact FHDC re River Lee Bridge	Clerk	14.8.17 – reported to FHDC ref no 00177974. No further action necessary (see Aug matters arising)
75	Publish July minutes	Clerk / CP	22.8.17 Emailed to CP
76(a)	Contact Priory contractors	Clerk	8.8.17 – spoke directly to demolition contractor & architects. Planning enforcement contacted (see Aug matters arising)
78	Submit planning responses	Clerk	8.8.17 – Responses submitted
78(d)	Identify dates for interim planning meetings	Clerk	9.8.17 – Included in draft mins and September agenda
79	Inform PCSO of boy racer	Clerk	9.9.17 – Email sent to new PCSO
80(c)	Inform IYFC & ICC of terms of funding acceptance	Clerk	9.9.17 – Email sent to respective clubs. Await invoices from respective clubs confirming amounts
80(d)	Contact clubs and organisations re storage charges	Clerk	9.8.17 – Contacts emailed and posted on Facebook, requesting indicative requirements by end of August. (see Aug matters arising)
81	Contact insurance providers re skate park	Clerk	14.8.17 Emailed CAS – Yes covered but duty of care to do everything to prevent (see Aug matters arising)
82	Approve burial and memorial requests	Clerk	14.8.17 Extensive dialogue with resident as no exclusive rights of burial in place. In dialogue with ICCM.
83(a)	Arrange for TW to install display board	Clerk	22.8.17 – TW aware
60(f) & 83(b)	Pursue protection for car park lighting	Clerk	29.8.17 – TW dealing with
83(c)	Inform Beeches of BBQ decision	Clerk	9.8.17 – Email sent to Louise Q
84(a)	Undertake action from finance committee	Clerk	15.8.17 – Contacted CAPALC re EMR budget
84(b)	Pay accounts	Clerk	8.8.17 – Completed
85(a)	Contact CCC re alternative speed reduction measures and attendance at September mtg	Clerk	9.8.17 – Josh Rutherford emailed, requesting costings for alt measures and attendance by VAS representative at next meeting. see 17-18/110 & notes
85(b)	Contact COOP and PCSO re parking problems.	Clerk	9.8.17 – Email sent to new PCSO
85(c)	Contact planning enforcement re travellers site	Clerk	10.8.17 – Contacted planning enforcement FS-Case-57149072 & subsequently FS-Case-57206948. DB and planning enforcement dealing with issue.
85(d)	Arrange for TW to install shelving	Clerk	22.8.17 – TW aware
	Complete artwork for Mill St telephone box	MB	
86(b)	Inform residents of interim planning meetings.	Clerk	9.8.17 – Posting made on Facebook. Agenda set for 21.8.17 & meeting subsequently held
88	Complete action from allotments committee	Clerk	10.8.17 – letters delivered to respective tenants. Signs installed for unknown tenants. Matter in hand (see Aug matters arising)
89	Arrange for grass cutting of orchard	JM	
Action from previous meetings			

16-17 / 266	Informer article re cemetery vandalism	GP	Included in June edition
	Contact PCSO re cemetery vandalism	Clerk	2.5.17 Informed PCSO
7	Contact Fordham chair re PCSO details & speed watch cameras	Clerk	
8	Purchase replacement cricket net clips	Clerk	Purchased by LW
13	Gain second quote for tarmac of car park		Quote rec'd for matting / shingle £100k+
32 & 39	Include issues of speeding & fly posting in next edition of The Informer	Clerk	Included in August 17 edition
60(a)	Establish utility costs and invoice funfair	CP & Clerk	
60(b)	Install Beeches Road signs	CP & Clerk	
Other action			
Overgrown verge junction of Fordham Rd / Hall Barn Rd junction			16.8.17 Reported to CCC ref 00272661 and 21.8.17 spoke directly to Truelink

Appendix 2 September Pay accounts

ISLEHAM PARISH COUNCIL						
TO PAY ACCOUNTS September 4th 2017						
Cheque No;	Payee	Item	Net	VAT	Total	Power
Payments made since the last meeting						
BACS	Staff	August Salaries	£1,715.10	£0.00	£1,715.10	LGA 1972 s112
BACS	Welplan	Pension contribution	£6.21	£0.00	£6.21	LGA 1972 s112
300383	Kitbuild	Replacement sheets for tractor shed	£84.86	£16.97	£101.83	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
300384	Business Services at CAS	Parish Council Insurance	£2,748.95	£0.00	£2,748.95	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
		sub total	£4,555.12	£16.97	£4,572.09	
Payments for Tonight's meeting:						
300385	Post Office Counters (HMRC)	Tax & NI	£61.92	£0.00	£61.92	LGA 1972 s 112
300386	Cash	Petty cash round up	£34.78	£0.00	£34.78	LGA 1972 s50
300387	Veolia	Bin collection	£184.76	£39.95	£221.71	Local Authorities Cemeteries' Orders 1977 and 1986
300388	R Palmer & Sons	Repairs to bondary fence	£94.32	£18.86	£113.18	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
300389	D Beckett	VAT on purchase of replacement tractor shed steel	£28.74	£28.74	£28.74	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
300390	D Beckett	200 miles travel expenses collect replacement tractor shed steel	£80.00	£0.00	£80.00	LGA 1972 s174
300391	Gipping Press	Isleham Informer July edition	£543.25	£0.00	£543.25	LGA 1972 ss142
300392	Anglian Water	Water usegae recreation ground	£34.15	£0.00	£34.15	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
300393	J Sheldrick	August payroll services *	£36.67	£7.33	£44.00	LGA 1972 s 112
300394	T Wilding	Misc village expenses	£201.28	£34.90	£236.18	LGA 1972 s174
		sub total	£1,299.87	£129.78	£1,397.91	
		grand total	£5,854.99	£146.75	£5,970.00	

* includes second payroll run due to parish clerk error