

# ISLEHAM PARISH COUNCIL

Clerk: Mr Richard Liddington The Beeches, 32 Mill Street, Isleham, Ely, Cambs. CB7 5RY

Email: islehampc@gmail.com

Chairman: Mr Derrick Beckett



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## Notice of Meeting: Full Council

**Time:** 7.30pm

**Date:** Monday 8<sup>th</sup> May 2017

**Venue:** 'The Beeches'

All members of the Council are hereby summoned to attend a meeting of Isleham Parish Council for the purpose of transacting the business as set out below.

Members: 11 Quorum: 4

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IN ORDER TO REDUCE THE LENGTH OF MEETINGS IT WOULD BE APPRECIATED IF YOU WOULD CONTACT THE CLERK BEFORE MONDAY IF YOU HAVE ANY QUERIES OR NEED FURTHER INFORMATION THAT WOULD BE HELPFUL

### THE MEETING IS OPEN TO THE PUBLIC (INCLUDING THE PRESS)

Mr Richard Liddington – Clerk to Isleham Parish Council  
2<sup>nd</sup> May 2017

- 17-18/1 ELECTION OF CHAIRMAN**
- 17-18/2 CHAIRMAN TO SIGN DECLARATION OF ACCEPTANCE OF OFFICE**
- 17-18/3 ELECTION OF VICE CHAIRMAN**
- 17-18/4 APOLOGIES FOR ABSENCE**  
LGA 1972s95.
- 17-18/5 COUNCILLORS DECLARATIONS OF INTEREST**
  - (a) Existence & Nature with regard to items on the agenda.  
Members of the Council are subject to the Local Authorities (Model Code of Conduct) Order 2012 (Standing Orders section 7 C & D).
- 17-18/6 OPEN FORUM FOR PUBLIC PARTICIPATION (15mins)**
  - (a) At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.
- 17-18/7 TO APPROVE MINUTES OF MEETING HELD 3<sup>rd</sup> APRIL 2017**
- 17-18/8 MATTERS ARISING/CLERKS REPORT (also see appendix 1)**
  - (a)
- 17-18/9 POLICE MATTERS**
  - (a) Matters to Report
- 17-18/10 COUNTY & DISTRICT COUNCILLORS REPORT & BUSINESS**
  - (a) County Councillors Report.
  - (b) District Councillors Report.
- 17-18/11 RECREATION GROUND MATTERS**
  - (b) Tree watering.
  - (c) Tractor shed update
- 17-18/12 PLAY AREA/SKATEPARK/MUGA MATTERS**
  - (a) Reports:
- 17-18/13 CEMETERY & CHURCHYARD MATTERS**
  - (a) Cemetery Report
  - (b) Exclusive right of burial
- 17-18/14 ICA REPORT/THE BEECHES**
  - (a) ICA Report
    - Car park gravel
  - (b) Beeches Garden
  - (c) Car park lighting charge (CP)
  - (d) CCTV (CP)

- (e) Solar panels update (LW)
- 17-18/15 MONTHLY FINANCIAL MATTERS**
- (a) Pay Accounts May 2017 – see appendix 2
- (b) To Approve Bank Reconciliation for April  
-Bank Accounts  
-Petty Cash
- (c) Year End  
- External audit report  
- Public scrutiny dates
- (e) Unity Bank debit card
- 17-18/16 HIGHWAYS/FOOTPATH MATTERS**
- (a) Highways Report
- 17-18/17 PARISH COUNCIL POLICY UPDATES AND REVIEW**
- (a) Financial regulations (from April meeting)
- 17-18/18 CORRESPONDENCE/MATTERS FOR INFORMATION ONLY**
- (a) Email from Mr Martin re Objection to Local Plan additional sites
- 17-18/19 ALLOTMENT MATTERS**
- (a) Allotment Report  
Three trees allotment rents
- 17-18/20 ORCHARD MATTERS**
- (a) Orchard Report
- 17-18/21 WASH MATTERS**
- (a) Wash Report
- 17-18/22 PLANNING MATTERS**
- Planning Applications**
- Formal response to Local Plan Additional Sites
  - 17/00222 Development of 3 No. Three bedroom bungalows (Amendment) Land adjacent to 2 Houghtons Lane Isleham. Mr J Waters
  - 17/00550/OUT Proposed Two 2 storey dwellings, garaging, parking access and associated site works. Appleyard Farm, 1 Houghtons Lane, Isleham Mr D Beckett
  - 17/00436 Proposed erection of 1 No private dwelling & cart lodge ( Amendment). 53 Pound Lane Isleham. Mr G Baxter
  - 17/00510/FUM Erection of 10 dwellings and associated works. Land to eastern side of Fordham Road Isleham and to the south of Pretty Garden. K&J Carpenter & Sons Ltd
  - 17/00593/ADI 2x internally illuminated co-op logos, 1x set of non-illuminated signs, 6x non-illuminated panels. 2 West Street Isleham. Cooperative Food
  - 17/00607/FUL Two storey and single storey extensions, demolition of garage and erection of car port. 70 West St Isleham Ms Clark & Mr Dick
  - 17/00627/OUT Outline application for single storey dwelling and parking + repositioning of garage associated with plot 1 (17/00255/OUT) Plot 2 site adj 3 Hall Barn Rd Isleham. Mr Clarke
  - 17/00672/FUL Proposed 2 bedroomed detached dwelling. Land adjacent XX Little London
  - 17/070712/TRE Sycamore – Fell. 5 Robins Close Isleham Mr Varma
- Planning Approvals**
- 16/00986/FUL Removal of condition 9 (roof window glazing) for demolition of bungalow and construction of four bedroom chalet bungalow 26 beck Rd Isleham. Mr & Mrs Boughen
  - 16/01293/OUM Proposed farm relocation. Land parcel south of Fifty Farm Prickwillow Rd Isleham. Mr P Leonard
  - 17/00089/FUL Convert existing outbuilding to annexe. 17 Mill Street Isleham. Mr G Beamon
  - 17/00099/FUL Construction of 4 bedroomed detached dwelling and garage. Land adj 56 West Street Isleham. Mr Clarke
  - 17/00190/FUL Single storey extension. 84 The Causeway Isleham. Mr J Bird
  - 17/00227/FUL Proposed rear extension & internal alterations. 8 Maltings Lane Isleham. Mr & Mrs Dixon
  - 17/00255/OUT Outline application for single storey dwelling along with associated parking, access & site works. Site adj 3 hall Barn Rd Isleham . Mr & Mrs Clarke

- 17/00410/TRE Pruning / Felling of trees. Co-op food store 2 West St Isleham

**Other Planning Matters**

- 17/00217/FUL Demolition of former Patterson's Store – application withdrawn
- 17/00223 Development of 2 No. Three bedroom bungalows (Amendment) Site between Houghtons Lane & East Fen Rd Isleham. Mr J Waters. *Timeframe only allowed for an emailed response*
- 17/00422/OUT Outline application for 1.5 storey dwelling along with associated parking, cart lodge, assess & site works. 24 Prickwillow Rd Isleham. Mr I Hudson. *Timeframe only allowed for an emailed response*

**17-18/23 MOTION TO EXCLUDE THE PUBLIC AND PRESS**

That the public (including representatives of the press) be excluded during the consideration of the remaining item No 68 because it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the item(s) there would be disclosure to them of exempt information of Category 1 & 2 Part 1 Schedule 12A to the Local Government Act 1972 (as amended).

**17-18/24 Parish Clerk Contract**

**17-18/25 DATE OF NEXT MEETING**

(a) Monday 5<sup>th</sup> June 2017

Monday 3<sup>rd</sup> July 2017

**17-18/26 AGENDA ITEMS FOR NEXT MEETING**

- 2016-17 Financial year return
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*Any business and payments, to be considered at Parish Council meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.*



## Appendix 1 April Actions

Agenda No	Action Point	Responsible	Comments on Progress
	Complete minutes.	Clerk	Completed & draft emailed to councillors 4.5.17
265	Contact Mr Grove re tennis club proposals	Clerk	5.4.17 emailed Clint 10.4.17 Posted on Facebook
266	Informer article re cemetery vandalism	GP	
	Contact PCSO re cemetery vandalism	Clerk	2.5.17 reported
267	Investigate lighting charges	CP	
	Investigate battery purchase	LW	24.4.17 LW checked meter readings – deemed unfeasible - see 17-18/11(b)
268	Oversee pension return and options	GP Clerk	43.4.17 - Discussed with GP. 10.4.17 – spoke with JS who is to initiate with welplan. Await plan reference number before being able to submit return
269	Report fly tipping	Clerk	10.4.17 Reported - 50880350
	Contact hauliers re transport of shavings	Clerk	
	Contact Highways & Robbins Close resident re fence	Clerk	4.4.127 CCC officer not available. tel conv with resident.
	Contact JM re litter picking / ECDC re street cleaning	Clerk	11.4.17 Spoke directly to JM. Clerk to follow up any notifications of problem area
	Place footpath on 1,2,3 List	DB	
	Contact speed watch re traffic survey	Clerk	10.4.17 – emailed Speedwatch / police
	Write letter to resident re cellar grill	Clerk	2.5.17 – Posted
	Publicise Dunstall grant	Clerk	10.4.17 Posted on Isleham news Facebook page, emailed to SVC and posted on noticeboards.
	Contact pharmacy / couriers re medical distribution	Clerk	11.4.17 – tel conv with pharmacy. Discussions between themselves and couriers re extending the service are on-going.
	Purchase and install VAS	Clerk	10.4.17 – tel conversation. Await allocation to highways engineer.
	Obtain quotes and submit application to war memorial grant	Clerk	10.4.17 – Shane Smalley emailed for quote 11.4.17 – met at site. SS to strip back render and report. Likely to need work to create lip to coping stone.
	Distribute jubilee mugs	Clerk	Delivered 25.4.17
275	Submit planning objections	Clerk	4.4.17 draft response to DC/16/0866/VAR emailed to councillors for comment. 10.4.17 response to DC/16/0866/VAR posted to Forest Heath. Copied to local MPs 5.4.17 response to 1/00349/VAR & 17 / 00436/FUL submitted
	Advertise May mtg on social media	Clerk	7.4.17 Advertised on Facebook page 10.4.17 Posters on noticeboards
<b>Other actions</b>			
Skatepark repairs		Now completed – see invoice	
Village sign		Now repainted	
CCTV		Aztek visiting 2 <sup>nd</sup> May	
Beeches signs		Approval given, signs ordered	
Limestone close		Approval given for 'Urgent works'	

Appendix 2

ISLEHAM PARISH COUNCIL						
TO PAY ACCOUNTS May 8th 2017						
Cheque No;	Payee	Item	Net	VAT	Total	Power
Payments made since the last meeting						
BACS	Staff	April Salaries	£1,655.42	£0.00	£1,655.42	LGA 1972 s112

Payments for Tonight's meeting:						
300328	Post Office Counters (HMRC)	Tax & NI	£101.82	£0.00	£101.82	LGA 1972 s 112
300329	Cash	Petty Cash	£43.46	£0.00	£43.46	LGA 1972 s50
300330	Barnwell Electrical Company limited	Repairs to MUGA floodlighting	£74.00	£14.80	£88.80	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
300331	Andrew Myson	Repainting village sign.	£210.00	£0.00	£210.00	Local Authorities Cemeteries' Orders 1977 and 1986
300332	Garden Machinery Specialist (GMS)	Lawnmower service	£252.50	£50.49	£302.99	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
300333	Gravity Engineering Ltd	Skate park repairs	£325.00	£65.00	£390.00	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
300334	Eon	Street Lighting electricity	£33.99	£1.70	£35.69	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
300335	Veolia	Bin collection	£184.76	£36.95	£221.71	Local Authorities Cemeteries' Orders 1977 and 1986
300336	Jane Sheldrick	Payroll services	£28.17	£5.63	£33.80	LGA 1972 s 112
300337	SW Downey	Church floodlight repair	£98.00	£0.00	£98.00	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
300338	Tim Wilding	Mower parts	£21.58	£4.31	£25.89	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
300339	Tim Wilding	Mower Petrol (Jan - April)	£41.75	£8.37	£50.12	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
300340	Tim Wilding	Travel expenses	£67.50	£0.00	£67.50	LGA 1972 s174
300341	Gipping Press	Informer printing (Feb & Apr editions)	£1,086.50	£0.00	£1,086.50	LGA 1972 ss142
300342	R Palmer & Sons	Tractor service	£161.41	£32.28	£193.69	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
300343	Trevor Boyd	Internal audit fee	£119.40	£0.00	£119.40	LGA 1972 s 50
Grand Total>>>			£4,505.26	£219.53	£4,724.79	

