

# ISLEHAM PARISH COUNCIL

Clerk: Mr Richard Liddington The Beeches, 32 Mill Street, Isleham, Ely, Cambs. CB7 5RY

Email: islehampc@gmail.com

Chairman: Mr Richard Radcliffe



**Notice of Meeting:** Full Council

**Time:** 7.15pm

**Date:** Monday 2<sup>nd</sup> October 2017

**Venue:** 'The Beeches'

All members of the Council are hereby summoned to attend a meeting of Isleham Parish Council for the purpose of transacting the business as set out below.

Members: 11 Quorum: 4

IN ORDER TO REDUCE THE LENGTH OF MEETINGS IT WOULD BE APPRECIATED IF YOU WOULD CONTACT THE CLERK BEFORE MONDAY IF YOU HAVE ANY QUERIES OR NEED FURTHER INFORMATION THAT WOULD BE HELPFUL

**THE MEETING IS OPEN TO THE PUBLIC (INCLUDING THE PRESS)**

Mr Richard Liddington – Clerk to Isleham Parish Council  
Tuesday 26<sup>th</sup> September 2017

**17-18/120 APOLOGIES FOR ABSENCE**

LGA 1972s95.

**17-18/121 COUNCILLORS DECLARATIONS OF INTEREST**

**17-18/122 OPEN FORUM FOR PUBLIC PARTICIPATION (15mins)**

At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.

**17-18/123 TO APPROVE MINUTES OF MEETING HELD 4<sup>th</sup> September 2017**

**17-18/124 MATTERS ARISING/CLERKS REPORT (also see appendix 1)**

**17-18/125 COUNTY & DISTRICT COUNCILLORS REPORT & BUSINESS**

(a) County Councillors Report.

(a) District Councillors Report.

**17-18/126 PLANNING MATTERS**

(a) **Planning Applications:**

17/01249/RMM Application for reserved matters approval for the erection of 14 dwellings and new access pursuant to outline planning permission 16/00055/OUM. (Amendment) Land adjacent to 8 Hall Barn Rd Isleham. Cloughmore Homes Ltd

17/01484/FUL Single storey rear extension. Replacement front porch. Replacement windows and doors. 39 West Street Isleham. Mr Rashed.

17/01532/FUL Proposed erection of 1 No private dwelling and associated works. 60 Beck Road Isleham. AJS architectural and Planning Consultancy.

17/01636/FUL Proposed erection of 1 No private detached dwelling and cart lodge. 53 Pound Lane Isleham. Mr G Baxter.

(b) **Planning Approvals:**

17/00422/OUT Outline application for 1.5 storey dwelling along with associated parking, cart lodge, access and site works. 24 Prickwillow Rd Isleham. Mr Hudson.

17/01002/FUL Replacement of existing cottage and carport/studio. The Old Anchor Cottage 16 Prickwillow Rd Isleham. Mr B Tricker.

17/01245/LBC & 17/01295/FUL Replacement of outside balcony and cellar windows. The Manor House 2 Pound Lane Isleham. Mr Jones.

17/01247/FUL Development of 3 No. three bedroom bungalows. Land adjacent to 2 Houghtons Lane Isleham. Mr Waters.

DC/16/0866/VAR Variation of conditions 5 & 6 of F/2001/768 to extend the opening hours to allow for continued use of land as motocross track on a permanent basis and variation to conditions.

Motocross circuit Hayland Drove. West Row. Mr T Waters.

(c) **Other Planning Matters:**

17/01264/FUL Two storey and single storey rear extension and alterations. (Amendment – for information only) 18 Pound Lane Isleham. Mr Fuga & Dr Judkins.

**17-18/127**

**POLICE MATTERS**

**17-18/128**

**RECREATION GROUND MATTERS**

(a) Steel Bones Family Fun Day.

(b) 3G Pitch Consultation Meeting.

**17-18/129**

**CEMETERY & CHURCHYARD MATTERS**

(a) Right of Burials:

Mrs Marks.

Mrs Sargent.

(b) Memorial Stones for – Mr Harvey.

**17-18/130**

**ICA REPORT/THE BEECHES**

Beeches Car Park.

**17-18/131**

**MONTHLY FINANCIAL MATTERS**

(a) Pay Accounts Oct 2017 – see appendix 2.

(b) To Approve Bank Reconciliation for Aug 2017.

(c) Finance Audit Certificate.

(d) Multi-Pay Card.

**17-18/132**

**HIGHWAYS/FOOTPATH MATTERS**

(a) Highways Improvement Grant.

(b) Highways Working Party Report.

**17-18/133**

**PARISH COUNCIL POLICY UPDATES AND REVIEW**

Recreation Ground Policy.

**17-18/134**

**CORRESPONDENCE/MATTERS FOR INFORMATION ONLY**

**17-18/135**

**ALLOTMENT MATTERS**

**17-18/136**

**ORCHARD MATTERS**

**17-18/137**

**WASH MATTERS**

**17-18/138**

**MOTION TO EXCLUDE THE PUBLIC AND PRESS**

That the public (including representatives of the press) be excluded during the consideration of the remaining item No 68 because it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the item(s) there would be disclosure to them of exempt information of Category 1 & 2 Part 1 Schedule 12A to the Local Government Act 1972 (as amended).

**17-18/139**

**DATE OF MEETINGS FOR 17-18 YEAR**

3G Pitch consultation / Interim planning meeting –Thursday 19<sup>th</sup> October at 7.30pm

Finance working party meeting – Monday 23<sup>rd</sup> October at 7.30pm

Full Council meeting – Monday 6<sup>th</sup> November 2017

Interim planning meeting – Monday 20<sup>th</sup> November 2017 tbc

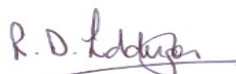
Full Council meeting – Monday 4<sup>th</sup> December 2017

Interim planning meeting – Monday 18<sup>th</sup> December 2017 tbc

**17-18/140**

**AGENDA ITEMS FOR NEXT MEETING**

*Any business and payments, to be considered at Parish Council meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.*



## Appendix 1a September Actions

Agenda No	Action Point	Responsible	Comments on Progress
17-18	Complete minutes	Clerk	5.9.17 – draft minutes emailed to councillors
99(a)	Chase up Limestone close repairs 00267793	Clerk	11.9.17 – resubmitted the complaint – ref number 00273848 “No further action necessary at this time”
99(b)	Report potholes on Prickwillow Rd	Clerk	19.9.17 – reported ref 00274387
	Report potholes on Common Gate Drove	Clerk	19.9.17 – reported ref 00274391 – no immediate action deemed necessary
99©	Contact football clubs re boot cleaners	Clerk	11.9.17 email sent to Mr Bonham
	Organise inspection of play equipment by Wicksteeds	Clerk	18.9.17 – inspection requested
	Remind letting of tennis nets	Clerk	
103	Order VAS’s	Clerk	6.9.17 – ordered , due end of September. 16.9.17 – emailed CCC re remarking of double yellow lines / bollards outside coop with the balance
100 & 101	Publish August minutes on website	Clerk / CP	Published
102(a)	Complete & return (to IPC and ECDC) pecuniary interest form	SP	
102(b)	Update working party register	Clerk	5.9.17 – completed
104	Liaise with Cllr Raynes re library suggestions.	IPC	
105(a)	Submit response to planning application	Clerk	5.9.17 – submitted
105©	Organise and attend planning meeting for moto cross	Clerk LW & JM	5.9.17 unauthorised to speak so prepared statement read out by planning officer on our behalf
107(a)	Contact dog warden re PSPO and dog shows	Clerk	Repeated attempts to contact
107(d)	Submit amendments to Recreation ground policy to clerk	IPC	Non received
107©	Agree date, and advertise public consultation on 3G pitch	Clerk. GP	5.9.17 draft emailed to councillors 10.9.17 – posted on facebook / 11.9.17 – posted in co-op & Post Office and for inclusion in the October Informer
110(a)	Amend pay accounts and RBS software re VAT return	Clerk	12.9.17 – Completed
110 ©	Purchase new laptop Pursue MUGA use / change coding’s	Clerk	8.9.17 –New laptop purchased
111(a)	Report highways issues:		
	pot hole on Mill Street	PR	5.9.17 – reported ref 00273503
	weedkilling, inc: Sun Street	Clerk	18.9.17 – reported ref 00274297 – work ordered
	fly tipping on Knaves Acre / Common Gate Drove	Clerk	11.9.17 – reported FS-Case-58561783 -cleared 18.9.17 – reported FS-Case- 58880188 - cleared
	disrepair of 2 Church St	Clerk	11.9.17 – reported to environmental health team
	hedges on Pound Lane, Wateside, Coates Drove, & Sun St	Clerk	19.9.17 ref 00274389  19.9.17 19.9.17 ref 00274392 – action initiated
	private hedges on West St	Clerk	12.9.17 – letters sent to residents
	Little London signage	JM	
	clarify Traffic Order	Clerk	5.9.17 – clarification email sent 5002440662
repairs war memorial wall.	Clerk. TW	11.9.17 –email sent to War Memorial grants	

111(b)	Pursue use of grant for foot/cycle path	Clerk	11.9.17 – application submitted 3188419
111©	Organise bulb working party Organise bulbs	GP, JM Clerk	7.9.17 CM confirmed willingness to purchase bulbs 9.9.17 – Poster advertised on Facebook & 10.9.17 – advertised in coop and Post Office also emailed to local groups and for inclusion in October Informer.
113	Respond to RAF Mildenhall invite	Clerk	5.9.17 – Response submitted
	Advertise flu day and collate names	Clerk	18.9.17 – Posted on Facebook Submitted for inclusion in October Informer
114	Contact allotment holder	Clerk	
<b>Previously identified action points</b>			
76 (a)	Priory HGV access	Clerk	19.9.17 - Spoke directly with Robert Manchett. Temporary roadway going in wb 25.9.17 for HGV vehicles
<b>Action from previous meetings</b>			
7	Contact Fordham chair re PCSO details & speed watch cameras	Clerk	
60(a)	Establish utility costs and invoice funfair	CP & Clerk	
60(b)	Install Beeches Road signs	CP & Clerk	
<b>Other action</b>			
Overhanging branches blocking street lights on Robbins Close		Clerk	18.9.17 Re reported ref 00274298 (previously 00272661)
Report written for Isleham Informer			
Burials of two local residents			
Fly tipping on Common Gate Drove reported			19.9.17 ref 58926394 - cleared
Re-issued Informer Invoices			18.9.17

Appendix 2 Pay Accounts

ISLEHAM PARISH COUNCIL						
TO PAY ACCOUNTS October 2nd 2017						
Cheque No;	Payee	Item	Net	VAT	Total	Power
<b>Payments made since the last meeting</b>						
BACS	Staff	August Salaries	£1,634.16	£0.00	£1,634.16	LGA 1972 s112
BACS	Welplan	Pension contribution	£10.62	£0.00	£10.62	LGA 1972 s112
Direct Debit	Lloyds Bank	Multi pay card - monthly charge	£3.00	£0.00	£3.00	LGA 1972 ss50
Direct Debit	Unity Trust Bank	Multi pay card - initial set up fee	£50.00	£0.00	£50.00	LGA 1972 ss50
Direct Debit	British Telecom	Phone services	£101.73	£20.35	£122.08	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
		<b>sub total</b>	<b>£1,799.51</b>	<b>£20.35</b>	<b>£1,819.86</b>	
<b>Payments for Tonight's meeting:</b>						
300395	Post Office Counters (HMRC)	Tax & NI	£44.38	£0.00	£44.38	LGA 1972 s 112
300396	D. Haird & Co	Tractor shed road plannings	£167.33	£33.47	£200.80	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
300397	Veolia	Bin collection	£184.76	£36.95	£221.71	Local Authorities Cemeteries' Orders 1977 and 1986
300398	Truelink	August grass cutting	£148.80	£29.76	£178.56	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
300399	PKF	Finance audit fees	£400.00	£80.00	£480.00	LGA 1972 s142
300400	J Sheldrick	August payroll services	£37.01	£7.40	£44.41	LGA 1972 s 112
300401	Greenwood tree surgery.	Tree watering July & August	£260.00	£52.00	£312.00	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
300402	CommuniCorp	Clerks & Councils direct magazine Subscription renewal	£60.00	£0.00	£60.00	LGA 1972 s142
300403	Cambridgeshire County council	Half yearly 3 Trees Allotment rent	£285.00	£0.00	£285.00	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
300404	T. Wilding	Petrol for mowers	£35.83	£7.17	£43.00	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
		<b>sub total</b>	<b>£1,623.11</b>	<b>£246.75</b>	<b>£1,869.86</b>	
		<b>grand total</b>	<b>£3,422.62</b>	<b>£267.10</b>	<b>£3,689.72</b>	