

ISLEHAM PARISH COUNCIL

Clerk: Mr Richard Liddington The Beeches, 32 Mill Street, Isleham, Ely, Cambs. CB7 5RY

Email: islehampc@gmail.com

Chairman: Mr Richard Radcliffe



Notice of Meeting: Full Council

Time: 7.15pm

Date: Monday 3rd July 2017

Venue: 'The Beeches'

All members of the Council are hereby summoned to attend a meeting of Isleham Parish Council for the purpose of transacting the business as set out below.

Members: 11 Quorum: 4

IN ORDER TO REDUCE THE LENGTH OF MEETINGS IT WOULD BE APPRECIATED IF YOU WOULD CONTACT THE CLERK BEFORE MONDAY IF YOU HAVE ANY QUERIES OR NEED FURTHER INFORMATION THAT WOULD BE HELPFUL

THE MEETING IS OPEN TO THE PUBLIC (INCLUDING THE PRESS)

Mr Richard Liddington – Clerk to Isleham Parish Council

Tuesday 27th June 2017

17-18/48 APOLOGIES FOR ABSENCE

LGA 1972s95.

17-18/49 COUNCILLORS DECLARATIONS OF INTEREST

17-18/50 OPEN FORUM FOR PUBLIC PARTICIPATION (15mins)

- (a) At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.

17-18/51 TO APPROVE MINUTES OF MEETING HELD 8th June 2017

17-18/52 MATTERS ARISING/CLERKS REPORT *(also see appendix 1)*

17-18/53 Nomination for New Councillor *one nomination Mr Simon Paveling*

17-18/54 COUNTY & DISTRICT COUNCILLORS REPORT & BUSINESS

(a) County Councillors Report.

(a) District Councillors Report.

17-18/55 PLANNING MATTERS

(a) **Planning Applications**

17/01002/FUL Replacement of existing cottage 16 Prickwillow Rd Isleham. Mr Tricker.

17/01043/FUL Construction of 6 dwellings land adjoining 15 Pound Lane Isleham. Mrs Davies. *previously 16/00216/FUL*

(b) **Planning Approvals**

17/00929/TRE Fell conifer at Spurgeon's Barn 5a West Street Isleham. Mr Stevens

17/00607/FUL (Amendment & Approval) Two storey and single storey rear extensions, demolition of existing garage & erection of double carport. 70 West Street Isleham Ms Clarke & Mr Dick.

(c) **Other Planning Matters**

17/00222/FUL (refusal of application) for Development of 3 No. Three bedroom bungalows Land adjacent 2 Houghtons Lane Isleham. Mr J Waters

(d) Neighbourhood Planning Forum *24.7.17*

17-18/56 POLICE MATTERS

Car break ins

17-18/57 RECREATION GROUND MATTERS

(a) Tractor shed update (LW)

(b) MoU for joint committee *see attached*

(c) London Plane Tree *work undertaken to strengthen & straighten*

(d) Love Parks <http://www.keepbritaintidy.org/loveparksweek/2859>

(e) 3G Pitch Update

17-18/58 PLAY AREA/SKATEPARK/MUGA MATTERS

17-18/59 CEMETERY & CHURCHYARD MATTERS

(a) Updating electronic cemetery records JM

- 17-18/60 ICA REPORT/THE BEECHES**
- (a) Boxing in water & electric sockets *to prevent unauthorised access*
 - (b) Beeches Signs
 - (c) Planet Aid clothing bank *request to re-house the current clothes bank at the COOP*
 - (d) Tarmac quote *see attached*
 - (e) Display Board CP
- 17-18/61 MONTHLY FINANCIAL MATTERS**
- (a) Pay Accounts July 2017 – see appendix 2
 - (b) To Approve Bank Reconciliation for May *see attached*
 - (c) Dates of finance working party meetings *31.7.17 / 30.10.17 / 29.1.18 / 30.4.18 7.30pm at The Beeches*
 - (d) Pension Mandate *Standing Order required for 1% IPC contribution*
- 17-18/62 HIGHWAYS/FOOTPATH MATTERS**
- (a) Speed camera *site visit 17.7.17 / see attached MoU*
 - (b) Coop Parking *How do we address parking on pavement / double yellow lines?*
- 17-18/63 PARISH COUNCIL POLICY UPDATES AND REVIEW**
- Update annual calendar
- 17-18/64 CORRESPONDENCE/MATTERS FOR INFORMATION ONLY :**
- 3 Rivers Car Share Scheme *letter of appreciation for donation*
- Planning Response Time *see email*
- 17-18/65 ALLOTMENT MATTERS**
- Working party date & agenda
- 17-18/66 ORCHARD MATTERS**
- 17-18/67 WASH MATTERS**
- 17-18/68 MOTION TO EXCLUDE THE PUBLIC AND PRESS**
- That the public (including representatives of the press) be excluded during the consideration of the remaining item No 68 because it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the item(s) there would be disclosure to them of exempt information of Category 1 & 2 Part 1 Schedule 12A to the Local Government Act 1972 (as amended).
- (a) To approve minutes of exclusion of 8th June 2017
- 17-18/69 DATE OF MEETINGS FOR 17-18 YEAR**
- (a) Monday 8th August 2017
 - Monday 4th September 2017
 - Monday 2nd October 2017
- 17-18/70 AGENDA ITEMS FOR NEXT MEETING**
- Any business and payments, to be considered at Parish Council meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.*



Appendix 1 June Actions

Agenda No	Action Point	Responsible	Comments on Progress
	Complete minutes.	Clerk	Completed & draft emailed to councillors 21.6.17
28	Contact IYFC re dogs	Clerk	12.6.17 Suggestion emailed to MC
28	Contact SCC re speedway noise	Clerk	26.6.17 Complaint emailed to WSCC
31	Establish communication channels with Mr Rossiter	Paul Raynes	
32	Respond to planning applications	Clerk	6.6.16 - Submitted re 17/000222 9.6.16 responses submitted for <ul style="list-style-type: none"> • 17/00848 • 17/00707 • 17/00851 • 17/00896
32	Establish a neighbourhood planning forum	Clerk	13.6.17 Doodle poll sent to relevant councillors suggesting : 26.6.17 / 10.7.17 / 17.7.17 / 24.7.17 19.6.17 confirmed mtg date as 24.7.17@ 7.30pm
32	Representation to CCC highways department re inclusion of roundabout on Fordham Rd as part of ISL/H4	Paul Raynes	
32 & 39	Include issues of speeding & fly posting in next edition of The Informer	Clerk	TBA
34	Establish a MoU for joint IPC / sports leaders group	Clerk	16.6.17 Draft emailed out to Councillors for consideration prior to July mtg. See 17-18/57(b)
	Notify IYFC re car boot etc	Clerk	12.6.17 email sent to MC
Email sent	Establish dates for quarterly finance working party meetings	Clerk	13.16.17. Suggested dates sent to all councillors Monday 31st July & Monday 30th October 2017 Monday 29th January & Monday 30th April 2018
	Submit annual return	Clerk	11.6.17 - Posted
	Pay accounts	Clerk	6.6.17 - Completed
39	Establish responsibility for overgrown ivy at The Pitts	Clerk	13.6.17 - Site visited. No significant issue but reported to CCC on 26.6.17 00269486. No action to be undertaken as unsure whose land it is!
39	JM to remove illicit flyers from street furniture	Clerk	12.6.16 – spoke directly to JM
39	TW to remove overgrown plants from footpath No 4	Clerk	13.6.17 – requested / undertaken
40	Inform clerk of updates to annual calendar	Councillors	<i>No updates submitted</i>
42	Set date for allotment working party meeting	JM, PW & LW	See agenda item 17-18/65
Other actions			
Cellar grill at 9 Mill Street - Remedial works now complete			
Year End audit - Paperwork including variations sent			
Beeches - Initiated repairs to damaged gable end			
Cemetery records - Assisted researcher in search for resident killed in WW2 action			
Causeway Footpath - Initiated cutting back of overgrown hedge & contacted CCC re dangerous			
Croft Rd footpath – letter to residents requesting cutting back of shrubs etc			
20.6.17 Tender for car par tarmac sought from Anglia Tarmacing & Grays surfacing (May action)			
20.6.17 – Revised clerk job description emailed to councillors			
Residents concern re overgrown trees affecting street lighting in Robins Close – reported to CCC 00269484			
Fly tipping of caravan on Common Gate Drove reported for second time FS-Case-54963443			
Various cemetery memorial issues			

Appendix 2

ISLEHAM PARISH COUNCIL						
TO PAY ACCOUNTS July 3rd 2017						
Cheque No;	Payee	Item	Net	VAT	Total	Power
Payments made since the last meeting						
BACS	Staff	June Salaries	tbc	tbc	tbc	LGA 1972 s112
300353	Nuneaton Signs	Beeches road direction signs	£121.40	£24.28	£145.68	Open Spaces Act 1906 ss9 & 10LGA 1972 s214
300354	ICA	MUGA lighting, electricity charge	£127.75	£6.39	£134.14	Open Spaces Act 1906 ss9 & 10LGA 1972 s214
300355	Greenwood Tree Surgery	Watering new rec trees (May)	£100.00	£20.00	£120.00	Open Spaces Act 1906 ss9 & 10LGA 1972 s214
Direct Debit	British Telecom	Phone services	£105.07	£21.01	£126.08	Open Spaces Act 1906 ss9 & 10 LGA 1972 s214
Direct Debit	PWLB 2.5.17	Beeches Loan	£3,040.20	£0.00	£3,040.20	LGA 1972 ss50
Direct debit	PWLB 28.6.17	Beeches Loan	£15,995.34	£0.00	£15,995.34	LGA 1972 ss50
300356	Kitbuild	Tractor shed steel frame	£5,010.51	£1,002.10	£6,012.62	Open Spaces Act 1906 ss9 & 10 LGA 1972 s214
Payments for Tonight's meeting:						
300357	Post Office Counters (HMRC)	Tax & NI	tbc	tbc	tbc	LGA 1972 s 112
300358	Katie Holloway	Dunstall Grant cheque	£300	£0.00	£300	LG Finance Act 1992 s50
300359	Veolia	Bin collection	£184.76	£36.95	£221.71	Local Authorities Cemeteries' Orders 1977 and 1986
300360	Anglian Water	Recreation ground water Feb - May	£25.21	£0.00	£25.21	Open Spaces Act 1906 ss9 & 10 LGA 1972 s214
300361	GJ Peck	Mr Wilding's work boots	£24.99	£0.00	£24.99	Open Spaces Act 1906 ss9 & 10 LGA 1972 s214
300362	Truelink	Grass cutting April, May & June	£992.80	£198.56	£1,191.36	Open Spaces Act 1906 ss9 & 10 LGA 1972 s214
300363	Greenwood tree surgery	Digger hire for shed footings 27.5.17	£100.00	£20.00	£120.00	Open Spaces Act 1906 ss9 & 10 LGA 1972 s214
300364	Cardinalis Concrete	Tractor shed base	£851.40	£170.28	£1,021.68	Open Spaces Act 1906 ss9 & 10 LGA 1972 s214
300365	R.Liddington	Purchase of 3x bags of 5 Star grout for tractor shed	£54.00	£10.80	£64.80	Open Spaces Act 1906 ss9 & 10 LGA 1972 s214
300366	R.Liddington	Travel expenses: for grout (above) total 43 miles	£19.35	£0.00	£19.35	LGA 1972 s174
300367	Jane Sheldrick	Payroll services	tbc	tbc	tbc	LGA 1972 s 112