

ISLEHAM PARISH COUNCIL

Clerk: Mr Richard Liddington The Beeches, 32 Mill Street, Isleham, Ely, Cambs. CB7 5RY

Email: islehampc@gmail.com

Chairman: Mr Derrick Beckett



Notice of Meeting: Full Council

Time: 7.15pm

Date: Monday 6th February 2017

Venue: 'The Beeches'

All members of the Council are hereby summoned to attend a meeting of Isleham Parish Council for the purpose of transacting the business as set out below.

Members: 11 Quorum: 4

IN ORDER TO REDUCE THE LENGTH OF MEETINGS IT WOULD BE APPRECIATED IF YOU WOULD CONTACT THE CLERK BEFORE MONDAY IF YOU HAVE ANY QUERIES OR NEED FURTHER INFORMATION THAT WOULD BE HELPFUL

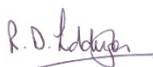
THE MEETING IS OPEN TO THE PUBLIC (INCLUDING THE PRESS)

Mr Richard Liddington – Clerk to Isleham Parish Council
31st January 2017

- 16-17/195 APOLOGIES FOR ABSENCE**
LGA 1972s95.
- 16-17/196 COUNCILLORS DECLARATIONS OF INTEREST**
(a) Existence & Nature with regard to items on the agenda.
Members of the Council are subject to the Local Authorities (Model Code of Conduct) Order 2012 (Standing Orders section 7 C & D).
- 16-17/197 OPEN FORUM FOR PUBLIC PARTICIPATION (15mins)**
(a) At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.
- 16-17/198 TO APPROVE MINUTES OF MEETING HELD 9th January 2017**
- 16-17/199 MATTERS ARISING/CLERKS REPORT** (*also see appendix 1*)
- 16-17/200 POLICE MATTERS**
(a) Matters to Report
- 16-17/201 COUNTY & DISTRICT COUNCILLORS REPORT & BUSINESS**
(a) County Councillors Report.
(b) District Councillors Report.
- 16-17/202 RECREATION GROUND MATTERS**
(a) Recreation Ground Report
(b) Proposal from IYFC
(c) Tractor Shed
(d) New recreation ground trees
- 16-17/203 PLAY AREA/SKATEPARK/MUGA MATTERS**
(a) Reports:
(b) Gravitass offer
- 16-17/204 CEMETERY & CHURCHYARD MATTERS**
(a) Cemetery Report
(b) Exclusive right of burial – Mrs Y Flack for FF
- 16-17/205 ICA REPORT/THE BEECHES**
(a) ICA Report
- 16-17/206 MONTHLY FINANCIAL MATTERS**
(a) Pay Accounts January 2017 – see appendix 2
(b) To Approve Bank Reconciliation for December & January
(c) Clerk hours

- (d) Payroll services
- 16-17/207 HIGHWAYS/FOOTPATH MATTERS**
- (a) Highways Report
- (b) Speed sign
- (c) Telephone Boxes
- (d) Village sign painting
- 16-17/208 PARISH COUNCIL POLICY UPDATES AND REVIEW**
- (a) Isleham Informer Update
- (b) NALC financial procedures
- (c) Use of electronic correspondence / social media
- 16-17/209 CORRESPONDENCE/MATTERS FOR INFORMATION ONLY**
- (a)
- 16-17/210 ALLOTMENT MATTERS**
- (a) Allotment Report
- 16-17/211 ORCHARD MATTERS**
- (a) Orchard Report
- 16-17/212 WASH MATTERS**
- (a) Wash Report
- 16-17/213 PLANNING MATTERS**
- (a) **Planning Applications**
 16/00457/FUL New 4 bed dwelling (Amendment) . Land adj 22 Little London, Isleham. Mr Turner
 16/01148/FUL Erection of shed (retrospective) 16 Hall Barn Road, Isleham. Mr Runham
 16/01572/FUL Proposed 2 story extension & cart lodge (Amendment) 49 Pound Lane Isleham Mr & Mrs Easton
- (b) **Planning Approvals**
 16/01459/FUL Construction of bungalow & garage. Land adjacent 83 The Causeway Isleham. Mr W Gordan
 16/01589/FUL Side storey extension, infilling the rear area with double story extension 8 East Fen Rd Isleham Mr A Stevens
- (c) **Planning Refusals**
- (d) **Other Planning Matters**
 T1 & T2 Horse chestnut trees at Isleham recreation Ground – Fell to the ground
 16/01501/FUL Demolish the existing Priory Garage & erection of four new dwellings – Put forward to the ECDC Planning Committee
 Possible breach of planning at 11 Mill Street Isleham
 Local Plan – Formal response from IPC
- 16-17/214 DATE OF NEXT MEETING**
- (a) Monday 6th March 2017
 Monday 3rd April (tbc)
 Date of 2017 Parish Meeting
- 16-17/215 AGENDA ITEMS FOR NEXT MEETING**

Any business and payments, to be considered at Parish Council meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.



31st January 2017

Appendix 1 January Actions

Agenda No	Action Point	Responsible	Comments on Progress
	Complete minutes.	Clerk	Completed & draft emailed to councillors
197 (a)	Contact ECDC re street light.	Clerk	Raised once again 20.1.17 ref 93983 Promise to be addressed within 5 working days Repaired w/e 28.1.17
197 (b)	Contact ECDC re village road markings.	Clerk	Reported 20/1/17 ref 00260798 Not deemed an emergency. Added to 3 year rolling programme (<i>Infrastructure mgt.</i>)
199 (a)	Contact Environment Agency re Lugger Bank.	Clerk	Phone call and email 13.1.17 EA Map identifies this as private land
202 (a)	Contact adult football club re boot cleaners.	RR	Undertaken by RR 16.1.17. Senior football team to purchase additional cleaners. RL email of 19.1.17 suggested installation of boot bath
202 (a)	Ongoing contact of visiting football teams.	RR	
203 (a)	Establish cost for footpath to the MUGA.	Clerk	Temp pathway installed by IYFC 20m to gate = £330 + labour 50m to changing rooms = £825 + labour
203 (b)	Pursue advertising on the MUGA.	Clerk	RL met with Emma Joy-Staines on 30.1.17
203 (c)	Initiate repairs to the roundabout.	Clerk	Order submitted 13.1.17 Delay in getting parts. To be undertaken wb 27.2.17
203 (d)	Contact Gravitas re skate park repairs.	Clerk	Emailed 13.1.17 & 20.1.17 Offered max 50% reduction. Agenda item 16/17/203(b)
206 (a)	Submit precept notification.	Clerk	Completed 13.1.17
206 (b)	Discuss contribution with Mr Winter.	PC	Invoice received. See Feb pay accounts
206 (d)	Contact Mrs Bayliss re Charity signatories & submit form.	Clerk	Names identified. Form re submitted 20.1.17 Further evidence required re submitted 31.1.17
207 (a)	Contact SCC re pot holes	Clerk	Area completely within SCC. Reported 20.1.17 ref 159380
207 (b)	Initiate tenders for repainting village sign.	Clerk	Request sent 20.1.17 to: - Neil Wilkes £ - Andrew Myson £165 - Chris Collen £ Expected tender return 3.2.17
208 (a)	Amend & distribute revised working parties.	Clerk	Completed 20.1.17
209 (a)	Submit nomination for Buckingham Palace.	Clerk	Completed 19.1.17 "The successful nominated councillor/chairman and their guest has been selected and notified."
213 (a)	Submit response to planning applications.	Clerk	Completed 10.1.17
Other significant matters			
	Resident's reported: - non-compliance with planning for alterations to 11 Mill Street Isleham - overgrown hedge at 8 Maltings Lane		Reported to CCC 20.1.17 Forwarded to planning compliance officers See 16-17/213(d) CCC to pursue directly with resident
	Publicising Local Plan consultation		Posted on Parish council website & Isleham Facebook page
	Faulty street light on Pound Lane continually on		Reported 27.1.17

Appendix 2

ISLEHAM PARISH
COUNCIL

TO PAY ACCOUNTS February 6th 2017

Cheque No;	Payee	Item	Net	VAT	Total	Power
<u>Payments made since the last meeting</u>						
BACS	Staff	January Salaries *	£1,621.20	£0.00	£1,621.20	LGA 1972 s112
300280	ICA	Annual cleaning contribution	£2,520.00	£0.00	£2,520.00	
<u>Payments for Tonight's meeting:</u>						
300296	HMRC	Tax & NI	£76.92	£0.00	£76.92	LGA 1972 s 112
300281	Grays surface clean	MUGA Clean	£750.00	£0.00	£750.00	LG misc provisions act 1976 s19(d)
300282	CAPALC	New clerk's training course	£200.00	£0.00	£200.00	LGA 1972 s50
300283	Mr R Liddington	Travel to clerks trg (CB7 / PE28 x 4 = 92 miles @ 35p /mile)	£32.20	£0.00	£32.20	LGA 1972 s174
300284	Veolia	Hire Easi-bin	£184.76	£36.95	£221.71	Local Authorities Cemeteries Orders 1977 & 1986 Open Spaces Act 1906ss9 & 10
300285	Clive Winters	Allotment Maintenance	£100.00	£0.00	£100.00	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
300286	GMS Garden machinery	Strimmer service & parts	£51.64	£10.33	£61.97	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
300287	GMS Garden machinery	Lawnmower service & parts	£58.82	£11.76	£70.58	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
300288	Jeanette Malkin	Plants for Beeches Garden	£122.82	£24.56	£147.38	LGA 1972 s50
300289	Cash	Petty Cash				LGA 1972 s50
300290	Sentinal	Lightening protection test The Beeches	£216.00	£43.20	£259.20	LG misc provisions act 1976 s19(d)
300291	City of Ely Council	Play Inspection course	£125	£50.00	£175.00	LGA 1972 s50
300292	Rialtas	Finance training	£547.00	£109.50	£657.00	LGA 1972 s50
300293	JCS	Monthly payroll services	£19.67	£3.93	£23.60	LGA 1972 s112
300294	Data connectivity	Informer domain registration & hosting	£105	£21	£126.00	LGA 1972 ss142
300295	St Andrew's Church	Floodlighting elec charges	£301.24	18.91	£397.12	Open Spaces Act 1906 ss9 &10 LGA
Grand Total>>>			£3,238.04	£176.80	£8,387.16	

* includes 18 hours underpaid to clerk in December