

ISLEHAM PARISH COUNCIL

Clerk: Mr Richard Liddington The Beeches, 32 Mill Street, Isleham, Ely, Cambs. CB7 5RY

Email: islehampc@gmail.com

Chairman: Mr Derrick Beckett



Notice of Meeting: Full Council

Time: 7.15pm

Date: Monday 9th January 2017

Venue: 'The Beeches'

All members of the Council are hereby summoned to attend a meeting of Isleham Parish Council for the purpose of transacting the business as set out below.

Members: 11 Quorum: 4

IN ORDER TO REDUCE THE LENGTH OF MEETINGS IT WOULD BE APPRECIATED IF YOU WOULD CONTACT THE CLERK BEFORE MONDAY IF YOU HAVE ANY QUERIES OR NEED FURTHER INFORMATION THAT WOULD BE HELPFUL

THE MEETING IS OPEN TO THE PUBLIC (INCLUDING THE PRESS)

Mr Richard Liddington – Clerk to Isleham Parish Council
3rd January 2017

16-17/195 APOLOGIES FOR ABSENCE

LGA 1972s95.

16-17/196 COUNCILLORS DECLARATIONS OF INTEREST

(a) Existence & Nature with regard to items on the agenda.

Members of the Council are subject to the Local Authorities (Model Code of Conduct) Order 2012 (Standing Orders section 7 C & D).

16-17/197 OPEN FORUM FOR PUBLIC PARTICIPATION (15mins)

(a) At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.

16-17/198 TO APPROVE MINUTES OF MEETING HELD 5th December 2016

16-17/199 MATTERS ARISING/CLERKS REPORT (*also see appendix 1*)

(a) Isleham Informer - JM

16-17/200 POLICE MATTERS

(a) Matters to Report

16-17/201 COUNTY & DISTRICT COUNCILLORS REPORT & BUSINESS

(a) County Councillors Report.

(b) District Councillors Report.

(c) Draft Local Plan for Isleham

16-17/202 RECREATION GROUND MATTERS

(a) Recreation Ground Report

(b) Joint IPC/sports committee proposals.

16-17/203 PLAY AREA/SKATEPARK/MUGA MATTERS

(a) Reports:

MUGA

- Clean

- Advertising.

(b) Roundabout

(c) Gravitas repairs to skate park

16-17/204 CEMETERY & CHURCHYARD MATTERS

(a) Cemetery Report

(b) Exclusive right of burial - Mrs E Walker

16-17/205 ICA REPORT/THE BEECHES

(a) ICA Report

16-17/206 MONTHLY FINANCIAL MATTERS

- (a) Parish Precept 2017-18
- (b) Allotment liability Insurance
- (c) New clerk induction training
- (d) Santander account
- (e) Pay Accounts January 2017 – see appendix 2
- (f) To Approve Bank Reconciliation for December

16-17/207 HIGHWAYS/FOOTPATH MATTERS

- (a) Highways Report
- (b) Isleham Village Sign - CP

16-17/208 PARISH COUNCIL POLICY UPDATES AND REVIEW

- (a) Update of working groups - JM

16-17/209 CORRESPONDENCE/MATTERS FOR INFORMATION ONLY

- (a) Response from Tompsett Burgess growers re HGV covenant
- (b) Buckingham palace nomination

16-17/210 ALLOTMENT MATTERS

- (a) Allotment Report

16-17/211 ORCHARD MATTERS

- (a) Orchard Report

16-17/212 WASH MATTERS

- (a) Wash Report

16-17/213 PLANNING MATTERS

Planning Applications

16/01669/FUL Single storey rear extension plus new front porch. 20 Maltings Lane Isleham. Mr Alex King.

16/01293/OUM Proposed farm relocation. Land parcel South of Fifty Farm, Prickwillow Road. Mr PJ Leonard.

16/01501/FUL Demolish the existing commercial Priory Garage and the erection of four new dwellings. Mr R Manchett.

16/01546/FUL – External rendering. 2 Mill Street Isleham. Mrs Ashleigh Palmer.

Planning Approvals

16/01471/FUL – Erection of two storey dwelling and garage (plot 3). 27 Sun Street Isleham. Mr Jonathan Wilson and Miss Nicki Ellis

16/000055/OUM – Outline application for erection 14 dwellings and new access. Land adjacent to 8 Hall Barn Road Isleham. Mr & Mrs Brian King

16/01396/LBC Demolish and replace existing Eastern boundary wall. 3 West Street Isleham. Mr John Howlett

Planning Refusals

16/01061/FUL Change of use of land for the erection of five static log style cabins for tourism purposes. River View 26 Prickwillow Road Isleham. Mr A Dilley

Other Planning Matters

Applicant response to: 16/01471/FUL Erection of self-build two storey dwelling at 27 Sun St Isleham for Mr Jonathon Wilson & Miss Nicki Ellis

16-17/214 DATE OF NEXT MEETING

- (a) Monday 6th February 2017
- Monday 6th March 2017 (tbc)

16-17/215 AGENDA ITEMS FOR NEXT MEETING

- *NALC financial procedures*
- *Use of social media*

Any business and payments, to be considered at Parish Council meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.

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Appendix 1

Agenda No	Action Point	Responsible	Comments on Progress
	Minutes	Clerk	Completed & draft emailed to DB 6.12.16
176 (a)	Letter to Isleham Youth football re positioning of football pitches away from cricket square and issue of parking problems	Clerk	Completed 12.12 Reply from Mr Isaacson - practice pitch is already 3m away from cricket pitch. The issue is about stakes being removed for H&S reasons and not being replaced. email has gone out to all coaches. Looking into chains to attach stakes to goal. Suggest cones for parking spaces.
176 (e)	Inform ECDC of damage to curb stone	Clerk	Details emailed 12.12.16 Temp (?) repairs undertaken
176 (e)	Repair knee rail	TW	Completed
178 (b)	Meet with potential Informer editors	GP	GP met on 7.12.16 with Lisa Alderson re assuming responsibility for publishing
178 (e)	Contact Wicksteads re new roundabout	Clerk	Emailed 9.12.16 £3664 + VAT for similar item
180 (d)	Facebook notice re Energy supply	Clerk	Posted
181 (b)	Councillors to notify RR of any issues re possible 3G pitch	IPC	
181(c)	Playground training course	Clerk / TW	Confirmed as 9.2.17. Place booked. Extra £95 for the exam /qualification
181 (e)	Acceptance of staked tree	Clerk	answer message left 9.12.16 Mrs Norbury visited site
181 (g)	Purchase, install and service contract for replacement trees	DB	
181 (j)	Letter to football clubs re parking	Clerk	Completed 12.12.16 Telephone contact also made with PCSO re drugs use and parking 9.12.16
182 (b)	Award MUGA clean contract to Robert Grey	Clerk	Confirmed on 12.12.16 Undertaken on 21.12.16 / 22.12.16
	Inform unsuccessful tenderers	Clerk	Completed via email 12.12.16
185 (b)	November and December bank reconciliation	Clerk	To be undertaken 9.1.17
185 (c)	Organise and attend finance training	Clerk, VBS & CP	Emailed VBS re dates 12.12.16 Proposed 24.1.17
186 (d)	Contact ECDC re pot holes	Clerk	Details emailed 9.12.16
187 (a)	Identify and contact clunch wall owners	IPC / Clerk	
188 (b)	Clarify position re bankruptcy of Enterprise Insurance Ltd	Clerk	9.12.16 Solar Europa now owned by Tanrec 01924 365588 They confirm that new underwriter is in place and that they will write in near future. Warranty covers parts but not labour (only 2 year warranty) Service insurance available at £354 – pa
188 (c)	Contact CCC re ownership / use of Priory car park	Clerk	Details emailed 6.12.16
188 (d)	Confirm JM & GP attendance at conference	Clerk	Details emailed 9.12.16
188 (e)	Contact logistics companies re HGV covenant	Clerk	Letters sent 12.12.16

			Response from Tompsett Burgess received
188 (f)	Contact CCC re blocked drain	Clerk	Details emailed 12.12.16
190 (b)	Confirm acceptance of nature reserve MoU	Clerk	Confirmed via email 9.12.16
192 (a)	Respond to planning applications	Clerk	Details emailed 6.12.16
192 (c)	Meeting with Bloor homes 5.1.17	IPC / Clerk	
192 (d)	Contact CCC re grit bins	Clerk	Details emailed 12.12.16
Other updates			
	Isleham PC Charity address moved from 37 Croft Road to The Beeches Mill Street		Letter sent 12.12.16 Needs further information

Appendix 2

ISLEHAM PARISH COUNCIL TO PAY ACCOUNTS January 9th 2017

Cheque No;	Payee	Item	Net	VAT	Total	Power
Payments made since the last meeting						
BACS	Staff	December Salaries		£0.00	£0.00	LGA 1972 s112
Payments for Tonight's meeting:						
	HMRC *	Tax & NI	£0.00	£0.00	£0.00	LGA 1972 s 112
300265	Anglian Water **	Water supply recreation ground	£14.92	£0.00	£14.92	Open Spaces Act 1906ss9 & 10
300275	Jane Sheldrick	Payroll	£44.67	£8.93	£53.60	LGA 1972 s 112
300276	Veolia	Hire Easi-bin	£178.80	£35.76	£214.56	Local Authorities Cemeteries Orders 1977 & 1986 Open Spaces Act 1906ss9 & 10
300277	Truelink	Grass cutting -	£108.00	£21.60	£129.60	Open Spaces Act 1906 ss9 & 10 LGA 1972 s214
300278	Bussens & Parkin	Repair materials for The Beeches	£12.29	£2.46	£14.75	Open Spaces Act 1906 ss9 & 10 LGA 1972 s214
DD	BT	Internet	£52.00	£10.40	£62.40	LGA 1972 s50
Grand Total>>>			£661.46	£132.29	£793.75	

*due to tax refund to new parish clerk, made December 2016

**this was identified on the December accounts as being paid by direct debit. On investigation no direct debit is in place and was therefore paid by cheque on 9.12.16