

# ISLEHAM PARISH COUNCIL

Clerk: Mr Richard Liddington The Beeches, 32 Mill Street, Isleham, Ely, Cambs. CB7 5RY

Email: islehampc@gmail.com

Chairman: Mr Derrick Beckett



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## Notice of Meeting: Full Council

**Time:** 7.15pm

**Date:** Monday 6<sup>th</sup> March 2017

**Venue:** 'The Beeches'

All members of the Council are hereby summoned to attend a meeting of Isleham Parish Council for the purpose of transacting the business as set out below.

Members: 11 Quorum: 4

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IN ORDER TO REDUCE THE LENGTH OF MEETINGS IT WOULD BE APPRECIATED IF YOU WOULD CONTACT THE CLERK BEFORE MONDAY IF YOU HAVE ANY QUERIES OR NEED FURTHER INFORMATION THAT WOULD BE HELPFUL

### THE MEETING IS OPEN TO THE PUBLIC (INCLUDING THE PRESS)

Mr Richard Liddington – Clerk to Isleham Parish Council  
28<sup>th</sup> February 2017

#### 16-17/236 APOLOGIES FOR ABSENCE

LGA 1972s95.

#### 16-17/237 COUNCILLORS DECLARATIONS OF INTEREST

(a) Existence & Nature with regard to items on the agenda.

Members of the Council are subject to the Local Authorities (Model Code of Conduct) Order 2012 (Standing Orders section 7 C & D).

#### 16-17/238 OPEN FORUM FOR PUBLIC PARTICIPATION (15mins)

(a) At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.

#### 16-17/239 TO APPROVE MINUTES OF MEETING HELD 6<sup>th</sup> February 2017

#### 16-17/240 MATTERS ARISING/CLERKS REPORT (*also see appendix 1*)

(a) Informer advertising

#### 16-17/241 POLICE MATTERS

(a) Matters to Report

#### 16-17/242 COUNTY & DISTRICT COUNCILLORS REPORT & BUSINESS

(a) County Councillors Report.

(b) District Councillors Report.

#### 16-17/243 RECREATION GROUND MATTERS

(a) Recreation Ground Report

(b) Tractor shed (LW)

(c) CCTV

(d) Fun Fair

#### 16-17/244 PLAY AREA/SKATEPARK/MUGA MATTERS

(a) Reports:

(b) Multi-sports activities

(c) Sliding scale of charges

#### 16-17/245 CEMETERY & CHURCHYARD MATTERS

(a) Cemetery Report

(b) Exclusive right of burial

#### 16-17/246 ICA REPORT/THE BEECHES

(a) ICA Report

(b) Beeches car park gravel

(c) ICA use of parish noticeboards

(d) Tourist signs to The Beeches (CP)

- (e) Lightening protection actions
  - (f) Solar panels (LW/PC)
  - (g) Defibrillator (MB)
- 16-17/247 MONTHLY FINANCIAL MATTERS**
- (a) Pay Accounts March 2017 – see appendix 2
  - (b) To Approve Bank Reconciliation for February

**16-17/248 HIGHWAYS/FOOTPATH MATTERS**

- (a) Highways Report
- (b) War Memorial (CP)
- (c) Grass cutting contract

**16-17/249 PARISH COUNCIL POLICY UPDATES AND REVIEW**

- (a) Financial regulations (from Feb mtg)

**16-17/250 CORRESPONDENCE/MATTERS FOR INFORMATION ONLY**

- (a) Speeding traffic along Waterside
- (b) Sanctuary Housing Complaint
- (c) Request for extra dog bin

**16-17/251 ALLOTMENT MATTERS**

- (a) Allotment Report

**16-17/252 ORCHARD MATTERS**

- (a) Orchard Report

**16-17/253 WASH MATTERS**

- (a) Wash Report

**16-17/254 PLANNING MATTERS**

**Planning Applications**

- 17/00089 /FUL Convert existing outbuilding to annexe 17 Mill Street Isleham. Mr G Beamon
- 17/00099/FU
- L Construction of 4 bedroomed detached dwelling and garage. Land adj 56 West St Isleham. Mr Clarke
- 17/00190/FUL Single storey rear extension. 84 The Causeway Isleham. Mr J Bird
- 16/00216/FUL Proposed six houses with cart lodges. 15 Pound Lane Isleham. Mrs W Davies
- 17/00222/FUL Development of 3No three bedroomed bungalows. Site between Houghtons Lane and East Fen Rd Isleham. Mr J Waters
- 17/00223/FUL Development of 2No three bedroomed bungalows. Site between Houghtons Lane and East Fen Rd Isleham. Mr J Waters
- 17/00227/FUL Proposed rear extension and internal alterations. 8 Maltings Lane Isleham. Mr & Mrs Dixon.
- 17/00217/FUL Demolition of the former Patterson’s store building and erection of 7 dwellings with associated works. 10 Mill Street Isleham. Mr P Sleightholme.
- 17/00255/OUT Outline application for single storey dwelling along with associated parking, access and site works. Site adjacent to 3 Hall Barn Road Isleham. Mr & Mrs R Clarke

**Planning Approvals**

- 16/01572/FUL Proposed two storey side extension & cart lodge 49 Pound Lane Isleham Mr & Mrs Easton
- 16/01668/ARN Conversion of change of use of agricultural storage unit into a 3 bedroom dwelling using existing footprint. Beck Road Isleham Mr J Waters
- 16/01148/FUL Retrospective planning permission for erection of shed

**Planning Refusals**

- 16/00457/FUL New 4 bed dwelling land adj 22 Little London Isleham Mr R Turner

**Other Planning Matters**

- TPO/00042/TPO Tree works. 54 West Street Isleham. Mr P Hedger

**16-17/255 DATE OF NEXT MEETING**

- (a) Monday 27<sup>th</sup> March Annual Parish meeting
- Monday 3<sup>rd</sup> April 2017
- Monday 8<sup>th</sup> May 2017

**16-17/256 AGENDA ITEMS FOR NEXT MEETING**

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Any business and payments, to be considered at Parish Council meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.

#### Appendix 1 February Actions

Agenda No	Action Point	Responsible	Comments on Progress
	Complete minutes.	Clerk	Completed & draft emailed to councillors
217 (c)	Contact CCC re road conditions on Prickwillow Road	Clerk	Reported 14.2.17 00262238 / 239 / 240
222 (a)	Contact IYFC re parking and dogs	Clerk	Emailed 13.2.17 Suggested residents record car details
222 (b)	Explore issues relating to possible 3G pitch	Recreation Committee	27.2.17 RR agreed to arrange meeting
222 (c)	Pursue tenders for tractor shed	LW	Agenda item for 6.3.17
222 (d)	Pursue tenders for planting & service contract of new trees	Clerk JM,GP,DB	AC Planting = £912 + VAT Service contract = £320 ( visit every 3 weeks) Total £1232 Greenwood: Planting = £561 + VAT Service contract = £600 (one visit per week for 30 week growing period between April - Oct) Total £1161 Instructed Greenwoods to proceed 14.2.17 <b>Trees being installed 6.3.17 (tbc)</b> Informed AC of un successful tender – 14.2.17
223 (b)	Instruct repairs to skate park	Clerk	Emailed confirmation to proceed 13.2.17 To be undertaken “early March”
226 (c)	Amend clerks contract	Clerk DB , RR	Completed and emailed to DB/RR 13.2.17
227 (a)	Report speeding issue to police	Clerk	Emailed Annie Austin 13.2.17 Discussed 21.2.17 Road traffic police issue – not a priority for their time Speed cameras only go into 30-40mph zones Laser cameras won’t work on bendy roads PCSO to patrol during eve shifts
227 (c)	Refurbish telephone boxes	MB GW, JM, PW	
227 (d)	Award contract for painting of village sign to Andrew Myson	Clerk	Instructed via email 13.2.17 To be undertaken once weather improves.
228 (a)	Explore software licenses	PC	Lisa Alderson email forwarded to PC 13.2.17
	Refund payments for Adobe license	Clerk	See To Pay - March
228 (b)	Distribute copies of existing finance policy	Clerk	Emailed to Councillors 14.2.17
230 (a)	Complete survey and staking of allotment plots	PC	
232 (a)	Site visit to the wash	BM, JM, PC, DB	Completed 11.2.17 Repairs undertaken & trees cutback to Luggar Bank
233 (a)	Respond to planning applications	Clerk	Emailed 13.2.17
233 (d)	Respond to consultation on Local Plan	Clerk	Emailed 14.2.17. Councillors copied in
234 (a)	Publicise Annual Parish Meeting	Clerk	20.2.17 Posted on Facebook and in Parish noticeboards

207 (a)	Contact SCC re possible site visit to FOUR WAYS re 00159380		13.2.17 Tel conversation with Abi - Engineer to contact me. 14.2.17 Photos taken and emailed to SCC 27.2.17 – work has been authorised
<b><u>Other action</u></b>			
<p>I am writing to ask if the matter of speeding traffic along Waterside can be raised at a future PC meeting. In the time I have lived in Waterside, the amount of traffic using the road has increased and could well increase still further. I frequently see vehicles, both cars and vans, travelling along the straight stretch by the allotments at high speeds, unarguably well in excess of the 30MPH limit. It seems to me that some action is required to try to curtail the problem now. Further, noting experience elsewhere in the county, it would appear that the best answer would be speed ramps across the road at intervals (not 'cushions' which vans can straddle). I am in no doubt that those who do speed along this road are fully aware of the limit and choose to ignore it. Regards, John Collyer 21 Waterside</p>		Reported to PCSO 13.2.17	
Abandoned vehicle in The Beeches car park		FS-Case-12885391 Removed 20.2.17	
Roundabout repairs		Being undertaken 2.3.17	
Transfer of exclusive right of burial		Ongoing communication with ECDC following request from the sibling of a deceased re right to position a headstone	

Appendix 2

ISLEHAM PARISH  
COUNCIL  
TO PAY ACCOUNTS March 6th 2017

Cheque No;	Payee	Item	Net	VAT	Total	Power
Payments made since the last meeting						
BACS	Staff	February Salaries	£1,566.80	£0.00	£1,566.80	LGA 1972 s112
Direct debit	BT	Phone services	£97.88	£19.58	£117.46	
Payments for Tonight's meeting:						
300298	Post Office Counters (HMRC)	Tax & NI	£43.74	£0.00	£43.74	LGA 1972 s 112
300299	City of Ely	Playground maintenance exam	£95.00	£19.00	£114.00	LGA 1972 s50
300300	Lisa Alderson	Adobe license for The Informer (Feb edition)	£22.23	£4.45	£26.68	LGA 1972 s142
300301	CT Elwood	Tractor storage	£220.00	£0.00	£220.00	LGA 1972 s214
	CT Elwood	Tractor diesel	£232.56	£12.24	£244.80	LGA 1972 s214
300302	Veolia	Hire Easi-bin	£184.76	£36.95	£221.71	Local Authorities Cemeteries Orders 1977 & 1986 Open Spaces Act 1906ss9 & 10
300303	Branwell Electrical Company	Damaged lighting bollard	£119.80	£23.96	£143.76	LG misc provisions act 1976s 19(d)
300304	Greenwood Tree Surgery	Fell recreation field trees	£1,650	£330	£1,980	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
300305	Jane Sheldrick	Payroll	£19.67	£3.93	£23.60	LGA 1972 s 112
300306	Anglian Water	Water charges (recreation ground)	£26	£0	£26.00	Open Spaces Act 1906 ss9 &10
300307	G&J Peck Ltd	Service & various parts for tractor	£534.26	£106.86	£641.12	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
300308	Cambridgeshire ACRE	Membership	£43.20	£10.80	£54.00	LG Finance Act 1992 s50
300309	Viking Direct	Duplicating paper	£28.18	£5.64	£33.82	Open Spaces Act 1906 ss9 & 10LGA 1972 s214
Grand Total>>>			£4,884.08	£573.41	£5,457.49	