

ISLEHAM PARISH COUNCIL

Clerk: Mr Richard Liddington The Beeches, 32 Mill Street, Isleham, Ely, Cambs. CB7 5RY

Email: islehampc@gmail.com

Chairman: Mr Richard Radcliffe



Notice of Meeting: Full Council

Time: 7.15pm

Date: Monday 6th November 2017

Venue: 'The Beeches'

All members of the Council are hereby summoned to attend a meeting of Isleham Parish Council for the purpose of transacting the business as set out below.

Members: 11 Quorum: 4

IN ORDER TO REDUCE THE LENGTH OF MEETINGS IT WOULD BE APPRECIATED IF YOU WOULD CONTACT THE CLERK BEFORE MONDAY IF YOU HAVE ANY QUERIES OR NEED FURTHER INFORMATION THAT WOULD BE HELPFUL

THE MEETING IS OPEN TO THE PUBLIC (INCLUDING THE PRESS)

Mr Richard Liddington – Clerk to Isleham Parish Council
Tuesday 31st October 2017

17-18/175 APOLOGIES FOR ABSENCE

LGA 1972s95.

17-18/176 COUNCILLORS DECLARATIONS OF INTEREST

17-18/177 OPEN FORUM FOR PUBLIC PARTICIPATION (15mins)

At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.

17-18/178 TO APPROVE MINUTES OF MEETING HELD 2nd OCTOBER & 19th October 2017

17-18/179 MATTERS ARISING/CLERKS REPORT (also see appendix 1)

Resignation of Marie Bowker

17-18/180 COUNTY & DISTRICT COUNCILLORS REPORT & BUSINESS

(a) County Councillors Report.

(a) District Councillors Report.

17-18/181 PLANNING MATTERS

(a) **Planning Applications:**

17/01710/FUL Construction of new workshop. 8 Church St Isleham. Mr Manchett

17/01750/FUL Single storey rear extension. Bramley Cottages 4 Coates Drove Isleham. Mrs Burn

17/01795/FUL Construction of 3 bedroom detached dwelling. Land adjacent 3 Croft Rd Isleham. Mr Coleman.

(b) **Planning Approvals:**

17/01379/FUL Menage and horse walker. Poppies 23 Prickwillow Rd Isleham. Mrs Macey

17/01390/FUL Construction of 2 bedroom single storey detached dwelling. (Amendment) Land to south of 35 Pound Lane. Isleham. Mr Reed

17/01484/FUL Single storey rear extension. 39 West St Isleham Mr Rashed

17/01532/FUL Proposed erection of 1 No private dwelling and associated works. 60 Beck Road Isleham. AJS architectural and Planning Consultancy.

(c) **Other Planning Matters:**

17-18/182 POLICE MATTERS

17-18/183 RECREATION GROUND MATTERS

Proposed IYFC Annual Festival of Football 2018

Replacement Tree (JM)

Tractor Shed Update (DB)

17-18/184 CEMETERY & CHURCHYARD MATTERS

(a) Right of Burials: Mr I Hymus

17-18/185 ICA REPORT/THE BEECHES

Memorial Garden (GP)

17-18/186 MONTHLY FINANCIAL MATTERS

- (a) Pay Accounts Nov 2017 – see appendix 2.
(b) To Approve Bank Reconciliation for September 2017.

Feedback from Finance Working Party:

- Finance report
- Beeches Car Park
- Burial charges 2017-18
- Electronic Bank Transfers

17-18/187 HIGHWAYS/FOOTPATH MATTERS

a) Maltings Lane Cones

b) Bulb Planting

17-18/188 PARISH COUNCIL POLICY UPDATES AND REVIEW

Parish Neighbourhood Plan

17-18/189 CORRESPONDENCE/MATTERS FOR INFORMATION ONLY

17-18/190 ALLOTMENT MATTERS

Request to erect a shed

17-18/191 ORCHARD MATTERS

17-18/192 WASH MATTERS

Financial Support for Friends of Isleham Nature Reserve

17-18/193 MOTION TO EXCLUDE THE PUBLIC AND PRESS

That the public (including representatives of the press) be excluded during the consideration of the remaining item No 68 because it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the item(s) there would be disclosure to them of exempt information of Category 1 & 2 Part 1 Schedule 12A to the Local Government Act 1972 (as amended).

3G Pitch – Proposed Lease

17-18/194 DATE OF MEETINGS FOR 17-18 YEAR

Interim planning meeting – Monday 20th November 2017


Full Council meeting – Monday 4th December 2017

Interim planning meeting – Monday 18th December 2017 tbc

17-18/195 AGENDA ITEMS FOR NEXT MEETING

Any business and payments, to be considered at Parish Council meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.

- Monday 20th November - Response to the Local Plan



Appendix 1 October Actions

Agenda No	Action Point	Responsible	Comments on Progress
17-18	Complete & post minutes	Clerk	4.10.17 – draft minutes emailed to councillors
124(a)	Write to Mr Clarke re HGV access.	Clerk	23.10.17 – letter sent
124(b)	Complete temp repairs to War memorial	Clerk / TW	
126(a)	Respond to planning applications	Clerk	3.10.17 – responses submitted
126(b)	Inform residents of process for reporting moto track noise	Clerk	16.10.17 – posted on Facebook Article drafted for next edition of The Informer
127	Contact Palmers re Beeches gate	Clerk	30.10.17 -
	Undertake interim measures to secure Beeches site	Clerk	3.10.17 – Chain and padlocks purchased. Lock up' operated until 16.10.17
128(a)	Inform Steel Bones charity of fun day approval	Clerk	3.10.17 - notified
128(b)	Prepare for and hold public consultation mtg	Clerk / RR	16.10.17 – meeting re advertised on Facebook 19.10.17 – meeting held 24.10.17 - draft minutes issued
130(a)	Pursue tenders (again) for tarmacking the car park	Clerk	16.10.17 requested quotes from the following organisation MW Surfacing – provisional email quote rec'd David Curtis £43.50pm2 / £104k Welham Surfacing – visited 26.10.17 T Nunn Surfacing – quote promised LSL Surfacing JFK Knight– quote received TML Construction – visited 23.10.17 A&S Contractors Anglia surfacing
130(b)	Write to IYFC re parking problem	Clerk	14.10.17 Temp arrangement for visitors to use Fordham Rd section of rec field. to be considered at rearranged IPC/ sports mtg
131(a)	Complete pay accounts	Clerk	3.10.17 - cheques posted 16.10.17 – all pay accounts posted on Omega
132(b) 132(c)	Implement action in response to highways audit & reports <ul style="list-style-type: none"> • Station Rd hedges • Prickwillow Rd hedges • Maltings Lane hedges • Sun St hedges • Beck Rd tree • Waterside tree • Causeway hedge • Cutting back of footpaths 2,4,5&9 	Clerk	17.10.17 – letter written to resident Previously reported 274389 17.10.17 – letter written to resident Previously reported 274392 17.10.17 – letter written to resident 17.10.17 reported – case no 00275860 17.10.17 reported case no 00275861 26.10.17 – TW instructed
133(a)	Publish recreation ground policy	Clerk	17.10.17 - Sent to CP for posting on website
133(b)	Rearrange joint IPC/ sports leaders meeting	Clerk	26.10.17 - Doodle poll issued
135	Invoice Dunstall allotment holders with new rent	Clerk	19.10.17-Invoices issued
Other actions			
	Submit Dunstall Charity return		27.10.17 – return submitted
	Submit VAT return		26.10.17 - submitted
	Complete MUGA access coding		16.10.17 - completed
	Publish agenda and interim meeting		6.10.17 – agenda published 19.10.17 – meeting held
	Station Road hedges now cut back		

Appendix 2 Pay Accounts

ISLEHAM PARISH COUNCIL						
TO PAY ACCOUNTS November 6th 2017						
Cheque No	Payee	Item	Net	VAT	Total	Power
Payments made since the last meeting						
BACS	Staff	October Salaries	£1,634.16	£0.00	£1,634.16	LGA 1972 s112
BACS	Welplan	Pension contribution	£5.31	£0.00	£5.31	LGA 1972 s112
Direct Debit	PWLB	Beeches Loan repayment	£3,040.20	£0.00	£3,040.20	LGA 1972 ss50 LGA 2003 s1 p2
Direct Debit	British Telecom	Broadband services	£40.00	£8.00	£48.00	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
300406	S White	Digger hire for new tractor shed	£200.00	£40.00	£240.00	LGA 1972 ss50
300407	Chris Maxfield	Purchase of bulbs	£90.00	£15*	£105.00	Highways act 1980 s96 LGA 1972 s50
Direct Debit	Statement 17.8.17					
	Lloyds Bank multi-pay card	Monthly charge 17.8.17	£3.00	£0.00	£3.00	LGA 1972 ss50
	Statement 18.9.17 (£3 monthly fee on October Pay Accounts)					
	Lloyds Bank multi-pay card Argos	Laptop for Parish clerk	£316.66	£63.33	£379.99	LGA 1972 s111 LGA misc provisions act 1976s 19(d)
	Statement 17.10.17					
	Lloyds Bank multi-pay card Mats Grids	Pegs for play area mats	£12.50	£2.50	£15	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
	Lloyds Bank multi-pay card Viking direct	Office stationary	£57.16	£11.43	£68.59	LGA misc provisions act 1976s 19(d)
	Lloyds Bank multi-pay card G&J Peck	Padlocks and chain for main entrance	£69.88	£13.98	£83.86	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
	Lloyds Bank multi-pay card Motorist centre	Jerry can for petrol	£22.49	£4.50	£26.99	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
	Lloyds Bank multi-pay card Tesco	Petrol for cemetery & village maintenance	£17.98	£3.59	£21.57	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
	Lloyds Bank multi-pay card Wilko	Replacement padlock for MUGA electricity box	£6.67	£1.33	£8.00	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
	Lloyds Bank multi-pay card	Monthly charge 17.10.17	£3.00	£0.00	£3.00	LGA 1972 ss50
	Provisional Statement 27.10.17					
	Lloyds Bank multi-pay card Screwfix	Padlock	£20.83	£4.16	£24.99	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
			sub total	£5,538.16	£152.51	£5,707.66

Payments for Tonight's meeting:						
300408	Post Office Counters (HMRC)	Tax & NI	£44.38	£0.00	£44.38	LGA 1972 s 112
300409	Veolia	Bin collection	£178.80	£35.76	£214.56	Local Authorities Cemeteries' Orders 1977 and 1986
300410	Veolia	Duty of Care (annual waste transfer note)	£39.95	£7.99	£47.94	Local Authorities Cemeteries' Orders 1977 and 1986
300411	Truelink	September grass cutting	£459.90	£91.98	£551.88	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
300412	Dunstall Santander Account	Allotment 50%	£539.05	£0.00	£539.05	Charities act 2011 ss298-303
300413	Pear Technology	Maplink	£80.00	£16.00	£96.00	LGA 1972 s111 LGA misc provisions act 1976s 19(d)
300414	R. Liddington	Microsoft windows software	£66.66	£13.33	£79.99	LGA 1972 s111 LGA misc provisions act 1976s 19(d)
300415	R.Liddington	Travel expenses Clerks conference Hemingford Abbots 67 miles (return)	£25.20	£0.00	£25.20	LGA 1972 s174
300416	CAPALC	Annual catch up day conference	£50.00	£0.00	£50.00	LGA 1972 s144
300417	G&J Peck	Weld repair to tractor	£55.99	£11.20	£67.19	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
300418	C Winters	Clearing of allotments and apple orchard	£400.00	£0.00	£400.00	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
300419	Thoroughbred Doors	Balance on tractor shed doors	£3,910.00	£782.00	£4,692.00	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
300420	R Palmer & Sons Ltd	Repairs to tractor	£992.42	£198.48	£1,190.90	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
300421	T. Wilding	Spare keys for new gate padlock + graffiti remover	£16.67	£3.33	£20.00	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
300422	Gipping Press	October Informer publication	£646.79	£0.00	£646.79	LGA1972 ss142
300433	CSP services	Parish website domain name 2015-2019	£130.00	£0.00	£130.00	LGA1972 ss142
300434	J Sheldrick	October payroll services	£19.67	£3.93	£23.60	LGA 1972 s 112
300435	R Sheldrick	Cutting of recreation field	£1,156.00	£0.00	£1,156.00	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
sub total			£8,811.48	£1,164.00	£9,975	
grand total			£14,349.64	£1,316.51	£15,682.66	

*Vat on bulbs but not on delivery charge

